



**City of Modesto  
Fiscal Year 2020-21  
Adopted Operating Budget**

CITY OF  
**MODESTO**  
CALIFORNIA

In accordance with the requirements of Title II of the Americans with Disabilities Act (“ADA”) of 1990, the Fair Employment & Housing Act (“FEHA”), the Rehabilitation Act of 1973 (as amended), Government Code section 11135 and other applicable codes, the City of Modesto (“City”) will not discriminate against individuals on the basis of disability in the City’s services, programs, or activities. For more information, please visit the City of Modesto website at <https://www.modestogov.com/865/Americans-with-Disabilities-Act-ADA>

# Fiscal Year 2020-21

## Operating Budget

### City Council

Ted Brandvold, Mayor

Mani Grewal, Council Member - District 1  
Tony Madrigal, Council Member - District 2  
Kristi Ah You, Council Member - District 3

Bill Zoslocki, Council Member - District 4  
Jenny Kenoyer, Council Member - District 5  
Douglas Ridenour, Council Member - District 6

### Council Appointees

Joseph Lopez, City Manager  
Jose Sanchez, City Attorney  
Stephanie Lopez, City Clerk  
Vacant, City Auditor

### Executive Team

Caluha Barnes, Deputy City Manager  
Scotty Douglass, Deputy City Manager  
Thomas Reeves, Community & Media Relations Officer  
Jaylen French, Community & Economic Development Director  
DeAnna Christensen, Finance Director  
Christina Alger, Human Resources Director

Charlie Haase, Chief Information Officer  
Laurie Smith, Parks, Recreation, and Neighborhoods Director  
Galen Carroll, Police Chief  
Alan Ernst, Fire Chief  
Bill Sandhu, Public Works Director  
Will Wong, Utilities Director

### Budget Team

Stephan Christensen, Budget Manager

Kacey Culbertson  
Paul Couchman  
Marvin Chan  
Wilson Chalabi

Maria Garnica  
Nicole Hensley  
Calogero (Cal) Maniscalco  
Stacey Pratt

# MISSION



A mission is a statement of the purpose of the organization. It fundamentally defines what the organization stands for and what it will do.

**We are committed to the delivery of exceptional public services and building partnerships that promote economic prosperity and engaged neighborhoods.**

# CITY OF MODESTO ORGANIZATIONAL CHART



## Legend

- Elected
- Council Appointed
- City Manager Appointed

**CITIZENS OF MODESTO**

**CITY COUNCIL**  
Ted Brandvold, Mayor

Mani Grewal, District 1	Bill Zoslocki, District 4
Tony Madrigal, District 2	Jenny Kenoyer, District 5
Kristi Ah You, District 3	Douglas Ridenour, District 6

**CITY ATTORNEY**  
Adam Lindgren

**CITY AUDITOR**  
Moss Adams

**CITY CLERK**  
Stephanie Lopez

**MODESTO CITY MANAGER**  
Joseph P. Lopez

**DEPUTY CITY MANAGER OPERATIONS**

**PUBLIC WORKS**

**UTILITIES**

**PARKS, RECREATION & NEIGHBORHOODS**

**COMMUNITY & ECONOMIC DEVELOPMENT**

**Healthy Economy, Vibrant Infrastructure & Sustainable Environment**

Neighborhood Engagement, Utility and Infrastructure Maintenance and Repair, Recycling and Waste Removal, Community Programming and Neighborhood Development, Environmental Compliance, Construction Management, Economic Development, Transportation Management, Land Acquisition and Development

**POLICE DEPARTMENT**

**FIRE DEPARTMENT**

**PUBLIC RELATIONS**

**Safe Neighborhoods**

Emergency Service Calls, Dispatch, Rescue, Hazardous Materials Control, Fire Prevention, Safety Education, Crime Prevention and Mapping, Patrols, Traffic Enforcement, Gang Enforcement

**DEPUTY CITY MANAGER SUPPORT**

**BUDGET**

**FINANCE**

**HUMAN RESOURCES**

**INFORMATION TECHNOLOGY**

**INNOVATION & PERFORMANCE MANAGEMENT**

**Effective Responsive & Transparent Government**

Driving Performance and Innovation, Recruitment and Testing, Customer Service Delivery, Innovation in Service delivery, Accessible Technology Implementation, Information Dissemination, Community Outreach

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# City of Modesto

## *Community Profile*

### **Mission Statement:**

- We are committed to the delivery of exceptional public services and building partnerships that promote economic prosperity and engaged neighborhoods

### **City Profile:**

History: Modesto was founded as one of the San Joaquin Valley's railroad towns in 1870.

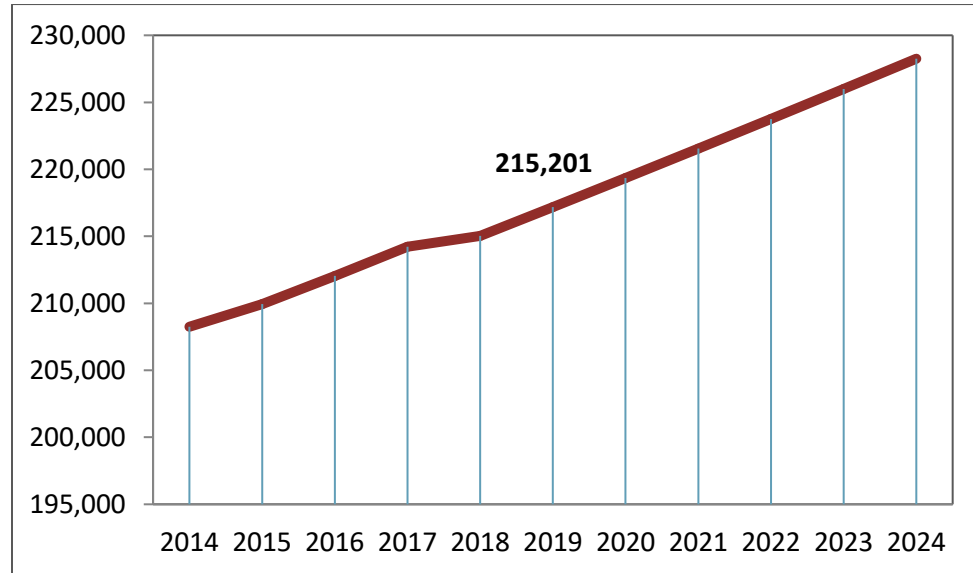
Today, Modesto is home to more than 220,000 residents and 13,000 businesses. Featuring a classic one-square-mile downtown center, Modesto encompasses a total incorporated area of 37 square miles and a total General Plan area of 66.7 square miles. Modesto is a relatively young and diverse community with the average age under 35 years. From 2012 to 2017 Modesto has grown about 5%; a healthy manageable rate. The city's population growth has been accommodated with faster job growth; between 2012 and 2017 the percentage of the population employed rose from 82% to over 90%. Businesses are prospering with commercial and industrial vacancy rates at historic lows. Modesto is an amazing community that has something to offer everyone: a vibrant downtown and unique neighborhoods, historic architecture, wonderful family-friendly parks, and abundant trees.

- City Government: The Modesto City Council is the City's legislative body. It sets policies, approves budgets, determines tax rates and passes ordinances and resolutions to govern the City. The Council also appoints citizen volunteers to more than 26 City advisory boards, committees, and commissions; and appoints and supervises the performance of the City Manager, City Attorney, City Auditor, and City Clerk.

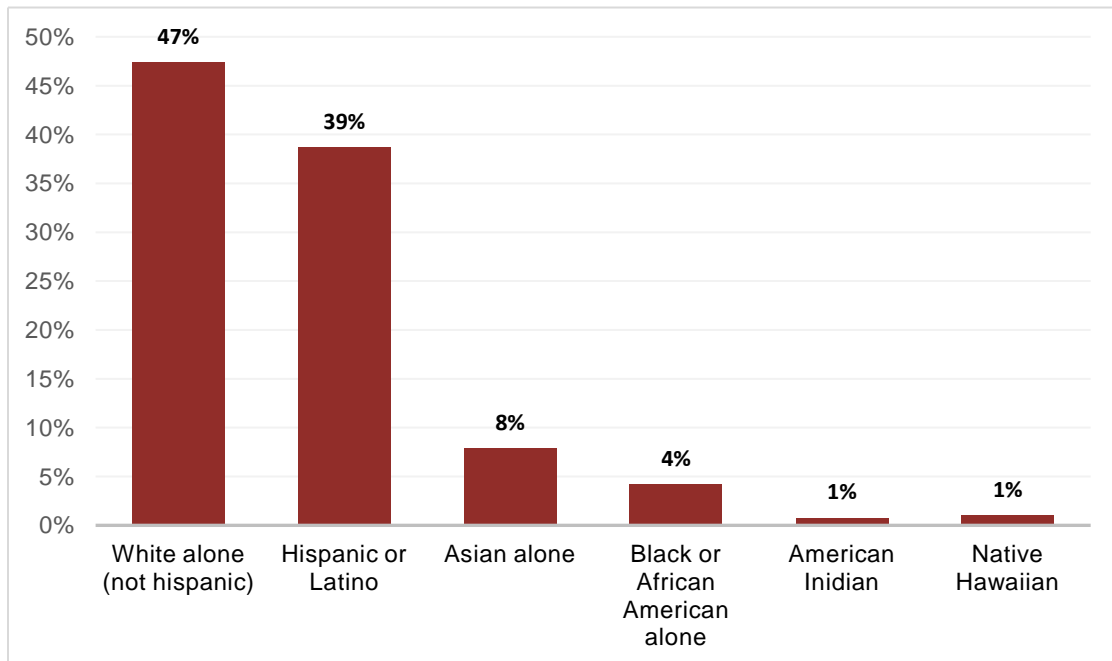
The Modesto City Council is made up of 7 elected officials. The Mayor is elected at-large by the entire City, while the Council members are elected by residents in each of the six districts. The Mayor of Modesto is the presiding officer of all City Council meetings and is authorized to sign legal documents on behalf of the City. He represents the City on local, state and national levels. In his absence, his duties are performed by the Vice Mayor. Members of the City Council hold office for 4-year terms and are limited to 2 terms. Their terms of office expire in alternate odd numbered years, with a maximum of 4 Council seats up for election at any one time.

## Key Data Points:

- City at a Glance:
  - Population: 215,201



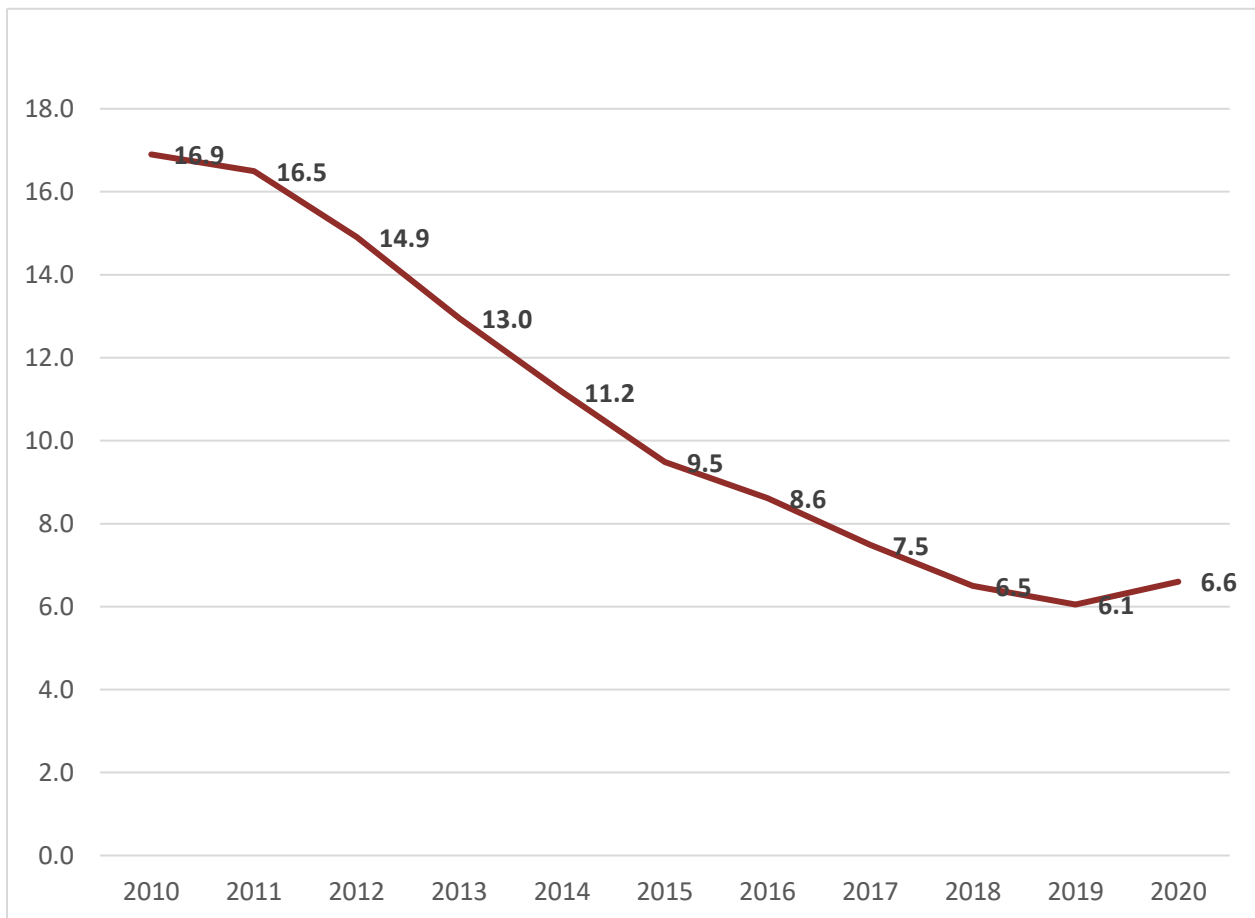
## Ethnic Distribution:



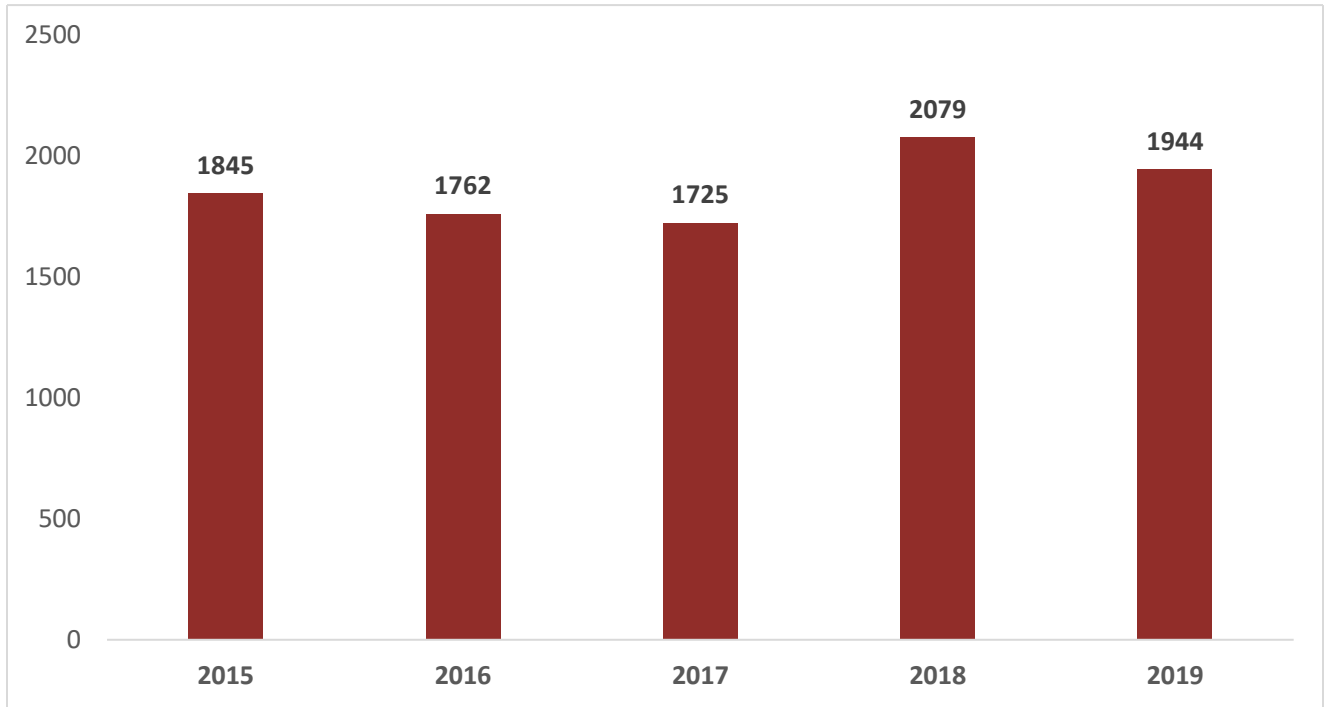
- Median Household Income: Based on the U.S. Census Bureau, the median household income in Modesto is \$57,233. The table below shows the median household income for Modesto and its comparable cities:

2018	Household Income	Per Person Income
<b>Modesto</b>	<b>\$57,233</b>	<b>\$26,458</b>
Turlock	\$56,639	\$26,852
Stockton	\$51,318	\$22,904
Merced	\$42,637	\$20,363
Fresno	\$47,189	\$22,277
Sacramento	\$58,456	\$30,487
Tracy	\$88,390	\$29,910

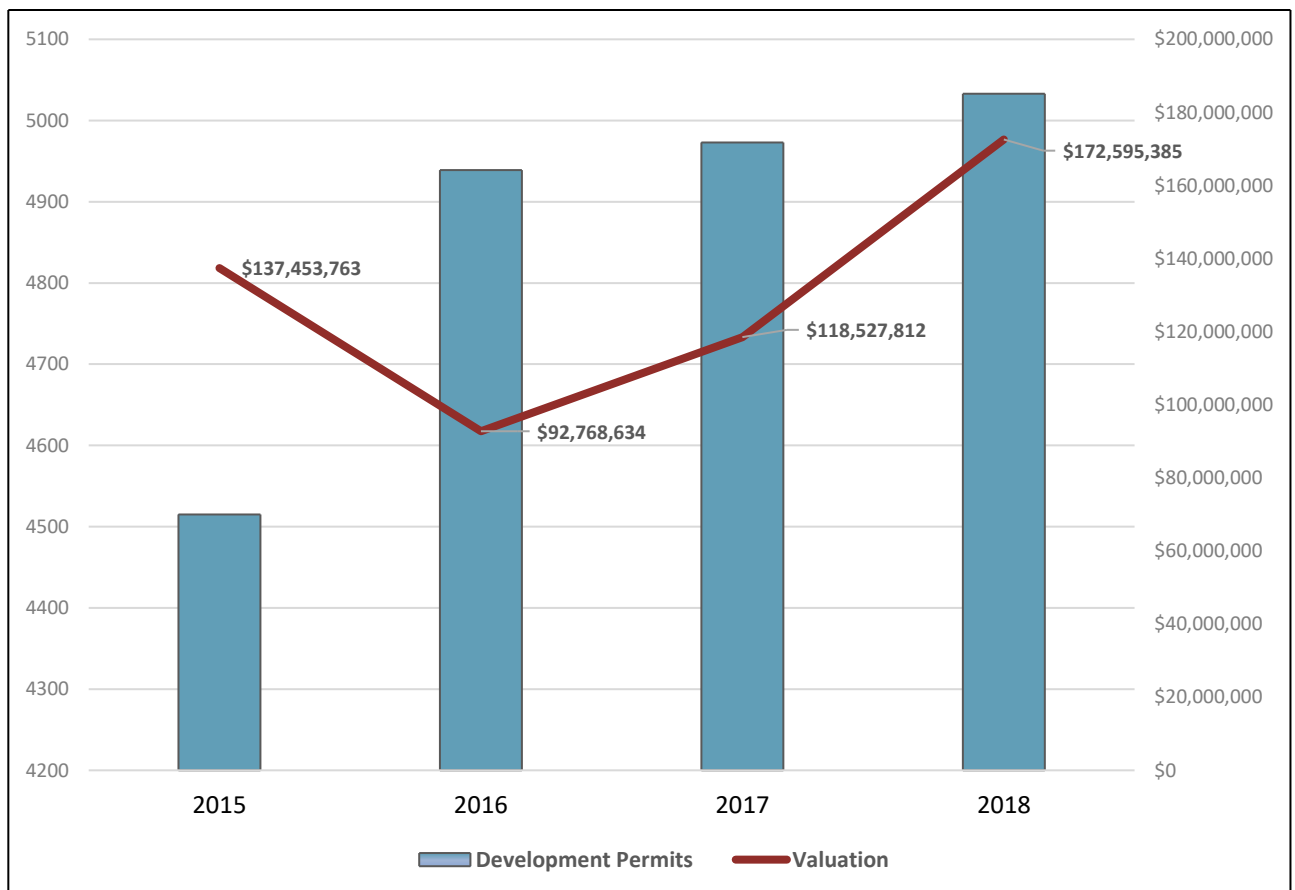
- Unemployment Rate: Unemployment in the city of Modesto has been steadily decreasing. However, as expected we are beginning to see very slight increases beginning based on the availability of data in 2020.



- Business licenses: The graph below shows the amount of new business licenses.



- Development Activity in Modesto: The graph below depicts the amount of development permits that were issued between 2015 and 2018 with the value of the development included in red.

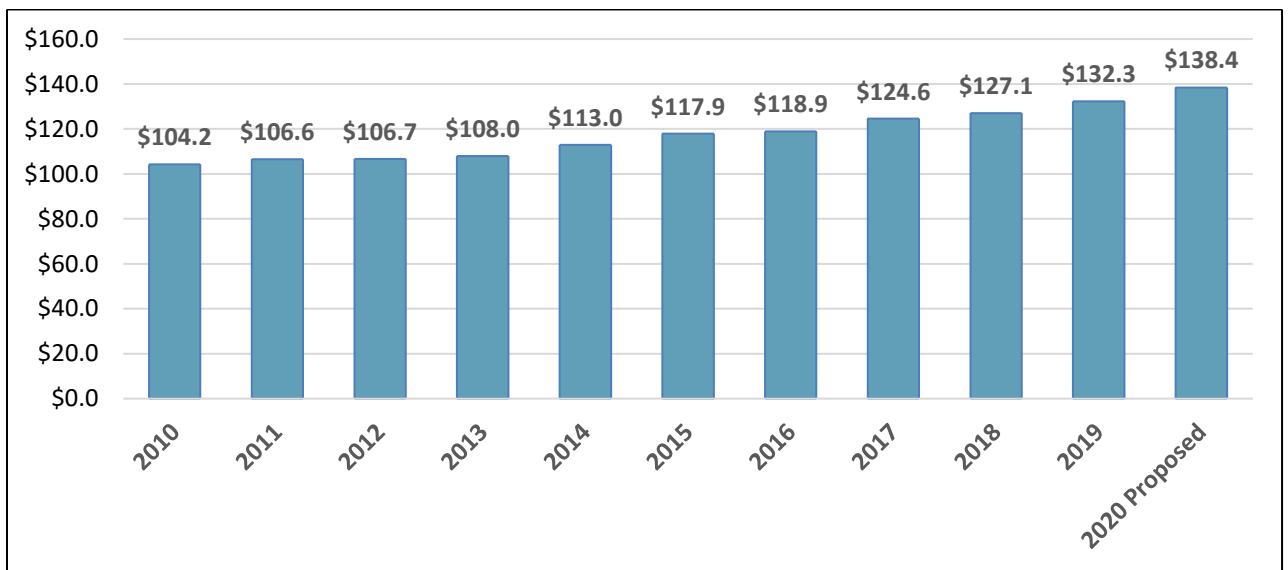


- Major Employers:

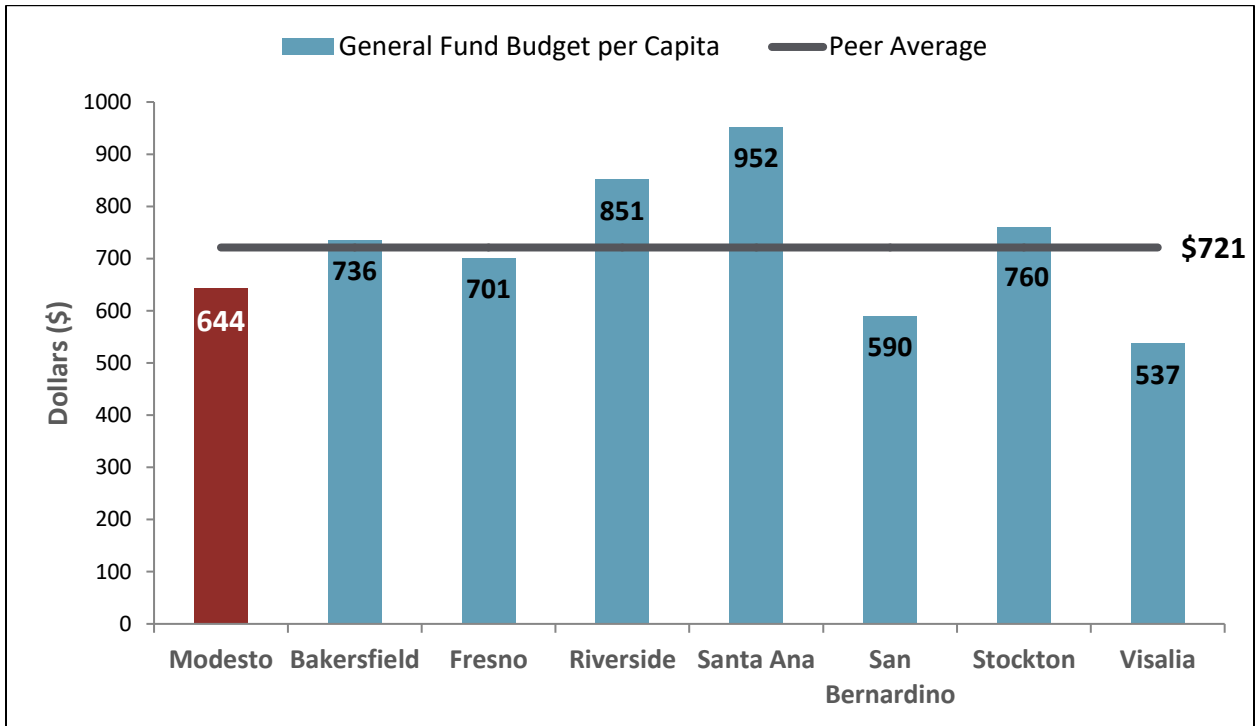
Company/ Organization Name	Number of Employees
E & J Gallo	6700
County of Stanislaus	4480
Modesto City Schools	3556
Doctors Medical Center	2600
Memorial Medical Center	2400
Del Monte Foods	2010
Stanislaus Foods	1875
Save Mart Supermarkets	1650
City of Modesto	1500
Stanislaus County Office of Education	1300

- Financial Status

- General Fund Comparison: This graphic provides a 10-year history of the City’s General Fund revenue that includes sales tax, property tax, transient occupancy tax, utility user tax, mill tax, and other revenue sources.



- General Fund Per Capita Comparison (2019): This graphic provides a point of reference for the City's General Fund revenue on a per person basis compared to peer organizations. The peer average is \$721, and the City of Modesto is \$77 below average on a per person basis.





## ***Linking Community Priorities to Department Workplans and the Budgeting Process***

### **City Strategic Plan**

The City of Modesto Strategic Plan (2020-2025) is the foundation of the City's efforts and investments for the community. The Plan defines the City's mission, vision, values, goals, objectives, and key performance indicators. The mission and vision statements articulate what the City's purpose is and what it strives to be. The values form the foundation on which City employees perform work and conduct themselves. The goals are broad areas of focus for the City supported by each mayoral department. Objectives are more specific, mid-term achievements that will help the City achieve its goals. Key performance indicators demonstrate the targets and results associated with the City's performance. The current City Strategic Plan focuses on Fiscal Years 2020-2025. With a five-year lifecycle, it is designed to be evaluated annually and updated as necessary. It provides the framework for City employees' activities and gives branches and departments the foundation necessary to develop more detailed tactical plans.

The City's Strategic Plan included robust engagement with key stakeholders to ensure the goals and priorities of the plan were reflective of the community's interests. The engagement included meetings with the senior executive team, interviews with the Mayor and Council, focus groups with the Chairs and Vice Chairs of the City's various committees and commissions, focus groups with community leaders, a community survey, citywide townhall meetings in each of the council districts, and workgroups with the senior executive team and Mayor and Council.

From these engagement activities, staff identified the following priorities and goals for the City:

#### **Quality of Life:**

Engage partners across the community to ensure the safety, resilience, and attractiveness of Modesto.

- Goal 1: Improve community safety and quality of life through a combination of prevention and intervention efforts that address safety and its underlying issues.
- Goal 2: Increase pride in Modesto's diverse neighborhoods and business districts through beautification efforts and investing in community assets and amenities
- Goal 3: In partnership with public agencies and other key stakeholders, develop and implement a comprehensive housing and homelessness action plan.
- Goal 4: Provide safe, efficient, and reliable infrastructure through proactive community investment, maintenance and sustainability efforts.

### Economic Vitality:

Retain and attract residential, commercial, and industrial development to meet the community's needs today and for the next generation.

- Goal 5: Drive the success of vibrant and economically sustainable business climate.
- Goal 6: Build and promote a recognizable and desirable identity for the City of Modesto.
- Goal 7: Make downtown Modesto a regional destination

### Governance and Service Delivery:

Build community trust in City government through responsive, transparent and efficient service delivery.

- Goal 8: Achieve long-term financial sustainability.
- Goal 9: Promote trust and engagement between the community and the City.
- Goal 10: Build a high-performance organization.

### **Performance Management and Budgeting**

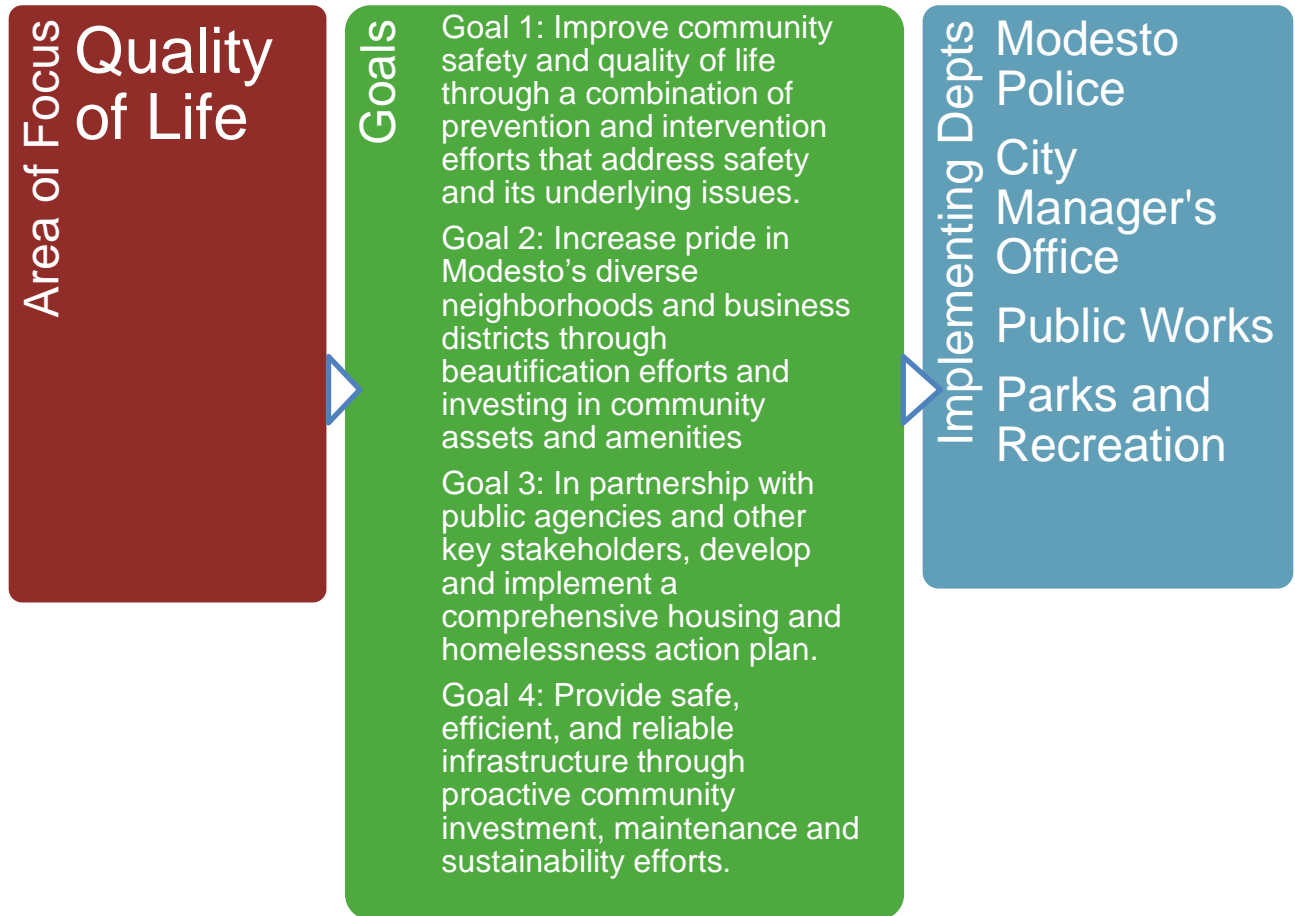
The City of Modesto has adopted CityView as its internal initiative to become a more data-driven organization. The goal of CityView is to create a more strategically oriented organization that optimizes its operations to serve the City's residents most effectively and efficiently. CityView has supported the City with managing performance of various programs and processes – while also infusing accountability for performance into City services at every level of the organization, as well as improve communication throughout the City and support data-enabled decision-making. Performance management helps the City create and adhere to its goals and priorities while strategic planning enables the City to manage the resources necessary for achieving them.

The City has also infused these performance management efforts with these strategic priorities and the budgeting process. Successful programs and initiatives require the strategic allocation of resources through the budgeting process, and to ensure that they are successful they also require careful performance management as shown below:



## Linking Community Priorities to Department Workplans

### Quality of Life



### Economic Vitality



Governance and Service Delivery





**Ted Brandvold, Mayor**  
**City of Modesto**  
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*Modesto, CA 95354*  
*tbrandvold@modestogov.com*

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Final Budget Modifications – FY 2020/2021

June 26, 2020

As Mayor, I have the duty to prepare and deliver to the City Council the Mayor's Final Budget Modifications for the Draft Budget. The draft final budget was provided to me on Tuesday, June 23, 2020. Under our City Charter, the Mayor has specific duties related to the budget such as this message.

As is obvious, COVID-19 virus-associated costs and lost revenues have had a dramatic adverse effect on our City budget.

But we cannot forget that the virus crisis has had an even more devastating financial effect on non-governmental entities, employees, and families. Our citizens and businesses have suffered through loss of jobs, loss of business revenue, and loss of livelihoods. How many businesses will be closed, and homes lost to foreclosure because of this crisis?

For next year's City Budget, our City Manager, our Budget Director, and I developed and agreed upon many proposed budget solutions. Tough choices were made, and I thank the City Manager and the Budget Director for their hard work on the Draft Budget. It is no easy task.

We asked our labor bargaining units for help. With most of our labor bargaining units under 4-year contracts, they are not required to "open" their contracts for negotiation. Unfortunately, any solution that would actually cut the City's cost structure like deferring next year's scheduled raises was rejected by the labor groups.

I agree with the City Manager that it is time for the unprecedented adjustments included in the Draft Budget. The one item I cannot agree with in the Draft Budget is eliminating 30 positions for sworn police officers, the boots on the ground who protect our citizens.

This proposal would reduce our budget allocation for sworn officers from 240 to 210.

More remarkably, it would reduce our current actual police force from 218 to 210 officers through retirement and attrition.

It is a time of looting, property destruction, and mayhem across the country. While we have been spared the worst of it, part of our good fortune certainly has been the current staffing level of our police force.

Cutting our actual, current numbers is short sighted and puts our citizens and police officers in harm's way and invites an explosion of unrest, provocation, and crime. Our most important responsibility to our citizens is providing for their safety.

As Mayor, my main goal in this current budget process has been to protect our Police Department budget.

To continue my efforts to protect public safety, I will be making two motions prior to final consideration of next year's budget at our budget hearing.

First, I will ask that the elimination of 30 positions for sworn officers be changed to "frozen" positions. This action will allow us to rebuild our police force at the first moment the budget allows without bureaucratic delay or interference. If such action requires budget modifications, the request will include that the City Manager return to Council within 60 days with such changes.

Second, because I do not believe we should reduce our current force, I will ask that we establish a policy of not allowing our police force to fall below the current staffing number of 218 sworn officers and request that the City Manager return to the Council within 60 days with additional budget modifications that allow us to maintain our police force at a minimum of 218 actual officers.

I am always open to better ideas on how to achieve our goals and will always be happy to receive any input from you, the City Councilmembers entrusted by the citizens and taxpayers with these decisions. Of course, I also welcome additional input from City staff and any other concerned citizen or group in our community.

June 24, 2020

**Honorable Mayor and Members of the City Council:**

*I consider it a privilege to submit to the residents of Modesto the Final Proposed Fiscal Year 2020-2021 city budget. Each year, the City's budget reflects an optimism that staff will have the resources required to provide essential services, and the realism that balancing revenues and expenses has become harder and harder. This year is certainly no exception.*

*In the midst of a global pandemic that has hit the local economy hard, your leadership team has worked together to prepare a conservative budget even as the revenue picture has yet to be finalized. And if two words could summarize our 2020-2021 budget planning, they are **uncertain** and **uncharted**. Never before have we embarked on a new fiscal year with so many unanswered questions about the health of our economy and the tax revenue to support the services we provide to the community. The pandemic has triggered several potential new funding sources from the State and Federal Government for this coming year, but the amount, timing, and sustainability of such is uncertain.*

*This pandemic has merely accelerated a much-needed restructuring and rebalancing of the City's budget. History has proven that we cannot survive with our allocation of resources given our current stream of tax revenues. Although our full-time employee count has remained steady at around 1,225 for the past 5 years, our employee-related expenses has grown considerably. Quite simply, this City's expenses have outpaced its revenues, and we need to make considerable progress in creating a more sustainable budget for the future.*

*In pursuit of this goal, no department will be spared, and there will be impacts to public safety and quality of life services, including our recreation program, streets program, and parks maintenance. There will be changes to the way in which we provide essential services to our constituents, and we will redefine our operations according to the most pressing priorities. Make no mistake, our residents, businesses, and visitors may notice a reduction in the services we're able to offer, though I'm confident our resilient City will thrive and even excel in the extraordinary times in which we find ourselves.*

*A few consistent themes you will notice in the upcoming fiscal year:*

- *Public safety will remain our priority, and we will redirect resources toward technology and non-sworn work*
- *We will align technology resources to be an innovative and solutions-oriented organization.*
- *Year-one goals of the adopted Strategic Plan will be a priority*

## **Modesto's Budget and the Strategic Plan**

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City staff has again worked to ensure an apportionment of resources to align with Council's priorities and vision for the city, all while aligning the budget to realistic expectations based on conservative assumptions. The Strategic Plan provides the basic framework for resource allocation, and the city has set forth a vision and associated General Fund budget that focuses on three core focus areas:

1. *Quality of Life:* Engaging partners across the community to ensure the safety, resilience, and attractiveness of Modesto by: Improving community safety and quality of life through a combination of prevention and intervention efforts that address safety and its underlying issues; Increasing pride in

Modesto’s diverse neighborhoods and business districts through beautification efforts and by investing in community assets and amenities; In partnership with public agencies and other key stakeholders, develop and implement a comprehensive housing and homelessness action plan; Providing safe, efficient, and reliable infrastructure through proactive community investment, maintenance and sustainability efforts. **GENERAL FUND - \$122.6 MILLION (87% OF TOTAL GENERAL FUND BUDGET)**

2. *Economic Vitality*: Retaining and attracting residential, commercial and industrial development to meet the community’s needs today and for the next generation by: Driving the success of a vibrant and economically sustainable business climate; Building and promoting a recognizable and desirable identity for the City of Modesto; Making downtown Modesto a regional destination. **GENERAL FUND - \$6.2 MILLION (4% OF TOTAL GENERAL FUND BUDGET); WATER FUND - \$64.6 MILLION; WASTEWATER FUND - \$50.6 MILLION; SURFACE TRANSPORTATION FUND - \$24.0 MILLION; STORM DRAIN FUND - \$7.4 MILLION**

3. *Governance and Service Delivery*: Building community trust in City government through responsive, transparent and efficient service delivery by: Achieving long-term financial sustainability; Promoting trust and engagement between the community and the City; and Building a high-performance organization. **GENERAL FUND - \$14.3MILLION (10% OF TOTAL GENERAL FUND BUDGET)**

## Overview of the FY20/21 Proposed Budget

The total city operating expense budget for all funds, including certain Joint Power Authorities, for FY20/21 is \$447.5 million. There are four major funds within the city’s budget: General, Water, Wastewater, and Internal Services. There are also a number of smaller funds, including the Golf Fund, Modesto Centre Plaza, Storm Drainage, Surface Transportation Funds, and Airport Funds. The information in the following table summarizes the city’s primary funds:

Fund Name	Amount
<b>General Fund</b>	<b>\$ 140,345,773</b>
Wastewater	\$ 50,582,989
State Revolving Loan (Wastewater)	\$ 8,163,241
Water	\$ 64,596,252
Internal Service	\$ 64,413,598
Insurance	\$ 20,736,260
Surface Transportation	\$ 24,027,685
Transit	\$ 24,640,005
Storm Drain	\$ 7,413,249
Golf	\$ 3,657,035
Centre Plaza	\$ 1,643,790
Airport	\$ 1,096,320
Other Funds	\$ 36,175,074
<b>TOTAL FUNDS</b>	<b>\$ 447,491,271</b>

### General Fund

As in past years, but exasperated by COVID-19, initial budget projections for the General Fund indicate a large shortfall between revenue and expenses. The initial projected gap for the FY20/21 General Fund Operating Budget is approximately \$19.5 million. Staff is determined to stay true to Council’s intention of putting aside money for future contingencies and not to withdraw funds from General Fund Emergency Reserves. This gap has been closed through permanent reductions, with the use of some one-time strategies

The table below summarizes the strategies used to close the shortfall. After all reduction strategies were taken into consideration, the

General Fund FY20/21 Proposed Budget is balanced with the following strategies:

Department Options	Detail	Amount
Additional Revenues	Increases to General Fund Revenues	\$0.5M
Elimination of Vacant Positions	(61.0) positions	\$8M
Elimination of Filled Positions	(15.0) positions	\$1.5M
Creation of New Positions	10.0 positions	(\$0.7)M
Department Expenditure Reductions	Reductions across all Departments	\$6.1M
Defer SB1 Maintenance of Effort		\$1.3M
Labor Concessions	4.6% Furloughs; MCFFA	\$2.8M
<b>Total Savings</b>		<b>\$19.5M</b>

In FY20/21, it is projected that General Fund revenues (including transfers in from other funds) will be \$140.3 million. The city experienced stable and slowly-increasing revenues in its General Fund over the last 7 years, but with the onset of the COVID-19 pandemic revenues have declined sharply since mid-March of FY 2019-20. Current revenues show steady increases in the city's Property Tax (both the property and Vehicle License Fee Swap portions) even with the onset of the pandemic. Property Tax revenue is estimated to increase 4% from FY19/20 to FY20/21. Sales Tax revenues show a decrease of 6.9% over FY19/20. Sales Tax along with Transient Occupancy Tax and Business License/Mill Tax are all projected to be impacted by the shelter-at-home orders and the slow recovery of the economy as business begin to open. These revenue sources will be closely monitored in the upcoming fiscal year. Cannabis Tax revenues continue to grow in terms of actual revenues received from this new source. These are conservatively estimated at \$3.57 million for FY 20/21. Below is a chart that shows the details for all General Fund revenues that are being budgeted in the new budget year:

Revenue Category	Amount (in millions)
Property Tax (Property & VLF Swap)	\$ 36.9
Sales Tax	\$ 30.7
Utility Users Tax	\$ 20.8
Transient Occupancy Tax	\$ 2.1
Business License/Mill Tax	\$ 12.7
Franchise Fees	\$ 5.1
Motor Vehicle Fees	\$ 0.3
Construction Revenues	\$ 2.3
Departmental Revenues	\$ 24.8
Cannabis Tax	\$ 3.6
Cannabis Admin Fee	\$ 0.4
Transfers In	\$ 0.6
<b>TOTAL REVENUE</b>	<b>\$ 140.3</b>

Total General Fund expenditures, including transfers out, in the Proposed Budget are \$140.3 million, inclusive of a variance factor of 5% which equates to savings of \$5.8 million. Public Safety (Police and Fire) continues to be the primary spending priority of the General Fund with \$110 million or 78.4% of its resources being allocated to support this function.

<b>Fund Name</b>	<b>Amount</b>
General Fund	\$ 140,345,773
<b>Wastewater</b>	<b>\$ 50,582,989</b>
State Revolving Loan (Wastewater)	\$ 8,163,241
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Other Funds	\$ 36,175,074
<b>TOTAL FUNDS</b>	<b>\$ 447,491,271</b>

## Wastewater Fund

The Wastewater Fund provides for wastewater services to customers in the Cities of Modesto, Empire and a portion of Ceres. This service area equates to over 200,000 residents. The system consists of approximately 70 miles of trunk lines, 670 miles of sanitary lines and 40 wastewater lift stations. Wastewater is treated at the Sutter Primary Treatment Plant and the Jennings Secondary Treatment Plant.

