



EQUIPMENT & SOFTWARE MAINTENANCE AGREEMENTS FY 2020-21

DeAnna Christensen, Director of Finance
Charlie Haase, Chief Information Officer

Budget Workshops
Week of May 18, 2020



EQUIPMENT MAINTENANCE FY 20-21

- TYPE OF EQUIPMENT
- LIST OF MAINTENANCE AGREEMENT
- FUNDING SOURCES



BACKGROUND

- The purchase of this equipment includes the option for annual maintenance support which could cover up to:
 - Routine service
 - Technical support to address equipment issues
 - Onsite support to assess issue and fix the equipment
- Finance and IT have worked with City departments to gather a comprehensive list of maintenance agreements to obtain Council approval to approve payment for FY 20-21
- Purchasing freeze will continue to be effective for FY 20-21 and maintenance for essential functions will be assessed by each department



TYPES OF EQUIPMENT

- Copier Machines
- Camera System
- Fire Equipment (Life-saving and Parts Cleaner)
- Badge and Barcoding
- Plotter
- Currency Counter Machines
- Radio Communication
- Fitness Equipment (Parks)
- Lab Equipment
- Postage Machine
- Mail Opener





EQUIPMENT AGREEMENTS – LESS THAN \$50K

SUPPLIER	FY 19-20	Proposed FY 20-21
	Maintenance	Maintenance
3SI SECURITY SYSTEMS	\$ 1,426	\$ 1,568
ACTION TARGET, INC.	\$ 4,505	\$ 4,955
AIR WEST FILTRATION / BENZ AIR	\$ 22,000	\$ 24,200
AIRGAS	\$ 1,100	\$ 1,210
AMERICAN BARCODE AND RFID	\$ 1,040	\$ 1,143
ARC	\$ 5,324	\$ 5,856
ASAP TECHNICAL SOLUTIONS	\$ 1,040	\$ 1,144
BARTON OVERHEAD	\$ 34,000	\$ 37,400
BMI IMAGING	\$ 1,430	\$ 1,573
BOSS BUSINESS SYSTEMS	\$ 562	\$ 1,780
CALLYO	\$ 2,728	\$ 3,200
CA REDING	\$ 10,403	\$ 11,444
CUMMINS	\$ 2,590	\$ 2,700
DELTA WIRELESS	\$ 30,000	\$ 33,000
EXCEL FITNESS	\$ 1,155	\$ 1,271
FARO TECHNOLOGIES	\$ 5,720	\$ 5,400
FIRE SERVICE SPECIFICATION & SUPPLY	\$ 3,465	\$ 3,812
FITGUARD INC.	\$ 2,750	\$ 3,030
HOT TANK SUPPLY	\$ 3,465	\$ 3,812
KODAK ALARIS	\$ 1,733	\$ 1,906
LEHR/STOMMEL	\$ 33,000	\$ 36,300
LUCAS BUSINESS SYSTEMS	\$ 9,362	\$ 10,386
MANSCI INC.	\$ 6,597	\$ 6,600
MO-CAL OFFICE SOLUTIONS	\$ 35,663	\$ 48,751
NEC CORPORATION OF AMERICA	\$ 8,276	\$ 9,104
NEO POST	\$ 10,009	\$ 11,010
OPEX	\$ 3,280	\$ 3,530
PHYSIO CONTROL	\$ 15,000	\$ 16,500
PUENTES TECHNOLOGIES	\$ 1,100	\$ 1,210
QPCS	\$ 1,155	\$ 1,271
RAY MORGAN CO.	\$ 18,682	\$ 20,640
RICOH USA	\$ 2,670	\$ 2,937
SCANNER ONE	\$ 650	\$ 700
SCANTRON	\$ 440	\$ 484
SEAL ANALYTICAL	\$ 8,080	\$ 7,845
SMILE BUSINESS PRODUCTS INC	\$ -	\$ 2,341
SPECIAL SERVICES GROUP LLC	\$ 7,260	\$ 7,986
SSD SYSTEMS	\$ 1,733	\$ 1,906
THE RADAR SHOP	\$ 3,465	\$ 3,812
TRANE	\$ 3,127	\$ 3,440
VIS of Minnesota (CYBERNETIC)	\$ 4,200	\$ 4,400
Grand Total	\$ 310,185	\$ 351,557



EQUIPMENT AGREEMENTS – OVER THAN \$50K

- Maintenance agreements are needed to provided the maintenance and repair services:

- Centre Plaza HVAC system
- MPD Building Room
- City Copiers through City Departments

SUPPLIER	FY 19-20 Maintenance	Proposed FY 20-21 Maintenance
AMERICAN CHILLER CO.	\$ 75,000	\$ 75,000
AXON ENTERPRISE, INC.	\$ 54,789	\$ 4,900
ZOOM IMAGING	\$ 63,115	\$ 67,634
Grand Total	\$ 192,904	\$ 147,534



STAFF RECOMMENDATION

- Consider approving payment of various equipment maintenance agreements for Fiscal Year 2020-21 with multiple equipment manufacturers for all City Departments, for an annual cost not to exceed \$499,091 and forwarding to Council for approval.



SOFTWARE MAINTENANCE FY 20-21

- TYPE OF SOFTWARE
- LIST OF MAINTENANCE AGREEMENT
- FUNDING SOURCES



Software Maintenance Support Agreements

- Hardware & Software applications are used by many City Departments
- Agreements are Managed & paid for through several City Funds
- IT has worked with all departments to bring one consolidated list for review and action by Council
- Requesting to authorize the City Manager to execute routine renewal agreements in Exhibit B
- All costs are included in the FY 20-21 budget requests



Summary of Total Estimated Costs by Fund

Fund	Under \$50,000	Over \$50,000	Total
Fund 0100 - General Fund	\$624,412	\$1,128,602	\$1,753,014
Fund 1130 - CDBG Housing Rehabilitation	\$2,750	\$0	\$2,750
Fund 1300 - Engineering Design	\$4,395	\$103,714	\$108,108
Fund 1700 - Surface Transportation Fund	\$19,484	\$0	\$19,484
Fund 4000 - Parking	\$4,828	\$0	\$4,828
Fund 4100 - Water Fund	\$130,067	\$223,313	\$353,380
Fund 4210 - Wastewater	\$24,244	\$18,401	\$42,645
Fund 4520 - Bus Service Fund – DAR	\$0	\$53,558	\$53,558
Fund 4540 - Transit Maintenance	\$5,280	\$192,500	\$197,780
Fund 4700- Cultural Services Administration	\$6,085	\$0	\$6,085
Fund 4890 - Compost Fund	\$1,760	\$0	\$1,760
Fund 5230 - Information Technology	\$445,636	\$1,362,413	\$1,808,049
Fund 5310 - Insurance Administration	\$10,890	\$0	\$10,890
Fund 5409 - Fleet	\$41,150	\$0	\$41,150
Fund 5800 - Building Services	\$4,657	\$0	\$4,657
Totals	\$1,325,636	\$3,082,500	\$4,408,137



Fiscal Impact

- Funding is budgeted in FY 2020-21 operating budget of the Information Technology Fund, and other Departments' funds described in Exhibits A & B.



STAFF RECOMMENDATION

- Consider approving payment of various software / hardware maintenance agreements for Fiscal Year 2020-21 with multiple vendors for all City Departments, for an annual cost not to exceed \$4,408,137 and forwarding to Council for approval.



CITY OF
MODESTO
CALIFORNIA