Wastewater Fund revenues come from monthly service charges to residents at rates established by the Council. Total revenue for FY20/21 is estimated to be \$50.6 million.

## Water Fund

The city provides drinking water to residents in the areas of Modesto, Empire, Salida, Grayson, Del Rio, parts of Ceres and Turlock, and County areas adjacent to the city system equating to approximately 250,000 residents. The city collects monthly service charges from the residents within the service area, which represent the primary source of revenues for the Fund. Beginning in FY16/17, the city embarked on water conservation efforts in response to the drought. Governor Brown mandated a statewide 25% reduction in urban water use, based on 2013 levels, and a 36% reduction for Modesto's water users. The city established a 25% reduction goal and was successful in achieving a 27% cumulative savings.

<b>Fund Name</b>	<b>Amount</b>
General Fund	\$ 140,345,773
Wastewater	\$ 50,582,989
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<b>Water</b>	<b>\$ 64,596,252</b>
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Other Funds	\$ 36,175,074
<b>TOTAL FUNDS</b>	<b>\$ 447,491,271</b>

In addition, during FY16/17, the city successfully increased water rates with proposed increases scheduled for the next 5 years. This is expected to generate an additional \$123.6 million of revenues over 5 years, which will equip the Fund to meet its commitment to bond holders, construct several necessary capital projects, and support day-to-day operations of the water system.

<b>Fund Name</b>	<b>Amount</b>
General Fund	\$ 140,345,773
Wastewater	\$ 50,582,989
State Revolving Loan (Wastewater)	\$ 8,163,241
Water	\$ 64,596,252
<b>Internal Service</b>	<b>\$ 64,413,598</b>
Insurance	\$ 20,736,260
Surface Transportation	\$ 24,027,685
Transit	\$ 24,640,005
Storm Drain	\$ 7,413,249
Golf	\$ 3,657,035
Centre Plaza	\$ 1,643,790
Airport	\$ 1,096,320
Other Funds	\$ 36,175,074
<b>TOTAL FUNDS</b>	<b>\$ 447,491,271</b>

## Internal Service Fund

Internal Service Funds (ISF) are used to contain revenues and expenditures for services that are provided between departments. Types of internal service funds include Fleet services, Information Technology services, Building services, Mail services, and Employee Benefit services. City departments bill out for the various services they provide, and collect back those fees as revenues to pay for the cost of providing said services.

This has become more critical as the city has moved onward and outward from the Great Recession and through the COVID-19 pandemic.

During those times, many of the reserve balances in the ISFs were used to assist in balancing the city's budget. Due to this necessary practice, some of the reserve levels in certain Internal Service Funds have become perilously low. This year, we took a conservative approach to ensure we were no longer reliant on the ISFs to balance the budget, rather focused on maintaining and growing the vital funds.

The city will continue to closely monitor the expenses and fund balances of each Internal Service Fund and ensure that appropriate levels are maintained. When balances begin to grow beyond necessity, then those funds will be considered for return back to the original contributing fund.

## In Closing

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*The 2020-2021 fiscal year budget brought about an arduous and exacting exercise in providing for the health and well-being of this organization. We will not be the same City at the end of the year as when we started, though I believe we'll be a better City than ever before. The City's leadership team and I are committed to being innovative, with a laser focus on service delivery.*

*Change is not always fun, but it's likely the only thing we can count on during this challenging time. I am confident, however, in this: change brings growth. In the words of Max Dupree, "we cannot become what we want to be, remaining what we are." Those words have never been truer, but we are a resilient organization and community. As we continue to navigate these difficult times, I am confident by working collaboratively with our community, we will be better than ever before.*

*In accordance with MMC Section 1302.2 of the city's Charter, I submit the FY20/21 Final Proposed Budget to Council for consideration.*

*My thanks to those responsible for the preparation of this year's Proposed Budget. This document represents a tremendous amount of time and talent by the city's budget team, department directors and key members of their staff. I wish to extend my gratitude to the City Council for its support of our workforce.*

Joseph P. Lopez  
City Manager

**FY 2020-21 Proposed Adjustments - General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Salary Savings (3 Vacant Positions)	Auditor	One-Time Reductions	Exp	-	Vacant	\$ 223,983
Increase in Revenue for Hydrant Maintenance	Fire	Revenue Changes	Rev	-	-	\$ 45,000
Reduction of Discretionary Expenditures	Auditor	One-Time Reductions	Exp	-	-	\$ 50,986
Eliminate SR. Deputy City Attorney Position	CAO	Ongoing Reductions	Exp	-1.00	Vacant	\$ 129,185
Eliminate Legal Secretary II Position	CAO	Ongoing Reductions	Exp	-1.00	Vacant	\$ 97,410
Reduction of Election Expenditures	CCO	One-Time Reductions	Exp	-	-	\$ 300,000
Reduction of Direct Charge Agreement Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 108,307
Reduction in Legal and Professional Services	CEDD	Ongoing Reductions	Exp	-	-	\$ 54,000
Elimination of Senior Transportation Planner Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 135,538
Elimination of Building Safety Program Coordinator Position	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 135,859
Elimination of Senior AOA (Conf) Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 77,372
Elimination of Code Enforcement Officer I Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 84,271
Reallocate Senior Engineer to Transportation Engineering Design	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 171,121
Elimination of Building Inspector I Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 93,390
Reduction of Miscellaneous Discretionary Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 16,000
Reduction of Professional Services Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 262,500
Reduction of Training/Conference Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 27,500
Freeze Associate Planner Position	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 105,509
Deferral of SB1 Maintenance of Effort	Citywide	One-Time Reductions	Exp	-	-	\$ 1,242,103
Reduction of Discretionary Expenditures	CMO	Ongoing Reductions	Exp	-	-	\$ 110,000
Reallocate Assistant Buyer to Central Stores	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 77,332
Increase in Temporary Labor Expenditures	Finance	Ongoing Reductions	Exp	-	-	\$ (40,000)
Eliminate Account Clerk II	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 71,967
Eliminate Account Clerk II (Accounts Receivable)	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 66,350
Reduction in Discretionary Expenditures (Citations)	Finance	Ongoing Reductions	Exp	-	-	\$ 17,949
Increase in Direct Charge Revenue to Support SB 205 Req.	Finance	Revenue Changes	Rev	-	-	\$ 25,000
Eliminate Financial Analyst I/II Position	Finance	Ongoing Reductions	Exp	-1.00	Vacant	\$ 101,425
Eliminate EMS Coordinator Position	Fire	Ongoing Reductions	Exp	-1.00	Vacant	\$ 114,391
SAFER Grant Savings (6 months)	Fire	Ongoing Reductions	Exp	-	-	\$ 500,000
Reduction of Discretionary Expenditures	Finance	Ongoing Reductions	Exp	-	-	\$ 23,470

## FY 2020-21 Proposed Adjustments - General Fund

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Reduction of Discretionary Expenditures	Finance	One-Time Reductions	Exp	-	-	\$ 9,656
Increase in Fire Prevention Revenues	Fire	Revenue Changes	Rev	-	-	\$ 90,000
Increase in EMS Revenues	Fire	Revenue Changes	Rev	-	-	\$ 100,000
Increase in Hazmat Tech Rescue Revenues	Fire	Revenue Changes	Rev	-	-	\$ 250,000
Eliminate 5 Relief Engineer Positions	Fire	Ongoing Reductions	Exp	-5.00	Vacant	\$ 786,527
Eliminate Senior AOA (Conf) Position	Fire	Ongoing Reductions	Exp	-1.00	Vacant	\$ 79,310
Eliminate 2 Relief Firefighter Positions	Fire	Ongoing Reductions	Exp	-2.00	Vacant	\$ 284,980
Reduction in GF IT ISF as result of Technology Solutions						
Analyst Position elimination	Citywide	Ongoing Reductions	Exp	-	-	\$ 52,080
Reduction in GF IT ISF as result of 2.0 Senior Systems						
Technicians Position eliminations	Citywide	Ongoing Reductions	Exp	-	-	\$ 105,240
Reduction of Contract Expenditures	Fire	Ongoing Reductions	Exp	-	-	\$ 500,000
Reduction of Discretionary Expenditures	Fire	Ongoing Reductions	Exp	-	-	\$ 30,000
Elimination of 12.0 Police Officer Positions (Vacant)	Police	Ongoing Reductions	Exp	-12.00	Vacant	\$ 1,525,980
Elimination of 1.0 Police Lieutenant Position (Vacant)	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 169,919
Elimination of 1.0 Police Lieutenant Position (7 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 128,479
Elimination of 1.0 Police Sergeant Position (8 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 127,720
Elimination of 1.0 Police Sergeant Position (6 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 87,864
Elimination of Admin Office Assistant III Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 75,659
Elimination of ID Technician Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 93,576
Reclassify Building Technician Position to Civilian Admin Supervisor Position	Police	Ongoing Reductions	Exp	-	New	\$ (6,900)
Elimination of Police Range and Training Center Technician Position	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 98,621
Elimination of Animal Control Officer Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 82,306
Addition of 5.0 Community Service Officer Positions	Police	Ongoing Reductions	Exp	5.00	NEW	\$ (394,955)
Addition of 5.0 Police Cadet Positions	Police	Ongoing Reductions	Exp	5.00	NEW	\$ (147,425)
Increase in DCA from IT for the Technician Position	Police	Ongoing Reductions	Exp	-	-	\$ (114,140)
Freeze Deputy Fire Marshall Position	Fire	One-Time Reductions	Exp	-1.00	Vacant	\$ 156,395
Reduction of Discretionary Expenditures	Human Resources	Ongoing Reductions	Exp	-	-	\$ 27,033
Underfill Office Supervisor Position with Executive Assistant	Human Resources	Ongoing Reductions	Exp	-	-	\$ 15,442

## FY 2020-21 Proposed Adjustments - General Fund

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Eliminate AOA III (Conf) Position	Human Resources	Ongoing Reductions	Exp	-1.00	Filled	\$ 76,341
Freeze Human Resources Manager Position (4 Months)	Human Resources	One-Time Reductions	Exp	-	Vacant	\$ 53,274
Eliminate Executive Assistant Position	PR&N	Ongoing Reductions	Exp	-1.00	Filled	\$ 90,607
Elimination of Parks Maintenance Mechanic Position	PR&N	Ongoing Reductions	Exp	-1.00	Filled	\$ 82,279
Elimination of 14 Police Officer Positions	Police	Ongoing Reductions	Exp	-14.00	Vacant	\$ 1,780,310
Reduction of Overtime Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 865,540
Reduction of Cashout Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 62,500
Reduction of Part-Time Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 111,000
Reduction of Discretionary Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 1,209,493
Eliminate Maintenance Worker II Position	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 70,000
Eliminate Admin Office Assistant III Position	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 66,114
Reduction of Watering Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 450,000
Furloughs of 4.6% (No MCFFA and No MCEA)	Citywide	One-Time Reductions	Exp	-	-	\$ 2,237,327
Reduction of Parks Planning Discretionary Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 10,000
Reduction of Recreation Division Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 179,329
Maintain Fire Vacancies for FY 20-21	Fire	One-Time Reductions	Exp	-11.00	Vacant	\$ 1,480,040
MCFFA Concession Savings	Fire	One-Time Reductions	Exp	-	-	\$ 580,000
Reduction of SR911 Expenditure Budget (Fire)	Fire	One-Time Reductions	Exp	-	-	\$ 16,003
Freeze Cultural Services Manager Position	PR&N	One-Time Reductions	Exp	-1.00	Vacant	\$ 112,012
Reduction of Contribution to TRRP	PR&N	One-Time Reductions	Exp	-	-	\$ 23,274
Reduction of CVB Contribution (TOT Agreement)	PR&N	One-Time Reductions	Exp	-	-	\$ 56,059
Reduction of SR911 Expenditure Budget (Police)	Police	One-Time Reductions	Exp	-	-	\$ 198,312
Reduction of SASA Expenditure Budget (Police)	Police	One-Time Reductions	Exp	-	-	\$ 223,006
Reduction in GF IT ISF as result of reduction in IT Discretionary Expenditures	Citywide	Ongoing Reductions	Exp	-	-	\$ 56,265
Reduction in GF IT ISF as result of reduction in IT Professional Services Expenditures	Citywide	Ongoing Reductions	Exp	-	-	\$ 211,750
Reduction in GF IT ISF as result of reduction in IT Software/Programs Expenditures	Citywide	One-Time Reductions	Exp	-	-	\$ 339,658
Elimination of AOA III Position in NPU (ERIP)	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 67,929
Elimination of Parks Operations Supervisor Position (ERIP)	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 110,635
<b>Total</b>				<b>-66.00</b>		<b>\$ 19,460,341</b>

**FY 2020-21 Proposed Adjustments - Non-General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Reclass Water Division Manager (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (7,484)
Reclass Water Division Manager (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (6,408)
Eliminate Engineering Intern (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 36,060
Eliminate Engineering Intern (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 20,027
Reclass Wastewater Division Manager (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (8,275)
Reclass Wastewater Division Manager (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (5,617)
Reclass Wastewater Quality Control Plant Super (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (27,089)
Reclass Wastewater Quality Control Plant Super (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (22,173)
Reclass Wastewater Utility Dispatch Super (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (13,549)
Reclass Wastewater Utility Dispatch Super (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (6,992)
Eliminate Engineering Intern (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 36,060
Eliminate Engineering Intern (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 20,027
Eliminate Plant Mechanic Trainee (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 49,695
Eliminate Plant Mechanic Trainee (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 21,654
New Position - Survey Party Chief (Salary)	Utilities	Enhancement	Exp	1.00	New Position	\$ (87,000)
New Position - Survey Party Chief (Benefits)	Utilities	Enhancement	Exp		New Position	\$ (30,108)
New Position - Construction Inspector (Salary)	Utilities	Enhancement	Exp	1.00	New Position	\$ (80,791)
New Position - Construction Inspector (Benefits)	Utilities	Enhancement	Exp		New Position	\$ (27,960)
Eliminate Construction Inspector Supervisor (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 108,185
Eliminate Construction Inspector Supervisor (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 37,440
Reclass Risk and Loss Control Coord. To Risk Analyst I/II	HR	Reduction	Exp	1.00	Vacant	\$ 13,227
Reclass Risk and Loss Control Coord. To Risk Analyst I/II	HR	Reduction	Exp		Vacant	\$ 2,666
Reallocate Senior Engineer from GF to Transportation Engineering DESPD	DESPP	Ongoing Reductions	Exp	1.00	NEW	\$ (171,121)
Reallocate Assistant Buyer from GF to Central Stores	Finance	Ongoing Reductions	Exp	1.00	NEW	\$ (77,332)
Reduction of Discretionary Expenditures - Service Agreements	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Discretionary Expenditures - Training Expenses	IT	Ongoing Reductions	Exp	-	-	\$ 2,300
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 335,000
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Software/Programs Expenditures	IT	One-Time Reductions	Exp	-	-	\$ 630,000
Eliminate Technology Solutions Analyst Position	IT	Additional Redux	Exp	(1.00)	Filled	\$ 97,912
Elimination of 2.0 Senior Systems Technicians Positions	IT	Additional Redux	Exp	(2.00)	Vacant	\$ 191,345
Reduction in ISF Revenue	IT	One-Time Reductions	Rev	-	-	\$ 1,406,557
Addition of IT Technician Position	IT	Additional Redux	Exp	1.00	NEW	\$ (114,140)
Direct Charge Revenue to offset IT Technician Position	IT	Additional Redux	Rev	-	-	\$ 114,140

**FY 2020-21 Proposed Adjustments - Non-General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Freeze Senior AOA III Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 54,518
Freeze Senior AOA III Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 27,632
Freeze Equipment Operator - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 56,230
Freeze Equipment Operator - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,434
Freeze Equipment Operator - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 56,230
Freeze Equipment Operator - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,434
Reduce Temporary Employee Services	Public Works	Ongoing Reductions	Exp			\$ 218,022
Defer Equipment Upgrades	Public Works	One-Time Reduction	Exp			\$ 526,300
Freeze Traffic Operations Engineer Position (9 months) - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 90,108
Freeze Traffic Operations Engineer Position (9 months) - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 17,224
Reduce Conference Expenses	Public Works	Ongoing Reductions	Exp			\$ 2,000
Freeze Electrician Traffic and Buildings Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 66,837
Freeze Electrician Traffic and Buildings Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 23,700
Reduce Equipment Upgrades	Public Works	One-Time Reduction	Exp			\$ 250,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 25,000
Reduce Overtime S&W FLSA	Public Works	Ongoing Reductions	Exp			\$ 19,000
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 5,500
Reduce Tools and Fields Supplies	Public Works	Ongoing Reductions	Exp			\$ 10,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 17,000
Reduce Overtime S&W FLSA	Public Works	Ongoing Reductions	Exp			\$ 8,000
Reduce Equipment Upgrades	Public Works	Ongoing Reductions	Exp			\$ 12,000
Freeze Equipment Mechanic - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 60,552
Freeze Equipment Mechanic - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,949
Reduce Repair & Maintenance - Vehicles	Public Works	Ongoing Reductions	Exp			\$ 98,136
Reduce Repair & Maintenance - Equipment	Public Works	Ongoing Reductions	Exp			\$ 49,111
Freeze Airport Maintenance Crewleader (7 months) - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 38,988
Freeze Airport Maintenance Crewleader (7 months) - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 13,825
Eliminate one part-time staff (Filled)	Public Works	Ongoing Reductions	Exp		Filled	\$ 15,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 2,000
Reduce Professional Services	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 300
Reduce Advertising	Public Works	Ongoing Reductions	Exp			\$ 8,000
Reduce Promotions	Public Works	Ongoing Reductions	Exp			\$ 5,900
Freeze Equipment Operator Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 65,283
Freeze Equipment Operator Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 29,241

## FY 2020-21 Proposed Adjustments - Non-General Fund

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Freeze Operations Crewleader Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 68,508
Freeze Operations Crewleader Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 23,899
Reduce Cashout - CTO	Public Works	Ongoing Reductions	Exp			\$ 3,850
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 34,850
Reduce Tools and Fields Supplies	Public Works	Ongoing Reductions	Exp			\$ 2,000
Reduce Dump Fees	Public Works	Ongoing Reductions	Exp			\$ 7,778
Reduce Rental of Equipment	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Dump Fees	Public Works	Ongoing Reductions	Exp			\$ 11,435
Reduce Part-Time Staff	Public Works	Ongoing Reductions	Exp			\$ 7,000
Reduce Conference Expenses	Public Works	Ongoing Reductions	Exp			\$ 2,500
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 2,089
Reduce Repair and Maintenance - Real Property	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Professional Services	Public Works	Ongoing Reductions	Exp			\$ 40,000
Freeze AOA III Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 52,117
Freeze AOA III Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 15,671
Reduce Major City-owned Facility Repairs	Public Works	Ongoing Reductions	Exp			\$ 5,000
Reduce Repair and Maintenance - Real Property	Public Works	Ongoing Reductions	Exp			\$ 36,750
<b>Total</b>				<b>(7.00)</b>		<b>\$ 4,884,157</b>

FY 2020-21 Adjustments - Reduction in IT ISF Expense As Result of Adjustments in the IT Fund

Fund	Department	Amount
0100 - General Fund	City Attorney's Office	\$ 9,195
	City Auditor's Office	\$ 2,350
	City Clerk's Office	\$ 4,286
	City Council	\$ 12,238
	City Manager's Office	\$ 17,289
	Community and Economic Development	\$ 70,975
	Finance Department	\$ 46,872
	Human Resources	\$ 16,177
	Modesto Fire Department	\$ 142,644
	Modesto Police Department	\$ 374,485
	Parks and Recreations Neighborhood	\$ 68,482
<b>0100 - General Fund Total</b>		<b>\$ 764,993</b>
1133 - HUD - Admin	Community and Economic Development	\$ 9,817
<b>1133 - HUD - Admin Total</b>		<b>\$ 9,817</b>
1185 - Community System of Care (CSoC)	Community and Economic Development	\$ 2,212
<b>1185 - Community System of Care (CSoC) Total</b>		<b>\$ 2,212</b>
1300 - Capital Improvement Support	Community and Economic Development	\$ 16,406
	Utilities	\$ 30,083
<b>1300 - Capital Improvement Support Total</b>		<b>\$ 46,489</b>
1610 - Traffic Offender Fund	Modesto Police Department	\$ 622
<b>1610 - Traffic Offender Fund Total</b>		<b>\$ 622</b>
1700 - Surface Transportation Fund	Public Works	\$ 50,926
<b>1700 - Surface Transportation Fund Total</b>		<b>\$ 50,926</b>
3220 - Infrastructure Financing Program Administration	Community and Economic Development	\$ 8,816
<b>3220 - Infrastructure Financing Program Administration Total</b>		<b>\$ 8,816</b>
4000 - Parking Fund	Public Works	\$ 6,153
<b>4000 - Parking Fund Total</b>		<b>\$ 6,153</b>
4100 - Water Fund	Finance Department	\$ 34,531
	Utilities	\$ 156,071
<b>4100 - Water Fund Total</b>		<b>\$ 190,602</b>
4210 - Sewer Operations Fund	Utilities	\$ 181,356
<b>4210 - Sewer Operations Fund Total</b>		<b>\$ 181,356</b>
4310 - Airport Operating Fund	Public Works	\$ 5,185
<b>4310 - Airport Operating Fund Total</b>		<b>\$ 5,185</b>
4480 - Storm Drainage Fund	Public Works	\$ 3,733
	Utilities	\$ 2,212
<b>4480 - Storm Drainage Fund Total</b>		<b>\$ 5,945</b>
4520 - Bus Service Fund - DAR	Public Works	\$ 1,106
<b>4520 - Bus Service Fund - DAR Total</b>		<b>\$ 1,106</b>
4540 - Bus Fixed Route Max Operations Fund	Public Works	\$ 25,441
<b>4540 - Bus Fixed Route Max Operations Fund Total</b>		<b>\$ 25,441</b>
4700 - Community Center Operations Fund	Parks and Recreations Neighborhood	\$ 7,467
<b>4700 - Community Center Operations Fund Total</b>		<b>\$ 7,467</b>
4890 - Compost Fund	Public Works	\$ 8,019
<b>4890 - Compost Fund Total</b>		<b>\$ 8,019</b>
4891 - Solid Waste Fund	Public Works	\$ 11,421
<b>4891 - Solid Waste Fund Total</b>		<b>\$ 11,421</b>
4892 - Green Waste Fund	Public Works	\$ 29,589
<b>4892 - Green Waste Fund Total</b>		<b>\$ 29,589</b>
5110 - Inventory Purchases Fund	Finance Department	\$ 3,180
<b>5110 - Inventory Purchases Fund Total</b>		<b>\$ 3,180</b>
5120 - Mail Services ISF Fund	City Clerk's Office	\$ 2,696
<b>5120 - Mail Services ISF Fund Total</b>		<b>\$ 2,696</b>
5310 - Insurance - Administration Fund	Human Resources	\$ 5,531
<b>5310 - Insurance - Administration Fund Total</b>		<b>\$ 5,531</b>
5400 - Fleet Management Fund	Public Works	\$ 25,856
<b>5400 - Fleet Management Fund Total</b>		<b>\$ 25,856</b>
5520 - Employee Benefits Administration Fund	Human Resources	\$ 3,180
<b>5520 - Employee Benefits Administration Fund Total</b>		<b>\$ 3,180</b>
5800 - P/R Building Services Fund	Public Works	\$ 7,259
<b>5800 - P/R Building Services Fund Total</b>		<b>\$ 7,259</b>
5810 - 10th Street Place Building Services	Public Works	\$ 2,696
<b>5810 - 10th Street Place Building Services Total</b>		<b>\$ 2,696</b>
<b>Grand Total</b>		<b>\$ 1,406,557</b>

**FY 2020-21 Proposed Adjustments - General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Salary Savings (3 Vacant Positions)	Auditor	One-Time Reductions	Exp	-	Vacant	\$ 223,983
Increase in Revenue for Hydrant Maintenance	Fire	Revenue Changes	Rev	-	-	\$ 45,000
Reduction of Discretionary Expenditures	Auditor	One-Time Reductions	Exp	-	-	\$ 50,986
Eliminate SR. Deputy City Attorney Position	CAO	Ongoing Reductions	Exp	-1.00	Vacant	\$ 129,185
Eliminate Legal Secretary II Position	CAO	Ongoing Reductions	Exp	-1.00	Vacant	\$ 97,410
Reduction of Election Expenditures	CCO	One-Time Reductions	Exp	-	-	\$ 300,000
Reduction of Direct Charge Agreement Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 108,307
Reduction in Legal and Professional Services	CEDD	Ongoing Reductions	Exp	-	-	\$ 54,000
Elimination of Senior Transportation Planner Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 135,538
Elimination of Building Safety Program Coordinator Position	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 135,859
Elimination of Senior AOA (Conf) Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 77,372
Elimination of Code Enforcement Officer I Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 84,271
Reallocate Senior Engineer to Transportation Engineering Design	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 171,121
Elimination of Building Inspector I Position	CEDD	Ongoing Reductions	Exp	-1.00	Filled	\$ 93,390
Reduction of Miscellaneous Discretionary Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 16,000
Reduction of Professional Services Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 262,500
Reduction of Training/Conference Expenditures	CEDD	Ongoing Reductions	Exp	-	-	\$ 27,500
Freeze Associate Planner Position	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 105,509
Deferral of SB1 Maintenance of Effort	Citywide	One-Time Reductions	Exp	-	-	\$ 1,242,103
Reduction of Discretionary Expenditures	CMO	Ongoing Reductions	Exp	-	-	\$ 110,000
Reallocate Assistant Buyer to Central Stores	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 77,332
Increase in Temporary Labor Expenditures	Finance	Ongoing Reductions	Exp	-	-	\$ (40,000)
Eliminate Account Clerk II	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 71,967
Eliminate Account Clerk II (Accounts Receivable)	Finance	Ongoing Reductions	Exp	-1.00	Filled	\$ 66,350
Reduction in Discretionary Expenditures (Citations)	Finance	Ongoing Reductions	Exp	-	-	\$ 17,949
Increase in Direct Charge Revenue to Support SB 205 Req.	Finance	Revenue Changes	Rev	-	-	\$ 25,000
Eliminate Financial Analyst I/II Position	Finance	Ongoing Reductions	Exp	-1.00	Vacant	\$ 101,425
Eliminate EMS Coordinator Position	Fire	Ongoing Reductions	Exp	-1.00	Vacant	\$ 114,391
SAFER Grant Savings (6 months)	Fire	Ongoing Reductions	Exp	-	-	\$ 500,000
Reduction of Discretionary Expenditures	Finance	Ongoing Reductions	Exp	-	-	\$ 23,470

**FY 2020-21 Proposed Adjustments - General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Reduction of Discretionary Expenditures	Finance	One-Time Reductions	Exp	-	-	\$ 9,656
Increase in Fire Prevention Revenues	Fire	Revenue Changes	Rev	-	-	\$ 90,000
Increase in EMS Revenues	Fire	Revenue Changes	Rev	-	-	\$ 100,000
Increase in Hazmat Tech Rescue Revenues	Fire	Revenue Changes	Rev	-	-	\$ 250,000
Eliminate 5 Relief Engineer Positions	Fire	Ongoing Reductions	Exp	-5.00	Vacant	\$ 786,527
Eliminate Senior AOA (Conf) Position	Fire	Ongoing Reductions	Exp	-1.00	Vacant	\$ 79,310
Eliminate 2 Relief Firefighter Positions	Fire	Ongoing Reductions	Exp	-2.00	Vacant	\$ 284,980
Reduction in GF IT ISF as result of Technology Solutions						
Analyst Position elimination	Citywide	Ongoing Reductions	Exp	-	-	\$ 52,080
Reduction in GF IT ISF as result of 2.0 Senior Systems						
Technicians Position eliminations	Citywide	Ongoing Reductions	Exp	-	-	\$ 105,240
Reduction of Contract Expenditures	Fire	Ongoing Reductions	Exp	-	-	\$ 500,000
Reduction of Discretionary Expenditures	Fire	Ongoing Reductions	Exp	-	-	\$ 30,000
Elimination of 12.0 Police Officer Positions (Vacant)	Police	Ongoing Reductions	Exp	-12.00	Vacant	\$ 1,525,980
Elimination of 1.0 Police Lieutenant Position (Vacant)	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 169,919
Elimination of 1.0 Police Lieutenant Position (7 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 128,479
Elimination of 1.0 Police Sergeant Position (8 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 127,720
Elimination of 1.0 Police Sergeant Position (6 Months Savings)	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 87,864
Elimination of Admin Office Assistant III Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 75,659
Elimination of ID Technician Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 93,576
Reclassify Building Technician Position to Civilian Admin Supervisor Position	Police	Ongoing Reductions	Exp	-	New	\$ (6,900)
Elimination of Police Range and Training Center Technician Position	Police	Ongoing Reductions	Exp	-1.00	Filled	\$ 98,621
Elimination of Animal Control Officer Position	Police	Ongoing Reductions	Exp	-1.00	Vacant	\$ 82,306
Addition of 5.0 Community Service Officer Positions	Police	Ongoing Reductions	Exp	5.00	NEW	\$ (394,955)
Addition of 5.0 Police Cadet Positions	Police	Ongoing Reductions	Exp	5.00	NEW	\$ (147,425)
Increase in DCA from IT for the Technician Position	Police	Ongoing Reductions	Exp	-	-	\$ (114,140)
Freeze Deputy Fire Marshall Position	Fire	One-Time Reductions	Exp	-1.00	Vacant	\$ 156,395
Reduction of Discretionary Expenditures	Human Resources	Ongoing Reductions	Exp	-	-	\$ 27,033
Underfill Office Supervisor Position with Executive Assistant	Human Resources	Ongoing Reductions	Exp	-	-	\$ 15,442

## FY 2020-21 Proposed Adjustments - General Fund

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Eliminate AOA III (Conf) Position	Human Resources	Ongoing Reductions	Exp	-1.00	Filled	\$ 76,341
Freeze Human Resources Manager Position (4 Months)	Human Resources	One-Time Reductions	Exp	-	Vacant	\$ 53,274
Eliminate Executive Assistant Position	PR&N	Ongoing Reductions	Exp	-1.00	Filled	\$ 90,607
Elimination of Parks Maintenance Mechanic Position	PR&N	Ongoing Reductions	Exp	-1.00	Filled	\$ 82,279
Elimination of 14 Police Officer Positions	Police	Ongoing Reductions	Exp	-14.00	Vacant	\$ 1,780,310
Reduction of Overtime Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 865,540
Reduction of Cashout Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 62,500
Reduction of Part-Time Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 111,000
Reduction of Discretionary Expenditures	Police	Ongoing Reductions	Exp	-	-	\$ 1,209,493
Eliminate Maintenance Worker II Position	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 70,000
Eliminate Admin Office Assistant III Position	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 66,114
Reduction of Watering Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 450,000
Furloughs of 4.6% (No MCFFA and No MCEA)	Citywide	One-Time Reductions	Exp	-	-	\$ 2,237,327
Reduction of Parks Planning Discretionary Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 10,000
Reduction of Recreation Division Expenditures	PR&N	Ongoing Reductions	Exp	-	-	\$ 179,329
Maintain Fire Vacancies for FY 20-21	Fire	One-Time Reductions	Exp	-11.00	Vacant	\$ 1,480,040
MCFFA Concession Savings	Fire	One-Time Reductions	Exp	-	-	\$ 580,000
Reduction of SR911 Expenditure Budget (Fire)	Fire	One-Time Reductions	Exp	-	-	\$ 16,003
Freeze Cultural Services Manager Position	PR&N	One-Time Reductions	Exp	-1.00	Vacant	\$ 112,012
Reduction of Contribution to TRRP	PR&N	One-Time Reductions	Exp	-	-	\$ 23,274
Reduction of CVB Contribution (TOT Agreement)	PR&N	One-Time Reductions	Exp	-	-	\$ 56,059
Reduction of SR911 Expenditure Budget (Police)	Police	One-Time Reductions	Exp	-	-	\$ 198,312
Reduction of SASA Expenditure Budget (Police)	Police	One-Time Reductions	Exp	-	-	\$ 223,006
Reduction in GF IT ISF as result of reduction in IT Discretionary Expenditures	Citywide	Ongoing Reductions	Exp	-	-	\$ 56,265
Reduction in GF IT ISF as result of reduction in IT Professional Services Expenditures	Citywide	Ongoing Reductions	Exp	-	-	\$ 211,750
Reduction in GF IT ISF as result of reduction in IT Software/Programs Expenditures	Citywide	One-Time Reductions	Exp	-	-	\$ 339,658
Elimination of AOA III Position in NPU (ERIP)	CEDD	Ongoing Reductions	Exp	-1.00	Vacant	\$ 67,929
Elimination of Parks Operations Supervisor Position (ERIP)	PR&N	Ongoing Reductions	Exp	-1.00	Vacant	\$ 110,635
<b>Total</b>				<b>-66.00</b>		<b>\$ 19,460,341</b>

FY 2020-21 Adjustments - Reduction in IT ISF Expense As Result of Adjustments in the IT Fund

Fund	Department	Amount
0100 - General Fund	City Attorney's Office	\$ 9,195
	City Auditor's Office	\$ 2,350
	City Clerk's Office	\$ 4,286
	City Council	\$ 12,238
	City Manager's Office	\$ 17,289
	Community and Economic Development	\$ 70,975
	Finance Department	\$ 46,872
	Human Resources	\$ 16,177
	Modesto Fire Department	\$ 142,644
	Modesto Police Department	\$ 374,485
	Parks and Recreations Neighborhood	\$ 68,482
<b>0100 - General Fund Total</b>		<b>\$ 764,993</b>
1133 - HUD - Admin	Community and Economic Development	\$ 9,817
<b>1133 - HUD - Admin Total</b>		<b>\$ 9,817</b>
1185 - Community System of Care (CSoC)	Community and Economic Development	\$ 2,212
<b>1185 - Community System of Care (CSoC) Total</b>		<b>\$ 2,212</b>
1300 - Capital Improvement Support	Community and Economic Development	\$ 16,406
	Utilities	\$ 30,083
<b>1300 - Capital Improvement Support Total</b>		<b>\$ 46,489</b>
1610 - Traffic Offender Fund	Modesto Police Department	\$ 622
<b>1610 - Traffic Offender Fund Total</b>		<b>\$ 622</b>
1700 - Surface Transportation Fund	Public Works	\$ 50,926
<b>1700 - Surface Transportation Fund Total</b>		<b>\$ 50,926</b>
3220 - Infrastructure Financing Program Administration	Community and Economic Development	\$ 8,816
<b>3220 - Infrastructure Financing Program Administration Total</b>		<b>\$ 8,816</b>
4000 - Parking Fund	Public Works	\$ 6,153
<b>4000 - Parking Fund Total</b>		<b>\$ 6,153</b>
4100 - Water Fund	Finance Department	\$ 34,531
	Utilities	\$ 156,071
<b>4100 - Water Fund Total</b>		<b>\$ 190,602</b>
4210 - Sewer Operations Fund	Utilities	\$ 181,356
<b>4210 - Sewer Operations Fund Total</b>		<b>\$ 181,356</b>
4310 - Airport Operating Fund	Public Works	\$ 5,185
<b>4310 - Airport Operating Fund Total</b>		<b>\$ 5,185</b>
4480 - Storm Drainage Fund	Public Works	\$ 3,733
	Utilities	\$ 2,212
<b>4480 - Storm Drainage Fund Total</b>		<b>\$ 5,945</b>
4520 - Bus Service Fund - DAR	Public Works	\$ 1,106
<b>4520 - Bus Service Fund - DAR Total</b>		<b>\$ 1,106</b>
4540 - Bus Fixed Route Max Operations Fund	Public Works	\$ 25,441
<b>4540 - Bus Fixed Route Max Operations Fund Total</b>		<b>\$ 25,441</b>
4700 - Community Center Operations Fund	Parks and Recreations Neighborhood	\$ 7,467
<b>4700 - Community Center Operations Fund Total</b>		<b>\$ 7,467</b>
4890 - Compost Fund	Public Works	\$ 8,019
<b>4890 - Compost Fund Total</b>		<b>\$ 8,019</b>
4891 - Solid Waste Fund	Public Works	\$ 11,421
<b>4891 - Solid Waste Fund Total</b>		<b>\$ 11,421</b>
4892 - Green Waste Fund	Public Works	\$ 29,589
<b>4892 - Green Waste Fund Total</b>		<b>\$ 29,589</b>
5110 - Inventory Purchases Fund	Finance Department	\$ 3,180
<b>5110 - Inventory Purchases Fund Total</b>		<b>\$ 3,180</b>
5120 - Mail Services ISF Fund	City Clerk's Office	\$ 2,696
<b>5120 - Mail Services ISF Fund Total</b>		<b>\$ 2,696</b>
5310 - Insurance - Administration Fund	Human Resources	\$ 5,531
<b>5310 - Insurance - Administration Fund Total</b>		<b>\$ 5,531</b>
5400 - Fleet Management Fund	Public Works	\$ 25,856
<b>5400 - Fleet Management Fund Total</b>		<b>\$ 25,856</b>
5520 - Employee Benefits Administration Fund	Human Resources	\$ 3,180
<b>5520 - Employee Benefits Administration Fund Total</b>		<b>\$ 3,180</b>
5800 - P/R Building Services Fund	Public Works	\$ 7,259
<b>5800 - P/R Building Services Fund Total</b>		<b>\$ 7,259</b>
5810 - 10th Street Place Building Services	Public Works	\$ 2,696
<b>5810 - 10th Street Place Building Services Total</b>		<b>\$ 2,696</b>
<b>Grand Total</b>		<b>\$ 1,406,557</b>

**FY 2020-21 Proposed Adjustments - Non-General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Reclass Water Division Manager (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (7,484)
Reclass Water Division Manager (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (6,408)
Eliminate Engineering Intern (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 36,060
Eliminate Engineering Intern (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 20,027
Reclass Wastewater Division Manager (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (8,275)
Reclass Wastewater Division Manager (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (5,617)
Reclass Wastewater Quality Control Plant Super (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (27,089)
Reclass Wastewater Quality Control Plant Super (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (22,173)
Reclass Wastewater Utility Dispatch Super (Salary)	Utilities	Enhancement	Exp	1.00	Vacant	\$ (13,549)
Reclass Wastewater Utility Dispatch Super (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ (6,992)
Eliminate Engineering Intern (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 36,060
Eliminate Engineering Intern (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 20,027
Eliminate Plant Mechanic Trainee (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 49,695
Eliminate Plant Mechanic Trainee (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 21,654
New Position - Survey Party Chief (Salary)	Utilities	Enhancement	Exp	1.00	New Position	\$ (87,000)
New Position - Survey Party Chief (Benefits)	Utilities	Enhancement	Exp		New Position	\$ (30,108)
New Position - Construction Inspector (Salary)	Utilities	Enhancement	Exp	1.00	New Position	\$ (80,791)
New Position - Construction Inspector (Benefits)	Utilities	Enhancement	Exp		New Position	\$ (27,960)
Eliminate Construction Inspector Supervisor (Salary)	Utilities	Enhancement	Exp	(1.00)	Vacant	\$ 108,185
Eliminate Construction Inspector Supervisor (Benefits)	Utilities	Enhancement	Exp		Vacant	\$ 37,440
Reclass Risk and Loss Control Coord. To Risk Analyst I/II	HR	Reduction	Exp	1.00	Vacant	\$ 13,227
Reclass Risk and Loss Control Coord. To Risk Analyst I/II	HR	Reduction	Exp		Vacant	\$ 2,666
Reallocate Senior Engineer from GF to Transportation Engineering DESPD	DESPP	Ongoing Reductions	Exp	1.00	NEW	\$ (171,121)
Reallocate Assistant Buyer from GF to Central Stores	Finance	Ongoing Reductions	Exp	1.00	NEW	\$ (77,332)
Reduction of Discretionary Expenditures - Service Agreements	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Discretionary Expenditures - Training Expenses	IT	Ongoing Reductions	Exp	-	-	\$ 2,300
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 335,000
Reduction of Discretionary Expenditures - Professional Services	IT	Ongoing Reductions	Exp	-	-	\$ 50,000
Reduction of Software/Programs Expenditures	IT	One-Time Reductions	Exp	-	-	\$ 630,000
Eliminate Technology Solutions Analyst Position	IT	Additional Redux	Exp	(1.00)	Filled	\$ 97,912
Elimination of 2.0 Senior Systems Technicians Positions	IT	Additional Redux	Exp	(2.00)	Vacant	\$ 191,345
Reduction in ISF Revenue	IT	One-Time Reductions	Rev	-	-	\$ 1,406,557
Addition of IT Technician Position	IT	Additional Redux	Exp	1.00	NEW	\$ (114,140)
Direct Charge Revenue to offset IT Technician Position	IT	Additional Redux	Rev	-	-	\$ 114,140

**FY 2020-21 Proposed Adjustments - Non-General Fund**

Description of Reduction Strategy	Department	Category	Rev/Exp	FTE	Filled/Vacant	Amount
Freeze Senior AOA III Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 54,518
Freeze Senior AOA III Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 27,632
Freeze Equipment Operator - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 56,230
Freeze Equipment Operator - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,434
Freeze Equipment Operator - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 56,230
Freeze Equipment Operator - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,434
Reduce Temporary Employee Services	Public Works	Ongoing Reductions	Exp			\$ 218,022
Defer Equipment Upgrades	Public Works	One-Time Reduction	Exp			\$ 526,300
Freeze Traffic Operations Engineer Position (9 months) - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 90,108
Freeze Traffic Operations Engineer Position (9 months) - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 17,224
Reduce Conference Expenses	Public Works	Ongoing Reductions	Exp			\$ 2,000
Freeze Electrician Traffic and Buildings Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 66,837
Freeze Electrician Traffic and Buildings Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 23,700
Reduce Equipment Upgrades	Public Works	One-Time Reduction	Exp			\$ 250,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 25,000
Reduce Overtime S&W FLSA	Public Works	Ongoing Reductions	Exp			\$ 19,000
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 5,500
Reduce Tools and Fields Supplies	Public Works	Ongoing Reductions	Exp			\$ 10,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 17,000
Reduce Overtime S&W FLSA	Public Works	Ongoing Reductions	Exp			\$ 8,000
Reduce Equipment Upgrades	Public Works	Ongoing Reductions	Exp			\$ 12,000
Freeze Equipment Mechanic - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 60,552
Freeze Equipment Mechanic - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 22,949
Reduce Repair & Maintenance - Vehicles	Public Works	Ongoing Reductions	Exp			\$ 98,136
Reduce Repair & Maintenance - Equipment	Public Works	Ongoing Reductions	Exp			\$ 49,111
Freeze Airport Maintenance Crewleader (7 months) - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 38,988
Freeze Airport Maintenance Crewleader (7 months) - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 13,825
Eliminate one part-time staff (Filled)	Public Works	Ongoing Reductions	Exp		Filled	\$ 15,000
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 2,000
Reduce Professional Services	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 300
Reduce Advertising	Public Works	Ongoing Reductions	Exp			\$ 8,000
Reduce Promotions	Public Works	Ongoing Reductions	Exp			\$ 5,900
Freeze Equipment Operator Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 65,283
Freeze Equipment Operator Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 29,241

**FY 2020-21 Proposed Adjustments - Non-General Fund**

<b>Description of Reduction Strategy</b>	<b>Department</b>	<b>Category</b>	<b>Rev/Exp</b>	<b>FTE</b>	<b>Filled/Vacant</b>	<b>Amount</b>
Freeze Operations Crewleader Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 68,508
Freeze Operations Crewleader Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 23,899
Reduce Cashout - CTO	Public Works	Ongoing Reductions	Exp			\$ 3,850
Reduce Overtime	Public Works	Ongoing Reductions	Exp			\$ 34,850
Reduce Tools and Fields Supplies	Public Works	Ongoing Reductions	Exp			\$ 2,000
Reduce Dump Fees	Public Works	Ongoing Reductions	Exp			\$ 7,778
Reduce Rental of Equipment	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Dump Fees	Public Works	Ongoing Reductions	Exp			\$ 11,435
Reduce Part-Time Staff	Public Works	Ongoing Reductions	Exp			\$ 7,000
Reduce Conference Expenses	Public Works	Ongoing Reductions	Exp			\$ 2,500
Reduce Training	Public Works	Ongoing Reductions	Exp			\$ 2,089
Reduce Repair and Maintenance - Real Property	Public Works	Ongoing Reductions	Exp			\$ 15,000
Reduce Professional Services	Public Works	Ongoing Reductions	Exp			\$ 40,000
Freeze AOA III Position - Salary	Public Works	One-Time Reduction	Exp	(1.00)	Vacant	\$ 52,117
Freeze AOA III Position - Benefits	Public Works	One-Time Reduction	Exp		Vacant	\$ 15,671
Reduce Major City-owned Facility Repairs	Public Works	Ongoing Reductions	Exp			\$ 5,000
Reduce Repair and Maintenance - Real Property	Public Works	Ongoing Reductions	Exp			\$ 36,750
<b>Total</b>				<b>(7.00)</b>		<b>\$ 4,884,157</b>

## Employee Compensation

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- ❖ Modesto City Employees Association (MCEA) signed a contract effective March 9, 2019 and will expire on June 30, 2023. Employees were granted a 2% salary adjustment effective November 12, 2019, 2% effective June 23, 2020, 2% effective June 22, 2021, and 2% effective June 21, 2022. Identified positions in the market study were approved to be brought within 7.5% of the market, to be implemented over a three-year period. Changes to Boot Allowance, Tool Allowance, Meal Allowance, Shift Differential, and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on November 5<sup>th</sup>, 2019.
- ❖ Modesto Confidential and Management Association (MCMA) signed a contract effective July 1, 2019 that will expire on June 30, 2023. Employees were granted a 2% salary adjustment effective November 26, 2019, 2% effective June 23, 2020, 2% effective June 22, 2021, and 2% effective June 21, 2022. Identified positions in the market study were approved to be brought within 7.5% of the market, to be implemented over a three-year period. Changes to Overtime Meal Allowance, Education Incentive, Notary Incentive Pay, Uniform Allowance, Bilingual Compensation, Boot Allowance, and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on November 26<sup>th</sup>, 2019. As part of the FY20-21 budget concessions, MCMA has agreed to a 4.6% furlough.
- ❖ The Modesto Police and Fire Non-Sworn Association (MPNSA) signed a contract effective July 1, 2019 that will expire on June 30, 2023. Employees were granted a 2% salary adjustment effective October 29, 2019, 2% effective June 23, 2020, 2% effective June 22, 2021, and 2% effective June 21, 2022. Identified positions in the market study were approved to be brought within 7.5% of the market, to be implemented over a three-year period. Changes to Uniform Allowance and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on October 22<sup>th</sup>, 2019. As part of the FY20-21 budget concessions, MPNSA has agreed to a 4.6% furlough.
- ❖ The Modesto City Fire Fighters Association (MCFFA) signed a contract effective July 1, 2018 that will expire on June 30, 2021. Employees were granted a 3% salary adjustment effective April 16, 2019, 3% effective June 25, 2019, and 3% effective June 23, 2020. Effective the first full pay period following the adoption of this contract, each employee shall contribute 1.0% of salary to an agreed upon Base as noted in the CalPERS Schedule of Amortization. Changes to Education Pay, Longevity Pay, Vacation Board, Uniform Allowance, and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on April 9<sup>th</sup>, 2019.
- ❖ Unrepresented Sworn Fire Personnel (Fire Chiefs); The City has historically implemented terms and conditions of employment for these Unrepresented Sworn Fire Personnel consistent with the terms and conditions of employment covering employees in the MCFAA bargaining unit, with appropriate modifications. Employees were granted a 3% salary adjustment effective April 16, 2019, 3% effective June 25, 2019, and 3% effective June 23, 2020. Effective the first full pay period following the adoption of this contract, each employee shall contribute 1.0% of salary to an agreed upon Base as noted in the CalPERS Schedule of Amortization. Changes to Education Pay, Longevity Incentive, and Uniform Allowance were also agreed upon. This contract was approved by the City Council on April 9<sup>th</sup>, 2019.

- ❖ The Modesto Police Officers Association (MPOA) and Modesto Police Management Association (MPMA) merged into one bargaining unit, MPOA. The contract between MPOA and the City became effective on July 1, 2019 that will expire on June 30, 2023. Employees were granted a 3% salary adjustment effective June 23, 2020, 3% effective June 22, 2021, and 3% effective June 21, 2022. Effective June 25, 2019, each employee shall contribute 1.5% of salary to an agreed upon Base as noted in the CalPERS Schedule of Amortization. Changes to Sick Leave to HSA Conversion, Retention Bonus, Master Police Officer Pay, Education Incentive, FTO Pay, and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on June 25<sup>th</sup>, 2019. As part of the FY20-21 budget concessions, MPOA has agreed to a 4.6% furlough.
  
- ❖ Unrepresented Sworn Police Personnel (Police Chief and Police Captains); The City has historically implemented terms and conditions of employment for these Unrepresented Sworn Police Personnel consistent with the terms and conditions of employment covering employees in the MPOA bargaining unit, with appropriate modifications. Employees were granted a 3% salary adjustment effective June 23, 2020, 3% effective June 22, 2021, and 3% effective June 21, 2022. Effective the first full pay period following adoption of the MPOA contract, each employee shall contribute 1.5% of salary to an agreed upon Base as noted in the CalPERS Schedule of Amortization. Changes to Sick Leave to HSA Conversion, Retention Bonus, and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on June 25<sup>th</sup>, 2019. As part of the FY20-21 budget concessions, Unrepresented Sworn Police Personnel have agreed to a 4.6% furlough.
  
- ❖ Unrepresented Non-Sworn Employees (Manager, Confidential Employees, City Manager, Deputy City Managers, Department Directors, and Deputy Department Directors). The City has historically implemented terms and conditions of employment for these Unrepresented Non-Sworn Employees consistent with the terms and conditions of employment covering employees in the MCMA bargaining unit, with appropriate modifications. Employees were granted a 2% salary adjustment effective November 26, 2019, 2% effective June 23, 2020, 2% effective June 22, 2021, and 2% effective June 21, 2022. Identified positions in the market study were approved to be brought within 7.5% of the market, to be implemented over a three-year period. Changes to Education Incentive and City contribution to medical, dental, and vision were also agreed upon. This contract was approved by the City Council on November 26<sup>th</sup>, 2019. As part of the FY20-21 budget concessions, Unrepresented Non-Sworn Employees have agreed to a 4.6% furlough.

## Summary of Adopted Staffing

Department / Position	FTE
<b>City Attorney's Office</b>	
Administrative Office Assistant III Conf	1.00
City Attorney	1.00
Paralegal	2.00
Sr Deputy City Attorney	1.00
<b>City Attorney's Office Total</b>	<b>5.00</b>
<b>City Auditor's Office</b>	
Auditor II	1.00
City Auditor	1.00
Senior Auditor	1.00
<b>City Auditor's Office Total</b>	<b>3.00</b>
<b>City Clerk's Office</b>	
Administrative Office Assistant I	2.00
Administrative Office Assistant III Conf	1.00
Assistant City Clerk	1.00
City Clerk	1.00
<b>City Clerk's Office Total</b>	<b>5.00</b>
<b>City Council</b>	
Council Member	6.00
Executive Assistant to City Council	1.00
Mayor	1.00
<b>City Council Total</b>	<b>8.00</b>
<b>City Manager's Office</b>	
Administrative Office Assistant II Conf	1.00
Budget Manager	1.00
City Manager	1.00
Community and Media Relations Officer	1.00
Deputy City Manager	2.00
Executive Assistant to City Manager	1.00
Financial Analyst II	1.00
Financial Analyst III	2.00
Management Analyst	1.00
Multimedia Designer	1.00
Sr Financial Analyst	1.00
<b>City Manager's Office Total</b>	<b>13.00</b>
<b>Community and Economic Development</b>	
Administrative Analyst I	2.00
Administrative Analyst II (Exempt)	2.00
Administrative Office Assistant II	3.00
Administrative Office Assistant III	4.00
Administrative Services Technician II	1.00
Assistant City Engineer	1.00
Assistant Engineer	1.00
Associate Civil / Traffic Engineer	3.00

## Summary of Adopted Staffing

Department / Position	FTE
Associate Engineer	2.00
Associate Planner	2.00
Building Inspector I	1.00
Building Inspector II	3.00
Building Safety Program Coordinator	1.00
Business Analyst	1.00
Business Manager	1.00
Chief Building Official	1.00
City Engineer	1.00
Code Enforcement Officer NPU II	4.00
Community Development Manager	1.00
Community Development Program Specialist I	1.00
Development Services Technician II	3.00
Director of Community & Economic Development	1.00
Economic Development Marketing Specialist	1.00
Engineering Assistant I	1.00
Engineering Assistant II	4.00
Executive Assistant	1.00
Homeless Management Information System Coordinator	1.00
Homeless Management Information System Technician	1.00
Housing and Urban Development Supervisor	1.00
Housing Finance Specialist	1.00
Housing Rehab Specialist I	2.00
Housing Rehab Supervisor	1.00
Infrastructure Financing Program Supervisor	1.00
NPU Supervisor	1.00
Planning Manager	1.00
Plans Examiner	1.00
Principal Planner	2.00
Senior Administrative Office Assistant Conf	2.00
Senior Building Inspector	1.00
Senior Business Analyst	1.00
Senior Planner	2.00
Sr Civil Engineer	3.00
Sr Community Development Program Specialist	1.00
<b>Community and Economic Development Total</b>	<b>70.00</b>
<b>Finance Department</b>	
Account Clerk II	2.00
Account Clerk II Conf	1.00
Accounting Manager	1.00
Accounting Technician	2.00
Accounting Technician Conf	1.00
Assistant Buyer	3.00
Buyer	3.00

## Summary of Adopted Staffing

Department / Position	FTE
Code Enforcement Officer NPU II	1.00
Customer Services Account Clerk I	4.00
Customer Services Account Clerk II	12.00
Customer Services Accounting Technician	4.00
Customer Services Manager	2.00
Director of Finance	1.00
Executive Assistant	1.00
Financial Analyst I	1.00
Financial Analyst II	4.00
Financial Analyst III	4.00
Parking Adjudication Program Coordinator	1.00
Purchasing Manager	1.00
Senior Buyer	2.00
Senior Customer Services Account Clerk	5.00
Sr Financial Analyst	1.00
<b>Finance Department Total</b>	<b>57.00</b>
<b>Human Resources</b>	
Administrative Office Assistant III Conf	3.00
Administrative Services Technician I Conf	1.00
Administrative Services Technician II Conf	1.00
Director of Human Resources	1.00
Employee Benefits Coordinator	1.00
Employee Relations Coordinator	1.00
Human Resources Analyst I	1.00
Human Resources Analyst II	1.00
Human Resources Manager	1.00
Office Supervisor Personnel	1.00
Organizational Development Coordinator	1.00
Risk Analyst I/II	1.00
Risk Manager	1.00
Safety Officer	1.00
Senior Administrative Office Assistant Conf	2.00
<b>Human Resources Total</b>	<b>18.00</b>
<b>Information Technology</b>	
Chief Information Officer	1.00
Executive Assistant	1.00
Information Technology Manager	2.00
IT Technician	1.00
Principal Information Technology Administrator	1.00
Senior Software Analyst	6.00
Senior Systems Engineer	4.00
Senior Systems Technician	2.00
Software Analyst I	6.00
Software Analyst II	3.00

## Summary of Adopted Staffing

Department / Position	FTE
Systems Engineer I	1.00
Systems Engineer II	3.00
Systems Technician I	3.00
Systems Technician II	1.00
<b>Information Technology Total</b>	<b>35.00</b>
<b>Modesto Fire Department</b>	
Admin Office Asst III	1.00
Administrative Analyst I	2.00
Administrative Office Assistant III Conf	1.00
Deputy Fire Marshal	1.00
Executive Assistant	1.00
Fire Battalion Chief	6.00
Fire Captain	45.00
Fire Captain 80 Hr	1.00
Fire Chief	1.00
Fire Division Chief	3.00
Fire Engineer	51.00
Fire Engineer Special Assignment	2.00
Fire Fighter	44.00
Fire Prevention Inspector I	1.00
Fire Prevention Inspector II	3.00
Storeskeeper	1.00
<b>Modesto Fire Department Total</b>	<b>164.00</b>
<b>Modesto Police Department</b>	
Administrative Analyst I	1.00
Administrative Analyst II (Exempt)	1.00
Administrative Office Assistant III Conf	1.00
Animal Control Supervisor	1.00
Assistant Chief of Police	1.00
Building Maintenance Technician	1.00
Chief of Police	1.00
Custodian I	1.00
Custodian II	1.00
Executive Assistant	1.00
Maintenance Worker I	1.00
Police Animal Control Officer I	1.00
Police Animal Control Officer II	1.00
Police Cadet I	4.00
Police Cadet II	8.50
Police Captain	3.00
Police Civilian Manager	1.00
Police Civilian Supervisor	6.00
Police Clerk I	6.00
Police Clerk II	22.00

## Summary of Adopted Staffing

Department / Position	FTE
Police Clerk II Conf	1.00
Police Community Service Officer I	14.00
Police Community Service Officer II	11.00
Police Crime & Intelligence Analyst I	4.00
Police Crime & Intelligence Analyst II	2.00
Police Detective	12.00
Police Evidence & Property Technician I	2.00
Police Evidence & Property Technician II	2.00
Police Identification Technician II	3.00
Police Lieutenant	9.00
Police Officer	132.00
Police Officer Recruit	13.00
Police Officer Trainee	14.00
Police Sergeant	25.00
Public Safety Business Services Analyst	1.00
Public Safety Information Coordinator	1.00
Senior Administrative Office Assistant Conf	3.00
Sr Crime and Intelligence Analyst	1.00
<b>Modesto Police Department Total</b>	<b>313.50</b>
<b>Parks and Recreations Neighborhood</b>	
Administrative Analyst I	1.00
Administrative Analyst II (Exempt)	2.00
Administrative Office Assistant III	4.00
Building Maintenance Technician	1.00
Cultural Services Program Manager	1.00
Director of Parks Recreation & Neighborhoods	1.00
Events Coordinator	2.00
Exhibits Coordinator	1.00
Head Groundskeeper	1.00
Maintenance Worker I	7.00
Maintenance Worker II	8.00
Office Supervisor	1.00
Operations Manager	1.00
Operations Supervisor	1.00
Parks Maintenance Crewleader	3.00
Parks Maintenance Mechanic	2.00
Parks Planning & Development Manager	1.00
Parks Project Coordinator	3.00
Production Technician	1.00
Recreation and Neighborhoods Services Manager	1.00
Recreation Coordinator	6.75
Recreation Supervisor	2.00
<b>Parks and Recreations Neighborhood Total</b>	<b>51.75</b>
<b>Public Works</b>	

## Summary of Adopted Staffing

Department / Position	FTE
Administrative Analyst I	2.00
Administrative Analyst II (Exempt)	1.00
Administrative Office Assistant II	1.00
Administrative Office Assistant III	10.00
Administrative Office Assistant III Conf	1.00
Administrative Services Technician I	1.00
Administrative Services Technician II	4.00
Airport Maintenance Crewleader	1.00
Airport Maintenance Worker	3.00
Airport Manager	1.00
Associate Engineer	1.00
Building Maintenance Specialist	1.00
Building Maintenance Technician	3.00
Compost Facility Supervisor	1.00
Director of Public Works	1.00
Electrical Supervisor	1.00
Electrician Assistant I	2.00
Electrician Assistant II	1.00
Electrician Crewleader	1.00
Electrician Traffic & Building	7.00
Equipment Mechanic	11.00
Equipment Mechanic Crewleader	3.00
Equipment Operator	37.00
Equipment Service Technician	2.00
Executive Assistant	1.00
Facilities Manager	1.00
Fleet Manager	1.00
Fleet Procurement Technician	2.00
Heavy Equipment Mechanic	9.00
Heavy Equipment Mechanic Crewleader	2.00
Integrated Waste Program Manager	1.00
Maintenance Worker I	15.00
Maintenance Worker II	10.00
Materials Management Superintendent/City Arborist	1.00
Operations Crewleader	7.00
Operations Manager	1.00
Operations Supervisor	7.00
Parking Services Crewleader	1.00
Parking Services Supervisor	1.00
Recycling Program Coordinator	1.00
Solid Waste Enforcement Officer	1.80
Solid Waste Enforcement Supervisor	1.00
Sr Equipment Operator	4.00
Streets Manager	1.00

## Summary of Adopted Staffing

Department / Position	FTE
Traffic Engineer	1.00
Traffic Operations Engineer	1.00
Traffic Operations Technician	3.00
Traffic Striping Crewleader	1.00
Transit Analyst	3.00
Transit Manager	1.00
Tree Trimmer	12.00
Tree Trimmer Crewleader	2.00
Welder/Fabricator	1.00
<b>Public Works Total</b>	<b>190.80</b>
<b>Utilities</b>	
Administrative Analyst I	1.00
Administrative Analyst II (Exempt)	5.00
Administrative Office Assistant I	1.00
Administrative Office Assistant II	4.00
Administrative Office Assistant III	9.00
Administrative Services Officer	1.00
Administrative Services Technician I	1.00
Administrative Services Technician II	3.00
Administrative Services Technician II Conf	1.00
Assistant Engineer	2.00
Associate Civil / Traffic Engineer	4.00
Associate Engineer	3.00
Construction Inspection Supervisor	1.00
Construction Inspector	6.00
Director of Utilities	1.00
Electrical and Instrumentation Technician	9.00
Electrical Supervisor - Utilities	1.00
Electrician Crewleader	1.00
Engineering Assistant II	4.00
Engineering Division Manager	1.00
Environmental Compliance Inspector I	3.00
Environmental Compliance Inspector II	3.00
Environmental Regulatory Compliance Manager	1.00
Environmental Services Supervisor	1.00
Lab Analyst I	2.00
Lab Analyst II	2.00
Lab Analyst III	1.00
Laboratory Supervisor	1.00
Maintenance Planning Technician	1.00
Maintenance Worker I	1.00
Maintenance Worker II	3.00
Office Supervisor	1.00
Plant Maintenance Superintendent	1.00

## Summary of Adopted Staffing

Department / Position	FTE
Plant Maintenance Supervisor	2.00
Plant Mechanic I	9.00
Plant Mechanic II	6.00
plant mechanic Trainee	3.00
Property Agent	1.00
Senior Administrative Office Assistant	1.00
Senior Administrative Office Assistant Conf	2.00
Senior Land Surveyor	1.00
Senior Plant Mechanic	3.00
Senior Utilities Plant Operator	11.00
Senior Utilities Services Worker	11.00
Sr Civil Engineer	4.00
Sr Construction Inspector	1.00
Survey Party Chief	2.00
Utilities Plant Operations Supervisor	4.00
Utilities Plant Operator I	6.00
Utilities Plant Operator II	15.00
Utilities Plant Operator Trainee	3.00
Utilities Services Supervisor	6.00
Utilities Services Worker I	12.00
Utilities Services Worker II	33.00
Utilities Services Worker III	45.00
Utility Dispatch Supervisor	1.00
Wastewater Collections System Manager	1.00
Wastewater Division Manager	1.00
Wastewater Utility Dispatch Supervisor	1.00
Water Conservation Specialist	2.00
Water Division Manager	1.00
Water Resource Analyst	2.00
Water Superintendent	2.00
<b>Utilities Total</b>	<b>272.00</b>
<b>Grand Total</b>	<b>1,206.05</b>

## Fiscal Year 2020-21 Position Allocation by Department

<b>Fund</b>	<b>FY 2019-20 Current</b>	<b>FY2020-21 Changes**</b>	<b>FY2020-21 Adopted</b>
City Attorney's Office	7.00	(2.00)	5.00
City Auditor's Office	3.00	-	3.00
City Clerk's Office	5.00	-	5.00
City Council	8.00	-	8.00
City Manager's Office	13.00	-	13.00
Community and Economic Development	76.00	(6.00)	70.00
Finance Department	60.00	(3.00)	57.00
Human Resources	19.00	(1.00)	18.00
Information Technology	37.00	(2.00)	35.00
Modesto Fire Department	173.00	(9.00)	164.00
Modesto Police Department	337.50	(24.00)	313.50
Parks and Receptions Neighborhood	56.75	(5.00)	51.75
Public Works	190.80	-	190.80
Utilities	274.00	(2.00)	272.00
<b>Total</b>	<b>1,260.05</b>	<b>(54.00)</b>	<b>1,206.05</b>

\*\*Excludes freezing of positions, maintaining positions vacant (without freezing), or reclassifying existing positions as these do not affect position allocation. Only elimination, addition, or reallocation are included.

## Fiscal Year 2020-21 Position Allocation by Fund

Fund	FY 2019-20 Current	FY2020-21 Changes**	FY2020-21 Adopted
0100 - General Fund	690.25	(52.00)	638.25
1133 - HUD Administration	8.00	-	8.00
1185 - Community System of Care (CSoc) CFDA	2.00	-	2.00
1300 - Capital Improvement Support	31.00	2.00	33.00
1610 - Traffic Offender Fund	1.00	-	1.00
1700 - Surface Transportation Fund	56.00	-	56.00
3220 - Infrastructure Financing Program Admin	8.00	-	8.00
4000 - Parking Fund	6.00	-	6.00
4100 - Water Fund	134.00	(1.00)	133.00
4210 - Sewer Operations Fund	140.00	(2.00)	138.00
4310 - Airport Operating Fund	6.00	-	6.00
4480 - Storm Drainage Fund	8.00	-	8.00
4520 - Bus Service Fund - DAR	1.00	-	1.00
4540 - Bus Fixed Route Max Operations Fund	23.00	-	23.00
4700 - Community Center Operations Fund	5.00	-	5.00
4890 - Compost Fund	9.00	-	9.00
4891 - Solid Waste Fund	9.80	-	9.80
4892 - Green Waste Fund	39.00	-	39.00
5110 - Inventory Purchases Fund	2.00	1.00	3.00
5120 - Mail Services ISF Fund	2.00	-	2.00
5230 - Information Technology Fund	37.00	(2.00)	35.00
5310 - Insurance - Administration Fund	5.00	-	5.00
5400 - Fleet Management Fund	26.00	-	26.00
5520 - Employee Benefits Administration Fund	2.00	-	2.00
5800 - P/R Building Services Fund	7.00	-	7.00
5810 - 10th Street Place Building Services	2.00	-	2.00
<b>Total</b>	<b>1,260.05</b>	<b>(54.00)</b>	<b>1,206.05</b>

\*\*Excludes freezing of positions, maintaining positions vacant (without freezing), or reclassifying existing positions as these do not affect position allocation. Only elimination, addition, or reallocation are included.

## Fiscal Year 2020-21 Position Allocation Changes by Fund and Type

Fund	Add	Eliminate	Freeze	Maintain			Total
				Vacant	Reallocate	Reclass	
0100 - General Fund	10.00	(60.00)	(3.00)	(11.00)	(2.00)		(66.00)
1300 - Capital Improvement Support	2.00	(1.00)			1.00		2.00
1700 - Surface Transportation			(5.00)				(5.00)
4100 - Water Fund		(1.00)				1.00	-
4210 - Wastewater		(2.00)				3.00	1.00
4310 - Airport Fund			(1.00)				(1.00)
4892 - Greenwaste Fund			(2.00)				(2.00)
5110 - Central Stores					1.00		1.00
5230 - Information Technology	1.00	(3.00)					(2.00)
5310 - Insurance Admin Fund						1.00	1.00
5400 - Fleet Management			(1.00)				(1.00)
5800 - Building Services			(1.00)				(1.00)
<b>Total</b>	<b>13.00</b>	<b>(67.00)</b>	<b>(13.00)</b>	<b>(11.00)</b>	<b>-</b>	<b>5.00</b>	<b>(73.00)</b>

## Fiscal Year 2020-21 Position Allocation Changes by Type

Type	Fund	Department	Cost Center	Filled/Vacant	Position	FTE	Dollar Amount
Add	0100 - General Fund	Modesto Police Department	19220	New	Police Cadets	5.00	\$ 147,425
Add	0100 - General Fund	Modesto Police Department	19320	New	Community Service Officer	5.00	\$ 394,955
Add	1300 - Capital Improvement Support	Utilities	42020	New	Construction Inspector	1.00	\$ 108,751
Add	1300 - Capital Improvement Support	Utilities	42020	New	Survey Party Chief	1.00	\$ 117,108
Add	5230 - Information Technology	Information Technology	17710	New	IT Technician	1.00	\$ 114,140
<b>Add Total</b>						<b>13.00</b>	<b>\$ 882,379</b>
Eliminate	0100 - General Fund	Human Resources	17210	Filled	AOA III (Conf)	(1.00)	\$ (76,341)
Eliminate	0100 - General Fund	City Attorney's Office	04010	Vacant	Legal Secretary II	(1.00)	\$ (97,410)
Eliminate	0100 - General Fund	City Attorney's Office	04010	Vacant	SR. Deputy City Attorney	(1.00)	\$ (129,185)
Eliminate	0100 - General Fund	Community and Economic Development	14210	Filled	Building Inspector I	(1.00)	\$ (93,390)
Eliminate	0100 - General Fund	Community and Economic Development	14210	Filled	Senior AOA (Conf)	(1.00)	\$ (77,372)
Eliminate	0100 - General Fund	Community and Economic Development	14210	Vacant	Building Safety Program Coordinator	(1.00)	\$ (135,859)
Eliminate	0100 - General Fund	Community and Economic Development	14220	Filled	Code Enforcement Officer I	(1.00)	\$ (84,271)
Eliminate	0100 - General Fund	Community and Economic Development	14220	Vacant	AOA III in NPU (ERIP)	(1.00)	\$ (67,929)
Eliminate	0100 - General Fund	Community and Economic Development	14410	Filled	Senior Transportation Planner	(1.00)	\$ (135,538)
Eliminate	0100 - General Fund	Finance Department	12110	Filled	Account Clerk II	(1.00)	\$ (71,967)
Eliminate	0100 - General Fund	Finance Department	12110	Vacant	Financial Analyst I/II	(1.00)	\$ (101,425)
Eliminate	0100 - General Fund	Finance Department	12115	Filled	Account Clerk II (Accounts Receivable)	(1.00)	\$ (66,350)
Eliminate	0100 - General Fund	Modesto Fire Department	18110	Vacant	EMS Coordinator	(1.00)	\$ (114,391)
Eliminate	0100 - General Fund	Modesto Fire Department	18110	Vacant	Senior AOA (Conf)	(1.00)	\$ (79,310)
Eliminate	0100 - General Fund	Modesto Fire Department	18210	Vacant	Relief Engineers	(5.00)	\$ (786,527)
Eliminate	0100 - General Fund	Modesto Fire Department	18210	Vacant	Relief Firefighters	(2.00)	\$ (284,980)
Eliminate	0100 - General Fund	Modesto Police Department	19220	Filled	Police Lieutenant (7 Months Savings)	(1.00)	\$ (128,479)
Eliminate	0100 - General Fund	Modesto Police Department	19220	Vacant	ID Technician	(1.00)	\$ (93,576)
Eliminate	0100 - General Fund	Modesto Police Department	19220/19320	Vacant	12.0 Police Officer (Vacant)	(12.00)	\$ (1,525,980)
Eliminate	0100 - General Fund	Modesto Police Department	19320	Filled	Police Sergeant (6 Months Savings)	(1.00)	\$ (87,864)
Eliminate	0100 - General Fund	Modesto Police Department	19320	Vacant	Admin Office Assistant III	(1.00)	\$ (75,659)
Eliminate	0100 - General Fund	Modesto Police Department	19320	Vacant	Police Lieutenant (Vacant)	(1.00)	\$ (169,919)
Eliminate	0100 - General Fund	Modesto Police Department	19320	Vacant	Police Officers	(14.00)	\$ (1,780,310)
Eliminate	0100 - General Fund	Modesto Police Department	19330	Filled	1.0 Police Sergeant (8 Months Savings)	(1.00)	\$ (127,720)
Eliminate	0100 - General Fund	Modesto Police Department	19430	Filled	Police Range and Training Center Technician	(1.00)	\$ (98,621)
Eliminate	0100 - General Fund	Modesto Police Department	19450	Vacant	Animal Control Officer	(1.00)	\$ (82,306)
Eliminate	0100 - General Fund	Parks and Recreations Neighborhood	31010	Filled	Executive Assistant	(1.00)	\$ (90,607)
Eliminate	0100 - General Fund	Parks and Recreations Neighborhood	31010	Filled	Parks Maintenance Mechanic	(1.00)	\$ (82,279)
Eliminate	0100 - General Fund	Parks and Recreations Neighborhood	33040	Vacant	Admin Office Assistant III	(1.00)	\$ (66,114)
Eliminate	0100 - General Fund	Parks and Recreations Neighborhood	35220	Vacant	Maintenance Worker II	(1.00)	\$ (70,000)
Eliminate	0100 - General Fund	Parks and Recreations Neighborhood	35220	Vacant	Parks Operations Supervisor (ERIP)	(1.00)	\$ (110,635)
Eliminate	1300 - Capital Improvement Support	Utilities	42020	Vacant	Construction Inspector Supervisor	(1.00)	\$ (145,625)
Eliminate	4100 - Water Fund	Utilities	43060	Vacant	Engineering Intern	(1.00)	\$ (56,087)
Eliminate	4210 - Wastewater	Utilities	42026	Vacant	Engineering Intern	(1.00)	\$ (56,087)

## Fiscal Year 2020-21 Position Allocation Changes by Type

Type	Fund	Department	Cost Center	Filled/Vacant	Position	FTE	Dollar Amount
Eliminate	4210 - Wastewater	Utilities	44313	Vacant	Plant Mechanic Trainee	(1.00)	\$ (71,349)
Eliminate	5230 - Information Technology	Information Technology	17410	Filled	Technology Solutions Analyst	(1.00)	\$ (97,912)
Eliminate	5230 - Information Technology	Information Technology	17710	Vacant	Senior Systems Technicians	(2.00)	\$ (191,345)
<b>Eliminate Total</b>						<b>(67.00)</b>	<b>\$ (7,610,719)</b>
Freeze	0100 - General Fund	Community and Economic Development	14410	Vacant	Associate Planner	(1.00)	\$ (105,509)
Freeze	0100 - General Fund	Modesto Fire Department	18510	Vacant	Deputy Fire Marshall	(1.00)	\$ (156,395)
Freeze	0100 - General Fund	Parks and Recreations Neighborhood	34110	Vacant	Cultural Services Manager	(1.00)	\$ (112,012)
Freeze	1700 - Surface Transportation	Public Works	53130	Vacant	Equipment Operator	(2.00)	\$ (157,328)
Freeze	1700 - Surface Transportation	Public Works	53134	Vacant	AOA III	(1.00)	\$ (82,150)
Freeze	1700 - Surface Transportation	Public Works	53510	Vacant	Traffic Operations Engineer (9 months)	(1.00)	\$ (107,332)
Freeze	1700 - Surface Transportation	Public Works	53540	Vacant	Electrician Traffic and Buildings	(1.00)	\$ (90,537)
Freeze	4310 - Airport Fund	Public Works	53312	Vacant	Airport Maintenance Crewleader (7 months)	(1.00)	\$ (52,813)
Freeze	4892 - Greenwaste Fund	Public Works	56020	Vacant	Equipment Operator	(1.00)	\$ (94,524)
Freeze	4892 - Greenwaste Fund	Public Works	56040	Vacant	Operations Crewleader	(1.00)	\$ (92,407)
Freeze	5400 - Fleet Management	Public Works	53255	Vacant	Equipment Mechanic	(1.00)	\$ (83,501)
Freeze	5800 - Building Services	Public Works	52110	Vacant	AOA III	(1.00)	\$ (67,788)
<b>Freeze Total</b>						<b>(13.00)</b>	<b>\$ (1,202,296)</b>
Maintain Vacant	0100 - General Fund	Modesto Fire Department	18210	Vacant	Fire Vacancies for FY 20-21	(11.00)	\$ (1,480,040)
<b>Maintain Vacant Total</b>						<b>(11.00)</b>	<b>\$ (1,480,040)</b>
Reallocate	0100 - General Fund	Community and Economic Development	14310	Filled	Senior Engineer to Transportation Engineering Design	(1.00)	\$ (171,121)
Reallocate	0100 - General Fund	Finance Department	12510	Filled	Assistant Buyer to Central Stores	(1.00)	\$ (77,332)
Reallocate	1300 - Capital Improvement Support	Community and Economic Development	14610	Filled	Senior Engineer to Transportation Engineering Design	1.00	\$ 171,121
Reallocate	5110 - Central Stores	Finance Department	12530	Filled	Assistant Buyer to Central Stores	1.00	\$ 77,332
<b>Reallocate Total</b>						<b>-</b>	<b>\$ -</b>
Reclass	4100 - Water Fund	Utilities	45010	Vacant	Water Systems Manager to Water Division Manager	1.00	\$ 13,892
Reclass	4210 - Wastewater	Utilities	44010	Vacant	Senior AOA (Conf) to Wastewater Utility Dispatch Supervisor	1.00	\$ 20,541
Reclass	4210 - Wastewater	Utilities	44310	Vacant	Water Quality Control Plant Manager to Wastewater Quality Control Plan Super to Wastewater Division Manager	1.00	\$ 13,892
Reclass	4210 - Wastewater	Utilities	44312	Vacant	Senior Utility Plant Operator to Wastewater Quality Control Plan Super	1.00	\$ 49,262
Reclass	5310 - Insurance Admin Fund	Human Resources	17310	Vacant	Risk and Loss Control Coord to Risk Analyst I/II	1.00	\$ (15,893)
<b>Reclass Total</b>						<b>5.00</b>	<b>\$ 81,694</b>
<b>Grand Total</b>						<b>(73.00)</b>	<b>\$ (9,328,982)</b>

## Fund Summary Analysis

0100 - General Fund expense budget of \$148,948,226 exceeds the revenue budget of \$140,345,773, this is because the FY20-21 furlough concessions were not implemented on a cost center level. The City has passed a balanced General Fund budget, please refer to the General Fund Proforma in Section B of the budget book for details.

Funds 1100 – 1190 are U.S. Department of Housing and Urban Development (HUD) and Community Development Block Grants (CDBG) funded and adjust expense and revenue budgets according to funding sources.

# Fiscal Year 2020-21 Fund Summary

Fund	Fund Name	Fiscal Year Operating Expense	New CIP Expense	M.Y. Operating Expense (Balance @ 2.10.20 + New Request)	Transfers OUT	FY20-21 Total Expense	Fiscal Year Operating Revenue	New CIP Revenue (including Transfers In)	MY Operating Revenue (Balance @ 2.10.20 + New Request)	Transfers IN	FY20-21 Total Revenue
0100	General Fund	\$143,082,897	\$0	\$0	\$5,865,329	\$148,948,226	\$139,782,133	\$0	\$0	\$563,640	\$140,345,773
0130	Revenue Clearing Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0140	Utility Suspense Account	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0150	Misc Rec System Suspense Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
0180	Fire Department Unrestricted Non-Capital Projects	\$0	\$0	\$53,205	\$0	\$53,205	\$0	\$0	(\$86,624)	\$0	(\$86,624)
0190	Police Fund - Smart Deposits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1100	Grants - ARRA CDBG NSP1 Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1101	Grants - ARRA CDBG NSP2 Program	\$0	\$0	\$730,390	\$0	\$730,390	\$0	\$0	(\$5,751,395)	\$0	(\$5,751,395)
1130	Grants - CDBG Direct Program	\$1,608,970	\$0	\$2,726,006	\$0	\$4,334,976	\$876,246	\$0	\$1,922,430	\$0	\$2,798,676
1131	Grants - CDBG NSP Entitlement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1133	HUD Administration	\$1,197,791	\$0	\$0	\$0	\$1,197,791	\$1,361,407	\$0	\$0	\$0	\$1,361,407
1139	CDBG Direct Program Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$5,460	\$0	\$0	\$0	\$5,460
1140	CDBG Rental Rehab Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1150	Grants - RLF Housing Loan Program	\$0	\$0	\$3,068,873	\$0	\$3,068,873	\$0	\$0	\$2,169,012	\$250,000	\$2,419,012
1151	Grants - RLF Direct Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1152	Public Service Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1155	Grants - RLF Program Income	\$0	\$0	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$0	\$0
1160	Housing Economic Development Fund	\$0	\$0	\$54,112	\$0	\$54,112	\$0	\$0	\$262,054	\$0	\$262,054
1170	Grants - HOME Program	\$179,574	\$0	\$1,882,022	\$0	\$2,061,596	\$167,466	\$0	\$5,664,617	\$0	\$5,832,083
1180	Grants - Emergency Shelter Program	\$170,023	\$0	\$0	\$0	\$170,023	\$170,023	\$0	\$0	\$0	\$170,023
1185	Community System of Care (CSoc)	\$224,612	\$0	\$0	\$0	\$224,612	\$0	\$0	\$0	\$0	\$0
1190	Grants - HUD Section 108 Loan	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1200	Downtown Improvement District Fund	\$153,715	\$0	\$0	\$0	\$153,715	\$136,500	\$0	\$0	\$0	\$136,500
1210	Downtown Modesto Community Benefit District	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1300	Capital Improvement Support	\$5,497,803	\$0	\$0	\$0	\$5,497,803	\$5,191,834	\$0	\$0	\$0	\$5,191,834
1309	Capital Improvement Support - Fleet Replac	\$0	\$0	\$0	\$0	\$0	\$20,971	\$0	\$0	\$0	\$20,971
1310	Solid Waste Special Revenue Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1319	Solid Waste Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1320	Education and Government Cable	\$272,860	\$0	\$0	\$0	\$272,860	\$136,262	\$0	\$0	\$136,262	\$272,524
1321	Public Educational Governmental (PEG) Fund	\$0	\$0	\$0	\$0	\$0	\$380,000	\$0	\$0	\$0	\$380,000
1330	Developers Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1340	Grants - Operation Block Grants	\$0	\$0	\$227,572	\$0	\$227,572	\$0	\$0	\$63,562	\$0	\$63,562
1341	Grants - Operation Grants Reimbursed	\$0	\$0	\$1,341,861	\$0	\$1,341,861	\$0	\$0	\$3,474,274	\$0	\$3,474,274
1342	Grants - Police	\$0	\$0	\$1,140,352	\$0	\$1,140,352	\$0	\$0	\$429,887	\$0	\$429,887
1343	CalHome Loan Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1345	Grants - ARRA Public Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1350	Outside Litigation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1351	Elections Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1353	Grants - Public Works (ARRA)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1360	Carpenter Road Landfill	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1370	Green Waste Diversion Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1379	Pruned Refuse Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1380	Non-Capital Parks Fund (Non-Grant)	\$0	\$0	\$366,397	\$0	\$366,397	\$0	\$0	(\$4,718,646)	\$0	(\$4,718,646)
1410	Measure L - Road Tax Fund	\$0	\$0	\$2,103,177	\$0	\$2,103,177	\$9,206,639	\$0	\$0	\$0	\$9,206,639
1420	Surface Transportation Fund - Measure L/SB1 MOE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$296,502	\$296,502
1510	LTF - Street and Roads Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1520	LTF - Non-Motorized Fund	\$0	\$0	\$61,832	\$0	\$61,832	\$0	\$0	\$0	\$0	\$0
1600	Traffic Safety Fund	\$383,989	\$0	\$0	\$0	\$383,989	\$300,000	\$0	\$0	\$0	\$300,000
1610	Traffic Offender Fund	\$237,708	\$0	\$0	\$0	\$237,708	\$220,000	\$0	\$0	\$0	\$220,000
1700	Surface Transportation Fund	\$11,084,390	\$0	\$0	\$0	\$11,084,390	\$578,506	\$0	\$0	\$12,944,795	\$13,523,301
1709	Surface Transportation Fleet Replacement	\$0	\$0	\$0	\$0	\$0	\$244,525	\$0	\$0	\$0	\$244,525
1710	Prop 1B - Streets Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1720	Streets LTF Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1730	Gas Tax Fund	\$0	\$0	\$0	\$11,212,116	\$11,212,116	\$9,396,549	\$0	\$0	\$0	\$9,396,549

## Fiscal Year 2020-21 Fund Summary

Fund	Fund Name	Fiscal Year Operating Expense	New CIP Expense	M.Y. Operating Expense (Balance @ 2.10.20 + New Request)	Transfers OUT	FY20-21 Total Expense	Fiscal Year Operating Revenue	New CIP Revenue (including Transfers In)	MY Operating Revenue (Balance @ 2.10.20 + New Request)	Transfers IN	FY20-21 Total Revenue
1740	Garbage Franchise Fees - Streets Fund	\$0	\$0	\$0	\$1,731,179	\$1,731,179	\$1,100,000	\$0	\$0	\$0	\$1,100,000
1750	Surface Transportation Fund - MOE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1800	Economic Development/Strategic Plan Fund	\$0	\$0	\$851,279	\$0	\$851,279	\$0	\$0	\$34,580	\$0	\$34,580
1850	Disability Access and Education Fund	\$2,350	\$0	\$0	\$0	\$2,350	\$0	\$0	\$0	\$0	\$0
1906	RDA Low and Mod Income Housing Fund	\$0	\$0	\$3,323	\$0	\$3,323	\$0	\$0	\$0	\$0	\$0
1910	RDA Successor Agency Administration Fund	\$18,390	\$0	\$0	\$0	\$18,390	\$0	\$0	\$0	\$0	\$0
2100	Public Financing Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2140	Public Financing Authority COP's Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
2150	Public Financing Authority 98 & 07 Bonds	\$4,321,487	\$0	\$0	\$0	\$4,321,487	\$55,000	\$0	\$0	\$4,266,488	\$4,321,488
2903	RDA Successor Agency Debt Service Fund	\$2,177	\$0	\$0	\$1,309,812	\$1,311,989	\$0	\$0	\$0	\$0	\$0
3100	Capital Grants - PRN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3120	Special Fund for Capital Outlay	\$0	\$0	\$150,000	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0
3125	John Thurman Capital Improvement Fund	\$0	\$0	\$199,263	\$100,000	\$299,263	\$0	\$0	\$110,000	\$120,000	\$230,000
3130	Parks Fund	\$0	\$92,000	\$0	\$0	\$92,000	\$0	\$0	\$0	\$0	\$0
3140	Capital Grants - CIP Projects	\$0	\$850,000	\$0	\$0	\$850,000	\$0	\$850,000	\$0	\$0	\$850,000
3150	Capital Grants - Parks CIP Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3160	Capital Grants - Streets CIP Projects	\$0	\$0	\$499,103	\$0	\$499,103	\$0	\$0	\$595,827	\$0	\$595,827
3170	Capital Grants - HUD CIP Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3200	Village One CFD Fund	\$690,715	\$0	\$0	\$0	\$690,715	\$900,000	\$0	\$0	\$0	\$900,000
3210	Kiernan Business Park West CFD Fund	\$44,319	\$0	\$0	\$0	\$44,319	\$50,000	\$0	\$0	\$0	\$50,000
3211	Kiernan Business Park South CFD Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3212	Kiernan Business Park East CFD Fund	\$34,015	\$0	\$0	\$0	\$34,015	\$112,842	\$0	\$0	\$0	\$112,842
3213	Kiernan Business Park East CFD Fund - Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3215	The Vintage CFD Fund	\$28,094	\$0	\$0	\$0	\$28,094	\$169,606	\$0	\$0	\$0	\$169,606
3216	Woodglen 2018-1 CFD Fund	\$29,614	\$0	\$0	\$0	\$29,614	\$0	\$0	\$0	\$0	\$0
3220	Infrastructure Financing Program Administration	\$1,056,643	\$0	\$72,651	\$0	\$1,129,293	\$988,988	\$0	\$83,449	\$0	\$1,072,437
3225	Hetch Hetchy CFD Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3230	Village One Annexation #3 Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3235	North Beyer #2 CFD Fund	\$82,330	\$0	\$0	\$0	\$82,330	\$90,000	\$0	\$0	\$0	\$90,000
3240	Fairview Village CFD Fund	\$184,017	\$0	\$0	\$0	\$184,017	\$195,000	\$0	\$0	\$0	\$195,000
3241	Fairview Village CFD Fund - CIP Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3242	Fairview Village CFD - Debt Service Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3245	Fairview Village CFD - 2014 Debt Service Refunding	\$319,145	\$0	\$0	\$0	\$319,145	\$300,000	\$0	\$0	\$0	\$300,000
3250	North Beyer Park CFD	\$11,817	\$0	\$0	\$0	\$11,817	\$0	\$0	\$0	\$0	\$0
3260	Enterprise Park 1998 CFD Fund	\$17,767	\$0	\$0	\$0	\$17,767	\$0	\$0	\$0	\$0	\$0
3265	NorthPointe CFD Special Revenue Fund	\$33,887	\$0	\$0	\$0	\$33,887	\$60,000	\$0	\$0	\$0	\$60,000
3270	Carver/Bangs Pelandale/Snyder CFD Fund	\$103,246	\$0	\$0	\$0	\$103,246	\$85,000	\$0	\$0	\$0	\$85,000
3275	Coffee/Claratina CFD Fund	\$155,968	\$0	\$0	\$0	\$155,968	\$135,000	\$0	\$0	\$0	\$135,000
3280	Pelandale/Snyder CFD Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3281	Pelandale/Snyder CFD Fund - Capital Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3290	Village One #2 CFD Fund	\$743,260	\$0	\$0	\$0	\$743,260	\$900,000	\$0	\$0	\$0	\$900,000
3291	Village One #2 CFD Fund - CIP Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3292	Village One #2 CFD 2004 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3294	Village One #2 CFD 2014 Debt Fund	\$1,887,966	\$0	\$0	\$0	\$1,887,966	\$1,900,000	\$0	\$0	\$0	\$1,900,000
3295	Village One #2 CFD Fund - Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3300	Measure L - Capital Projects-300	\$0	\$5,147,750	\$0	\$0	\$5,147,750	\$0	\$5,147,750	\$0	\$0	\$5,147,750
3410	Streets Capital Facility Fee Fund	\$0	\$0	\$552,495	\$0	\$552,495	\$0	\$0	\$0	\$0	\$0
3420	Public Transportation Capital Facility Fee Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3430	Air Quality Capital Facility Fee Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3440	Police Department Capital Facility Fee Fund	\$0	\$0	\$0	\$215,000	\$215,000	\$0	\$0	\$0	\$0	\$0
3450	Fire Department Capital Facility Fee Fund	\$0	\$0	\$0	\$105,000	\$105,000	\$0	\$0	\$0	\$0	\$0
3460	Parks Capital Facility Fee Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3470	General Government Capital Facility Fee Fund	\$0	\$0	\$0	\$110,000	\$110,000	\$0	\$0	\$0	\$0	\$0
3480	Capital Facility Fees Administration Fund	\$75,167	\$0	\$0	\$0	\$75,167	\$80,000	\$0	\$0	\$0	\$80,000

## Fiscal Year 2020-21 Fund Summary

Fund	Fund Name	Fiscal Year Operating Expense	New CIP Expense	M.Y. Operating Expense (Balance @ 2.10.20 + New Request)	Transfers OUT	FY20-21 Total Expense	Fiscal Year Operating Revenue	New CIP Revenue (including Transfers In)	MY Operating Revenue (Balance @ 2.10.20 + New Request)	Transfers IN	FY20-21 Total Revenue
3510	Securities for Future Improvements	\$0	\$0	\$66,397	\$0	\$66,397	\$0	\$0	\$0	\$0	\$0
3800	McHenry Mansion Restoration	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4000	Parking Fund	\$1,702,728	\$92,371	\$0	\$0	\$1,795,099	\$1,784,684	\$0	\$0	\$0	\$1,784,684
4009	Parking Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$17,699	\$0	\$0	\$0	\$17,699
4100	Water Fund	\$61,248,962	\$0	\$1,861,067	\$765,000	\$63,875,029	\$84,396,858	\$0	\$0	\$662,034	\$85,058,892
4101	Water Fund Development Fees	\$0	\$0	\$0	\$0	\$0	\$1,316,001	\$0	\$0	\$0	\$1,316,001
4109	Water Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$498,673	\$0	\$0	\$0	\$498,673
4112	Water PCE Mitigation Fund	\$130,000	\$0	\$341,825	\$0	\$471,825	\$0	\$0	(\$36,623)	\$0	(\$36,623)
4120	Water COP 97 Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Water 2008 Water Refunding Revenue COP										
4130	2008 Series A	\$2,415,613	\$0	\$0	\$0	\$2,415,613	\$15,000	\$0	\$0	\$0	\$15,000
4140	Water - Grants	\$36,677	\$0	\$1,331,153	\$0	\$1,367,830	\$0	\$0	\$3,739,227	\$0	\$3,739,227
4150	Water Fund - Del Este - MID	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4151	Del Este - MID Service Area DF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4160	Water Fund - Del Este - Non-MID	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4161	Del Este - Non-MID Service Area DF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4170	Water Fund - Rate Stabilization Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4180	Water Fund - CIP Projects	\$0	\$2,527,000	\$0	\$0	\$2,527,000	\$0	\$0	\$0	\$0	\$0
4181	Fairview Water Improvements - CIP Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4210	Sewer Operations Fund	\$34,423,679	\$0	\$136,515	\$11,664,640	\$46,224,833	\$62,160,956	\$0	(\$7,323)	\$529,919	\$62,683,552
4211	Wastewater Developmental Fees Fund	\$250	\$0	\$379,117	\$0	\$379,367	\$565,500	\$0	(\$1,225,014)	\$0	(\$659,514)
4212	Wastewater PCE Mitigation Fund	\$0	\$0	\$271,634	\$0	\$271,634	\$0	\$0	\$0	\$0	\$0
4219	Wastewater Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$372,227	\$0	\$0	\$0	\$372,227
4220	FY 1993 Sewer COP Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4230	FY 1997 Sewer Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Sewer NVRWP (North Valley Regional Recycled Water Program) State Revolving Loan										
4235	Recycled Water Program) State Revolving Loan	\$1,154,276	\$0	\$0	\$0	\$1,154,276	\$1,153,663	\$0	\$0	\$0	\$1,153,663
4240	2006 Wastewater Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	2015 Wastewater Refunding Private Placement State Revolving Loan (Tertiary Treatment Funding)										
4241	2015 Wastewater Refunding Private Placement State Revolving Loan (Tertiary Treatment Funding)	\$2,776,631	\$0	\$0	\$0	\$2,776,631	\$0	\$0	\$0	\$2,787,000	\$2,787,000
4245	Funding)	\$8,163,241	\$0	\$0	\$0	\$8,163,241	\$0	\$0	\$0	\$8,246,000	\$8,246,000
4270	Refunding Revenue Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4271	Wastewater Refunding Bond 2018A	\$563,513	\$0	\$0	\$0	\$563,513	\$0	\$0	\$0	\$563,000	\$563,000
4310	Airport Operating Fund	\$1,056,320	\$0	\$0	\$0	\$1,056,320	\$1,032,625	\$0	\$0	\$0	\$1,032,625
4319	Airport Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$13,916	\$0	\$0	\$0	\$13,916
4320	Special Aviation Fund	\$0	\$0	\$16,853	\$0	\$16,853	\$0	\$0	\$84,080	\$0	\$84,080
4330	County Aircraft Tax Fund	\$40,000	\$0	\$0	\$0	\$40,000	\$180,000	\$0	\$0	\$0	\$180,000
4480	Storm Drainage Fund	\$7,413,249	\$0	\$0	\$0	\$7,413,249	\$5,673,930	\$0	\$0	\$700,000	\$6,373,930
4489	Storm Drain Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$486,899	\$0	\$0	\$0	\$486,899
4510	Bus Fixed Route Fund	\$0	\$859,904	\$5,250,880	\$0	\$6,110,784	\$0	\$359,904	\$2,147,584	\$0	\$2,507,488
4520	Bus Service Fund - DAR	\$3,600,945	\$0	\$0	\$0	\$3,600,945	\$3,602,051	\$0	\$0	\$0	\$3,602,051
4530	Transportation CTR Fund	\$1,154,037	\$0	\$0	\$0	\$1,154,037	\$1,154,037	\$0	\$0	\$0	\$1,154,037
4540	Bus Fixed Route Max Operations Fund	\$18,888,178	\$0	\$0	\$0	\$18,888,178	\$18,905,926	\$0	\$0	\$0	\$18,905,926
4549	Bus Fixed Route Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$12,693	\$0	\$0	\$0	\$12,693
4550	Bus Fixed Route - Altern Transport Fund	\$168,734	\$0	\$0	\$0	\$168,734	\$107,815	\$0	\$0	\$60,919	\$168,734
4560	Bus Fixed Route - Bus Purchases	\$828,110	\$0	\$0	\$0	\$828,110	\$5,089,595	\$0	\$0	\$0	\$5,089,595
4600	Golf Fund	\$2,509,016	\$0	\$80,701	\$0	\$2,589,717	\$239,747	\$0	\$10,753	\$1,189,352	\$1,439,852
4605	Golf Kemper Fund	\$1,148,019	\$0	\$0	\$0	\$1,148,019	\$2,227,460	\$0	\$0	\$0	\$2,227,460
4700	Community Center Operations Fund	\$1,643,790	\$0	\$120,000	\$0	\$1,763,790	\$917,377	\$0	\$75,000	\$808,880	\$1,801,257
4709	Centre Plaza Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$2,283	\$0	\$0	\$0	\$2,283
4710	Centre Plaza FF&E Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4890	Compost Fund	\$1,897,158	\$0	\$0	\$51,919	\$1,949,077	\$1,484,155	\$0	\$0	\$0	\$1,484,155
4891	Solid Waste Fund	\$1,584,647	\$0	\$0	\$0	\$1,584,647	\$1,459,962	\$0	\$0	\$0	\$1,459,962
4892	Green Waste Fund	\$6,939,372	\$0	\$0	\$0	\$6,939,372	\$6,017,630	\$0	\$0	\$0	\$6,017,630
4893	Carpenter Road Landfill (Enterprise)	\$117,001	\$0	\$448,429	\$608,534	\$1,173,964	\$665,000	\$0	\$0	\$0	\$665,000
4894	Geer Road Landfill Mitigation Costs	\$206,452	\$0	\$0	\$0	\$206,452	\$185,000	\$0	\$0	\$0	\$185,000

## Fiscal Year 2020-21 Fund Summary

Fund	Fund Name	Fiscal Year Operating Expense	New CIP Expense	M.Y. Operating Expense (Balance @ 2.10.20 + New Request)	Transfers OUT	FY20-21 Total Expense	Fiscal Year Operating Revenue	New CIP Revenue (including Transfers In)	MY Operating Revenue (Balance @ 2.10.20 + New Request)	Transfers IN	FY20-21 Total Revenue
4895	Waste to Energy Distribution Fund	\$5,274	\$0	\$459,072	\$0	\$464,346	\$500	\$0	\$660,440	\$0	\$660,940
4899	Solid Waste Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$373,756	\$0	\$0	\$0	\$373,756
4910	Abatement and Public Nuisance Fund	\$0	\$0	\$452,253	\$0	\$452,253	\$0	\$0	(\$61,924)	\$0	(\$61,924)
5100	Central Services Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5110	Inventory Purchases Fund	\$2,926,757	\$0	\$0	\$0	\$2,926,757	\$2,852,605	\$0	\$0	\$0	\$2,852,605
5119	Inventory Purchases Fleet Replace Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5120	Mail Services ISF Fund	\$328,064	\$0	\$0	\$0	\$328,064	\$244,017	\$0	\$0	\$0	\$244,017
5129	Mail Services ISF Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$1,498	\$0	\$0	\$0	\$1,498
5230	Information Technology Fund	\$8,869,724	\$0	\$108,133	\$136,262	\$9,114,119	\$6,520,946	\$0	\$197,197	\$0	\$6,718,143
5231	Technology Investment Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5239	Information Tech Fleet Replace Fund	\$0	\$0	\$0	\$0	\$0	\$1,713	\$0	\$0	\$0	\$1,713
5310	Insurance - Administration Fund	\$1,090,050	\$0	\$0	\$0	\$1,090,050	\$208,407	\$0	\$0	\$907,167	\$1,115,574
5319	Insurance Admin Fleet Replace Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5320	Insurance - Workers Compensation Fund	\$6,878,341	\$0	\$0	\$471,727	\$7,350,068	\$6,772,621	\$0	\$0	\$0	\$6,772,621
5330	Insurance - Liability Insurance Fund	\$3,146,521	\$0	\$0	\$381,010	\$3,527,531	\$4,304,164	\$0	\$0	\$0	\$4,304,164
5340	Insurance - Property Insurance Fund	\$940,000	\$0	\$0	\$54,430	\$994,430	\$849,995	\$0	\$0	\$0	\$849,995
5350	Insurance - Dental Insurance Fund	\$1,657,220	\$0	\$0	\$0	\$1,657,220	\$1,655,220	\$0	\$0	\$0	\$1,655,220
5360	Insurance - Health Fund	\$16,920,097	\$0	\$0	\$0	\$16,920,097	\$16,920,097	\$0	\$0	\$0	\$16,920,097
5370	Insurance - Disability Fund	\$250,000	\$0	\$0	\$0	\$250,000	\$250,000	\$0	\$0	\$0	\$250,000
5380	Insurance - Other Employee Fund	\$529,999	\$0	\$0	\$0	\$529,999	\$529,999	\$0	\$0	\$0	\$529,999
5390	Insurance - Vision Fund	\$288,894	\$0	\$0	\$0	\$288,894	\$288,894	\$0	\$0	\$0	\$288,894
5400	Fleet Management Fund	\$7,102,594	\$0	\$0	\$0	\$7,102,594	\$7,176,066	\$0	\$0	\$0	\$7,176,066
5409	Fleet Management Fleet Replace Fund	\$4,762,493	\$0	\$0	\$0	\$4,762,493	\$26,277	\$0	\$0	\$0	\$26,277
5410	Fleet Equipment Replacement	\$0	\$0	\$0	\$0	\$0	\$893,848	\$0	\$0	\$0	\$893,848
5510	Employee Benefits Management Fund	\$24,337,555	\$0	\$0	\$0	\$24,337,555	\$24,335,604	\$0	\$0	\$0	\$24,335,604
5520	Employee Benefits Administration Fund	\$800,099	\$0	\$0	\$0	\$800,099	\$996,867	\$0	\$0	\$0	\$996,867
5800	P/R Building Services Fund	\$2,081,432	\$0	\$0	\$0	\$2,081,432	\$1,909,281	\$0	\$0	\$0	\$1,909,281
5809	P/R Building Services Fleet Replace Fund	\$0	\$0	\$0	\$0	\$0	\$589	\$0	\$0	\$0	\$589
5810	10th Street Place Building Services	\$1,196,589	\$0	\$0	\$0	\$1,196,589	\$1,058,693	\$0	\$0	\$0	\$1,058,693
6100	JPA - Industrial Fire	\$666,039	\$0	\$0	\$0	\$666,039	\$664,931	\$0	\$0	\$0	\$664,931
6200	JPA - Modesto Regional Fire Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6205	JPA - MRFA Worker's Compensation Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6299	JPA - MRFA Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6301	JPA - Stanislaus Regional Water Authority	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6470	Landscape and Lighting District Shackelford	\$30,953	\$0	\$0	\$0	\$30,953	\$27,000	\$0	\$0	\$0	\$27,000
6480	Landscape Assessment District #1	\$17,678	\$0	\$0	\$0	\$17,678	\$19,474	\$0	\$0	\$0	\$19,474
6490	Landscape Assessment District #2	\$15,739	\$0	\$0	\$0	\$15,739	\$22,500	\$0	\$0	\$0	\$22,500
6500	JPA - Tenth Street Place	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6501	JPA - Tenth Street Place Reserve Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6599	JPA - Tenth Street Place Fleet Replace Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6600	JPA - Stanislaus Drug Enforcement Agency	\$0	\$0	(\$0)	\$0	(\$0)	\$0	\$0	\$0	\$0	\$0
6700	JPA - Tuolumne River Regional Park (TRRP)	\$472,350	\$0	\$0	\$0	\$472,350	\$472,350	\$0	\$0	\$0	\$472,350
6710	JPA - TRRP Special Revenue Fund - CIP	\$0	\$202,500	\$132,488	\$0	\$334,988	\$0	\$202,500	(\$213,215)	\$0	(\$10,715)
6799	TRRP Fleet Replacement Fund	\$0	\$0	\$0	\$0	\$0	\$7,154	\$0	\$0	\$0	\$7,154
<b>Total</b>		<b>\$421,061,766</b>	<b>\$9,771,525</b>	<b>\$27,540,430</b>	<b>\$35,031,958</b>	<b>\$493,405,679</b>	<b>\$456,420,385</b>	<b>\$6,560,154</b>	<b>\$9,623,209</b>	<b>\$35,031,958</b>	<b>\$507,635,706</b>

## Analysis of Proforma Fund Balances

This section contains proformas for major fund. Some proformas are more detailed and complex due to the nature of the fund and the use of the proforma.

General Fund – FY2020-21 budgeted ending fund balance of \$16,226,775 is substantially less than the ending fund balance in FY 2018-19 of \$25,582,871. This is primarily due to COVID-19 and the impact it had to revenues.

Water Fund – F2020-21 budgeted ending fund balance of \$49,463,626 is healthy as the impact of COVID-19 on water revenue has been minimal.

Wastewater Fund – F2020-21 budgeted ending fund balance of \$46,249,403 is healthy as the impact of COVID-19 on wastewater revenue has been minimal.

Storm Drain Fund – F2020-21 budgeted ending fund balance of \$5,015,549 is neutral as this fund has not been able to raise rates because it was not classified as a Utility until recently. SB341, signed on October 6<sup>th</sup> 2017, defined Storm Drain as a Utility, making it eligible for the Proposition 218 process.

Surface Transportation Funds – These funds are a combination of Surface Transpiration, Measure L, Streets LTF Funds, Gas Tax, and Garbage Franchise Fees – Street Funds. The various fund balances are listed on the bottom of the Proforma and are impacted by COVID-19 and are on a decline.

City of Modesto - General Fund Proforma  
Proposed Budget

	FY 2016-17 Actuals	FY 2017-18 Actuals	FY 2018-19 Actuals	FY 2019-20 Current Budget	FY 2019-20 Proj Actuals Post COVID-19	FY 2020-21 Prop Budget w/all Reductions
<b>REVENUES:</b>						
<b>Taxes:</b>						
Property Tax - Property	\$ 15,225,836	\$ 16,193,739	\$ 17,156,955	\$ 17,817,458	\$ 18,010,591	\$ 18,526,054
Property Tax - VLF Swap	\$ 15,070,966	\$ 15,896,805	\$ 16,721,233	\$ 17,893,250	\$ 17,596,741	\$ 18,451,466
Sales Tax	\$ 30,204,125	\$ 31,302,950	\$ 31,665,700	\$ 32,975,258	\$ 30,166,712	\$ 30,684,925
Utility Users Tax	\$ 20,113,023	\$ 20,609,874	\$ 19,803,859	\$ 21,329,733	\$ 19,664,736	\$ 20,794,217
Transient Occupancy Tax	\$ 2,669,484	\$ 2,826,160	\$ 2,961,406	\$ 3,020,000	\$ 2,556,343	\$ 2,132,145
Business License/Mill Tax	\$ 12,255,062	\$ 13,053,199	\$ 13,715,997	\$ 13,207,324	\$ 12,658,197	\$ 12,746,581
<b>Fees:</b>						
Franchise Fees	\$ 4,837,344	\$ 4,818,202	\$ 5,000,174	\$ 5,005,700	\$ 5,037,915	\$ 5,113,484
Motor Vehicle Fees	\$ 314,103	\$ 309,955	\$ 335,770	\$ 257,000	\$ 331,532	\$ 330,000
Construction Revenues	\$ 2,128,628	\$ 2,324,266	\$ 2,048,880	\$ 2,526,448	\$ 2,000,000	\$ 2,288,514
<b>Departmental Revenues</b>	\$ 15,703,709	\$ 19,048,701	\$ 19,034,639	\$ 18,474,778	\$ 17,903,538	\$ 19,904,670
<i>Oakdale Fire Contract Revenue</i>			\$ -	\$ 4,603,568	\$ 4,603,568	\$ 4,889,789
<b>Cannabis Tax</b>	\$ -	\$ -	\$ 352,208	\$ 5,275,000	\$ 2,731,102	\$ 3,572,448
<b>Cannabis Admin Fee</b>	\$ -	\$ -	\$ 173,940	\$ 123,490	\$ 266,295	\$ 347,840
<b>Total Operating Revenues</b>	\$ 124,406,037	\$ 126,383,851	\$ 128,970,761	\$ 142,509,007	\$ 133,527,270	\$ 139,782,133
<b>Transfers In</b>	\$ 225,670	\$ 678,459	\$ 2,921,937	\$ 983,640	\$ 983,640	\$ 563,640
<b>TOTAL REVENUES</b>	\$ 124,631,707	\$ 127,062,310	\$ 131,892,698	\$ 143,492,647	\$ 134,510,910	\$ 140,345,773
<b>EXPENSES:</b>						
Police Department	\$ (54,470,399)	\$ (58,314,851)	\$ (62,228,401)	\$ (69,971,351)	\$ (65,578,216)	\$ (70,045,083)
Fire Department	\$ (28,981,495)	\$ (32,258,111)	\$ (32,441,534)	\$ (40,730,745)	\$ (35,714,007)	\$ (39,999,123)
Parks, Recreation, and Neighborhoods	\$ (3,203,509)	\$ (3,432,286)	\$ (11,351,780)	\$ (12,138,764)	\$ (11,256,833)	\$ (12,571,536)
Community and Economic Development	\$ (6,372,159)	\$ (6,961,709)	\$ (5,982,895)	\$ (6,704,501)	\$ (6,416,613)	\$ (6,209,143)
Public Works	\$ (6,544,862)	\$ (6,296,627)	\$ (492,415)	\$ (657,605)	\$ (633,667)	\$ -
City Council	\$ (392,237)	\$ (421,827)	\$ (418,353)	\$ (469,126)	\$ (467,575)	\$ (449,791)
City Manager's Office	\$ (2,315,922)	\$ (1,922,529)	\$ (2,232,202)	\$ (2,816,315)	\$ (2,728,351)	\$ (2,677,315)
Human Resources	\$ (1,282,001)	\$ (1,367,762)	\$ (1,473,750)	\$ (1,710,336)	\$ (1,505,502)	\$ (1,641,217)
City Attorney's Office	\$ (2,026,612)	\$ (1,993,713)	\$ (1,836,315)	\$ (2,180,698)	\$ (1,937,092)	\$ (1,947,818)
City Clerk's Office	\$ (398,923)	\$ (716,329)	\$ (645,168)	\$ (508,021)	\$ (516,169)	\$ (1,311,757)
Office of the City Auditor	\$ (252,296)	\$ (183,307)	\$ (234,266)	\$ (351,271)	\$ (56,586)	\$ (316,644)
Finance Department	\$ (4,218,014)	\$ (4,522,654)	\$ (4,622,460)	\$ (5,017,340)	\$ (4,797,541)	\$ (5,488,470)
Non-Departmental	\$ (355,060)	\$ (353,382)	\$ (361,986)	\$ (395,000)	\$ (384,620)	\$ (425,000)
<b>Total Department Expenses</b>	\$ (116,697,245)	\$ (118,745,087)	\$ (124,321,525)	\$ (143,651,073)	\$ (136,043,947)	\$ (143,082,897)
<b>Other Expense Adjustments (Variance Rate)</b>	\$ -	\$ -	\$ -	\$ 7,246,486	\$ -	\$ 5,785,126
<b>MCFFA Labor Concessions</b>			\$ -	\$ -	\$ -	\$ 580,000
<b>Furloughs of 4.6% (MCMA, MPNSA, Unrep, MPOA)</b>			\$ -	\$ -	\$ -	\$ 2,237,327
<b>Transfers Out</b>	\$ (6,096,718)	\$ (8,622,436)	\$ (9,239,588)	\$ (7,823,059)	\$ (7,823,059)	\$ (5,865,329)
<b>TOTAL EXPENSES</b>	\$ (122,793,963)	\$ (127,367,523)	\$ (133,561,113)	\$ (144,227,646)	\$ (143,867,006)	\$ (140,345,773)
<b>Net Operating Surplus/Deficit</b>	\$ 1,837,744	\$ (305,213)	\$ (1,668,415)	\$ (734,999)	\$ (9,356,096)	\$ -
<b>RESERVES:</b>						
<b>Beginning Fund Balance</b>	\$ 27,065,721	\$ 29,649,768	\$ 26,745,582	\$ 25,582,871	\$ 25,582,871	\$ 16,226,775
CAFR Adjustments	\$ 746,303	\$ (2,598,973)	\$ 505,704	\$ -	\$ -	\$ -
<b>Ending Fund Balance</b>	\$ 29,649,768	\$ 26,745,582	\$ 25,582,871	\$ 24,847,872	\$ 16,226,775	\$ 16,226,775
Non-Spendable	\$ 2,515,146	\$ 2,881,523	\$ 2,723,034	\$ 2,723,034	\$ 2,723,034	\$ 2,723,034
Restricted	\$ 1,970,622	\$ 2,674,200	\$ 2,209,485	\$ 2,209,485	\$ 2,209,485	\$ 2,209,485
Committed for Emergency Reserves	\$ 15,800,000	\$ 18,397,817	\$ 18,397,817	\$ 18,397,817	\$ 10,644,256	\$ 10,644,256
Assigned	\$ 4,854,307	\$ 1,096,566	\$ 509,751	\$ 650,000	\$ 650,000	\$ 650,000
<b>Unassigned Reserves</b>	\$ 4,509,693	\$ 1,695,476	\$ 1,742,784	\$ 867,536	\$ -	\$ -
Required \$7M Reserve (Letter of Credit)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Unrestricted Reserves (Carryover at Year-End)</b>	\$ 4,509,693	\$ 1,695,476	\$ 1,742,784	\$ 867,536	\$ -	\$ -
<b>Emergency Reserves Running Balance</b>	\$ 15,800,000	\$ 18,397,817	\$ 18,397,817	\$ 18,397,817	\$ 10,644,256	\$ 10,644,256

## City of Modesto - Water Fund Proforma

Rate Increase Rate Increase Date	Effective date of	Effective date of	Effective date of	Effective date of	Estimated effective	No PROP 218	No PROP 218	No PROP 218	No PROP 219
	9/1/2016	4/1/2018, approved on 12/12/17	1/1/2019, approved on 9/25/18	4/1/2020, approved on 10/22/19	date of 4/1/2021	9.00%	9.00%	9.00%	9.00%
	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Adopted 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
	PROP 218	PROP 218	PROP 218	PROP 218	PROP 218	No PROP 218	No PROP 218	No PROP 218	No PROP 219
<b>REVENUES</b>									
Charges for Services	63,253,115	68,928,504	72,735,093	78,553,012	81,461,000	86,807,593	86,807,593	86,807,593	86,807,593
Misc Revenue	10,982	3,729	7,659	6,200	5,000	5,100	5,202	5,306	5,412
Refunds, Damages, and Cost Recovery/ Other	(125,131)	(121,929)	95,592	155,650	10,825	11,042	11,262	11,488	11,717
Water Fund Development Fees	1,435,654	1,661,151	905,072	1,289,641	1,316,001	1,342,321	1,369,167	1,396,551	1,424,482
Interest Income	439,118	638,210	510,331	131,549	500,000	450,000	405,000	364,500	328,050
Rental Income	41,988	51,290	45,105	39,000	39,000	39,780	40,576	41,387	42,215
Service credits	3,304,911	3,408,238	3,392,848	2,666,543	2,920,033	2,949,233	2,978,726	3,008,513	3,038,598
GF Transfer Parks P&I (paid off in FY19)	326,851	51,290	53,500	-	-	-	-	-	-
Misc Transfers In	-	13,689	135,622	-	-	-	-	-	-
Transfer In from Carpenter Road Landfill for FY19 Loan of \$2.3M & \$900K in FY20	-	-	-	34,270	608,535	608,535	608,535	608,535	608,535
<b>GROSS OPERATING REVENUES</b>	<b>68,687,489</b>	<b>75,683,035</b>	<b>77,880,822</b>	<b>82,875,865</b>	<b>86,860,394</b>	<b>92,213,604</b>	<b>92,226,061</b>	<b>92,243,872</b>	<b>92,266,602</b>
<b>OPERATING EXPENSES</b>									
12460 FIN Cashiering	592,291	587,368	647,299	767,863	775,011	790,511	806,321	822,448	838,896
12470 FIN Utilities & Collections	1,770,255	1,790,317	1,763,243	2,196,023	2,295,441	2,341,350	2,388,177	2,435,940	2,484,659
12475 FIN Utility Assistance Programs	174,747	211,020	258,052	604,111	605,359	617,466	629,816	642,412	655,260
41010 UPP Administration	666,949	451,325	761,484	835,571	949,386	968,374	987,741	1,007,496	1,027,646
41410 UPP Water General	390,130	356,275	224,467	254,126	354,528	361,619	368,851	376,228	383,753
41420 UPP Water Billing & Collections	116,619	171,995	147,133	257,506	151,975	155,015	158,115	161,277	164,503
42024 UTL Water Engineering Design	64	749,814	834,366	979,887	1,056,094	1,077,216	1,098,760	1,120,736	1,143,150
42100 UPP Water PCE Litigation	40,325	121,423	45,518	17,350	17,849	18,206	18,570	18,942	19,320
43010 UPP Ground Water Management Plan	69,702	88,539	65,195	148,649	89,132	90,915	92,733	94,588	96,479
43020 UPP Water System Analysis	129,022	155,486	175,975	264,712	149,048	152,029	155,070	158,171	161,334
43030 UPP Urban Water Management Plan	22,480	9,564	13,702	69,199	246,741	251,676	256,709	261,844	267,080
43040 UPP Water Quality Study	6,885	38,403	3,491	50,399	83,765	85,440	87,149	88,892	90,670
43060 UPP Capital Planning	572,724	556,658	577,931	826,841	875,450	892,959	910,818	929,034	947,615
43070 UPP Water Rate Analysis	66,142	61,921	19,928	53,873	170,068	173,469	176,939	180,478	184,087
43080 UPP Sphere of Influence	3,296	91	72	30,711	36,452	37,181	37,925	38,683	39,457
45010 UPP Water Services Administration	1,115,570	1,190,394	1,371,052	1,512,780	1,836,263	1,872,988	1,910,448	1,948,656	1,987,630
45020 UPP Systems Maintenance	2,699,614	2,594,043	2,506,043	3,165,597	3,116,760	3,179,095	3,242,677	3,307,531	3,373,681
45040 UPP Construction	4,981,262	4,260,145	4,900,288	6,104,954	6,073,339	6,194,805	6,318,702	6,445,076	6,573,977
45050 UPP Wells & Tanks	6,216,779	6,495,639	5,981,086	8,445,712	8,396,396	8,564,324	8,735,610	8,910,323	9,088,529
45055 UPP Water Quality	1,439,875	1,541,202	1,827,825	2,455,070	2,597,983	2,649,942	2,702,941	2,757,000	2,812,140
45060 UPP Service & Meters	2,137,535	2,141,208	2,139,880	2,455,298	2,544,708	2,595,602	2,647,514	2,700,465	2,754,474
45065 UPP Water Conservation	859,552	808,863	680,120	1,590,644	1,545,308	1,576,214	1,607,739	1,639,893	1,672,691
45070 UPP MID Surface Water T & DA	11,226,050	11,123,365	14,226,705	16,173,119	17,268,984	17,700,709	18,143,226	18,596,807	19,061,727
55110 PW - Water Services Meters	-	-	-	(129,160)	-	-	-	-	-
UPP - Well Field Phase II B Multyr- 100610	-	-	-	-	-	-	-	-	-
UPP - Prop 1 Groundwater Uranium Study - 101011	-	4,521	1,531	-	-	-	-	-	-
<b>SUB-TOTAL OPERATING EXPENSES</b>	<b>35,503,666</b>	<b>35,685,576</b>	<b>39,202,740</b>	<b>49,130,834</b>	<b>51,236,039</b>	<b>52,347,105</b>	<b>53,482,550</b>	<b>54,642,918</b>	<b>55,828,761</b>
<b>TRANSFERS OUT</b>									
Transfer Out \$2.3M Loan to Carpenter Road Landfill	-	-	2,300,000	-	-	-	-	-	-
Transfer Out to Fund 5230 for Budget Software and Oracle Update	-	252,137	-	-	-	-	-	-	-
Transfer Out additional \$900K Loan to Carpenter Road Landfill	-	-	-	900,000	-	-	-	-	-
Transfer Out to Project 101209 South MLK S&R Water Mains (fund 3170)	-	-	-	648,224	-	-	-	-	-
Transfer Out to IT (5230) for DocuSign/Hyland software	-	-	-	25,396	-	-	-	-	-
Storm Drain Annual Transfer-out (rockwell rej)	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000	700,000
JPA Building svcs Annual Transfer-out	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
<b>TOTAL OPERATING EXPENSES</b>	<b>36,268,666</b>	<b>36,925,519</b>	<b>42,529,444</b>	<b>51,469,454</b>	<b>52,001,039</b>	<b>53,112,105</b>	<b>54,247,550</b>	<b>55,407,918</b>	<b>56,593,761</b>
<b>NET OPERATING REVENUES</b>	<b>32,418,823</b>	<b>38,757,516</b>	<b>35,351,378</b>	<b>31,406,411</b>	<b>34,859,355</b>	<b>39,101,499</b>	<b>37,978,511</b>	<b>36,835,955</b>	<b>35,672,841</b>
<b>TOTAL DEBT SERVICE</b>									
55140-54104 MID T & DA - 1998D (2013G)	6,078,956	6,069,122	6,574,824	6,085,415	6,115,022	6,082,388	3,042,375	-	-
55140-54103 MID T & DA - 2007F	4,123,152	4,139,262	4,489,651	4,173,146	4,130,579	4,360,647	6,022,749	8,398,606	8,409,205
4130 2008 Water Rev Lease Bond	2,468,593	\$2,268,298	2,121,410	2,468,530	2,415,613	3,076,639	3,076,639	4,244,303	4,240,014
55060 CA DWR (Del Este)	-	-	-	-	-	-	-	-	-
4140-12183 ARRA funding CDPH	36,084	36,080	36,075	36,600	36,677	36,600	36,600	36,600	36,600
<b>Total Debt Service</b>	<b>12,706,785</b>	<b>12,512,762</b>	<b>13,221,960</b>	<b>12,763,691</b>	<b>12,697,891</b>	<b>13,556,274</b>	<b>12,178,363</b>	<b>12,679,509</b>	<b>12,685,819</b>
<b>DEBT SERVICE COVERAGE</b>									
(Net operating Revenues / Total Debt Service)	<b>2.55</b>	<b>3.10</b>	<b>2.67</b>	<b>2.46</b>	<b>2.75</b>	<b>2.88</b>	<b>3.12</b>	<b>2.91</b>	<b>2.81</b>
<b>RETAINED EARNINGS CALCULATION</b>									
Beginning Unrestricted Retained Earnings	52,186,490	65,364,753	72,783,524	69,912,942	58,185,162	49,463,626	46,230,851	45,162,498	41,998,944
Net Change in Retained Earnings	19,712,038	26,244,754	22,129,418	18,642,720	22,161,464	25,545,225	25,800,148	24,156,446	22,987,022
Pay as you go CIP	(17,069,749)	(22,940,038)	(25,000,000)	(30,370,500)	(30,883,000)	(28,778,000)	(28,868,500)	(27,320,000)	(26,545,000)
<b>Ending Retained Earnings</b>	<b>65,364,753</b>	<b>72,783,524</b>	<b>69,912,942</b>	<b>58,185,162</b>	<b>49,463,626</b>	<b>46,230,851</b>	<b>45,162,498</b>	<b>41,998,944</b>	<b>38,440,966</b>
Target Cash at 25% of Operating Costs	9,067,167	9,231,380	10,632,361	12,867,364	13,000,260	13,278,026	13,561,888	13,851,979	14,148,440

**City of Modesto  
Wastewater Fund ProForma**

Approved Rate Increase	6%	6%	6%	6%	6%	6%	0%	0%	0%	0%
	Actual FY 2017	Actual FY 2018	Actual FY 2019	Budget FY 2020	YTD 6/30/2020	Proposed FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025
<b>Operating Revenues by Account</b>										
<b>Service Charges</b>										
CS - PW - Residential Sewer Service	29,629,553	30,837,771	33,276,769	34,258,975	26,234,312	35,286,744	35,286,744	35,286,744	35,286,744	35,286,744
CS - PW - Commercial Sewer Service	6,440,612	7,312,768	8,127,478	7,179,017	6,206,968	7,394,388	7,394,388	7,394,388	7,394,388	7,394,388
CS - PW - Septic Tank Pumping	583,558	655,865	896,044	603,023	706,202	621,114	621,114	621,114	621,114	621,114
CS - PW - Industrial Sewer Service	9,389,203	8,972,569	11,872,335	11,542,391	9,355,066	11,888,663	11,888,663	11,888,663	11,888,663	11,888,663
Cannery Secondary Scalping						-	-	-	-	-
Intergov - Local - Del Puerto Water District (Debt Service)		640,592	1,010,549	1,148,553	642,296	1,154,276	1,152,162	1,152,162	1,152,162	1,152,162
Intergov - Local - Del Puerto Water District (DS Cost Savings)		104,303	64,189	-	20,736	85,000	85,000	85,000	85,000	331,627
Intergov - Local - Del Puerto Water District (O & M)		261,891	423,010	841,339	468,351	1,208,605	1,234,277	1,260,463	1,287,172	1,314,415
Intergov - Other Government Agencies (DPWD Water Sales)		74,371	322,983	495,000	311,880	495,000	495,000	495,000	495,000	495,005
<b>SubTotal</b>	<b>\$ 46,042,925</b>	<b>\$ 48,860,130</b>	<b>\$ 55,993,357</b>	<b>\$ 56,068,298</b>	<b>\$ 44,569,004</b>	<b>\$ 58,133,789</b>	<b>\$ 58,157,347</b>	<b>\$ 58,183,532</b>	<b>\$ 58,210,242</b>	<b>\$ 58,484,117</b>
<b>Interest Income</b>										
Interest Revenue on Bank Accounts	609,224	549,645	1,192,458	330,000	468,526	515,707	331,171	514,120	345,026	210,236
Interest Trustee/Investment Earnings	-	-	-	-	-	-	-	-	-	-
<b>SubTotal</b>	<b>\$ 609,224</b>	<b>\$ 549,645</b>	<b>\$ 1,192,458</b>	<b>\$ 330,000</b>	<b>\$ 468,526</b>	<b>\$ 515,707</b>	<b>\$ 331,171</b>	<b>\$ 514,120</b>	<b>\$ 345,026</b>	<b>\$ 210,236</b>
<b>Rental Income</b>										
Lease of Land	480,354	480,354	480,354	497,700	399,750	479,700	479,700	479,700	479,700	479,700
Miscellaneous Lease	23,615	24,323	25,053	25,044	21,493	25,044	25,044	25,044	25,044	25,044
<b>SubTotal</b>	<b>\$ 503,969</b>	<b>\$ 504,678</b>	<b>\$ 505,407</b>	<b>\$ 522,744</b>	<b>\$ 421,243</b>	<b>\$ 504,744</b>	<b>\$ 504,744</b>	<b>\$ 504,744</b>	<b>\$ 504,744</b>	<b>\$ 504,744</b>
<b>Direct Charges/Cost Distribution</b>										
Interfund Charges - Service Credit Labor Charges	1,804,338	2,859,044	1,872,224	2,327,117	1,451,157	2,628,105	2,680,667	2,734,280	2,788,966	2,844,745
Interfund Charges - Equipment Rental	-	453	-	46,138	38,448	36,766	37,501	38,251	39,016	39,797
<b>SubTotal</b>	<b>\$ 1,804,338</b>	<b>\$ 2,859,497</b>	<b>\$ 1,872,224</b>	<b>\$ 2,373,255</b>	<b>\$ 1,489,605</b>	<b>\$ 2,664,871</b>	<b>\$ 2,718,168</b>	<b>\$ 2,772,532</b>	<b>\$ 2,827,982</b>	<b>\$ 2,884,542</b>
<b>Miscellaneous Income</b>										
Wastewater Developmental Fees (4211-42500)	1,425,098	1,473,011	1,141,200	565,500	1,065,297	565,500	565,500	565,500	565,500	565,500
Other	369,465	(179,599)	1,387,457	-	288,935	-	-	-	-	-
<b>SubTotal</b>	<b>\$ 1,794,563</b>	<b>\$ 1,293,412</b>	<b>\$ 2,528,657</b>	<b>\$ 565,500</b>	<b>\$ 1,354,232</b>	<b>\$ 565,500</b>	<b>\$ 565,500</b>	<b>\$ 565,500</b>	<b>\$ 565,500</b>	<b>\$ 565,500</b>
<b>Transfers-In by Account</b>										
General Fund (Repayment of InterFund Loan)	114,000	378,000	378,000	378,000	-	378,000	378,000	378,000	378,000	378,000
Special Fund for Capital Outlay (Fire Roll Up Door Project)			2,509	2,509						
Transfer In from Fund 5110		39,064	145,593							
Compost Fund (Repayment of InterFund Loan)	51,919	45,671	47,411	51,919	-	51,919	51,919	51,919	51,919	51,919
General Fund (Repayment of JTF Interfund Loan)			91,436	91,436	-	91,436	91,436	91,436	91,436	91,436
<b>SubTotal</b>	<b>\$ 165,919</b>	<b>\$ 462,734</b>	<b>\$ 573,513</b>	<b>\$ 521,355</b>	<b>\$ -</b>	<b>\$ 521,355</b>	<b>\$ 521,355</b>	<b>\$ 521,355</b>	<b>\$ 521,355</b>	<b>\$ 429,919</b>
<b>Total</b>	<b>\$ 50,920,938</b>	<b>\$ 54,530,095</b>	<b>\$ 62,665,616</b>	<b>\$ 60,381,152</b>	<b>\$ 48,302,610</b>	<b>\$ 62,905,966</b>	<b>\$ 62,798,286</b>	<b>\$ 63,061,783</b>	<b>\$ 62,974,849</b>	<b>\$ 63,079,058</b>

**Operating Expenses by Cost Center**

	Projected Fiscal Years assume a 2% annual growth									
FIN - Wastewater Debt Service	623,224									
UPP - Wastewater General	474,817	508,245	459,387	637,734	461,482	849,476	866,466	883,795	901,471	919,500
UPP - Wastewater Utility Billing and Collections	1,009,642	1,064,240	1,020,919	1,191,882	922,594	1,147,666	1,170,619	1,194,032	1,217,912	1,242,271
UTL - Wastewater Engineering Design	404	457,730	362,045	952,295	416,970	946,760	965,695	985,009	1,004,709	1,024,803
UPP - Wastewater PCE Litigation (6210)	12,301	4,153	638	200	345	95	97	99	101	103
UPP - Capital Improvement Services	620,359	444,688	492,082	693,133	449,010	650,969	663,988	677,268	690,814	704,630
UTL - Construction Administration - Base Request	56	1,570,606	3,345	(0)	3,397	-	-	-	-	-
UTL - CIS Division - Part Time Staff	229	65,729	100	-	-	-	-	-	-	-
UPP - CCTV Inspections										
UPP - Wastewater System Analysis	41,872	20,701	22,234	211,349	12,299	184,885	188,583	192,354	196,201	200,125
UPP - Sphere of Influence Area Expansion	2,646	206	58	31,073	38	36,452	37,181	37,925	38,683	39,457
UPP - Wastewater Rate Analysis	14,203	19,712	323	91,998	1,950	169,369	172,756	176,212	179,736	183,330
UPP - Wastewater Inventory & Condition Assessment	30,193	7,308	731	97,228	118	7,586	7,738	7,892	8,050	8,211
UPP - Wastewater Services Administration	758,147	821,244	951,284	1,237,166	767,228	1,260,918	1,286,136	1,311,859	1,338,096	1,364,858
UPP - Laboratory and Environmental Services Administration	453,877	468,510	500,187	607,433	384,125	540,007	550,807	561,823	573,060	584,521
UPP - Laboratory Services	1,010,647	1,024,917	1,037,890	1,357,602	886,103	1,344,273	1,371,158	1,398,582	1,426,553	1,455,084
UPP - Environmental Services	878,854	918,968	860,007	1,412,149	789,392	1,238,514	1,263,284	1,288,550	1,314,321	1,340,607
UPP - Wastewater Collections Administration	181,008	190,481	199,096	213,489	171,630	212,624	216,876	221,214	225,638	230,151
UPP - Sewer Collections	5,768,827	5,547,785	5,934,645	6,986,720	5,019,401	6,616,798	6,749,134	6,884,117	7,021,799	7,162,235
UPP - Utility Cuts Repavement	12,969	3,431	1,373	5,620	100	43	44	45	46	47
UPP - Sewer Lateral Cost Sharing Program	13,280	24,744	38,440	119,877	21,390	111,262	113,487	115,757	118,072	120,434

	Actual FY 2017	Actual FY 2018	Actual FY 2019	Budget FY 2020	YTD 6/30/2020	Proposed FY 2021	Projected FY 2022	Projected FY 2023	Projected FY 2024	Projected FY 2025
UPP - Wastewater Operations Administration	502,434	549,648	585,694	635,062	388,313	649,222	662,206	675,451	688,960	702,739
UPP - Wastewater Plant Operations	2,531,293	2,618,566	2,924,727	3,445,826	2,586,310	3,878,768	3,956,343	4,035,470	4,116,180	4,198,503
UPP - Sutter Plant Maintenance	2,486,236	2,459,729	2,768,065	3,543,693	2,267,062	3,323,768	3,390,243	3,458,048	3,527,209	3,597,753
UPP - Jennings Plant Maintenance	2,905,413	3,110,965	3,359,923	3,726,916	2,485,725	3,651,075	3,724,097	3,798,578	3,874,550	3,952,041
UPP - Sewer Lift Stations	684,000	428,070	560,658	555,229	497,690	492,510	502,360	512,407	522,656	533,109
UPP - Tertiary Treatment	2,998,982	2,567,090	2,537,350	3,124,816	2,155,985	3,434,353	3,503,040	3,573,101	3,644,563	3,717,454
UPP - Cannery Segregation Line	136,271	113,945	250,032	474,642	347,591	492,952	502,811	512,867	523,125	533,587
UTL - NVRWP (North Valley Regional Recycled Water Program)		377,800	615,822	826,669	536,184	1,283,605	1,309,277	1,335,463	1,362,172	1,389,415
UPP - Wastewater Electrical Services	988,389	1,557,533	1,567,514	1,811,697	1,190,605	1,899,732	1,937,727	1,976,481	2,016,011	2,056,331
UPP - Wastewater Developmental Fees			75	250	23	250	255	260	265	271
On Call Engineering WQC (MY Account)	41,521									
Parklawn Sewer Improvements (MY Account)		42,377	41,941		21,230					
Jennings Dam Breach Analysis (MY Account)			88,061		6,067					
Airport Neighborhood Sewer(MY Account)			152,797		113,458					
<b>SubTotal</b>	<b>\$ 25,182,095</b>	<b>\$ 26,989,122</b>	<b>\$ 27,337,443</b>	<b>\$ 33,991,747</b>	<b>\$ 22,903,815</b>	<b>\$ 34,423,932</b>	<b>\$ 35,112,411</b>	<b>\$ 35,814,659</b>	<b>\$ 36,530,952</b>	<b>\$ 37,261,571</b>
<b>Transfers-Out by Account</b>										
General Fund	68,640	68,640	68,640	68,640	-	68,640	68,640	68,640	68,640	68,640
Transfer to Water Fund		65,000		5,000,000	-	-	-	-	-	-
Transfer to IT		147,029		23,902	-	-	-	-	-	-
Transfer Out to Fund 3125 (JTF Loan)			539,891		-	-	-	-	-	-
Transfer Out to HR Insurance Funds			21,348		-	-	-	-	-	-
<b>SubTotal</b>	<b>\$ 68,640</b>	<b>\$ 280,669</b>	<b>\$ 629,879</b>	<b>\$ 5,092,542</b>	<b>\$ -</b>	<b>\$ 68,640</b>	<b>\$ 68,640</b>	<b>\$ 68,640</b>	<b>\$ 68,640</b>	<b>\$ 68,640</b>
<b>Total</b>	<b>\$ 25,250,735</b>	<b>\$ 27,269,791</b>	<b>\$ 27,967,322</b>	<b>\$ 39,084,289</b>	<b>\$ 22,903,815</b>	<b>\$ 34,492,572</b>	<b>\$ 35,181,051</b>	<b>\$ 35,883,299</b>	<b>\$ 36,599,592</b>	<b>\$ 37,330,211</b>
<b>Net Operating Surplus/Deficit</b>	<b>\$ 25,670,203</b>	<b>\$ 27,260,304</b>	<b>\$ 34,698,294</b>	<b>\$ 21,296,863</b>	<b>\$ 25,398,795</b>	<b>\$ 28,413,394</b>	<b>\$ 27,617,235</b>	<b>\$ 27,178,484</b>	<b>\$ 26,375,257</b>	<b>\$ 25,748,847</b>
			\$ 27,684,523							
<b>Debt Service</b>										
2005 Series A & B Bonds			(0)							
2006 Series A Bonds	629,476	508,881	1,250							
SRF Recycled Water	1,500	1,000	1,105,895	1,153,663	1,209	1,154,276	1,152,162	1,152,162	1,152,162	1,152,162
2015 Wastewater Revenue/Refunding Revenue Bonds	2,787,062	2,774,024	2,776,495	2,782,658	2,623,285	2,776,631	2,784,602	2,784,358	909,130	919,493
SRF Loan Payments: Phase 2 - Tertiary Treatment Project	7,894,560	10,025,183	7,512,697	8,819,955	7,199,991	8,163,241	8,245,564	8,245,564	8,245,564	8,245,564
2018A Refunding Bonds (2006A)		338,695	562,070	561,530	186,124	563,513	555,400	555,400	555,400	555,400
Future Indebtedness (40M Bond)			-	-	-	-	-	2,180,100	2,187,800	2,189,200
<b>Total</b>	<b>\$ 11,312,598</b>	<b>\$ 13,647,783</b>	<b>\$ 11,958,407</b>	<b>\$ 13,317,806</b>	<b>\$ 10,010,610</b>	<b>\$ 12,657,661</b>	<b>\$ 12,737,727</b>	<b>\$ 14,917,584</b>	<b>\$ 13,050,056</b>	<b>\$ 13,061,819</b>
<b>Debt Service Coverage Ratio</b>										
Must Remain Above 1.5	2.27	2.00	2.90	1.60	2.54	2.24	2.17	1.82	2.02	1.97
<b>Capital Projects</b>										
Project Expenses		42,788,684	21,772,186	25,555,761	18,593,723	41,526,818	29,483,416	35,875,571	37,806,309	36,298,769
Canneries Funding						-	(153,383)	-	(5,657,126)	(5,016,046)
Bond Funding						-	(40,000,000)	-	-	-
SRF Loan Funding		(28,195,461)				-	-	-	-	-
Grant Funding						-	-	-	-	-
Misc Revenue		(3,451,804)	(4,619,545)		613,954	-	-	-	-	-
<b>Pay as You Go CIP Total</b>	<b>\$ -</b>	<b>\$ 11,141,420</b>	<b>\$ 17,152,642</b>	<b>\$ 25,555,761</b>	<b>\$ 19,207,677</b>	<b>\$ 41,526,818</b>	<b>\$ (10,669,967)</b>	<b>\$ 35,875,571</b>	<b>\$ 32,149,183</b>	<b>\$ 31,282,723</b>
<b>Retained Earnings Calculation</b>										
Beginning Unrestricted Retained Earnings	76,416,372	76,760,080	79,399,531	89,597,192	89,597,192	72,020,488	46,249,403	71,798,878	48,184,208	29,360,226
Net Operating Surplus/Deficit	25,670,203	27,260,304	34,698,294	21,296,863	25,398,795	28,413,394	27,617,235	27,178,484	26,375,257	25,748,847
Total Debt Service	(11,312,598)	(13,647,783)	(11,958,407)	(13,317,806)	(10,010,610)	(12,657,661)	(12,737,727)	(14,917,584)	(13,050,056)	(13,061,819)
Pay as You Go CIP - Out Years	(14,013,897)	(11,141,420)	(17,152,642)	(25,555,761)	(19,207,677)	(41,526,818)	10,669,967	(35,875,571)	(32,149,183)	(31,282,723)
CAFR Adjustment		168,349	4,610,415		(85,286)					
<b>Ending Unallocated Retained Earnings</b>	<b>\$ 76,760,080</b>	<b>\$ 79,399,531</b>	<b>\$ 89,597,192</b>	<b>\$ 72,020,488</b>	<b>\$ 85,692,415</b>	<b>\$ 46,249,403</b>	<b>\$ 71,798,878</b>	<b>\$ 48,184,208</b>	<b>\$ 29,360,226</b>	<b>\$ 10,764,530</b>
Target Cash - 25% of Annual Operating Costs:	6,312,684	6,817,448	6,991,831	9,771,072	5,725,954	8,623,143	8,795,263	8,970,825	9,149,898	9,332,553
Required Reserve - One SRF Loan Payment	7,896,060	10,026,183	8,618,591	9,973,618	7,201,201	9,317,517	9,397,726	9,397,726	9,397,726	9,397,726
<b>Minimum Reserve</b>	<b>\$ 14,208,744</b>	<b>\$ 16,843,631</b>	<b>\$ 15,610,422</b>	<b>\$ 19,744,690</b>	<b>\$ 12,927,155</b>	<b>\$ 17,940,660</b>	<b>\$ 18,192,989</b>	<b>\$ 18,368,551</b>	<b>\$ 18,547,624</b>	<b>\$ 18,730,279</b>

**Storm Drain Fund Proforma (4480)**

	Project Budgets	Actuals 16-17	Actuals 17-18	Actuals 18-19	Budget 19-20	YTD 6/30/20	Adopted 20-21	Projected 21-22	Projected 22-23	Projected 23-24	Projected 24-25	Project Exp To Date	Project Balance
<b>Sources</b>													
1	Operating Revenue	\$5,384,298	\$5,375,574	\$5,473,272	\$5,384,000	\$5,184,139	\$5,450,000	\$5,450,000	\$5,450,000	\$5,450,000	\$5,450,000		
2	Interfund Labor/Equipment	\$50,115	\$56,735	\$87,777	\$171,427	\$187,001	\$158,930	\$158,930	\$158,930	\$158,930	\$158,930		
3	Misc	-\$48,891	\$63,069	\$200,142	\$12,000	\$112,606	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000		
4	Interest Income	\$48,410	\$57,795	\$86,097	\$25,000	\$63,343	\$55,000	\$62,984	\$49,731	\$36,558	\$23,253		
5	Source Water Protection Program (see note 2)	\$700,000	\$700,000	\$700,000	\$700,000	\$0	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000		
6	<b>Total Revenue/Other Sources</b>	<b>\$6,133,932</b>	<b>\$6,253,172</b>	<b>\$6,547,288</b>	<b>\$6,292,427</b>	<b>\$5,547,089</b>	<b>\$6,373,930</b>	<b>\$6,381,914</b>	<b>\$6,368,661</b>	<b>\$6,355,488</b>	<b>\$6,342,183</b>		
<b>Uses</b>													
7	41210 - Storm Drain General	\$43,291	\$207,679	\$56,519	\$77,997	\$60,749	\$85,149	\$85,149	\$85,149	\$85,149	\$85,149		
8	41220 - Storm Drain Util Bill/Collect	\$277,664	\$122,108	\$279,585	\$272,776	\$260,234	\$399,863	\$399,863	\$399,863	\$399,863	\$399,863		
9	43120 - Storm Drain System Analysis	\$23,268	\$7,574	\$8,032	\$103,103	\$6,238	\$29,503	\$29,503	\$29,503	\$29,503	\$29,503		
10	53115 - Storm Drainage Leaf Collection	\$242,510	\$396,438	\$429,207	\$528,713	\$461,396	\$529,815	\$529,815	\$529,815	\$529,815	\$529,815		
11	53150 - Street Sweeping	\$1,151,952	\$1,327,841	\$1,249,736	\$1,641,240	\$1,502,300	\$1,563,428	\$1,563,428	\$1,563,428	\$1,563,428	\$1,563,428		
12	44111 - Storm Water Compliance (54114)	\$514,583	\$440,391	\$684,227	\$956,780	\$590,626	\$1,031,718	\$1,031,718	\$1,031,718	\$1,031,718	\$1,031,718		
13	44222 - Storm Water Collections (54222)	\$3,332,378	\$2,926,358	\$3,586,418	\$3,685,619	\$3,197,528	\$3,727,682	\$3,727,682	\$3,727,682	\$3,727,682	\$3,727,682		
14	44311 - Storm Water Lift Stations (54311)	\$229,975	\$158,614	\$146,832	\$315,986	\$182,793	\$343,345	\$343,345	\$343,345	\$343,345	\$343,345		
15	<b>Total Operating Expenditures</b>	<b>\$5,815,621</b>	<b>\$5,587,003</b>	<b>\$6,440,557</b>	<b>\$7,582,213</b>	<b>\$6,261,864</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>		
17	Transfer Out to Fund 3300		\$46,800										
18	Transfer Out to Fund 5230 (IT)		\$26,939										
19	Transfer Out to Various HR Insurance Funds			\$2,226									
20	<b>Total Expenditure/Other Uses</b>	<b>\$5,815,621</b>	<b>\$5,660,742</b>	<b>\$6,442,783</b>	<b>\$7,582,213</b>	<b>\$6,261,864</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>	<b>\$7,710,503</b>		
<b>Capital Improvement Program</b>													
21	100553 9th Street Storm Drainage (Closed)												
22	100696 Storm Drain Master Plan	741,384	\$18,275	\$17,719	\$12,998	\$35,176						\$99,958	\$641,426
23	100814 Stormwater On-Call Engineering	300,000	\$4,088	\$4,987	\$160,692	\$6,937						\$232,466	\$67,534
24	100845 Storm Drain Pump Station Electrical Improvements	457,890	\$45,577	\$36,853	\$898,118	\$403,345						\$1,397,212	\$60,678
25	100926 2016-2017 Storm Drain Improv	485,000	\$161,711	\$5,196								\$166,868	\$318,132
26	100928 Ninth Street Storm Drain Basin	1,300,000	\$35,219	\$77,080	\$7,363	\$11,138						\$131,773	\$1,168,227
27	100997 FY 17-18 Storm Drain Improvements	469,000										\$0	\$469,000
28	Pay As You Go Estimate					\$781,484							
29	<b>Total CIP</b>	<b>5,850,810</b>	<b>\$333,276</b>	<b>\$184,582</b>	<b>\$1,079,199</b>	<b>\$781,484</b>	<b>\$456,596</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,727,030</b>	<b>\$2,858,298</b>
<b>Fund Balance Calculation</b>													
30	Beginning Fund Balance Earnings	\$8,193,914	\$8,223,916	\$8,683,181	\$7,611,240	\$7,611,240	\$6,352,122	\$5,015,549	\$3,686,960	\$2,345,118	\$990,103		
31	Net Increase (decrease)	(\$14,965)	\$407,847	(\$974,693)	(\$2,071,270)	(\$1,171,371)	(\$1,336,573)	(\$1,328,589)	(\$1,341,842)	(\$1,355,015)	(\$1,368,320)		
32	CAFR Adjustment	\$44,967	\$51,418	(\$97,248)	\$0	(\$87,747)	\$0	\$0	\$0	\$0	\$0		
33	<b>Net Fund Balance</b>	<b>\$8,223,916</b>	<b>\$8,683,181</b>	<b>\$7,611,240</b>	<b>\$5,539,970</b>	<b>\$6,352,122</b>	<b>\$5,015,549</b>	<b>\$3,686,960</b>	<b>\$2,345,118</b>	<b>\$990,103</b>	<b>(\$378,217)</b>		
34	Target Cash @ 25% of Operating Costs:	\$1,453,905	\$1,415,185	\$1,610,696	\$1,895,553		\$1,927,626	\$1,927,626	\$1,927,626	\$1,927,626	\$1,927,626		

**City of Modesto  
Surface Transportation Fund Operating ProForma  
FY 2021 Budget - Excluding SB1 and MOE**

	10/9/2017	10/1/2018	10/28/2019	Budget FY 2020	8/18/2020	Projected Year End FY 2020	Budget FY 2021	1	2	3	4
	Actual FY 2017	Actual FY 2018	Actuals FY 2019		Actuals to Date FY 2020			Projection FY 2022	Projection FY 2023	Projection FY 2024	Projection FY 2025
<b>1700 Surface Transportation Fund</b>											
<b>Beginning Fund Balance</b>	<b>613,742</b>	<b>531,321</b>	<b>496,945</b>	<b>474,692</b>	<b>474,692</b>	<b>474,692</b>	<b>476,192</b>	<b>255,098</b>	<b>255,098</b>	<b>255,098</b>	<b>255,098</b>
<b>Operating Revenues by Cost Center</b>											
53110 PW - Streets Services Administration	428	79	100	-	90	90	203	203	203	203	203
53130 PW - Streets Maintenance	125,583	169,962	92,811	-	150,529	150,529	129,452	129,452	129,452	129,452	129,452
53134 PW - Transportation Gas Tax Fund Level Expense	-	-	-	-	-	-	474,506	488,741	503,403	518,506	534,061
53142 PW - Curbs, Gutter & Sidewalks	29,972	7,720	35,134	-	95,820	95,820	24,275	24,275	24,275	24,275	24,275
53510 PW - Traffic Engineering (14510)	221,410	104,346	126,646	2,900	85,050	85,050	150,801	150,801	150,801	150,801	150,801
53520 PW - Electrical Utility Costs (14520)	-	-	-	-	-	-	-	-	-	-	-
53540 PW - Electrical Division (14540)	374,008	202,893	200,380	48,850	349,832	349,832	259,094	259,094	259,094	259,094	259,094
53550 PW - Traffic Operations (14560)	14,941	36,908	4,503	-	27,310	27,310	18,784	18,784	18,784	18,784	18,784
<b>SubTotal</b>	<b>766,340</b>	<b>521,907</b>	<b>459,574</b>	<b>51,750</b>	<b>708,630</b>	<b>708,630</b>	<b>1,057,113</b>	<b>1,071,348</b>	<b>1,086,011</b>	<b>1,101,113</b>	<b>1,116,668</b>
<b>Transfers-In by Cost Center</b>											
60100 <b>General Fund</b>											
53520 PW - Electrical Utility Costs (14520)	-	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500
61420 <b>Measure L/Senate Bill Maintenance of Effort</b>				1,121,770		1,121,770	-	1,144,825	1,219,826	1,169,566	1,202,251
53130 PW - Streets Maintenance	-	725,197	397,820	-	-	-	-	-	-	-	-
53142 PW - Curbs, Gutter & Sidewalks	-	316,911	279,294	-	-	-	-	-	-	-	-
53510 PW - Traffic Engineering (14510)	-	115,101	150,292	-	-	-	-	-	-	-	-
53540 PW - Electrical Division (14540)	-	-	328,090	-	-	-	-	-	-	-	-
61730 <b>Gas Tax Fund</b>								8,195,847	8,451,589	8,842,515	9,160,715
53110 PW - Streets Services Administration	296,249	309,729	309,023	389,119	264,115	334,446	422,905	-	-	-	-
53130 PW - Streets Maintenance	2,015,343	1,443,955	1,950,523	1,656,986	1,221,019	1,048,048	1,978,982	-	-	-	-
53134 PW - Transportation Gas Tax Fund Level Expense	124,558	142,998	144,886	136,623	89,850	138,289	70,033	-	-	-	-
53142 PW - Curbs, Gutter & Sidewalks	1,115,861	773,570	806,793	1,365,578	909,073	1,192,423	1,353,102	-	-	-	-
53510 PW - Traffic Engineering (14510)	310,945	261,778	453,520	674,645	386,700	588,179	467,961	-	-	-	-
53520 PW - Electrical Utility Costs (14520)	823,930	825,220	852,619	913,875	558,180	783,645	919,359	-	-	-	-
53540 PW - Electrical Division (14540)	1,474,922	1,582,175	1,622,404	2,255,575	1,405,244	1,867,583	2,133,999	-	-	-	-
53550 PW - Traffic Operations (14560)	774,284	850,147	851,488	1,175,300	738,788	949,513	884,454	-	-	-	-
61740 <b>Garbage Franchise Fees - Streets Fund</b>											
53130 PW - Streets Maintenance	1,200,000	1,000,000	1,100,000	1,100,000	1,100,000	1,100,000	1,768,547	1,100,000	1,100,000	1,100,000	1,100,000
65510 <b>Transfer in from Fund 5510 - Employee Benefits Management Fund</b>			61,070								
<b>SubTotal</b>	<b>8,268,327</b>	<b>8,522,398</b>	<b>9,309,321</b>	<b>10,790,971</b>	<b>6,648,469</b>	<b>9,005,178</b>	<b>10,121,062</b>	<b>10,442,172</b>	<b>10,772,915</b>	<b>11,113,581</b>	<b>11,464,466</b>
<b>Total</b>	<b>9,034,667</b>	<b>9,044,305</b>	<b>9,768,895</b>	<b>10,842,721</b>	<b>7,357,099</b>	<b>9,713,808</b>	<b>11,178,175</b>	<b>11,513,520</b>	<b>11,858,926</b>	<b>12,214,694</b>	<b>12,581,134</b>
<b>Operating Expenses by Cost Center</b>											
53110 PW - Streets Services Administration	296,677	309,808	309,124	385,665	334,536	334,536	423,108	435,801	448,875	462,341	476,212
53130 PW - Streets Maintenance	3,427,302	3,342,829	3,541,154	4,016,975	3,420,348	3,420,348	3,876,981	3,993,290	4,113,089	4,236,482	4,363,576
53134 PW - Transportation Gas Tax Fund Level Expense	124,558	142,998	144,886	136,682	138,289	138,289	544,539	560,875	577,701	595,032	612,883
53142 PW - Curbs, Gutter & Sidewalks	1,151,515	1,098,201	1,121,211	1,365,780	1,288,242	1,288,242	1,377,377	1,418,698	1,461,259	1,505,097	1,550,250
53510 PW - Traffic Engineering (14510)	656,233	605,028	730,458	679,098	553,011	740,480	762,694	785,575	809,142	833,417	857,417
53520 PW - Electrical Utility Costs (14520)	823,930	826,720	854,119	913,875	783,645	783,645	919,359	946,940	975,348	1,004,608	1,034,747
53540 PW - Electrical Division (14540)	1,838,305	1,787,763	2,150,874	2,407,762	2,217,415	2,217,415	2,393,093	2,464,886	2,538,832	2,614,997	2,693,447
53550 PW - Traffic Operations (14560)	790,094	873,239	855,991	1,190,480	976,823	976,823	903,238	930,335	958,245	986,993	1,016,602
<b>SubTotal</b>	<b>9,108,614</b>	<b>8,986,586</b>	<b>9,707,825</b>	<b>11,096,318</b>	<b>9,712,308</b>	<b>9,712,308</b>	<b>11,178,175</b>	<b>11,513,520</b>	<b>11,858,926</b>	<b>12,214,694</b>	<b>12,581,134</b>
<b>Transfers-Out by Account</b>											
75230 Transfer Out to Fund 5230 - CGI and Oracle Upgrade	-	40,855	-	-	-	-	-	-	-	-	-
75350-75390 Transfer Outs to Fund 5350,5360,5380 and 5390 - Insurance Related	-	-	12,399	-	-	-	-	-	-	-	-
73160 Capital Grants - Streets CIP Projects	-	-	-	-	-	-	-	-	-	-	-
CIP Project 100633 - Right Turn Lane at Prescott and Plaza Parkway	-	-	48,615	57,515	57,515	-	57,515	-	-	-	-
CIP Project 100721 - Expand ATMS/CCTV Briggs	-	-	-	5,000	5,000	-	5,000	-	-	-	-
CIP Project #100939 - Upgrade Traffic Signals 2015	-	-	-	144,061	144,061	-	144,061	-	-	-	-
CIP Project 100967 - HSIP Cycle 6 HFST	1,237	536	22,309	14,518	14,518	-	14,518	-	-	-	-
<b>SubTotal</b>	<b>1,237</b>	<b>92,095</b>	<b>83,323</b>	<b>221,094</b>	<b>-</b>	<b>-</b>	<b>221,094</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total</b>	<b>9,117,085</b>	<b>9,078,682</b>	<b>9,791,148</b>	<b>11,317,412</b>	<b>9,712,308</b>	<b>9,712,308</b>	<b>11,399,269</b>	<b>11,513,520</b>	<b>11,858,926</b>	<b>12,214,694</b>	<b>12,581,134</b>
<b>Surplus/Deficit Ending Fund Balance</b>	<b>531,323</b>	<b>496,945</b>	<b>474,692</b>	<b>0</b>	<b>(1,880,517)</b>	<b>476,192</b>	<b>255,098</b>	<b>255,098</b>	<b>255,098</b>	<b>255,098</b>	<b>255,098</b>
CAFR Adjustment	(2)										
<b>1720 Streets LTF Fund - Prop 42</b>											
Beginning Balance	48,544	38,103	38,057	32,299	32,299	32,299	43,257	19,600	19,600	19,600	19,600
Revenue/Transfers In	(503)	111	21,080		10,958	10,958					
Expenses/Transfers Out			9,077								
Reserved for CIP Projects (Transfer in from 1720)											
Project 100727 - Bus Turnout SB Dale Road			2,050								
Project 100900 - RTL Standford at Sisk	1,037	416	697	23,657			23,657				
Ending Balance	37,820	37,798	47,313	8,642	43,257	43,257	19,600	19,600	19,600	19,600	19,600
CAFR Adjustment	283	259	(15,014)		(456)						
<b>1730 Gas Tax Fund</b>											
Beginning Balance	5,862,198	2,747,484	2,276,985	3,415,251	3,415,251	3,415,251	4,789,594	1,100,866	872,632	588,825	148,587
Road Maintenance Rehab Funds (2017 Act) - SB1	-	1,260,273	3,955,402	3,544,872	3,158,082	3,668,618	-	3,876,116	3,988,523	4,144,076	4,297,407
Revenue/Transfers In	3,975,966	4,474,713	4,413,046	5,581,876	4,926,930	4,926,930	5,018,650	5,091,497	5,179,259	5,258,201	5,332,389
Available for Current Year Spending	9,838,164	8,482,470	10,645,434	12,541,999	11,500,263	12,010,798	9,808,244	10,068,479	10,040,414	9,991,102	9,778,383
Expenses/Transfers Out	6,936,092	6,189,573	6,991,256	8,567,701	5,546,969	6,781,908	8,351,015	8,195,847	8,451,589	8,842,515	9,160,715

City of Modesto  
Surface Transportation Fund Operating ProForma  
FY 2021 Budget - Excluding SB1 and MOE

	10/9/2017	10/1/2018	10/28/2019	Budget	8/18/2020	Projected Year	Budget	1	2	3	4
	Actual	Actual	Actuals	FY 2020	Actuals to	End	FY 2021	Projection	Projection	Projection	Projection
	FY 2017	FY 2018	FY 2019		Date	FY 2020		FY 2022	FY 2023	FY 2024	FY 2025
<b>1700 Surface Transportation Fund</b>											
<b>Beginning Fund Balance</b>	613,742	531,321	496,945	474,692	474,692	474,692	476,192	255,098	255,098	255,098	255,098
Reserved for CIP Projects (Transfer in from 1730)											
<b>New CIP High Voltage Lights</b>								1,000,000	1,000,000	1,000,000	1,000,000
Project 100633 - Rt Turn Ln at Prescott & Plaza			4,200								
Project 101167 - Upgrade HVC - City Staff			908	92	54		92				
Project 101168 - Upgrade HVC - Contractor			205,676	795,568	439,297	439,297	356,271				
Ending Balance	2,720,420	2,263,999	3,443,394	3,178,637	5,513,943	4,789,594	1,100,866	872,632	588,825	148,587	(382,332)
CAFR Adjustment	27,064	12,986	(28,144)		(2,500)						
<b>1740 Garbage Franchise Fees - Streets Fund</b>											
Beginning Balance	86,403	98,495	334,798	631,179	631,179	631,179	668,547	-	-	-	-
Revenue/Transfers In	1,210,888	1,235,540	1,399,270	1,100,000	1,137,368	1,137,368	1,100,000	1,100,000	1,100,000	1,100,000	1,100,000
Expenses/Transfers Out	1,200,000	1,000,000	1,100,000	1,100,000	1,100,000	1,100,000	1,768,547	1,100,000	1,100,000	1,100,000	1,100,000
Ending Balance	97,291	334,035	634,068	631,179	668,547	668,547	-	-	-	-	-
CAFR Adjustment	1,204	763	(2,889)		(289)						
<b>Ending Fund Balances</b>											
1700 - Surface Transportation	531,321	496,945	474,692	0	(1,880,517)	476,192	255,098	255,098	255,098	255,098	255,098
1720 - Streets LTF	38,103	38,057	32,299	8,642	42,801	43,257	19,600	19,600	19,600	19,600	19,600
1730 - Gas Tax	2,747,484	2,276,985	3,415,251	3,178,637	5,511,442	4,789,594	1,100,866	872,632	588,825	148,587	(382,332)
1740 - Garbage Franchise Fees - Streets Fund	98,495	334,798	631,179	631,179	668,259	668,547	-	-	-	-	-
<b>Total Ending Fund Balances</b>	3,415,403	3,146,785	4,553,421	3,818,459	4,341,985	5,977,590	1,375,564	1,147,330	863,523	423,285	(107,634)

Last Updated: August 18, 2020

\*Excludes SB1 RMRA Funds in FY 2021 and MOE for SB1

\*FY 22 and Forward SB1 MOE is \$1,538,605 and also satisfies Measure L MOE. Projection includes only amount excluding Measure L that would be received each year.

\*Pushes High Voltage Project Out to FY 22

\*Revised HUTA Projections for Gas Tax and SB1 RMRA Revenue as of 5.15.20 estimates from CA City Finance

Workers Compensation Fund (5320)

Fiscal Year	Actual 2017	Actual 2018	Actual 2019	Budget 2020	Adopted 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
Beginning Fund Balance	\$ 13,093,872	\$ 8,630,373	\$ 7,760,787	\$ 8,315,450	\$ 6,829,557	\$ 6,154,668	\$ 7,954,668	\$ 9,754,668	\$ 11,554,668
Revenues	\$ 2,111,861	\$ 4,429,529	\$ 7,035,116	\$ 5,431,651	\$ 6,772,621	\$ 8,708,073	\$ 8,846,235	\$ 8,987,160	\$ 9,130,903
Expense	\$ (6,575,360)	\$ (5,299,115)	\$ (6,220,867)	\$ (6,917,544)	\$ (7,447,510)	\$ (6,908,073)	\$ (7,046,235)	\$ (7,187,160)	\$ (7,330,903)
CAFR Adjustments	\$ -	\$ -	\$ (259,586)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 8,630,373	\$ 7,760,787	\$ 8,315,450	\$ 6,829,557	\$ 6,154,668	\$ 7,954,668	\$ 9,754,668	\$ 11,554,668	\$ 13,354,668

**Employee Benefits Fund (5510 EBF & 5520 EBF Admin)**

Fiscal Year	Actual 2017	Actual 2018	Budget FY 18-19	Actual 2019	Budget 2020	Adopted 2021	Projected 2022	Projected 2023	Projected 2024	Projected 2025
Beginning Fund Balance	\$ 3,189,216	\$ 5,288,143	\$ 8,670,784	\$ 8,670,784	\$ 4,491,638	\$ 1,699,286	\$ 198,693	\$ 198,693	\$ 198,693	\$ 198,693
Revenues	\$ 3,542,390	\$ 4,273,169	\$ 2,512,992	\$ 3,569,795	\$ 3,647,360	\$ 2,940,918	\$ 4,574,757	\$ 4,712,000	\$ 4,853,360	\$ 4,998,960
Expense	\$ (2,400,063)	\$ (1,903,594)	\$ (6,225,028)	\$ (3,804,985)	\$ (6,439,712)	\$ (4,441,512)	\$ (4,574,757)	\$ (4,712,000)	\$ (4,853,360)	\$ (4,998,960)
CAFR Adjustments	\$ 956,600	\$ 1,013,066	\$ -	\$ (3,943,956)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 5,288,143	\$ 8,670,784	\$ 4,958,748	\$ 4,491,638	\$ 1,699,286	\$ 198,693	\$ 198,693	\$ 198,693	\$ 198,693	\$ 198,693

### Fleet Fund Proforma (5400)

Fiscal Year	Actuals 16-17	Actuals 17-18	Actuals 18-19	Budgeted 19-20	Adopted Budget 20-21	Projected 21-22	Projected 22-23	Projected 23-24	Projected 24-25
Beginning Fund Balance	\$ 6,720,572	\$ 5,700,191	\$ 4,625,865	\$ 3,759,640	\$ 3,746,382	\$ (1,289,315)	\$ (791,985)	\$ (264,344)	\$ (337,426)
Revenues	\$ 5,182,034	\$ 5,625,652	\$ 6,139,220	\$ 6,823,763	\$ 7,176,066	\$ 7,733,202	\$ 7,835,872	\$ 7,308,231	\$ 7,381,313
Expense	\$ 6,264,662	\$ 6,768,567	\$ 6,894,796	\$ 7,146,647	\$ 12,211,763	\$ 7,235,872	\$ 7,308,231	\$ 7,381,313	\$ 7,455,126
CAFR Adjustments	\$ 62,246	\$ 68,589	\$ (110,648)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 5,637,945	\$ 4,557,276	\$ 3,870,288	\$ 3,436,757	\$ (1,289,315)	\$ (791,985)	\$ (264,344)	\$ (337,426)	\$ (411,240)

**Information & Technology Services Proforma (5230)**

Fiscal Year	2016-17 Actuals	2017-18 Actuals	2018-19 Actuals	2019-20 Budget	2019-20 Actuals	2020-21 Budget	2021-22 Projected	2022-23 Projected	2023-24 Projected	2024-25 Projected
Beginning Fund Balance	5,737,268	4,288,101	5,221,686	5,356,569	5,356,569	3,272,270	266,994	2,464,265	3,819,746	5,183,049
Revenues	4,940,786	6,404,933	7,400,313	6,246,959	6,315,785	6,520,946	11,141,598	11,184,574	10,618,025	10,892,555
Expense	6,421,893	5,504,383	7,199,266	10,754,371	8,332,579	9,526,222	8,944,327	9,829,093	9,254,722	10,637,357
CAFR Adjustments	31,940	33,035	(66,164)	-	(67,504)	-	-	-	-	-
Ending Fund Balance	4,288,101	5,221,686	5,356,569	849,157	3,272,270	266,994	2,464,265	3,819,746	5,183,049	5,438,247

### Airport Operating Fund Proforma (4310)

Fiscal Year	Actuals FY 16-17	Actual FY 17-18	Actual FY 18-19	Budget FY 19-20	Budget FY 20-21	Projected FY 21-22	Projected FY 22-23	Projected FY 23-24	Projected FY 24-25
Beginning Fund Balance	\$ 242,191	\$ 254,676	\$ 340,454	\$ 676,014	\$ 773,511	\$ 748,120	\$ 716,804	\$ 679,256	\$ 635,157
Revenues	\$ 917,934	\$ 989,680	\$ 1,062,924	\$ 1,000,145	\$ 1,032,625	\$ 1,058,441	\$ 1,084,902	\$ 1,112,024	\$ 1,139,825
Expense	\$ 901,784	\$ 902,984	\$ 723,078	\$ 1,003,333	\$ 1,058,016	\$ 1,089,757	\$ 1,122,449	\$ 1,156,123	\$ 1,190,807
CAFR Adjustments	\$ (3,664)	\$ (918)	\$ (4,285)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 254,676	\$ 340,454	\$ 676,014	\$ 672,826	\$ 748,120	\$ 716,804	\$ 679,256	\$ 635,157	\$ 584,175

### County Aircraft Tax Proforma (4330)

Fiscal Year	Actuals FY 16-17	Budget FY 17-18	Actuals FY17-18	Actuals FY18-19	Budget FY19-20	Budget FY20-21	Projected FY21-22	Projected FY22-23	Projected FY23-24	Projected FY24-25
Beginning Fund Balance	\$ 893,190	\$ 1,018,004	\$ 1,018,004	\$ 348,974	\$ 478,069	\$ 584,776	\$ 714,222	\$ 894,222	\$ 1,074,222	\$ 1,254,222
Revenues	\$ 191,654	\$ 180,000	\$ 191,926	\$ 189,087	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000
Expense	\$ (72,154)	\$ (946,101)	\$ (867,668)	\$ (55,372)	\$ (81,920)	\$ (50,554)	\$ -	\$ -	\$ -	\$ -
CAFR Adjustments	\$ 5,314	\$ -	\$ 6,712	\$ (4,620)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 1,012,690	\$ 251,903	\$ 342,262	\$ 482,689	\$ 576,149	\$ 714,222	\$ 894,222	\$ 1,074,222	\$ 1,254,222	\$ 1,434,222

## Schedule of Revenues City-Wide

Expense By Category	FY20-21 Adopted	FY19-20 Current
<b>General Fund</b>	<b>139,782,133</b>	<b>142,499,507</b>
City Attorney's Office	77,654	68,251
City Clerk's Office	300,000	
City Manager's Office	359,824	398,326
Community and Economic Development	3,294,205	3,247,479
Finance Department	3,280,571	2,740,156
Human Resources	545,945	421,742
Modesto Fire Department	7,127,397	6,361,536
Modesto Police Department	2,990,513	3,242,316
Parks and Recreations Neighborhood	3,396,256	2,712,897
Public Works	-	526,277
General Revenue Department	118,409,768	122,780,527
<b>Internal Service Funds</b>	<b>76,738,708</b>	<b>69,522,452</b>
City Clerk's Office	244,017	265,675
Finance Department	2,852,605	1,276,583
Human Resources	57,111,868	52,299,001
Information Technology	6,520,946	6,049,762
Public Works	10,009,272	9,631,431
<b>Non-Operating Funds - Capital Projects</b>	<b>4,897,448</b>	<b>4,822,448</b>
Community and Economic Development	4,897,448	4,822,448
Parks and Recreations Neighborhood	-	
<b>Non-Operating Funds - Special Revenue</b>	<b>-</b>	<b>13,635</b>
Community and Economic Development	-	13,635
<b>Other Funds - Capital Projects</b>	<b>1,137,962</b>	<b>1,148,620</b>
Community and Economic Development	1,068,988	1,077,146
Joint Power Agency	68,974	71,474
<b>Other Funds - Enterprise Fund</b>	<b>15,375,253</b>	<b>15,074,349</b>
Community and Economic Development	-	
Parks and Recreations Neighborhood	3,384,584	3,528,741
Public Works	11,990,669	11,545,608
<b>Other Funds - Special Revenue</b>	<b>8,829,669</b>	<b>12,636,529</b>
Community and Economic Development	4,888,658	7,107,315
Information Technology	516,262	542,360
Modesto Police Department	520,000	1,155,553
Public Works	26,431	16,917
Utilities	2,878,318	3,034,234
Joint Power Agency	-	780,150
<b>Transportation Funds</b>	<b>50,624,877</b>	<b>44,610,191</b>
Community and Economic Development	8,927,000	8,927,000
Public Works	41,697,877	35,683,191
<b>Utilities</b>	<b>156,639,707</b>	<b>149,706,228</b>
Finance Department	2,942,213	2,810,015
Public Works	1,526,729	1,569,836

## Schedule of Revenues City-Wide

Expense By Category	FY20-21 Adopted	FY19-20 Current
Utilities	152,170,765	145,326,377
Other Funds - Business License Tax - Mill Tax DID	136,500	189,000
Joint Power Agency	136,500	189,000
Other Agencies	2,203,128	5,235,588
Community and Economic Development		3,169,936
Public Works	1,065,847	1,065,847
Joint Power Agency	1,137,281	999,805
Debt Service Funds	55,000	55,000
Finance Department	55,000	55,000
<b>Grand Total</b>	<b>456,420,385</b>	<b>445,513,547</b>

## Schedule of Expenditures City-Wide

Expense By Category	FY20-21 Adopted	FY19-20 Current
<b>General Fund</b>	<b>143,082,897</b>	<b>143,044,146</b>
City Attorney's Office	1,947,818	2,179,828
City Auditor's Office	316,644	351,271
City Clerk's Office	1,311,757	507,509
City Council	449,791	469,126
City Manager's Office	2,677,315	2,751,759
Community and Economic Development	6,209,143	6,530,256
Finance Department	5,488,470	4,952,582
Human Resources	1,641,217	1,707,175
Modesto Fire Department	39,999,123	40,589,733
Modesto Police Department	70,045,083	69,996,396
Parks and Recreations Neighborhood	12,571,536	12,082,060
Public Works	-	531,451
General Revenue Department	425,000	395,000
<b>Internal Service Funds</b>	<b>82,909,840</b>	<b>77,274,218</b>
City Clerk's Office	328,064	364,724
Finance Department	2,926,757	1,270,468
Human Resources	56,838,776	53,510,344
Information Technology	8,869,724	9,662,757
Public Works	13,946,519	12,465,925
<b>Non-Operating Funds - Capital Projects</b>	<b>4,366,160</b>	<b>4,018,690</b>
Community and Economic Development	4,366,160	4,018,690
<b>Non-Operating Funds - Special Revenue</b>	<b>2,350</b>	<b>18,190</b>
Community and Economic Development	2,350	18,190
<b>Other Funds - Capital Projects</b>	<b>1,196,180</b>	<b>1,145,303</b>
Community and Economic Development	1,131,810	1,070,768
Public Works	-	-
Joint Power Agency	64,370	74,535
<b>Other Funds - Enterprise Fund</b>	<b>17,753,458</b>	<b>16,557,241</b>
Community and Economic Development	-	-
Parks and Recreations Neighborhood	5,300,825	4,951,466
Public Works	12,452,632	11,605,775
<b>Other Funds - Special Revenue</b>	<b>9,810,006</b>	<b>11,725,127</b>
Community and Economic Development	5,816,284	5,768,771
Finance Department	36,677	36,600
Information Technology	272,860	285,038
Modesto Fire Department	-	-
Modesto Police Department	621,697	2,154,669
Public Works	-	-
Utilities	3,062,489	2,686,353
Joint Power Agency	-	793,696
<b>Transportation Funds</b>	<b>36,820,714</b>	<b>35,914,602</b>
Public Works	36,820,714	35,914,602

**Schedule of Expenditures  
City-Wide**

Expense By Category	FY20-21 Adopted	FY19-20 Current
Utilities	118,289,414	113,157,533
Finance Department	18,714,554	18,660,879
Public Works	2,081,824	2,158,642
Utilities	97,493,036	92,338,012
Other Funds - Business License Tax - Mill Tax DID	153,715	184,885
Joint Power Agency	153,715	184,885
Other Agencies	2,355,545	4,021,610
Community and Economic Development	20,567	1,831,258
Public Works	1,196,589	1,192,322
Joint Power Agency	1,138,389	998,030
Debt Service Funds	4,321,487	4,432,908
Finance Department	4,321,487	4,432,908
<b>Grand Total</b>	<b>421,061,766</b>	<b>411,494,453</b>

## Transfer Analysis

Transfer from 0100 – General Fund to 1420 – Measure L / SB1 Maintenance of Effort (MOE) has decreased from \$1,538,605 in FY19-20 to \$296,502 in FY20-21 to account for the deferment of the SB1 MOE. The \$296,502 only represents the MOE for Measure L.

Transfer from 0100 – General Fund to 3125 – John Thurman Capital Improvement Fund has been established in the amount of \$120,000. This is the mandatory transfer for the John Thurman Field Capital Project.

Transfer from 0100 – General Fund to 4600 – Golf Fund has increased in FY21 to account for additional operating subsidy.

Transfer from 0100 – General Fund to 4700 – Centre Plaza Event Services Fund has increased in FY21 to account for additional operating subsidy.

Transfer from 0100 – General Fund to 4700 – Centre Plaza Event Services Fund (project 101251) has been established in FY21 to account for TOT sharing agreement between the City and the CVB to fund Modesto Central Plaza deferred maintenance and capital improvements.

Transfer from 0100 – General Fund to 1342 – Grants – Police has been eliminated in FY21 as all of the police grant funded positions now reside in the General Fund.

Transfer from 3125 – John Thurman Capital Improvement Fund to 4210 – Wastewater Fund has been established to process loan repayment for the John Thurman Field scoreboard.

Transfer from 3440 Capital Facility Fees – Police and 3450 – Fire Department Capital Facility Fee Fund to the 0100 – General Fund have been reduced in FY21 to accommodate the fund balance in the Capital Facility Fee funds.

Transfers from 4100 – Water fund to 4130 – 2008 Water COP Fund and 4140 – Water ARRA Fund have been eliminated for FY21 as sufficient fund balance exists in these funds to pay the debt service payments.

Transfer from 4120 – Wastewater Fund to 4235 – North Valley Regional Recycled Water Program has been eliminated for FY21 as sufficient fund balance exists in this to pay the debt service payment.

Fiscal Year 2020-21 Operating Transfers Detail (sorted by Transfers OUT)

TRANSFER OUT (from)				TRANSFER IN (to)				PROJECT	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Purpose
FUND	FUND NAME	COST CENTER	ACCOUNT	FUND	FUND NAME	COST CENTER	ACCOUNT	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21		
0100	General Fund	70100	71420	1420	Measure/SB1 Maintenance of Effort	61420	60100	\$0	\$0	\$0	\$0	\$1,538,605	\$296,502	Funding for the Maintenance of Effort for Measure L. Not funding SB1	
0100	General Fund	70100	71700	1700	Surface Transportation Fund	53510	60100	\$125,000	\$125,000	\$125,000	\$0	\$0	\$0	Traffic Engineering	
0100	General Fund	70100	71700	1700	Surface Transportation Fund	53520	60100	\$125,000	\$125,000	\$0	\$1,500	\$1,500	\$1,500	Ineligible Gas Tax Non-Roadway Lights (Gallo Art Center, 10th Street between I and J and J and K)	
0100	General Fund	70100	72150	2150	Public Financing Auth 98 & 07 Bonds	62150	60100	\$263,369	\$271,350	\$242,801	\$252,618	\$245,601	\$239,350	Thurman Field Debt Service (7000)	
0100	General Fund	70100	72150	2150	Public Financing Auth 98 & 07 Bonds	62150	60100	\$3,253,382	\$3,080,624	\$2,999,310	\$3,120,579	\$2,788,290	\$2,717,326	Tenth Street Place Debt Service (7000)	
0100	General Fund	70100	74000	4000	Parking Fund	6400	60100	101252	\$0	\$0	\$0	\$0	\$0	Transfer net revenue of parking fines to the Parking Fund for capital improvements	
0100	General Fund	70100	74100	4100	Water Fund	64100	60100	\$53,500	\$53,500	\$53,500	\$53,500	\$53,500	\$53,500	Repayment of Agricultural Wells at Community Parks Loan	
0100	General Fund	70100	74100	4100	Water Fund	64100	60100	\$264,000	\$264,000	\$0	\$0	\$0	\$0	Prop 218 rebate became MY W445	
0100	General Fund	70100	74210	4210	Wastewater Fund	44213	60100	\$114,000	\$114,000	\$378,000	\$378,000	\$378,000	\$378,000	Prop 218 rebate became MY B618	
0100	General Fund	95001	74210	4210	Wastewater Fund	91010	60100					\$91,436	\$0	Repayment of John Thurman Field Loan (will be paid by the JTF Project in Fund 3125)	
0100	General Fund	95001	74210	3125	John Thurman Capital Improvement Fund	63125	60100	101019				\$0	\$120,000	John Thurman Field Capital Commitment through FY25	
0100	General Fund	70100	74550	4550	Bus Fixed Route Max Alternative Trans Fund	53476	60100	\$1,500	\$1,500	\$1,500	\$1,500	\$0	\$0	Taxi Cab Inspections	
0100	General Fund	70100	74600	4600	Golf Fund	64600	60100	\$550,159	\$701,652	\$741,352	\$735,006	\$779,391	\$1,189,352	Operating subsidy	
0100	General Fund	70100	74700	4700	Centre Plaza Event Services Fund	64700	60100	\$217,143	\$535,492	\$690,069	\$711,241	\$646,400	\$733,880	Operating subsidy	
0100	General Fund	70100	74700	4700	Centre Plaza Event Services Fund	64700	60100	101251	\$0	\$0	\$0	\$0	\$75,000	Per July 1st 2019, TOT agreement between the City and CVB, 30% of TOT revenue exceeding \$2.85M will be deposited for MCP deferred maintenance and Capital Improvements	
0100	General Fund	70100	75510	5510	Employee Benefits Mgmt Fund	65510	60100	\$75,000	\$75,000	\$75,000	\$75,000	\$0	\$0	Repayment of ERP Loan	
0100	General Fund	70100	71342	1342	Grants - Police	19382	60100	\$75,000	\$0	\$400,000	\$0	\$0	\$0	GF Match for COPS Grant	
0100	General Fund	19383	71342	1342	Grants - Police	19382	60100			\$0	\$1,167,378	\$1,123,108	\$0	GF Match for COPS Grant	
0100	General Fund	70100	74540	4540	Bus Fixed Route MAX operations funds	64540	60100		\$0	\$30,467	\$0	\$0	\$0	Funding the Municipal TAXI program	
0100	General Fund	70100	70180	0180	Fire Department Unrestricted Non-Capital Projects	18998	60100	100889	\$0	\$0	\$72,000	\$0	\$0	MFD - Facilities & Fleet Project	
0100	General Fund	70100	74550	4550	Bus Fixed Route Max Alternative Trans Fund	53478	60100			\$0	\$41,477	\$61,487	\$0	Funding the Municipal TAXI program	
<b>0100 Total</b>								<b>\$5,117,053</b>	<b>\$5,347,118</b>	<b>\$5,808,999</b>	<b>\$6,537,799</b>	<b>\$7,707,318</b>	<b>\$5,865,329</b>		
1155	Grants - RLF Program Income	71155	71150	1150	Grants - RLF Housing Loan Program	14998	61155	101107			\$250,000	\$0	\$250,000	Revolving Loan Funds	
<b>1155 Total</b>								<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>		
1520	LTF Non-Motorized Fund	71520	73140	3140	Capital Grants - CIP Projects	39999	61520	100813	\$119,644	\$0	\$138,248	\$167,572	\$0	Virginia Corridor Phase VII	
<b>1520 Total</b>								<b>\$119,644</b>	<b>\$0</b>	<b>\$138,248</b>	<b>\$167,572</b>	<b>\$0</b>	<b>\$0</b>		
1600	Traffic Safety Fund	71600	70100	0100	General Fund	60100	61600		\$500,000	\$500,000	\$0	\$0	\$0	Traffic Safety	
<b>1600 Total</b>								<b>\$500,000</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53510	61730		\$490,318	\$660,031	\$516,283	\$768,672	\$674,645	\$825,486	Traffic Engineering
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53520	61730		\$400,000	\$1,028,856	\$1,049,433	\$867,506	\$913,875	\$919,359	Electrical Utility Cost
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53540	61730		\$874,525	\$1,802,726	\$1,801,777	\$2,025,290	\$2,255,575	\$2,665,303	Electrical Division
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53550	61730		\$729,355	\$864,763	\$873,170	\$948,265	\$1,175,300	\$932,692	Traffic Operations
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53110	61730		\$203,217	\$346,454	\$346,928	\$369,398	\$389,119	\$393,176	Streets Services Administration
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53130	61730		\$1,595,726	\$1,980,024	\$2,595,380	\$2,808,567	\$2,727,473	\$3,967,863	Streets Maintenance
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53134	61730		\$233,586	\$102,511	\$104,561	\$141,337	\$136,623	\$139,416	Fund Level Expenses
1730	Gas Tax Fund - STF	71730	71700	1700	Surface Transportation Fund	53142	61730		\$1,203,969	\$1,159,088	\$1,131,753	\$1,248,007	\$1,365,578	\$1,368,821	Curb, Gutter, Sidewalks
<b>1730 Total</b>								<b>\$5,730,696</b>	<b>\$7,944,453</b>	<b>\$8,419,285</b>	<b>\$9,177,042</b>	<b>\$9,638,188</b>	<b>\$11,212,116</b>		
1740	Garbage Franchise Fees	71740	71700	1700	Surface Transportation Fund	53130	61740		\$1,866,855	\$1,200,000	\$1,000,000	\$1,100,000	\$1,100,000	\$1,731,179	Street Maint
<b>1740 Total</b>								<b>\$1,866,855</b>	<b>\$1,200,000</b>	<b>\$1,000,000</b>	<b>\$1,100,000</b>	<b>\$1,100,000</b>	<b>\$1,731,179</b>		
1750	Maint of Effort - STF	71750	71700	1700	Surface Transportation Fund	53520	61750		\$1,000,000	\$0	\$0	\$0	\$0	\$0	Maintenance of Effort
1750	Maint of Effort - STF	71750	71700	1700	Surface Transportation Fund	53540	61750		\$687,175	\$0	\$0	\$0	\$0	\$0	Maintenance of Effort
<b>1750 Total</b>								<b>\$1,687,175</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
2903	RDA COP Debt Service Fund	72903	72150	2150	Public Financing Auth 98 & 07 Bonds	62150	62902		\$1,441,253	\$1,484,929	\$1,328,698	\$1,382,421	\$1,344,018	\$1,309,812	Debt Service Payment (7000)
<b>2903 Total</b>								<b>\$1,441,253</b>	<b>\$1,484,929</b>	<b>\$1,328,698</b>	<b>\$1,382,421</b>	<b>\$1,344,018</b>	<b>\$1,309,812</b>		
3125	John Thurman Capital Improvement Fund	73125	74210	4210	Wastewater Fund	90100	63125		\$0	\$0	\$0	\$0	\$0	\$100,000	Repayment of John Thurman Field Loan
<b>3125 Total</b>								<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>		
3440	Capital Facility Fees - Police	73440	70100	0100	General Fund	60100	63440		\$71,354	\$71,354	\$327,000	\$71,354	\$415,000	\$215,000	Police Department Headquarters (7000)
<b>3440 Total</b>								<b>\$71,354</b>	<b>\$71,354</b>	<b>\$327,000</b>	<b>\$71,354</b>	<b>\$415,000</b>	<b>\$215,000</b>		
3450	Fire Department Capital Facility Fee Fund	73450	70100	0100	General Fund	60100	63450		\$7,557	\$7,557	\$105,000	\$105,000	\$130,000	\$105,000	Fire Station #11
<b>3450 Total</b>								<b>\$7,557</b>	<b>\$7,557</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$130,000</b>	<b>\$105,000</b>		
3470	Capital Facility Fees - City Hall Expansion	73470	70100	0100	General Fund	60100	63470		\$13,119	\$13,119	\$86,000	\$86,000	\$275,000	\$110,000	Tenth Street Place Project (7000)
<b>3470 Total</b>								<b>\$13,119</b>	<b>\$13,119</b>	<b>\$86,000</b>	<b>\$86,000</b>	<b>\$275,000</b>	<b>\$110,000</b>		
4100	Water Fund	74100	70100	0100	General Fund	60100	64100		\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000	Tenth Street Place Project
4100	Water Fund	74100	74130	4130	2008 Water COP Fund	64130	64100		\$2,549,455	\$2,378,158	\$2,574,260	\$3,076,639	\$2,442,000	\$0	Debt Service Payment - 2008 COP (zero for FY21 as sufficient working capital exists in the fund)
4100	Water Fund	74100	74140	4140	Water ARRA Fund	64140	64100		\$40,259	\$40,259	\$36,080	\$36,075	\$36,070	\$0	Debt Service Payment -Water ARRA (zero for FY21 as sufficient working capital exists in the fund)

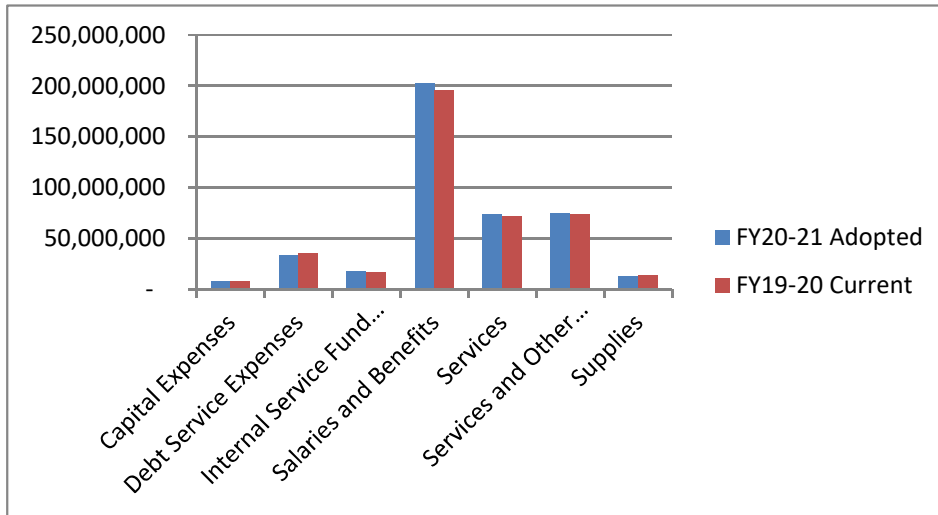
Fiscal Year 2020-21 Operating Transfers Detail (sorted by Transfers OUT)

TRANSFER OUT (from)				TRANSFER IN (to)				PROJECT	Adopted	Adopted	Adopted	Adopted	Adopted	Adopted	Purpose
FUND	FUND NAME	COST CENTER	ACCOUNT	FUND	FUND NAME	COST CENTER	ACCOUNT	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21		
4100	Water Fund	74100	74480	4480	Storm Drain Fund	44222	64100	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	\$700,000	Source Water Protection Program	
<b>4100 Total</b>								<b>\$3,354,714</b>	<b>\$3,183,417</b>	<b>\$3,375,340</b>	<b>\$3,877,714</b>	<b>\$3,243,070</b>	<b>\$765,000</b>		
4210	Wastewater Fund	74210	70100	0100	General Fund	60100	64210	\$68,640	\$68,640	\$68,640	\$68,640	\$68,640	\$68,640	Tenth Street Place Project	
4210	Wastewater Fund	74210	74235	4235	North Valley Regional Recycled Wtr Prgrm SRL	64235	64210	\$0	\$0	\$0	\$1,265,432	\$1,148,553	\$0	Debt Service Payment - Sewer NVRWSP SRL (zero for FY21 as sufficient working capital exists in the fund)	
4210	Wastewater Fund	74210	74240	4240	2006 Wastewater Revenue Bonds	64240	64210	\$849,151	\$639,258	\$628,758	\$0	\$0	\$0	Debt Service Payment - Refinanced in 2018	
4210	Wastewater Fund	74210	74241	4241	2015 Wastewater Revenue/Refunding Bonds	64241	64210	\$0	\$2,791,795	\$2,778,864	\$2,780,408	\$2,782,128	\$2,787,000	Debt Service Payment - 2015 Revenue/Refunding Bonds	
4210	Wastewater Fund	74210	74245	4245	State Revolving Loan (Tertiary Treatment Funding)	64245	64210	\$0	\$8,409,144	\$8,245,564	\$8,245,565	\$8,164,729	\$8,246,000	Debt Service Payment - Tertiary Treatment SRL	
4210	Wastewater Fund	74210	74271	4271	2018A Wastewater Revenue Bonds	64271	64210	\$0	\$0	\$0	\$579,514	\$561,000	\$563,000	Debt Service Payment - 2018A Bond	
<b>4210 Total</b>								<b>\$917,791</b>	<b>\$11,908,837</b>	<b>\$11,721,826</b>	<b>\$12,939,559</b>	<b>\$12,725,050</b>	<b>\$11,664,640</b>		
4310	Airport Operating Fund	74310	70100	0100	General Fund	60100	64310	\$261,603	\$0	\$0	\$0	\$0	\$0	Fire Support for City/ County Airport	
<b>4310 Total</b>								<b>\$261,603</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
4890	Compost Fund	95006	74210	4210	Wastewater Fund	91010	64890	\$51,919	\$51,919		\$51,919	\$51,919	\$51,919	Payment for Compost Site Purchase	
<b>4890 Total</b>								<b>\$51,919</b>	<b>\$51,919</b>	<b>\$0</b>	<b>\$51,919</b>	<b>\$51,919</b>	<b>\$51,919</b>		
4892	Green Waste Fund	74892	71341	1341	Grant = Operation Grants Reimbursed	59999	64892	\$51,919	\$0	\$80,000	\$0	\$0	\$0	Match portion of Cal-Fire Grant	
<b>4892 Total</b>								<b>\$51,919</b>	<b>\$0</b>	<b>\$80,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		
4893	Carpenter Road Landfill Fund	95019	74100	4100	Water Fund	91012	64893	\$0	\$0	\$0	\$0	\$34,270	\$608,534	Repayment of Carpenter Road Landfill mitigation loan	
<b>4893 Total</b>								<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$34,270</b>	<b>\$608,534</b>		
5230	Information Technology	75230	71320	1320	Education and Government	17420	65230	\$142,360	\$142,360	\$142,360	\$142,360	\$142,360	\$136,262	Fund Education and Government	
<b>5230 Total</b>								<b>\$142,360</b>	<b>\$142,360</b>	<b>\$142,360</b>	<b>\$142,360</b>	<b>\$142,360</b>	<b>\$136,262</b>		
5320	Workers Compensation	75320	75310	5310	Insurance Admin Fund	65310	65320	\$292,524	\$292,524	\$370,362	\$363,580	\$370,368	\$471,727	52% of 17310 Operating Budget (Used to be done via DC)	
<b>5320 Total</b>								<b>\$292,524</b>	<b>\$292,524</b>	<b>\$370,362</b>	<b>\$363,580</b>	<b>\$370,368</b>	<b>\$471,727</b>		
5330	Liability Insurance	75330	75310	5310	Insurance Admin Fund	65310	65330	\$234,018	\$234,018	\$296,289	\$290,864	\$300,037	\$381,010	42% of 17310 Operating Budget (Used to be done via DC)	
<b>5330 Total</b>								<b>\$234,018</b>	<b>\$234,018</b>	<b>\$296,289</b>	<b>\$290,864</b>	<b>\$300,037</b>	<b>\$381,010</b>		
5340	Property Insurance	75340	75310	5310	Insurance Admin Fund	65310	65340	\$58,505	\$58,505	\$74,072	\$72,716	\$40,557	\$54,430	6% of 17310 Operating Budget (Used to be done via DC)	
<b>5340 Total</b>								<b>\$58,505</b>	<b>\$58,505</b>	<b>\$74,072</b>	<b>\$72,716</b>	<b>\$40,557</b>	<b>\$54,430</b>		
5410	Fleet Replacement - General Fund	75410	70100	0100	General Fund	60100	65410	\$0	\$0	\$0	\$1,850,000	\$0	\$0	One time transfer from Fleet Replacement Fund - GF to General Fund	
<b>5410 Total</b>								<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,850,000</b>	<b>\$0</b>	<b>\$0</b>		
6700	TRRP Operations - JPA	80300	76710	6710	TRRP Special Revenue Fund - CIP	80310	66700	\$58,505	\$0	\$25,000	\$25,000	\$7,500	\$0	Transfer from Operation for future CIP projects	
<b>6700 Total</b>								<b>\$58,505</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$7,500</b>	<b>\$0</b>		
<b>Grand Total</b>								<b>\$21,978,564</b>	<b>\$32,440,110</b>	<b>\$33,298,479</b>	<b>\$38,490,900</b>	<b>\$37,524,655</b>	<b>\$35,031,958</b>		

# City-Wide Overview

## Expense By Category City-Wide

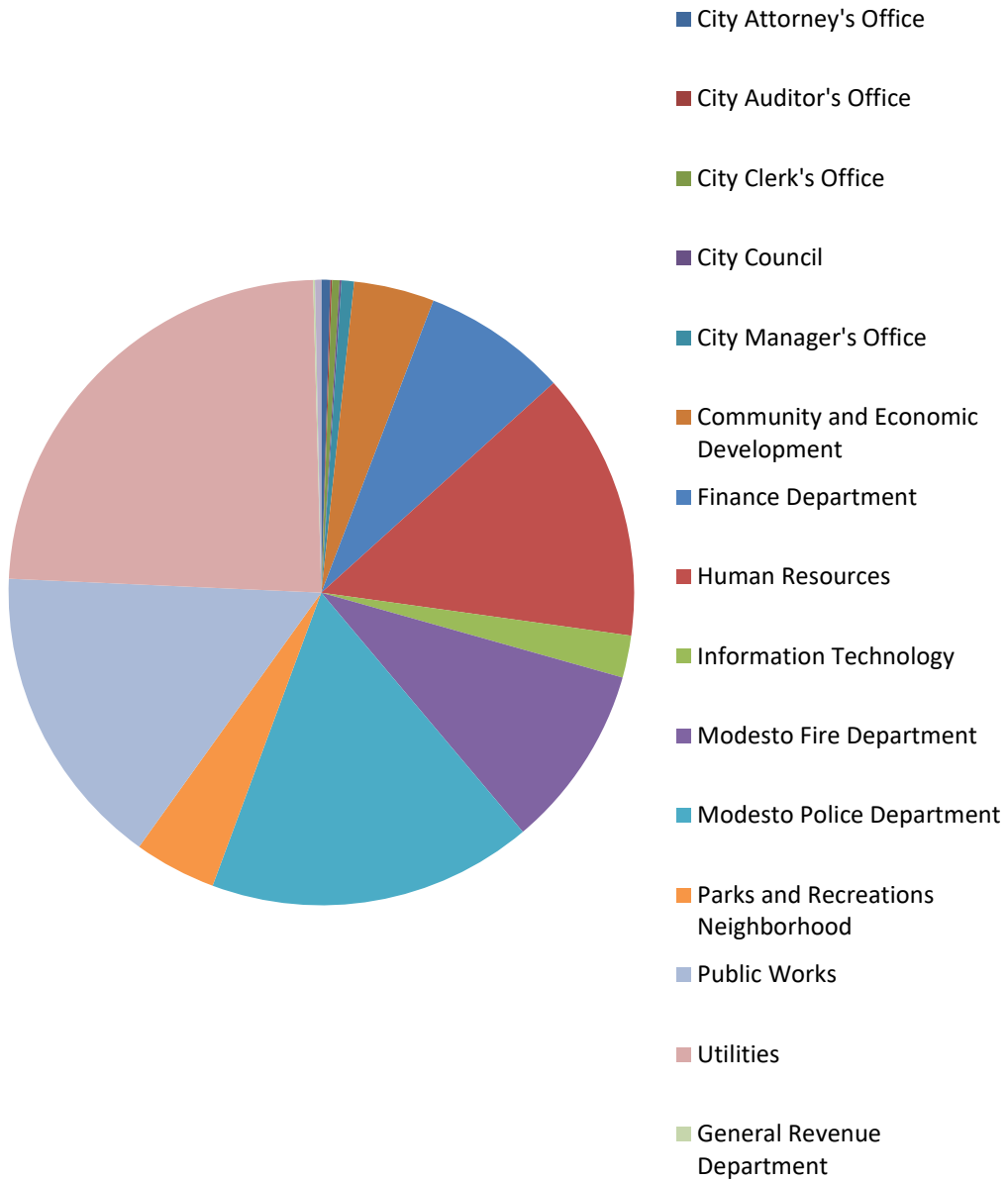
Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	7,608,578	7,266,857
Debt Service Expenses	33,245,609	35,052,397
Internal Service Fund Charges	17,573,182	16,292,742
Salaries and Benefits	202,040,090	195,173,511
Services	73,841,268	71,380,484
Services and Other Charges	74,252,244	73,373,482
Supplies	12,500,795	12,954,980
<b>Grand Total</b>	<b>421,061,766</b>	<b>411,494,453</b>



## Expense By Department City-Wide

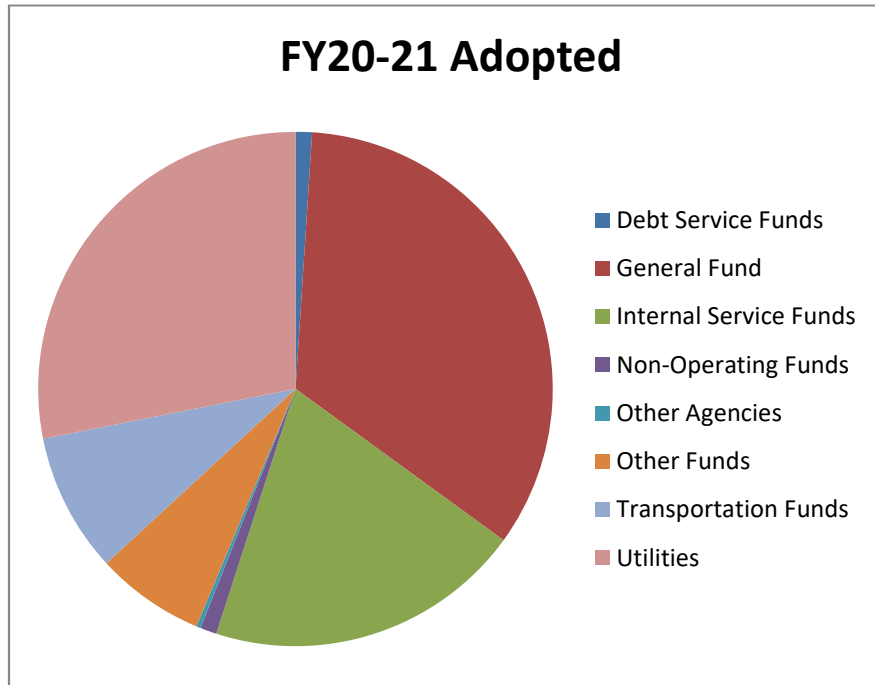
Expense By Category	FY20-21 Adopted	FY19-20 Current
City Attorney's Office	1,947,818	2,179,828
City Auditor's Office	316,644	351,271
City Clerk's Office	1,639,820	872,233
City Council	449,791	469,126
City Manager's Office	2,677,315	2,751,759
Community and Economic Development	17,546,313	19,237,933
Finance Department	31,487,945	29,353,437
Human Resources	58,479,993	55,217,519
Information Technology	9,142,584	9,947,795
Modesto Fire Department	39,999,123	40,589,733
Modesto Police Department	70,666,780	72,151,065
Parks and Recreations Neighborhood	17,872,361	17,033,526
Public Works	66,498,278	63,868,717
Utilities	100,555,525	95,024,365
General Revenue Department	425,000	395,000
Joint Power Agency	1,356,474	2,051,146
<b>Grand Total</b>	<b>421,061,766</b>	<b>411,494,453</b>

## FY20-21 Adopted



### Funding Source

Expense By Fund	FY20-21 Adopted	FY19-20 Current
Debt Service Funds	4,321,487	4,432,908
General Fund	143,082,897	143,044,146
Internal Service Funds	84,106,429	78,466,540
Non-Operating Funds	4,368,510	4,036,880
Other Agencies	1,158,956	2,829,288
Other Funds	28,876,682	29,575,956
Transportation Funds	36,820,714	35,914,602
Utilities	118,326,091	113,194,133
<b>Grand Total</b>	<b>421,061,766</b>	<b>411,494,453</b>



## MODESTO POLICE DEPARTMENT

### **Mission Statement:**

The mission of the Modesto Police Department is to drive the crime rate down and improve the quality of life to make the City a safe place to live, work and play. We proactively enforce laws, develop long-term solutions to problems and engage in crime prevention in partnership with the community. The Modesto Police Department is a leader in Intelligence-Led Policing. We maximize the use of technology, innovative ideas and crime analysis in the deployment of our resources. The Modesto Police Department is a learning organization. We are constantly striving to excel and grow by learning from our experiences, tactics and careful examination of events in the public and private sectors. We embrace new ideas and concepts in providing safety and service to our community.

### **Department Programs:**

The following is a brief summary of each division area:

Operations Division: The Operations Division provides core police services to our community through innovative crime reduction strategies. The uniformed patrol personnel assigned to this Division are the first responders to emergency and non-emergency calls for service.

#### Units:

- Area Commands
- Crime Prevention
- Beat Health
- Traffic
- Bike Patrol
- Canine
- Crisis Response Unit

Investigative Services Division: The Investigative Services Division is responsible for investigating felony cases forwarded by patrol officers, and preparing the case for presentation to the District Attorney's office for prosecution.

#### Units:

- Violent Crimes
- Special Victims
- Property Crimes
- High Tech
- ID
- SGU (Gangs)
- MNET (Narcotics)
- FBI Task Force

Support Services Division: The Support Services Division provides all the logistical, technical and administrative support to each of the other divisions. This Division plays a vital role in assuring the Police Department continues to operate effectively and efficiently 24 hours a day, 7 days a week, 365 days a year.

Units:

- Records
- Training
- Animal Control
- Hiring/Recruiting
- Admin Services
- Information Technology

**Department Accomplishments for FY 2019-20:**

- Established a city-wide camera program to standardize city camera equipment / infrastructure and connect city cameras to the RTCC. Added a camera expert detective in homicide for evidentiary video recovery and installation of cameras
- 13 % decrease in homicides.
- Conducted an extensive joint investigation (FBI/MPD) into organized criminal activity by the Hells Angels resulting in the closing of the Hells Angels clubhouse and Modesto Chapter.
- Conducted joint investigation with CA DOJ / CHP into the Violent Nuestra Familia / Norteno street gang / prison gang which resulted in:
  - 38 arrests
  - Recovered 21 firearms
- Established two permanent downtown officer positions
- Oversaw the successful opening and closing of MOES
  - Services offered to 586 individuals / accepted by 122
  - 255 illegal camps removed / 373 illegal camps posted
  - 63 Park clean ups
  - Over 350,700lbs of trash abated / an additional 140,540lbs of trash abated at MOES
- Implemented a Leadership Development program
  - 48 staff members attended 7 Habits of Highly Effective People
    - Police Explorers were sent to a leadership developments class
- Increased engagement with our youth
  - 10k with a COP
  - Shop with a COP
  - Special Olympics / Dunkin Donuts
  - Youth Summit brought over 100 youths from throughout the county together for a day with law enforcement
- Expanded Modesto City Schools Relationship & Collaboration
  - Conducted Mass Casualty Tabletop exercise
  - Established a Safety Task Force Committee
  - Issued MPD Supervisors keys for area schools.

## Goals & Objectives – FY 2020-21:

The FY 2019-20 Goals and Objectives for the Modesto Police Department are:

### Goal 1 – Reduce Crime and the Fear of Crime

- Utilize Compstat as a performance management system to reduce crime and achieve department goals. The four core components will be:
  - Timely and accurate information and intelligence
  - Rapid deployment of resources
  - Effective tactics
  - Relentless follow-up
- Fully utilize the Real Time Crime Center (RTCC) as a force multiplier by:
  - Staffing 6 days/ week, 14 hours/day
  - Hiring Police Technicians
  - Integrate additional Public and Private camera feeds
  - Add full-time RTCC officers on permanent basis
  - Create open P/O process for streamlined acquisition of LPRs and cameras
  - Continue to develop City Cameras Program
  - Integration of registration software for privately owned systems
  - Add LPR's to additional high traffic intersections
- Focus on Hot places, Hot time and Hot people responsible for increases in crime
  - Increase presence / enforcement in downtown areas, McHenry corridor and Sisk corridor
  - Continue bike patrols downtown and on city trails
- Reduce Domestic Violence by 10% by implementing a strategy that includes:
  - Actively pursuing wanted offenders
  - Integrate a Victim Advocates from the D.A.'s Office into Detectives
  - Identify and contact frequent offenders for follow up to prevent future incidents
- Improve Armadillos batteries and charging systems to reduce downtime
- Restructure Telephone Reporting Unit

### Goal 2 – Increase Community Engagement

- Complete 2 virtual ride alongs
- Increase public education and awareness to avoid property crime victimization.
- Use “Community-Oriented Governance” to address issues
- Expand partnerships with all city departments, neighborhood groups and businesses to support public safety
- Increase Neighborhood & Business Watch groups
- Expand community/youth outreach and communication through meetings, public safety events and social media
- Conduct a Public Service Survey
- Establish a Collision Review Panel Protocol

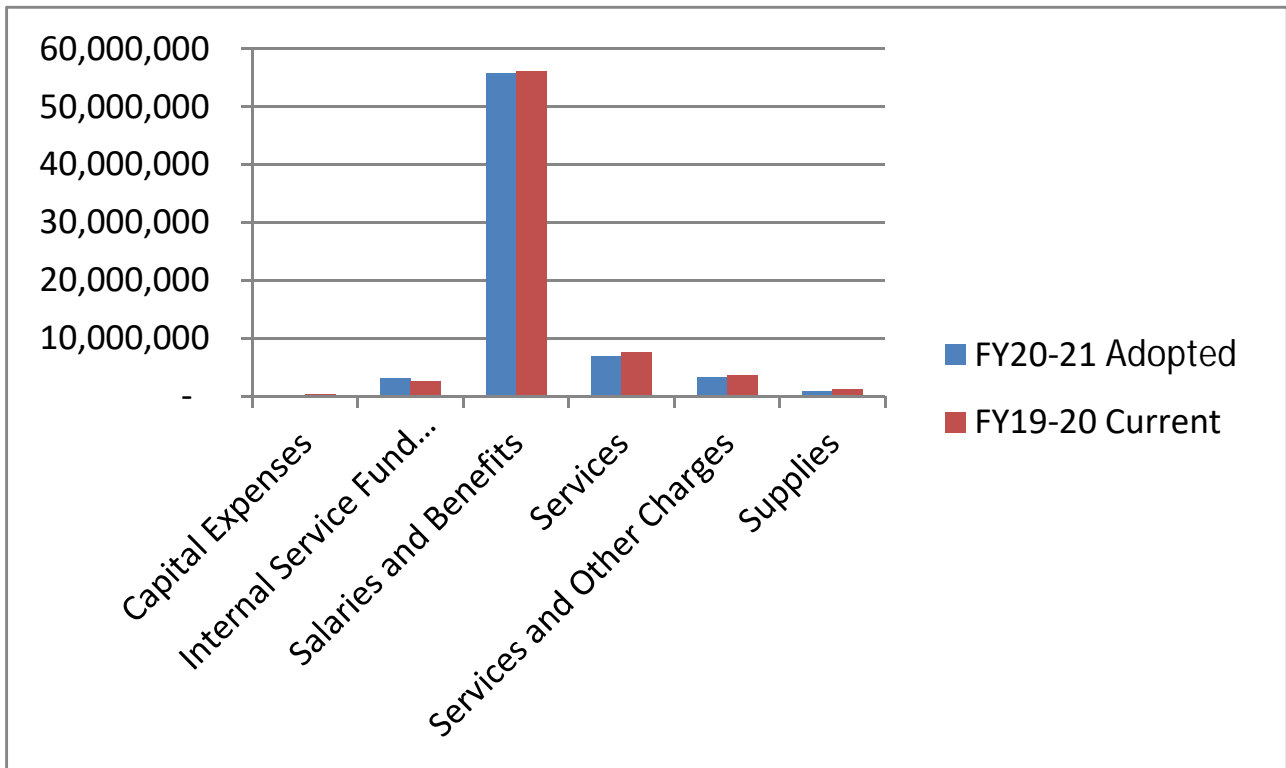
### Goal 3 – Promote Organizational Excellence

- Embrace new ideas and concepts and continuously improve the safety and service to our community

- Strive to foster and promote ongoing education and training, which focuses on professionalism, accountability, ethics and leadership
- Continue to look at “Best Practices” within our profession and incorporate effective tactics and procedures in order to reduce crime
- Strive to only hire high quality employees, in order to maintain excellent public service
- Foster a “life-learning” environment, which promotes on-going employee development and organizational growth at all levels
- Learn from our past experiences and practices in order to provide the best public service we can

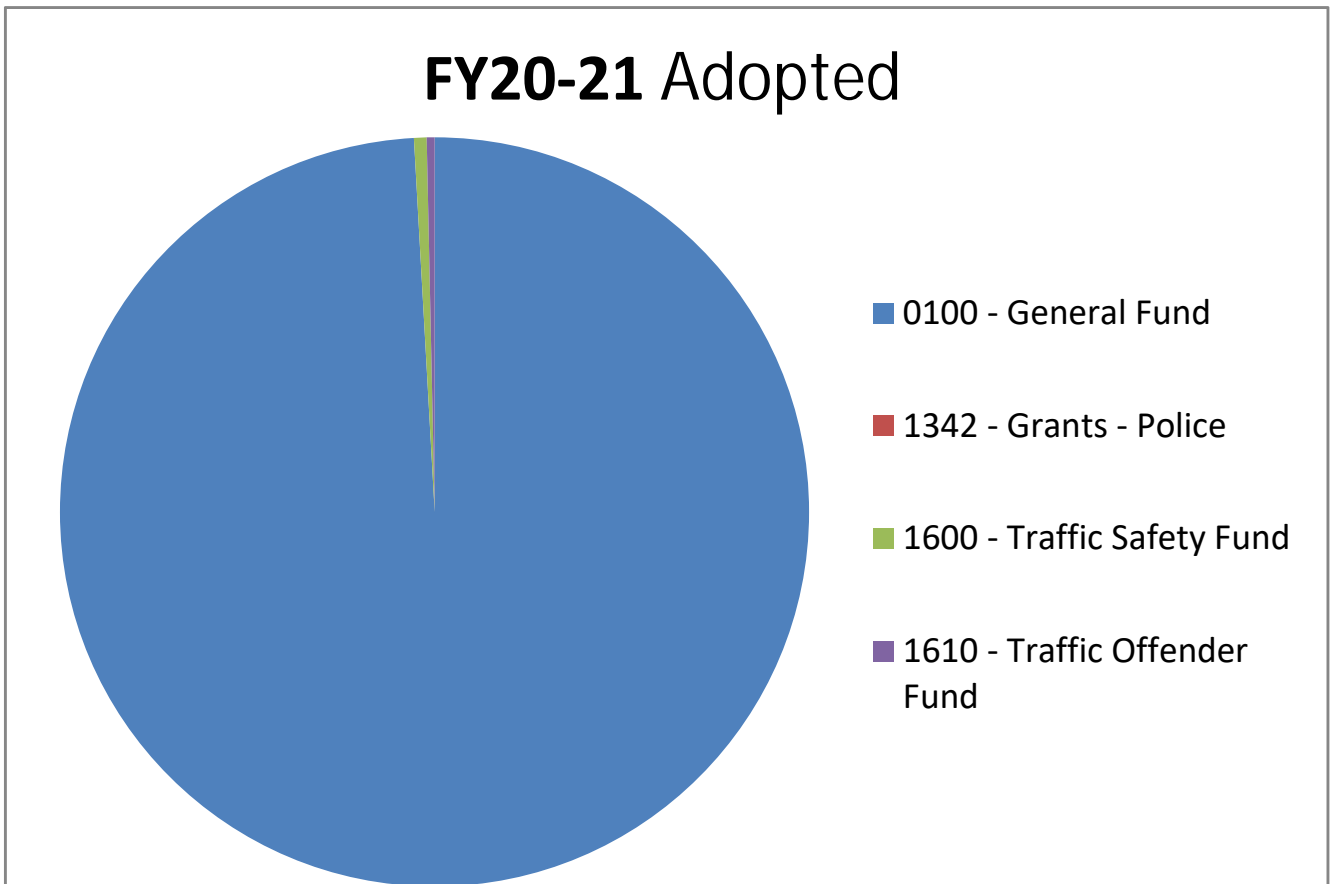
# Modesto Police Department

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	345,000	471,800
Internal Service Fund Charges	3,214,837	2,745,529
Salaries and Benefits	55,824,307	56,186,309
Services	6,965,819	7,691,506
Services and Other Charges	3,424,882	3,721,471
Supplies	891,935	1,334,450
<b>Grand Total</b>	<b>70,666,780</b>	<b>72,151,065</b>



# Modesto Police Department

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	70,045,083	69,996,396
1342 - Grants - Police	-	1,671,704
1600 - Traffic Safety Fund	383,989	267,325
1610 - Traffic Offender Fund	237,708	215,640
1345 - Grants - ARRA Public Safety	-	-
<b>Grand Total</b>	<b>70,666,780</b>	<b>72,151,065</b>



## MODESTO FIRE DEPARTMENT

### **Mission Statement:**

Proudly serving, protecting and partnering with our community for a safer Modesto.

### **Department Programs:**

The following is a brief summary of each division/program area used to achieve the Department strategic goals:

Office of the Fire Chief & Support: Provides administrative oversight for the department in terms of human resources and labor management, fiscal management and budget, public information, facilities and fleet maintenance, data analysis and reporting, IT support and payroll.

Operations/Suppression: Responsible for providing an "all-risk" emergency response to safeguard the citizens we serve. Calls for service include a wide spectrum of medical aids, technical rescues, public assists, hazardous materials, structure fires, vehicle accidents, and many other call types.

Fire Prevention: Responsible for improving the lives of Modesto residents by preventing fires and reducing the impact in the event a fire does occur. This is typically accomplished through inspections, permits, new development plan reviews, public education, fire and life safety training and responding to complaints regarding fire and life safety code violations.

### **Department Accomplishments for FY 2019-2020:**

- Advanced Regionalization
  - Entered into a contract for services with the City of Oakdale for Fire Protection
  - Entered into a contract for services with the Oakdale Fire Protection District for Fire Protection
- Increased state mandated fire inspections compliance by 25%
- Property saved vs Budget saw a return on investment of over 300%
- Entered into a new EMS contract with Stanislaus County
- Received over \$2.8 million in State funding for communications upgrades

### **Goals & Objectives – FY 2019-20:**

Goal 1 – Maintain and improve level of service to the community

Goal 2 – Continue to improve both the 5 Minute response time and effective force response to meet national standards

Goal 3 – Improve radio communications and take advantage of infrastructure already in place.

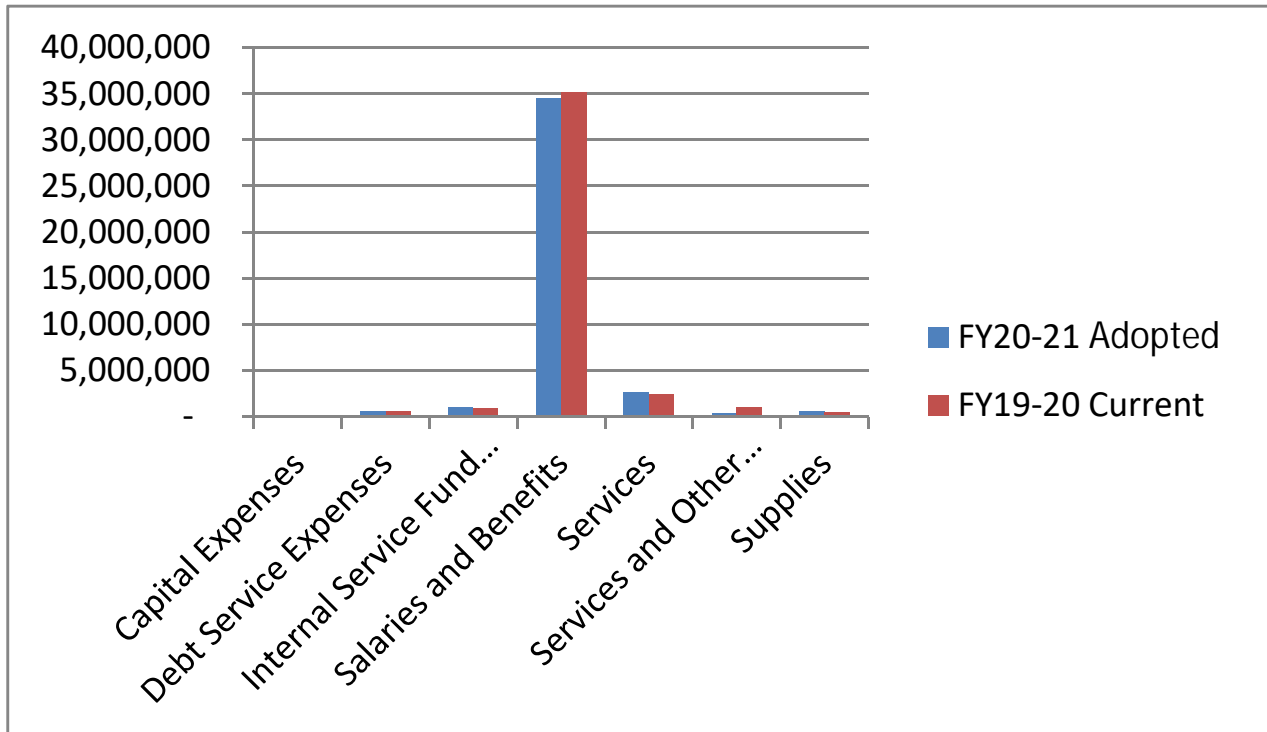
Goal 4 – Continue regionalization discussion with partners

Goal 5 – Address deferred maintenance including a resolution for Station 1

Goal 6 – Expand employee health & wellness

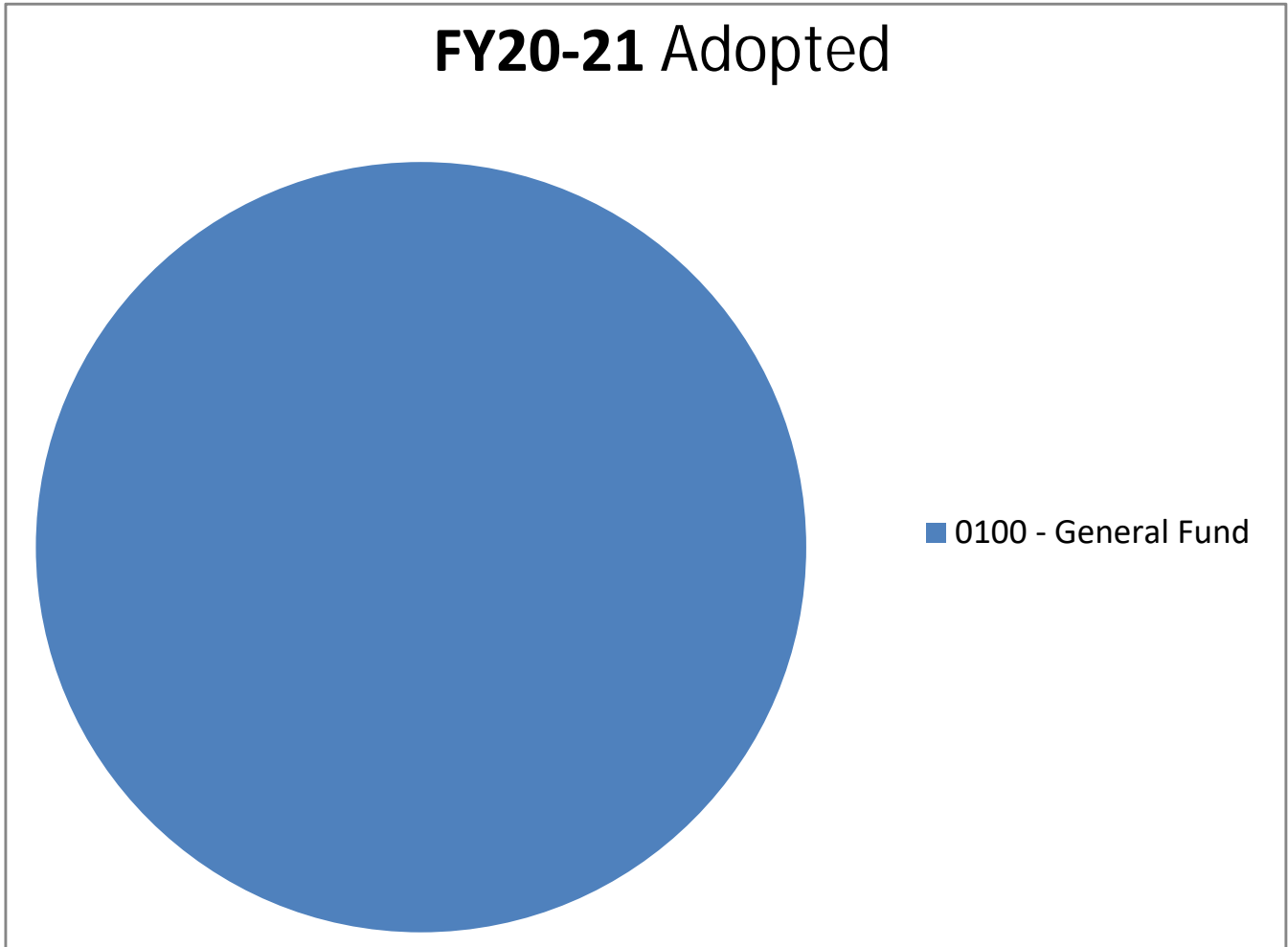
# Modesto Fire Department

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	71,000	61,000
Debt Service Expenses	598,545	598,545
Internal Service Fund Charges	1,047,768	934,991
Salaries and Benefits	34,546,914	35,144,701
Services	2,700,750	2,371,897
Services and Other Charges	421,988	1,047,143
Supplies	612,158	431,456
<b>Grand Total</b>	<b>39,999,123</b>	<b>40,589,733</b>



# Modesto Fire Department

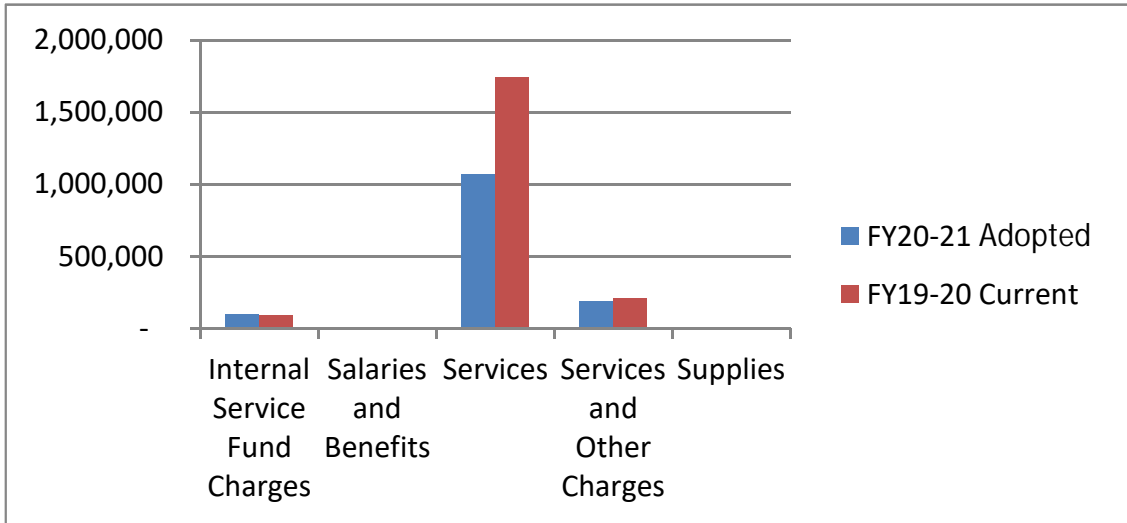
Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	39,999,123	40,589,733
1341 - Grants - Operation Reimbursed	-	
<b>Grand Total</b>	<b>39,999,123</b>	<b>40,589,733</b>



# Joint Powers Agency

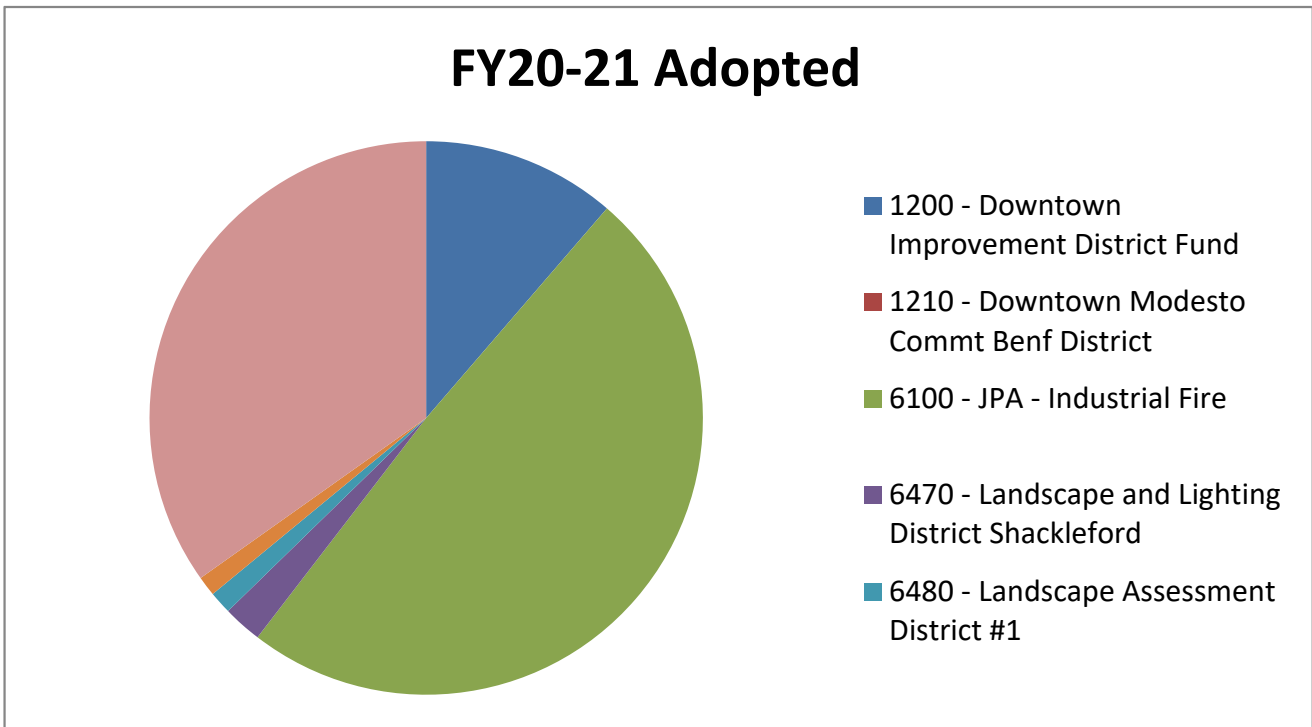
# Joint Power Agency

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	95,326	92,544
Salaries and Benefits	-	
Services	1,070,117	1,741,855
Services and Other Charges	187,006	209,197
Supplies	4,025	7,550
<b>Grand Total</b>	<b>1,356,474</b>	<b>2,051,146</b>



# Joint Power Agency

Expense By Fund	FY20-21 Adopted	FY19-20 Current
1200 - Downtown Improvement District Fund	153,715	184,885
1210 - Downtown Modesto Commt Benf District	-	793,696
6100 - JPA - Industrial Fire	666,039	577,234
6470 - Landscape and Lighting District Shackelford	30,953	34,348
6480 - Landscape Assessment District #1	17,678	21,261
6490 - Landscape Assessment District #2	15,739	18,926
6600 - JPA - Stanislaus Drug Enforcement Agency	-	
6700 - JPA - Tuolumne River Regional Park (TRRP)	472,350	420,796
<b>Grand Total</b>	<b>1,356,474</b>	<b>2,051,146</b>



## UTILITIES DEPARTMENT

### **Mission Statement:**

The Utilities Department is a service-driven organization committed to building partnerships that promote a vibrant business community and engage neighborhoods with a culture of excellence where citizens get the best and employees give their best. The Utilities Department will efficiently and effectively operate, protect, and manage all water, wastewater and storm drain infrastructure and resources for the current and future needs of the community and the environment.

### **Department Programs:**

The following is a brief summary of each of program used to achieve the Department strategic goals:

Regulatory Compliance and Customer Satisfaction: Provides operation of the utility assets in compliance with all regulations and to satisfy the customers, including compliance with all regulatory permits, customer satisfaction for the applicable utility services, successful water operations, successful wastewater treatment, pumping, collections, and disposal operations, and successful storm water operations.

Reliability and Asset Management: Manages utility assets to preserve the long-term, reliable operation of the assets to meet all regulatory and customer satisfaction goals, including major maintenance/CIP development and implementation for each utility, full use of the Computerized Maintenance Management System to plan, record, and optimize maintenance, successful water system maintenance, successful wastewater treatment, pumping, collection, and disposal system maintenance, successful storm water system maintenance and rehabilitation projects, plans for system growth, and sustained knowledge of utilities.

Fiscally Responsible Business Practices: Provides for managing assets cost-effectively in the long term, and to ensure that each utility is properly funded, including adequate user rates to ensure that the utilities are sufficiently funded, managing assets so that rate increases are planned, predictable and competitive with other similar utilities, operating assets in a cost-effective manner, and allowing administrative and engineering functions to properly support operations.

Safety and Workforce Development: Provides that all employees work in a safe environment, and that they will be trained to properly complete the work, including successful safety performance, succession planning, and workforce training and development.

Sustain Effective Partnerships: Supports the goal for the Utilities Department to develop and sustain effective partnerships that influence our ability to fulfill our mission, including partnerships with the regulatory agencies, regional water partners, industrial, commercial, and residential customers, community stakeholders, community educators, and the media.

### **Department Accomplishments for FY 2019-2019:**

- City supplied over 16.2 billion gallons of domestic water to Modesto’s customers in 2019.
  - Managed drinking water to maximize conservation and Use of Surface Water
- City has treated over 7.5 billion gallons of wastewater from Modesto’s customers in 2019.
  - Completed the Turlock portion of the NVRWP project. City has delivered over 4.6 billion gallons of recycled water to the Del Puerto Water District in 2019.
  - Completed a successful Cannery Segregation season during challenging water supply issues
- Wastewater Collections Customer Service crew responded to approximately 1,300 calls for service.
  - Collections crews cleaned almost 2.0 million feet of sewer pipe
- Expanded usage of e-Builder and Lucity software to increase staff efficiencies and accountability
  - Implemented and trained water and environmental compliance field staff on Lucity software and tablets.
- Currently managing 25 construction contracts for a total amount of \$47M
  - 22 completed construction projects presented to Council for acceptance
- Completed the new Water Corporation Yard in February 2020, which was the City’s first vertical design build project.
- Nearing construction completion of Del Rio Tank 14, Well 68 & Booster Pump Station
- Maintained reasonable restrictions on water use.
- Expanding community engagement through increased public outreach events promoting One Water Modesto
  - Imagine a Day without Water
  - School Presentations
  - Earth Day
  - Go Green Night at Modesto Nuts
  - Holiday Parades
  - National Night Out
  - Career fairs
- Expanded wastewater safety training program, including confined space Entry/Rescue, HazWoper, Heat Illness Prevention.
  - Utilities staff implemented our own fit testing program to help keep our team members safe and compliant with regulatory requirements
  - Executed first ever simulated chemical spill/man down rescue with first responders and County Department of Environmental Resources.

**Goals & Objectives – FY 2020-21:**

Goal 1 – Review the Utilities Department’s organizational structure to maximize overall efficiency of department activities.

Goal 2 – Develop Standard Operating Procedures (SOPs) for crucial management/leadership positions.

Goal 3 – Maintain City Financial policies for the sewer, storm drain and water funds.

Goal 4 – Complete the Sutter Headworks and Dryden Box project.

Goal 5 – Increase Sewer CCTV Inspections to prevent sanitary sewer overflows and increase sewer system reliability.

Goal 6 – Develop Department-wide succession plan.

Goal 7 – Complete Utilities Capital Improvement Program projects on-time and within budget.

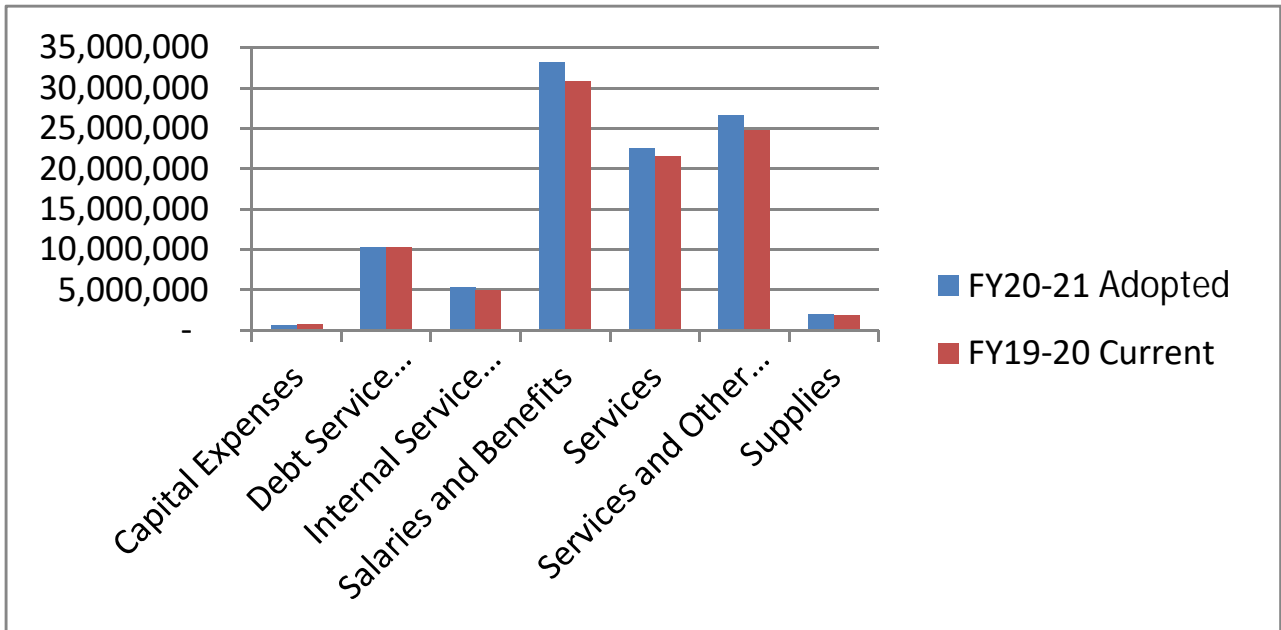
Goal 8 – Implement Info SWMM model as a single point storm water discharge to the Tuolumne River

Goal 9 – Increase public awareness for City water and wastewater services through expansion of the Utilities Department’s One Water Modesto initiative programs and partnerships.

Goal 10 – Provide quality, cost-effective workforce development training for all Utilities employees.

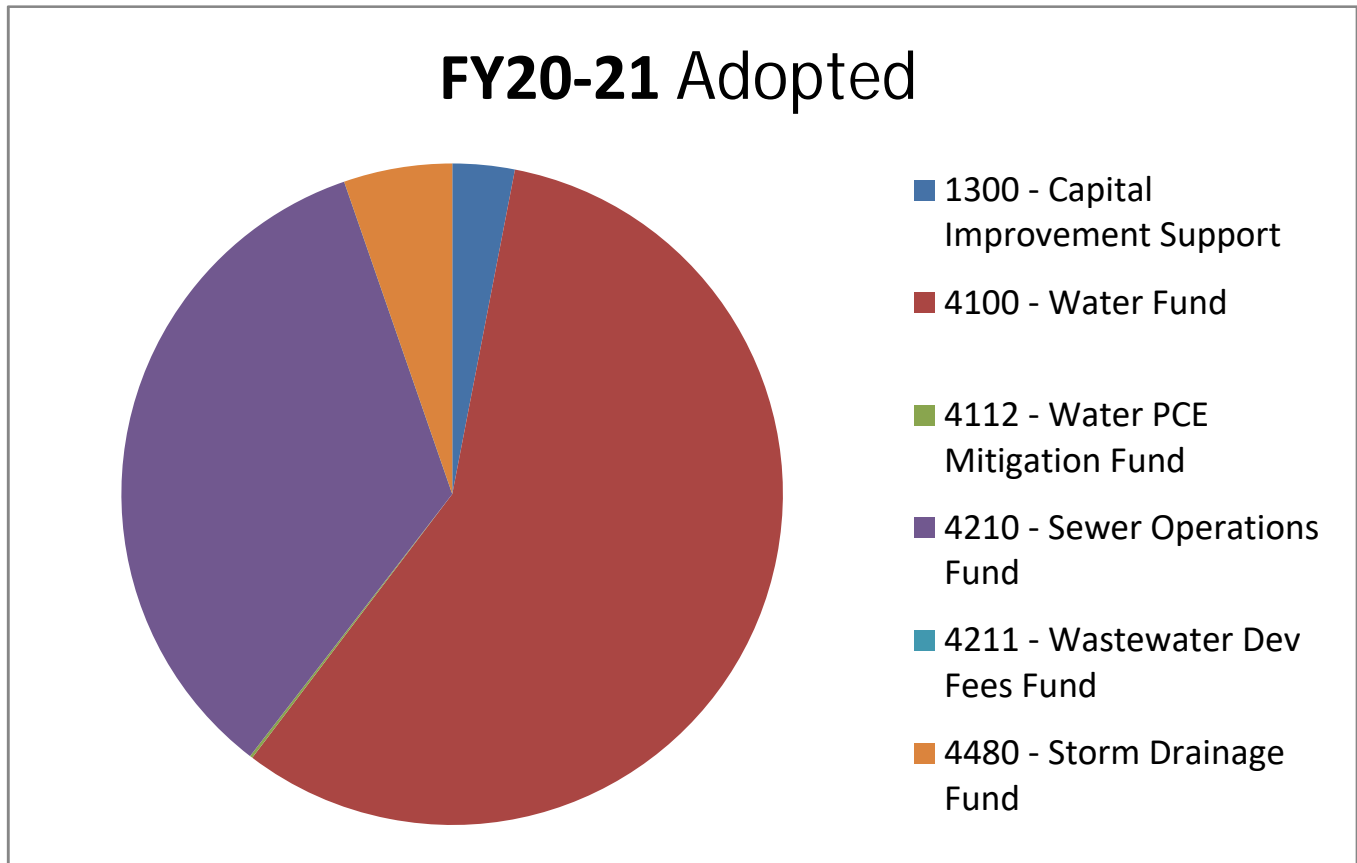
# Utilities

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	658,078	735,400
Debt Service Expenses	10,245,601	10,278,562
Internal Service Fund Charges	5,328,356	4,975,487
Salaries and Benefits	33,138,279	30,864,068
Services	22,592,239	21,551,850
Services and Other Charges	26,647,137	24,782,741
Supplies	1,945,835	1,836,257
<b>Grand Total</b>	<b>100,555,525</b>	<b>95,024,365</b>



# Utilities

Expense By Fund	FY20-21 Adopted	FY19-20 Current
1300 - Capital Improvement Support	3,062,489	2,686,353
4100 - Water Fund	57,607,682	54,996,435
4112 - Water PCE Mitigation Fund	130,000	130,000
4210 - Sewer Operations Fund	34,423,679	32,029,339
4211 - Wastewater Dev Fees Fund	250	250
4480 - Storm Drainage Fund	5,331,425	5,181,988
<b>Grand Total</b>	<b>100,555,525</b>	<b>95,024,365</b>



**Statement of Policy**  
**PUBLIC WORKS DEPARTMENT**

**June 2, 2020**

**Mission Statement:**

The Public Works Department constructs, operates, and maintains public infrastructure including airport, streets, traffic control systems, City buildings, parking, City vehicles and City trees. We also provide services such as garbage pick-up and recycling, green waste collection and public transit.

Our mission is to design, construct, operate and maintain public infrastructure efficiently and effectively in order to protect public safety and enhance the quality of community life.

**Department Programs:**

The following is a brief summary of each division area:

**Administration Division:** The Public Works Administration staff provides policy direction and support to all of the divisions in the Department. They are the point of contact for citizens as well as department employees.

**Airport:** The Modesto City–County Airport is owned and operated by the City of Modesto. The Airport is an FAA certificated facility that can provide both scheduled and nonscheduled air service as well as private charter service. There are approximately 155 based aircraft consisting of jets, multi-engine turbo props, single engines and helicopters. The Airport owns 140 hangars that are leased to tenants for recreational flying, private business use and aviation related business. The Airport has three aviation-based museums to commemorate, educate and inspire aviation. The Airport also has seven corporate hangars that provide charter service, fueling services, avionics service as well as a base for such businesses as Gallo, Foster Farms, Modesto Jet Center, and DC air.

**Streets:** The Street Maintenance Division is responsible for keeping all City streets and sidewalks in good repair and serviceable condition. This Division uses a variety of techniques to extend the life of City of Modesto’s 610 center line miles of roadways and 1,438 miles of sidewalks with the goal of preserving the street and sidewalk surfaces to avoid more costly reconstruction.

**Traffic:** The Traffic Engineering Division designs traffic signals and provides traffic signal timing and coordination. This division provides street light maintenance for 11,575 street lights and maintains traffic signals for the City, as well as Stanislaus County and Riverbank. This division also maintains the electrical systems in all City buildings. The Traffic Operations Division maintains more than 29,173 traffic signs and directional arrows. This division also does all pavement striping for center lines, lane lines, bike lanes, pavement legends, etc.

**Transit:** The Transit Division provides public transportation for the citizens of Modesto. The Modesto Area Express (MAX) system carries over 2.2 million customers per year and has over 680 stops in and around Modesto. MAX offers a commuter service to Bay Area Rapid Transit (BART), Altamont Corridor Express (ACE) and Stockton. MAX also provides service to the AMTRAK station on Held Road. Modesto Area Dial-A-Ride (MADAR) provides a specialized transportation service for persons with disabilities that are unable to use the MAX system and people age 65 and older. MADAR service is provided seven days a week, every day of the year.

**Building Services:** The Building Services Division is responsible for preventive maintenance, general repairs, troubleshooting, and coordination of vendor repairs for most City facilities. This Division is responsible for managing contracts and invoice payments for a variety of building-related services, including custodial service, pest control, elevator maintenance, burglar alarm monitoring, fire suppression system monitoring and maintenance, fire extinguisher servicing, and more. Building Services also oversees the shared costs for Corporation Yard buildings and coordinates stocking and delivery of custodial supplies to City buildings outside of Tenth Street place. Currently, there are approximately 44 City sites receiving regular maintenance through Building Services.

**Fleet:** The Fleet Division provides equipment and vehicle preventative maintenance and repairs for 1,187 fleet units, 24-hour road call and tire service, welding fabrication, and Fire and Police custom builds. This division ensures that all City equipment meets safety standards.

**Solid Waste:** The Solid Waste Division manages two Service Agreements with Bertolotti Disposal and Gilton Solid Waste for residential, commercial, and industrial garbage and recycling services to over 57,000 residential and 11,000 commercial accounts in Modesto. Services provided also include continuous public education, community events and outreach programs, bulky item pickup, enforcement and cleanup of illegal dumping in streets and alleys, working with California Department of Transportation (Caltrans), Ready to Work, and the Downtown Streets Team for litter removal throughout the city streets and state highway, tire and oil collection programs, household hazardous waste collection, enforcement for green waste and forestry violations, implementation of new programs to ensure regulatory compliance with state mandated legislation, daily customer service, and providing internal and special recycling programs. Under the Solid Waste Division is also the City's Compost Facility which receives approximately 57,000 tons of organic waste annually from all City residential customers, commercial accounts, City leaves, and forestry materials for processing into compost. The facility provides an essential role in the City meeting state mandated diversion and organic recycling regulations. The compost produced is sold to the public, donated for special projects, and utilized internally by the City. Additionally, the Solid Waste Division oversees the closed Carpenter Road, Airport, and Geer Road Landfills for monitoring and post closure maintenance, and is a partner in a Joint Power Association (JPA) with Stanislaus County and Covanta Energy for the processing of waste-to-energy.

**Forestry:** The Community Forestry Division is responsible for maintenance and care of Modesto's 81,000+ publicly owned trees. A skilled workforce provides the following services: maintain, prune, plant and remove public trees, issue permits for citizens to prune, remove, or perform work on City and

private protected trees, create and maintain a list of preferred street trees and partner with external non-profit organizations such as California Department of Forestry and Fire Protection (Cal Fire) to expand the urban forest and to educate citizens about proper tree care. The City Arborist works closely with local schools on Arbor Day planting projects, and is always on the lookout for motivated individuals and community groups to collaborate on tree stewardship programs. Forestry efforts to care for and maintain Modesto's urban forest also enables the City to comply with state mandates regarding greenhouse gas emission reduction (AB-32). In addition to these services, Forestry crews provide emergency response to hazard trees or storm damage 24 hours a day.

**Green Waste Collection (Pruned Refuse), Storm Drain Street Sweeping, and Storm Drain Leaf**

**Collection:** These programs work in harmony to remove large green waste, street debris, and fallen leaves from streets, alleys, and storm drains throughout Modesto. The street sweeping equipment operators follow behind green waste collection as well as leaf collection to sweep the streets and remove litter, which prevents pollutants from entering the City's storm drain system. These three programs enable the City to comply with state mandates for organic waste diversion (AB341), organic waste disposal (SB-1383), and maintenance of storm drains as part of municipal storm sewer systems (Environmental Protection Agency (EPA) and Federal Water Pollution Control Act).

**Parking:** Parking Services is an enterprise fund and as such reinvests all revenue dollars back into the parking facilities operation, infrastructure, area security, upgrades and customer service. Parking Services manages three downtown parking facilities and eight surface lots and the agreements that are associated with them. Parking Services also administers the City/County employee parking allocation program and monthly passes sold to the public. Starting Fiscal Year 2020-2021, Parking Services will expand to include Parking Enforcement.

**Department Accomplishments for FY 2019-20:**

- Rebuilt Gate #2 approach at Airport
- Repaired, upgraded, and leased Building #2 at Airport
- Completed crack seal and slurry coat surfaces of some areas around Airport T-Hangars
- Administered rust treatment and paint to preserve siding on two rows of privately rented T-Hangars
- Filled 27,029 potholes
- Removed and replaced 16,305 square feet of sidewalk
- Removed and replaced 2,292 linear feet of curb and gutter
- Ground 14,659 linear feet of sidewalk
- Ground 2,082 linear feet of gutter
- Filled 5,000 sand bags
- Surry sealed 107 lane miles
- Crack sealed 53 lane miles
- Completed weed spraying for 92 acres of right-of-way
- Completed the Modesto Traffic Signal Master Plan

- Completed synchronization of all signals outside the downtown area
- Started the high voltage street light conversion project
- Completed installation of new emergency vehicle preemption devices at all signalized intersections
- MAX provided 2,182,079 unlinked passenger trips for Modesto and surrounding areas
- Modesto Area Dial-A-Ride (MADAR) provided 83,369 passenger trips for persons with disabilities and seniors
- Added new MAX service to the evening and weekend to provide better service to riders using SB1 funds
- Upgraded the on-board video surveillance system
- Completed updates to the Transit Asset Management Plan and Public Transit Safety Plan
- Offered free rides in July 2019, Rideshare Week in October 2019, and Go Green Week in March 2020
- Built three undercover sedans and six patrol vehicles for Police Department, including a first ever Responder pickup truck
- Built two pickup trucks and two Tahoe SUVs for Fire Services
- Worked on specification and ordering of 17 new MADAR buses to take over the maintenance of the MADAR service
- Commissioned a new fire truck for the City of Oakdale
- Completed a compressive Biennial Inspection of Terminals (BIT) training program for all Fleet technicians
- Awarded the 21<sup>st</sup> consecutive year of being a Blue Seal of Excellence Facility
- 18 years of consecutive CHP inspections of transit buses resulting in zero findings
- Received approval by City Council for plans and bids for the new Heavy-Duty Shop and Parts Room Extension Project
- Adjusted Property Rentals out of Internal Service Fund
- Expanded services to City-owned facilities by developing partnership with Modesto Fire Department
- Completed 89.8% of work order requests for Building Services
- Initiated five new Preventative Maintenance programs for Building Services
- Collected and disposed of waste from 57,000 residences and 11,000 businesses (5.0 pounds/person/day)
- Checked 4,756 organic recycling cans for program compliance
- Completed 1,448 Go Modesto requests related to Solid Waste
- Composted 53,242 tons of organic material
- Recycled 4,967 waste tires found in streets and alleys
- Obtained 82% compliance with State Regulations AB 341 and AB 1826
- Collected 2,641 tons of bulky items
- Received and processed 14,451 solid waste code enforcement cases
- Resolved 1,428 broken limb issues

- Inspected 5,533 trees or tree sites
- Responded to 1,884 forestry service requests
- Handled 2,964 emergency/storm situations
- Assisted with the Downtown Planting Project
- Swept 45,705 curb miles
- Linked 9<sup>th</sup> Street Garage Cameras to the Modesto Police Department

**Goals & Objectives – FY 2020-21:**

Goal 1 - Complete the AIP 41 Airport Layout Plan

Goal 2 - Administer rust treatment and paint to preserve siding on two more rows of privately rented Airport T-Hangars

Goal 3 - Continue to crack seal and slurry areas around T-Hangars

Goal 4 - Paint Airport Terminal Building

Goal 5 - Complete over 100 lane miles of Type II slurry seal

Goal 6 - Plan and prioritize street rehabilitation based on current Pavement Condition Index (PCI) data

Goal 7 - Continue swift pothole response within 24 hours

Goal 8 - Prioritize sidewalk removals with the highest priority level

Goal 9 - Roll out Lucity software to more effectively track and implement SB1 funding, repairs, and prioritize work load

Goal 10 - Continue 24-hour response time for tree-lifted sidewalk reports

Goal 11 - Continue conversion of high voltage lights to LED

Goal 12 - Continue safety training in all aspects in the Streets and Curb, Gutter, & Sidewalks Divisions

Goal 13 - Synchronize all traffic signals in the downtown area

Goal 14 - Secure grant funding identified in the “Modesto Traffic Signal System Master Plan” to fund Intelligent Transportation System (ITS) element projects

Goal 15 - Purchase vehicle detection cameras for 100 intersections with the City

Goal 16 - Purchase and install new signal performance software

Goal 17 - Design plans and go to bid for new fiber drop into cabinets along Briggsmore, Standiford/Sylvan, and Oakdale Road

Goal 18 - Increase ridership and farebox recovery on MAX routes

Goal 19 - Complete design and start construction of the Transit Center renovation

Goal 20 - Update the two-way radio system

Goal 21 - Implement a traffic signal priority program for all MAX buses

Goal 22 - Begin operating transit services in the City of Ceres and Escalon

Goal 23 - Begin operating a new commuter route to Manteca and Stockton

Goal 24 - Consider consolidation of all transit systems in the County to a consolidated system providing better service to riders

Goal 25 - Implement a mobile work order software for Building Services

Goal 26 - Establish a facility recovery fund and work order prioritization matrix for Building Services

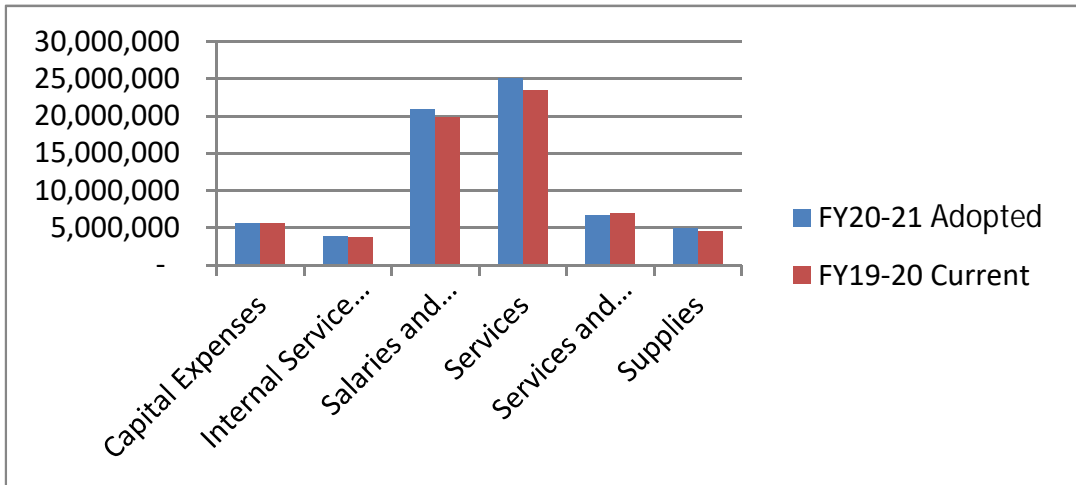
Goal 27 - Establish City-wide agreements to leverage economy of scale for Building Services

Goal 28 - Complete 80% of the Heavy-Duty Shop and Parts Room Project

- Goal 29 - Commission 17 paratransit buses for Modesto's MADAR service
- Goal 30 - Commission three buses to cover the Ceres service area, now operated by MAX
- Goal 31 - Commission three buses to cover the service and maintenance of Escalon transit
- Goal 32 - Commission two additional commuter coaches for a new Stockton route
- Goal 33 - Implement a new GPS system throughout the City Fleet
- Goal 34 - Build nine incoming Police Department patrol vehicles
- Goal 35 - Complete the clean closure of Carpenter Road Landfill
- Goal 36 - Reduce Organic Recycling Contamination
- Goal 37 - Reduce the inactive garbage service account list by 35%
- Goal 38 - Research possibility of implementing a Multi-Family Bulky Item Collection program
- Goal 39 - Increase compost sales and improve on infrastructure and equipment
- Goal 40 - Prune 10,000 trees per year
- Goal 41 - Apply for grant funding to select a consultant for tree audit and to assist with urban forest management tasks
- Goal 42 - Reduce quantity of call-backs by increasing public education about Forestry activities and improving customer outreach
- Goal 43 - Increase lane miles swept and tons diverted from landfill/storm drain
- Goal 44 - Establish Parking Enforcement Operations
- Goal 45 - Research and recommend grant opportunities for lighting upgrades and electric charging stations
- Goal 46 - Research and recommend integrated technology options for Parking program improvements; on and off street

# Public Works

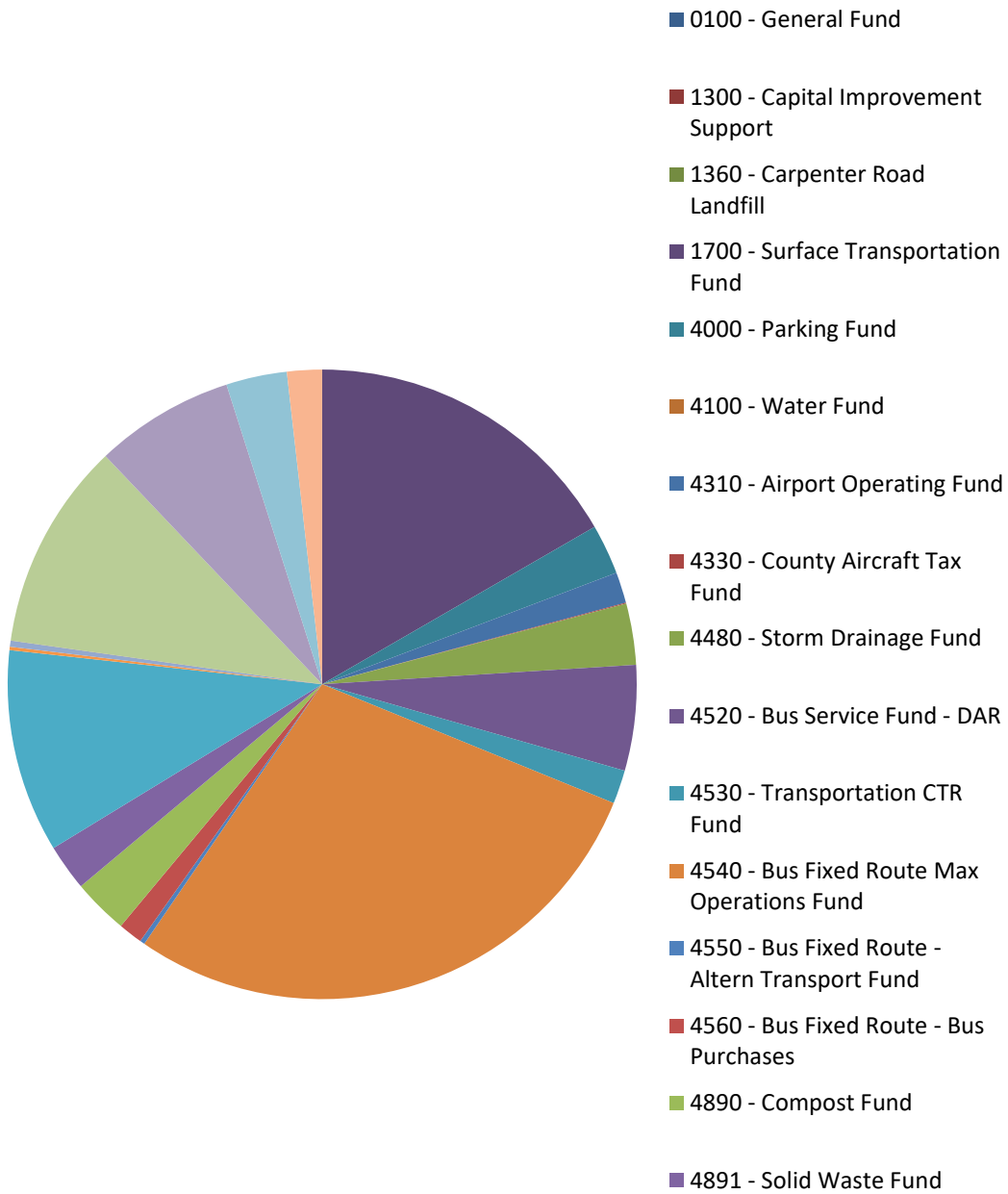
Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	5,549,000	5,618,157
Internal Service Fund Charges	3,748,210	3,625,719
Salaries and Benefits	20,814,359	19,798,251
Services	24,989,840	23,410,614
Services and Other Charges	6,583,815	6,926,472
Supplies	4,813,054	4,489,504
<b>Grand Total</b>	<b>66,498,278</b>	<b>63,868,717</b>



## Public Works

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	-	531,451
1300 - Capital Improvement Support	-	
1360 - Carpenter Road Landfill	-	
1700 - Surface Transportation Fund	11,084,390	10,917,977
4000 - Parking Fund	1,702,728	1,567,948
4100 - Water Fund	-	
4310 - Airport Operating Fund	1,056,320	996,231
4330 - County Aircraft Tax Fund	40,000	40,000
4480 - Storm Drainage Fund	2,081,824	2,158,642
4520 - Bus Service Fund - DAR	3,600,945	3,208,737
4530 - Transportation CTR Fund	1,154,037	939,445
4540 - Bus Fixed Route Max Operations Fund	18,888,178	17,348,527
4550 - Bus Fixed Route - Altern Transport Fund	168,734	164,071
4560 - Bus Fixed Route - Bus Purchases	828,110	2,299,614
4890 - Compost Fund	1,897,158	1,680,810
4891 - Solid Waste Fund	1,584,647	1,335,121
4892 - Green Waste Fund	6,939,372	6,700,969
4893 - Carpenter Road Landfill (Enterprise)	117,001	111,851
4894 - Geer Road Landfill Mitigation Costs	206,452	204,050
4895 - Waste to Energy Distribution Fund	5,274	5,026
5400 - Fleet Management Fund	7,102,594	7,085,773
5409 - Fleet Management Fleet Replace Fund	4,762,493	3,430,023
5800 - P/R Building Services Fund	2,081,432	1,950,129
5810 - 10th Street Place Building Services	1,196,589	1,192,322
6480 - Landscape Assessment District #1	-	
5410 - General Fund Fleet Equipment Replacement	-	
<b>Grand Total</b>	<b>66,498,278</b>	<b>63,868,717</b>

# FY20-21 Adopted



**PARKS, RECREATIONS AND NEIGHBORHOODS DEPARTMENT  
FISCAL YEAR 20-21**

**Mission Statement:** The Parks, Recreation and Neighborhoods Department serves the citizens of Modesto through quality recreational programming, welcoming community centers, active neighborhood engagement, a variety of cultural awareness events, inviting destinations and attractions, and planning and operation of the City’s vibrant park and trail systems.

Our mission is ***“Creating community through people, parks, programs, and facilities.”***

**Department Programs:** The Parks, Recreation and Neighborhoods Department offers numerous services and programs based on the following guiding principles: *Accessibility, Inclusivity, Affordability, Equity, Diversity, Sustainability, and Flexibility.*

**Department Administration & Facilities**

The Administration and Facilities Division is responsible for the overall administration of the department, facilities management, and guest services. It oversees the management and operation of the Modesto Centre Plaza, McHenry Mansion, McHenry Museum, John Thurman Field, three municipal golf courses, and all Redevelopment Successor Agency holdings. It also administers business contracts with the Downtown Improvement District and Modesto Convention and Visitors Bureau. The guest services team coordinates reservable park, facility, and field rentals as well as class registrations for all recreation programs and activities.

**Modesto Centre Plaza:** The Modesto Centre Plaza is a full service convention center facility with over 22,000 square feet of meeting space. The facility hosts an average of 400 events annually and draws thousands of visitors to downtown Modesto every year with a wide range of special events, conferences, conventions and trade shows. The Modesto Centre Plaza is a popular choice due to its centralized location between major cities such as Fresno and Sacramento as well as its close proximity to the Bay Area. Additionally, it is widely used by non-profit organizations throughout the region, as it provides a reduced rental rate for non-profit groups.

**McHenry Mansion & McHenry Museum:** These historic properties provide an educational and enjoyable opportunity to step back in time to the early days of Modesto and Stanislaus County. The McHenry Mansion is the restored home of Robert McHenry. The home was built in 1883 and is recognized as one of the finest homes in Stanislaus County. The McHenry Museum, housed in the old McHenry Library, contains exhibits which tell stories from bygone eras. Both facilities are located in downtown Modesto and are open for tours, field trips, and available for private rental.

**Golf Courses:** The City owns and operates two municipal 18-hole courses: Dryden Park Golf Course and Creekside Golf Course.

Dryden Park Golf Course is a full length 6,574-yard golf course built on 140 acres in the late 1950's. It is located along the Tuolumne River and is adjacent to the regional park. It appeals to golfers of all levels from beginner to expert and has medium-size tees, average width tree-lined fairways and medium to large greens. It features a full service lighted driving range, practice putting and pitching greens, clubhouse, pro shop, and restaurant serving breakfast and lunch. Dryden has an on-site well which provides water for the course. Dryden averaged 28,600 rounds over the last three fiscal years.

Creekside Golf Course opened for play in September of 1991. It is a championship 18-hole golf course measuring approximately 6,800 yards and built on 160 acres. Creekside has three lakes, undulating greens, large tees, narrow fairways and many sand traps. The course appeals to all levels of golfers from beginner to expert. A portion of the course is located near the Dry Creek Regional Park and Trail. The clubhouse provides a full-service restaurant with banquet capabilities and a well-stocked pro shop. Creekside relies on Modesto Irrigation District (MID) canal water and City of Modesto water for the fully automated irrigation system. Creekside has averaged 48,900 rounds over the last three fiscal years.

**John Thurman Field:** John Thurman Field is a professional baseball stadium in Modesto, and home to the Modesto Nuts minor league baseball team. The facility was constructed in 1955 and holds up to 7,000 people. The facility is currently operated by the Modesto Nuts and is available for private event rentals and special events when the facility is not utilized for sporting events.

**Tuolumne River Regional Park (TRRP):** TRRP consists of over five-hundred acres of parkland that runs along seven river miles of the Tuolumne River from the Mitchell Road Bridge west to the Carpenter Road Bridge in Stanislaus County. Five major areas make up TRRP including the Legion Park/Airport Area, the Gateway Parcel, Mancini Park, the Dryden Park Golf Course Area and the Carpenter Road Area. TRRP is Modesto's regional recreation destination. The park boasts large shaded group picnic areas, sports fields, bicycle and walking paths, fishing access, and open space available to house large community or private events.

### **Recreation Programs and Facilities:**

**Volunteer Programs:** The Recreation Division offers a wide variety of volunteer opportunities which foster civic pride and are centered on neighborhood engagement, cultural awareness and community partnerships. Each year, over 3,500 volunteers assist the City with organized special events, park, trail, and river clean-ups, and tagging abatement projects.

**Community Centers:** The Recreation Division offers extensive programming and recreational opportunities at the Maddux Youth Center, Modesto Senior Citizen's Center, and Neighborhood Center at Marshall Park. These community centers serve between

1,500 and 2,000 visitors of all ages each week and operate safe, fun and educational activities in a controlled environment. Additionally, the department operates the King-Kennedy Memorial Center and the Airport Neighborhood Community Center in partnership with other community non-profit groups.

**Child Services and After School Program:** The Recreation Division offers a wide variety of classes and activities for children. Adaptive programming for those with special needs is also offered. In addition, the department partners with Modesto City Schools to operate after school programming for over 1,000 students at several local schools each day.

**Sports & Aquatics:** Programming, such as competitive, and coed recreational softball leagues, the Junior Giant youth baseball program, and the Kidz Love Soccer program are just some of the sport programming available to adults and kids. In addition, the department's Learn-to-Swim programs and senior/disabled swim programs are offered year-round in addition to summer recreational swim classes and sessions.

**Mary Grogan Park Soccer Complex:** This state-of-the-art sports complex boasts three synthetic turf and four grass turf lighted soccer fields. The complex is home to dozens of regional, state and international soccer tournaments and special events. Free access to the facility is available to the community to play soccer midweek and advance fee based reservations are available for leagues and organizations seven days a week.

**Community Events and Neighborhood Outreach:** The department hosts several large-scale events throughout the year to connect with the community. Community participation ranges from 300-25,000+ per event. Annual highlights include the Spirit of Giving Run, Holiday Parade, Breakfast with Santa, Cesar Chavez Family Day, Graceada Family Movie Nights, and National Night Out.

#### **Park Operations:**

The Park Operations Division is responsible for maintaining 76 City parks, trails, recreation facilities, pools, splash pads, open space areas, paths, ballfields, tennis courts, play equipment, restrooms, and picnic areas. They also provide seasonal fire break, weed abatement and tagging abatement services throughout the City and manage the landscape maintenance contracts for parks, medians, right-of-way and other landscaped areas. Staff assists with preparation for community events, park and field rentals, recreation programs and planning of park improvement projects.

#### **Parks Planning & Development:**

The Parks Planning & Development Division provides current and future planning for parks and facilities, including park renovations and new construction projects, throughout the City. This team provides landscape and irrigation construction plan review services for commercial and residential development, submits most of the department's grants for state and federal funding for park improvement projects, and manages Tuolumne

River Regional Park in partnership with the Park Operations Division. Finally, the division coordinates the City's "Park Partners Program" which offers community groups the opportunity to partner with our department to make improvements to their neighborhood parks and amenities.

## **Department Accomplishments for Fiscal Year 2019-2020**

The following is a list of the Parks, Recreation & Neighborhoods Department accomplishments for Fiscal Year 2019-2020:

### **Administration and Facilities:**

- Established the Modesto Tourism Marketing District (MTMD) – August 1, 2019 – June 30, 2024 to provide additional funding to promote and market tourism in Modesto (Modesto Convention and Tourism Bureau).
- Successfully completed the Hotel Feasibility Study for the Downtown Modesto Hotel Project and launched Phase I and Phase II of next steps to solicit developer interest for the Downtown Modesto Hotel Project.
- Celebrated the 30<sup>th</sup> Anniversary of the Modesto Centre Plaza and installed new entryway doors and informational monitors in the main lobby. Contracted a new Catering and Concessionaire Agreement with the Doubletree Hotel which will yield a higher rate of return through increase in commissions and changes in terms benefiting the Modesto Centre Plaza.
- Executed a contract with the new owners of Modesto on Ice to continue seasonal operations for the next five years.
- Completed golf course assessments for the City's three golf courses, renewed golf agreements with BrightView and The First Tee for one final year of course operations, and procured new golf cart fleets for two courses.

### **Park Operations:**

- Implemented new Parks Maintenance Program including park tours, daily assessments, and quarterly meetings.
- Participated in the successful set up, launch, maintenance, and closure of the Modesto Outdoor Emergency Shelter (MOES).
- Executed the Helen White Trail MOU between the City, County, and the West Modesto Community Collaborative.

### **Recreation:**

- Coordinated 3,786 volunteers FYTD totaling 19,167 hours and a cost benefit of \$574,055. Increased volunteer work force by 41%.
- Completed renovation of the grass fields at Mary Grogan Soccer Complex.
- Awarded Diamond Status (highest level) in the Junior Giants Youth Baseball League program for the 3rd year in a row, with our parent/family satisfaction at

93% and our coach/volunteer satisfaction at 97%. There were over 950 youth players and 250 volunteer coaches for the program.

- Executed an operation agreement for the King-Kennedy Memorial Center with the West Modesto Community Collaborative as well as an MOU with the King-Kennedy Memorial Center Board of Directors.
- Increased After School Program ASES from 39-46 staff per day, serving 775-800 students per day and expanded REACH from 3 to 5 days per week (September through May).
- Maximized registration for the Adaptive Bowling program (33 participants).
- Successfully expanded aquatics programming by adding Beyer Pool as an additional pool site for the aquatics program (287 participants in swim classes and 897 participants in recreation swim), expanding water exercise classes from 2 to 6 months to keep up with demand and increasing Learn to Swim class registration by 38% from 1370 to 1894 swimmers with some sessions still pending enrollment.
- Hosted/Partnered community outreach events for residents:
  - Annual Holiday Parade and Downtown Tree Lighting
  - 5<sup>th</sup> Annual Westside Community Event Welcome Back to School
  - 4th Annual Kids Connect Community Celebration
  - Cesar E. Chavez Family Day Celebration
  - Children’s Spring Festival Egg Hunt
  - National Night Out
  - National Senior Center Month in September
  - Modesto Senior Citizens Center Flagpole dedication
  - 11<sup>th</sup> Annual Breakfast with Santa
  - Chinese New Year Celebration
  - 10<sup>th</sup> Annual Spirit of Giving Run
  - MoBand Concert Series
  - Family Movie Nights in the Park
  - Inaugural Gala in Graceada
  - Sundays in Graceada

**Parks Planning & Development:**

- Completed construction of the Mellis Park Shade Structure. This project removed and replaced the picnic area with a new picnic structure, concrete paving, drinking fountain and barbeque units. The improvements included ADA accessibility features such as ADA tables, ADA parking stalls, ADA drinking fountain, curb ramp and accessible concrete paths to park facilities.
- Submitted and awarded of \$8.5 million Proposition 68 grant for the renovation of Cesar E. Chavez Park.
- Submitted 4 grant applications requesting a total of \$20+ million dollars. Two applications, initially rejected, will be resubmitted for future consideration and two applications are currently outstanding. Effective cost recovery of the division for 2019/20: 1,419%.

- Donated the Tidewater Southern Railway Couple Caboose #305 to M&ET Railway for restoration and historical preservation.
- Demolished the Little Legion Hall, damaged by fire in July of 2019 and declared a total loss. The facility was demolished in early 2020, and the remains of the insurance settlement will be used to refurbish and repair the American Legion Hall, in order to provide a better value to the facility's renters as well as ensure the facility is in good repair.
- Partnered with community groups to complete the following projects:
  - Construction of the Enslin Plaza & Playground Phase 1.
  - Construction of a Flag Pole at the Modesto Senior Citizen Center.

## **GOALS & OBJECTIVES**

The Fiscal Year 2020-2021 Goals and Objectives for the Department include:

1. Fund Development: Create fund development strategy and implement plan; implement fee study for park and facility rentals and recreation programs.
2. Employee Recruitment, Retention & Expansion: Continue development of succession plan for mid and top level management positions; create recruitment and retention plan to fill and retain staff in key positions; continue and expand safety training for all department employees.
3. Facility Maintenance & Safety Plan: Develop a facility maintenance and safety plan for all facilities; work with Building Services and City Safety Officer to develop and implement the plan and identify funding sources.
4. Standard Operating Procedures: Complete written standard operating procedures for department facilities, administration, park operations, and customer service.

The Fiscal Year 2020-2021 Goals and Objectives specific to Department Divisions include:

### Administration & Facilities

1. Hire Cultural Services Manager
2. Complete Surplus Land Act requirements for Downtown Hotel Project.
3. Prepare Muni Golf Course Property for Sale.
4. Complete Golf Operations RFP for 2021 and beyond.

### Parks Planning & Development

1. Request Prop 68 Per Capita funding Identify & prioritize projects for grant applications. Submit applications with state timeline.
2. Pursue grant opportunities to replace deteriorating infrastructure and facilities.
3. Begin process to update TRRP Master Plan.

### Recreation

1. Identify potential recreational programming opportunities and partnerships.

FY 20-21

Statement of Policy – Parks, Recreation & Neighborhoods Department

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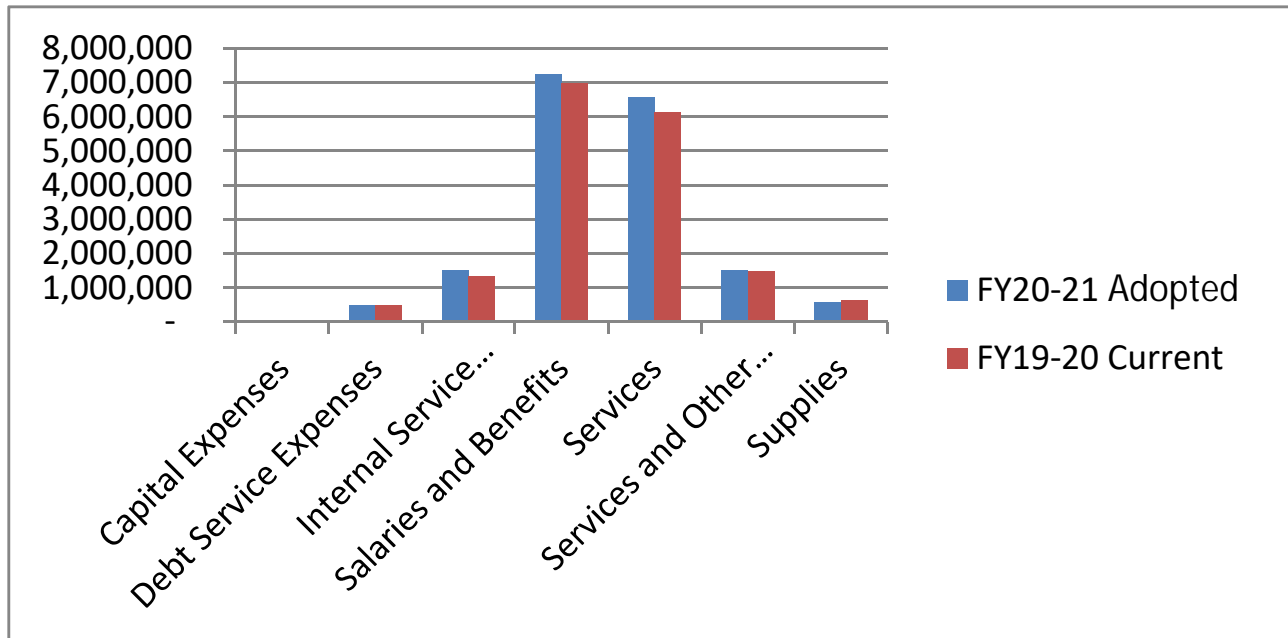
2. Expand and enhance Neighborhood Association Partnerships to assist in improving neighborhood parks.
3. Update Water Safety Program and promote community awareness.
4. Evaluate how to implement recreational programming under COVID-19 restrictions and guidelines.
5. Increase attendance at the Maddux Youth center and Neighborhood Center at Marshall park. Offer programs with inclusive and intentional elements to develop positive youth/adult relationships and educational, social, and emotional development opportunities.

## Park Operations

1. Implement Park Maintenance Program for park operation team: checklist, accountability, reward, recognition, and park beautification.
2. Evaluate sports fields for multi-purpose use to generate additional revenue.
3. Prioritize park infrastructure Capital Improvement Projects for deferred maintenance.

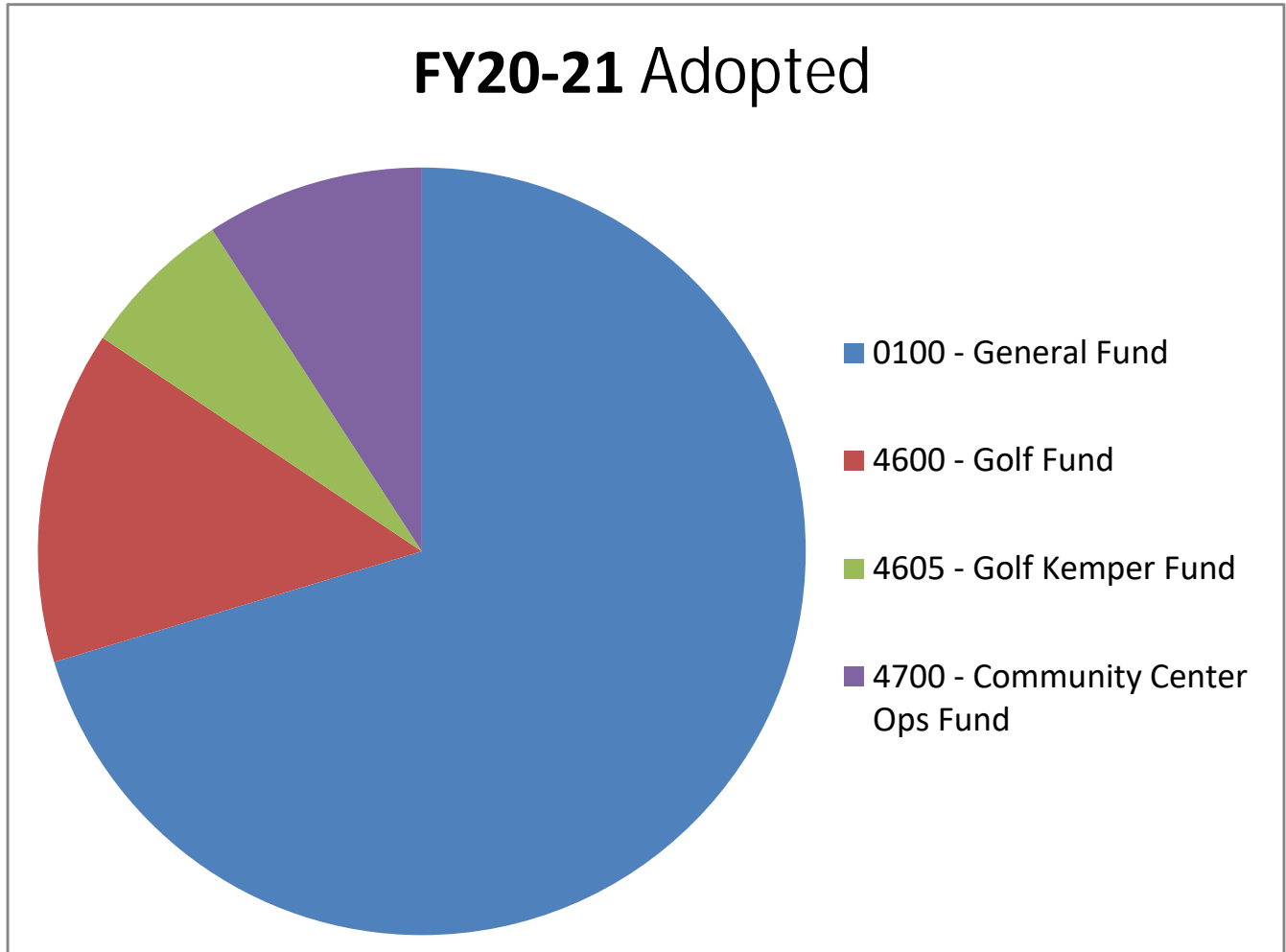
# Parks and Recreations Neighborhood

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	-	-
Debt Service Expenses	499,306	500,220
Internal Service Fund Charges	1,506,539	1,340,395
Salaries and Benefits	7,229,211	6,959,642
Services	6,566,277	6,125,682
Services and Other Charges	1,495,758	1,491,290
Supplies	575,270	616,297
<b>Grand Total</b>	<b>17,872,361</b>	<b>17,033,526</b>



# Parks and Recreations Neighborhood

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	12,571,536	12,082,060
4600 - Golf Fund	2,509,016	2,316,005
4605 - Golf Kemper Fund	1,148,019	1,114,750
4700 - Community Center Ops Fund	1,643,790	1,520,711
<b>Grand Total</b>	<b>17,872,361</b>	<b>17,033,526</b>



## COMMUNITY & ECONOMIC DEVELOPMENT DEPARTMENT

### **Mission Statement:**

To enhance the quality of life for residents, businesses and visitors by promoting and facilitating quality development and private investment, supporting cultural and destination amenities, and designing sustainable roads for motorized and non-motorized modes of transportation.

### **Department Programs:**

The following is a brief summary of each division area:

Administration: The Administration unit includes the Director, one administrative support staff and one Business Analyst. The purpose of the unit is to support and address issues that span across divisions and is primarily responsible for the Department's budget and personnel issues. Further, the unit assists with the on-going cannabis monitoring and reporting, assists with Economic Development efforts and improvements to the permitting process, as well as other department-wide initiatives and efforts.

Economic Development: The Economic Development division includes one Economic Development Manager, a Marketing Specialist and a Senior Business Analyst. The division is charged with growing the economy and enhancing the prosperity and quality of life in Modesto. Staff is responsible for the City's Economic Development efforts and programs including business attraction, retention and expansion, marketing, etc.

Community Development: This division administers all of the City's federal housing funding from HUD, including CDBG, HOME, and ESG and ensures its timely use. The Division is also responsible for all infrastructure financing programs, including CFF, CFDs, LMADs, etc.

Building Safety and Neighborhood Preservation: This division is divided into two distinct units. The Building Safety Unit provides development review services, including plan check review for all residential and commercial projects in the City and building inspections to ensure compliance with applicable building codes. The Neighborhood Preservation Unit, or code enforcement helps maintain and improve the quality of our community through awareness, education and enforcement.

Engineering (Land Development Engineering and Transportation Design Engineering): The division oversees land development engineering, which is responsible for maintaining and upholding the City's standards and specifications, as well as improvement plans, new maps, transportation permits, and storm water issues. Transportation Engineering and Design is responsible for the design of various transportation related capital improvement projects, including bicycle and pedestrian improvements, ADA accessibility improvements, bridge and interchange projects on City roads and State road projects to enhance the safety and ease of travel through and within the community.

Planning: This division provides advanced and current planning services. Advance planning is the long-range comprehensive visioning for future development and infrastructure; for example, the General Plan or Downtown Master Plan. Current planning is the review of entitlement applications and plans for proposed development such as parcel splits, annexations, etc.

### **Department Accomplishments for FY 2019-2020**

- Complete SR-132 (Phase I) ROW Acquisition and Design Documents Complete
- Complete Measure L 5-Year Plan
- Complete 5-Year Comprehensive Transportation Plan
- Complete Village One Slurry Seal Project
- Develop a Permitting Efficiency Action Plan based on Moss Adams Audit
- Selected a new City-wide Community Development Software System
- Transitioned the development review process to 100% electronic plans
- Initiated the development of a Rental Housing Safety Program registry
- Administratively abated an illegal cannabis grow with over 2,000 plants
- Successful resolution to OIG Audit
- Updated fees based on recommendations from Comprehensive Fees Task Force
- Village One #2 tax reduction
- Downtown Master Plan
- ADU Code Amendment
- Woodglen Tentative Subdivision Map allowing the subdivision map to be recorded creating residential lots to be developed
- Two Apartment rezoning's—One is at 1432 and 1442 Scenic Drive approved for 49 units on 2.25 acres. The other is at the northwest corner of Rumble Road and Conant Avenue approved for 50 units on 2.25 acres.
- K-House rezoning
- Tivoli implementation
- Securing Canopy Growth and opening three new cannabis dispensaries

### **Goals & Objectives – FY 2020/21**

Goal 1—Comprehensive General Plan Update 2050

Goal 2—Adopt Downtown Master Plan; Develop Implementation Plan and Implement Projects

Goal 3—Continue to focus on quality of life improvements and partner internally and externally to address chronic problem areas.

Goal 4—Comprehensive Housing Plan

Goal 5—Develop Ag Mitigation Program

Goal 6—Downtown Hotel RFP

Goal 7—Complete Systematic Safety Analysis Report Program (SSARP) and apply for Highway Safety Improvement Program (HSIP) Grant

Goal 8—Adopt Active Transportation Plan

Goal 9—PIDs for SR-99/Standiford and SR-99/Briggsmore

Goal 10—Award 6 Construction Project Contracts

Goal 11—Implement Permitting Efficiency Action Plan, and frequently evaluate ways to streamline development review process

Goal 12—Implement Rental Housing Safety Program (Registry)

Goal 13—Select and initiate implementation of Permitting Software

Goal 14—Comprehensive Homelessness Plan

Goal 15—Consolidated Plan & Implement RFP Process

Goal 16—CFF & CFD Policy Review

Goal 17—Develop Citywide & Downtown Economic Development Strategy

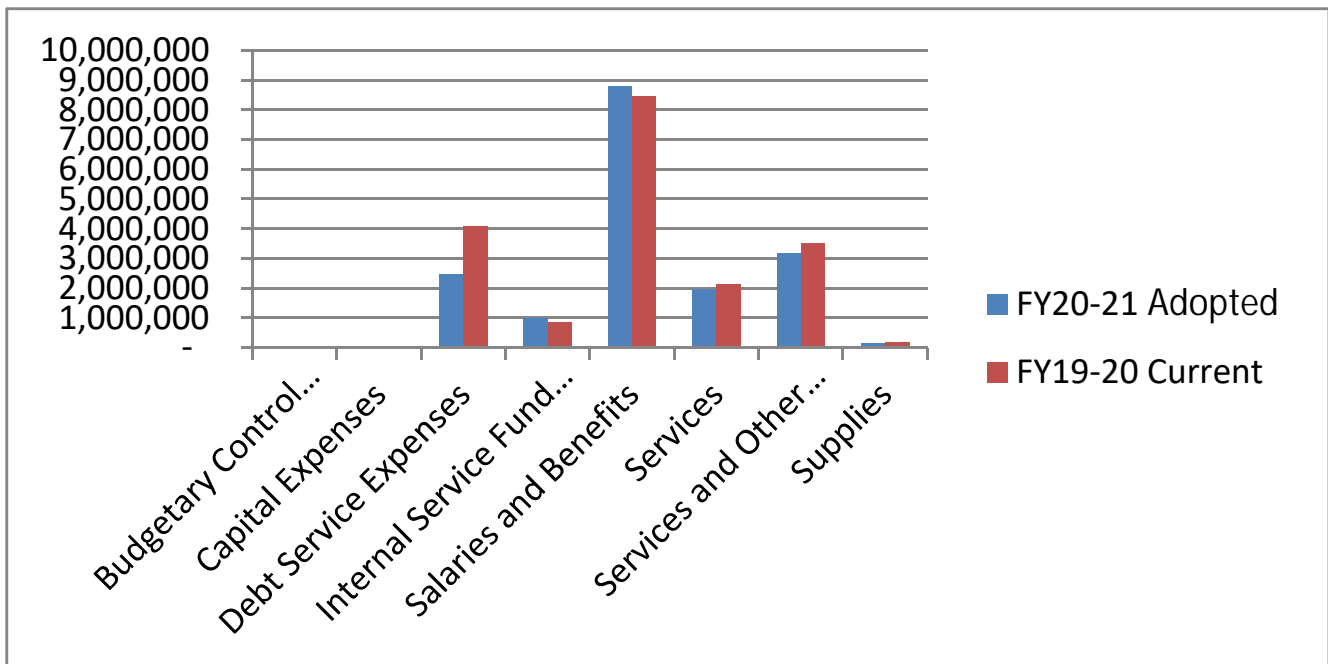
Goal 18—Develop Citywide business incentive plan

Goal 19—Continue to build and improve relationships with organizations, partners and business community to maximize the potential of all ED efforts.

Goal 20—Attract Corporate HQ downtown / Develop mixed use and/or residential project downtown

# Community and Economic Development

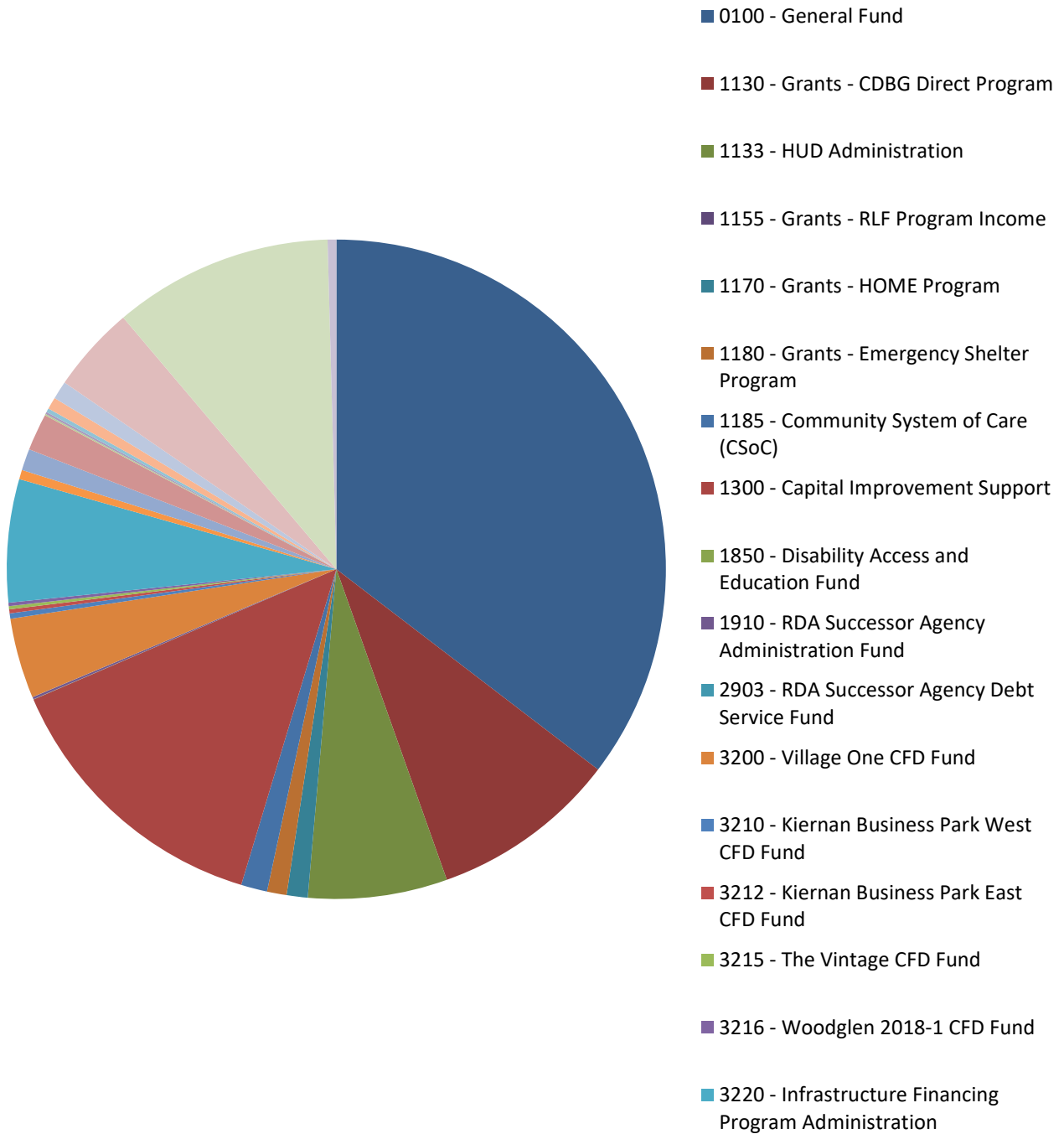
Expense By Category	FY20-21 Adopted	FY19-20 Current
Budgetary Control Setup ONLY	-	
Capital Expenses	5,000	1,000
Debt Service Expenses	2,474,397	4,076,572
Internal Service Fund Charges	983,934	874,234
Salaries and Benefits	8,792,316	8,455,541
Services	1,982,833	2,128,658
Services and Other Charges	3,173,415	3,509,116
Supplies	134,418	192,812
<b>Grand Total</b>	<b>17,546,313</b>	<b>19,237,933</b>



## Community and Economic Development

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	6,209,143	6,530,256
1130 - Grants - CDBG Direct Program	1,608,970	1,790,018
1133 - HUD Administration	1,197,791	1,139,154
1155 - Grants - RLF Program Income	-	
1170 - Grants - HOME Program	179,574	323,797
1180 - Grants - Emergency Shelter Program	170,023	170,023
1185 - Community System of Care (CSoc)	224,612	296,100
1300 - Capital Improvement Support	2,435,314	2,049,679
1850 - Disability Access and Education Fund	2,350	18,190
1910 - RDA Successor Agency Administration Fund	18,390	172,376
2903 - RDA Successor Agency Debt Service Fund	2,177	1,658,882
3200 - Village One CFD Fund	690,715	611,593
3210 - Kiernan Business Park West CFD Fund	44,319	38,327
3212 - Kiernan Business Park East CFD Fund	34,015	30,921
3215 - The Vintage CFD Fund	28,094	15,251
3216 - Woodglen 2018-1 CFD Fund	29,614	25,000
3220 - Infrastructure Financing Program Administration	1,056,643	982,624
3235 - North Beyer #2 CFD Fund	82,330	71,691
3240 - Fairview Village CFD Fund	184,017	161,353
3245 - Fairview Village CFD - 2014 Debt Service Refunding	319,145	304,167
3250 - North Beyer Park CFD	11,817	8,559
3260 - Enterprise Park 1998 CFD Fund	17,767	14,970
3265 - NorthPointe CFD Fund	33,887	31,202
3270 - Carver/Bangs Pelandale/Snyder CFD Fund	103,246	76,356
3275 - Coffee/Claratina CFD Fund	155,968	125,487
3290 - Village One #2 CFD Fund	743,260	658,969
3294 - Village One #2 CFD 2014 Debt Fund	1,887,966	1,844,844
3480 - Capital Facility Fees Administration Fund	75,167	88,144
4600 - Golf Fund	-	
4605 - Golf Kemper Fund	-	
4700 - Community Center Operations Fund	-	
<b>Grand Total</b>	<b>17,546,313</b>	<b>19,237,933</b>

# FY20-21 Adopted



## CITY AUDITOR

### **Mission Statement:**

The City Auditor's mission is to help the City to reduce risks, strengthen controls, and improve performance by conducting a variety of types of audits and touching all facets of the City, as well as administering the City's Ethics Hotline. The Auditor also helps the City to achieve improvements by providing support for policy development, process improvement, and training.

### **Department Programs:**

The City Auditor is appointed by Council and reports directly to the Audit Committee. Based on input from the Mayor, Council, and City Manager's Office, the City Auditor develops an annual internal audit work plan that is submitted to the Audit Committee and Council for consideration and approval. Regular updates of the status of the internal audit work plan are provided periodically throughout the year to the Audit Committee and Council.

### **Department Accomplishments for FY 2019-20:**

- The City Auditor Position was vacant during FY 2019-20

### **Goals & Objectives – FY 2020-21:**

Goal 1 – Consistent with internal audit best practices, perform a variety of audit activities that touch various components of the City, including both internal controls testing (e.g., AR, payroll, IT controls, procurement) and performance audits (e.g., permitting, golf, emergency medical services, internal service).

Goal 2 – Given the City's initiative to enhance financial performance, conduct audits that address third-party contracts and especially those that involve the collection of revenue on the City's behalf (e.g., parking, golf, ambulance).

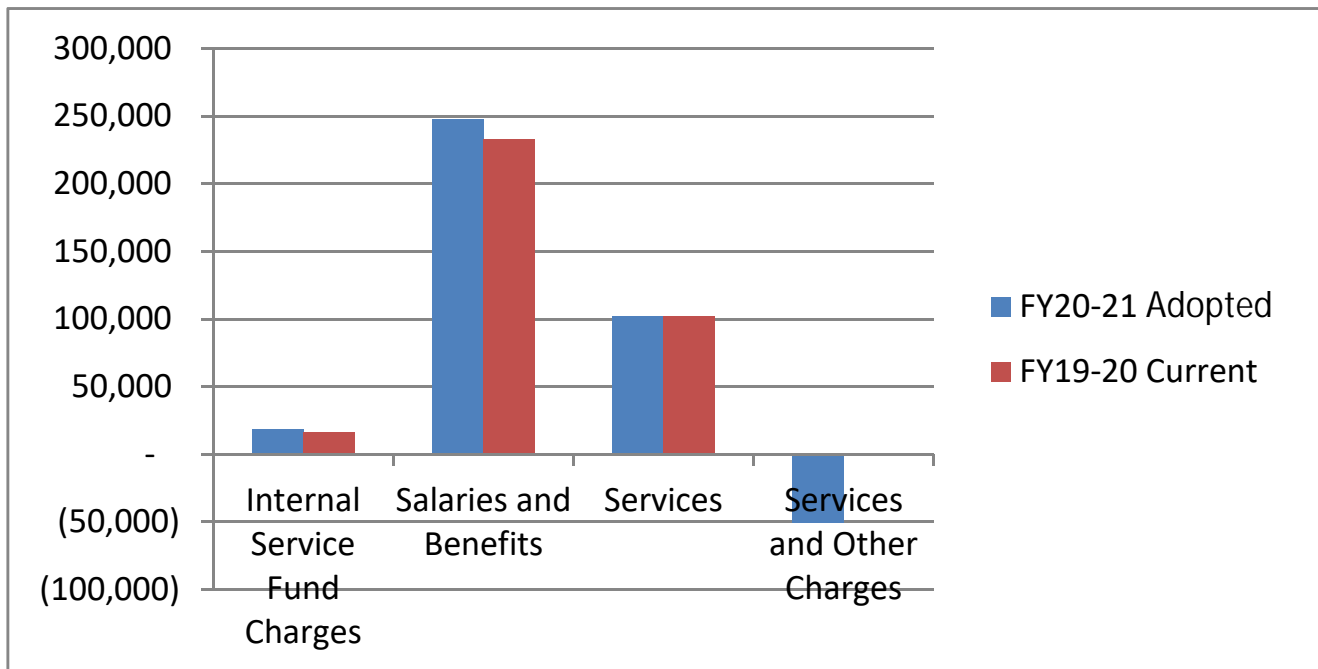
Goal 3 – Facilitate the development of priority financial policies.

Goal 4 – Increase transparency with Council, community and staff related to the City's budget and financial management processes.

Goal 5 – Perform other audits that support projects defined in the 100-day plan (e.g., assess opportunities for consolidating city and county services, fleet utilization study, and accounts receivable review).

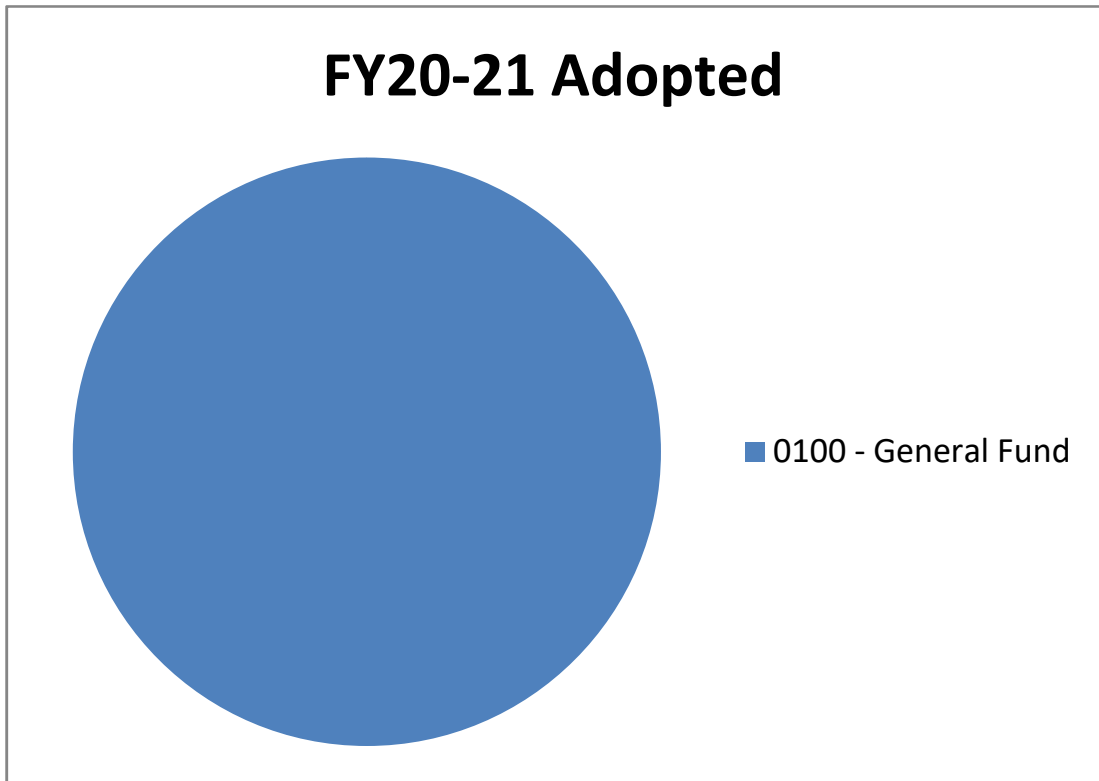
# City Auditor's Office

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	18,072	15,992
Salaries and Benefits	247,587	233,308
Services	101,971	101,971
Services and Other Charges	(50,986)	
<b>Grand Total</b>	<b>316,644</b>	<b>351,271</b>



# City Auditor's Office

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	316,644	351,271
<b>Grand Total</b>	<b>316,644</b>	<b>351,271</b>

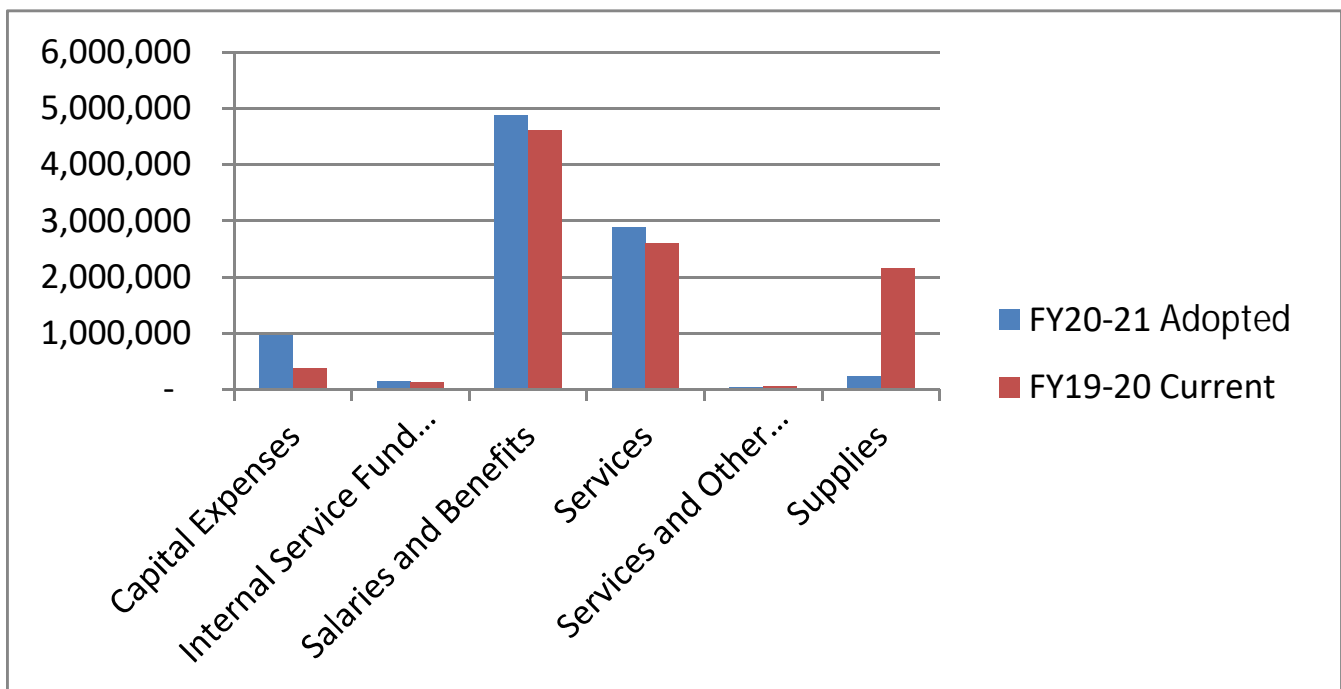


**Information Technology Department  
Statement of Policy FY 2020-21**

The Information Technology Department manages all information technology assessments, acquisitions, implementations, and system maintenance. In addition, the department leads Open and Performance Data initiatives and Public facing/interacting systems such as the Website, online payments, and Civic Engagement systems.

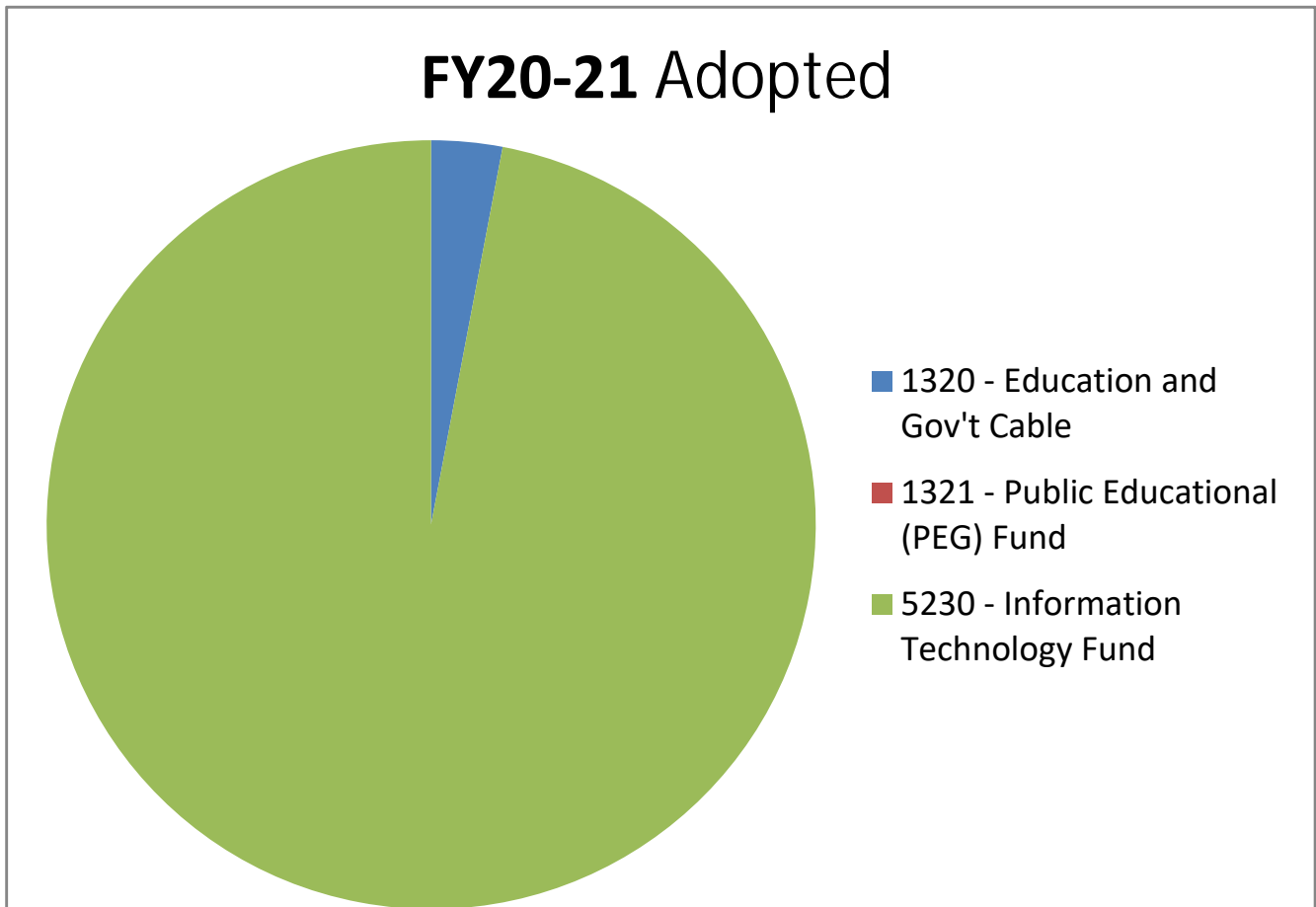
# Information Technology

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	975,000	374,000
Internal Service Fund Charges	142,801	134,649
Salaries and Benefits	4,871,145	4,608,514
Services	2,885,135	2,610,245
Services and Other Charges	39,003	57,067
Supplies	229,500	2,163,320
<b>Grand Total</b>	<b>9,142,584</b>	<b>9,947,795</b>



# Information Technology

Expense By Fund	FY20-21 Adopted	FY19-20 Current
1320 - Education and Gov't Cable	272,860	285,038
1321 - Public Educational (PEG) Fund	-	
5230 - Information Technology Fund	8,869,724	9,662,757
<b>Grand Total</b>	<b>9,142,584</b>	<b>9,947,795</b>



## FINANCE

### **Mission Statement:**

The mission of the Finance Department is to provide efficient fiduciary control of the City's assets and resources, to provide accurate and useful financial information to City organizations and the community we serve, and to promote sound strategies that will support the City's fiscal and operational goals while preserving the integrity of the organization.

### **Department Programs:**

The following is a brief summary of each division area used to achieve the Department strategic goals:

Administration: Responsible for oversight of the Finance Department to ensure the City's compliance with the Modesto Municipal Code as well as all applicable laws, regulations, policies and procedures. Manages the City's debt portfolio to ensure compliance with various bond covenants and oversees the management of the City's investment portfolio.

Accounting Division: Responsible for managing the daily activities of the accounting staff (Payroll, Accounts Payable, Accounts Receivable, Cash Management, Fixed Assets and Grant Management) to accurately record the revenues, expenditures, assets, and liabilities of the City and responsible for preparing annual financial statements and coordinating the City's annual audit.

Customer Service Division: Responsible for billing, processing and collecting the majority of the City's revenues including Utility Billing, Business License, Parking Citations and Cashiering. Operates the City's customer service lobby.

Purchasing Division: Coordinates the purchasing of goods and services for all departments and divisions within the City. Conducts various competitive procurement processes as required by the Modesto Municipal Code. Responsible for all City central stores functions for managing an inventory function.

### **Department Accomplishments for FY 2019-20:**

- Implementation of the new user-friendly Utility Billing online portal, Payments
- Implementation of Phase II Business License software, HDL, to allow for online payments
- Implementation of the Call-Back feature for utility billing customers
- Development and training of City-wide Finance Policies
- Transition of the City's treasury banking, commercial card and electronic payments for our City vendors with Bank of the West
- Implementation of the City's central stores inventory function at the Northeast Corporation Yard
- Continue to improve the procurement procedures through technology solutions, internal audit review and bi-monthly training
- Implement Citywide Training for Purchasing, Cash Handling, Pcard and Travel

## Goals & Objectives – FY 2020-21:

The FY 2020-21 Goals and Objectives for the Finance Department are:

### Goal 1 - Provide effective stewardship of City resources

- Continue ongoing efforts with our financial advisors to manage an effective debt management portfolio
- Work with our investment advisors to earn the best rate of return on the City's investment portfolio with low risk
- Establish financing strategy to address the funding needs for the City's deferred maintenance
- Work with City tax consultants to continue to perform various audits and compliance on our tax revenues such as the Transient Occupancy Taxes and Cannabis Taxes
- Coordinate with City departments to implement the Parking enforcement strategy and update all administrative policies related to this change

### Goal 2 - Enhance operation efficiency through technology

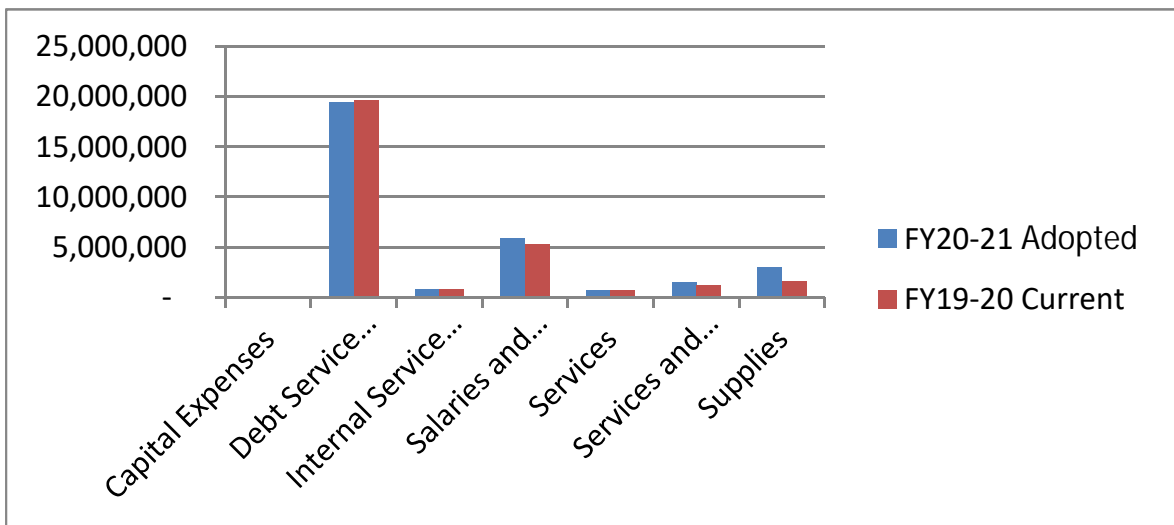
- Evaluate options to maintain a policy tracking tool to monitor updates needed on policies, workflow approval, and acknowledgements to confirm City staff are reviewing policy updates
- Collect and prepare data to begin the evaluation process of a new Utility Billing and collection software

### Goal 3 - Maintain a strong internal control and low risk environment

- Coordinate with the Human Resources to develop City-Wide Training to reinforce existing and new Finance Policies
- Continue to evaluate City-wide Purchasing procedures
- Continue to expand on Cash Handling Training to include on-site follow-up visits for one-on-one training to expand on internal controls and best practices or receipting payments
- Attain Government Finance Officers Association (GFOA) award for the Certificate of Achievement of Financial Reporting for the City's FY19/20 Comprehensive Annual Financial Report (CAFR)

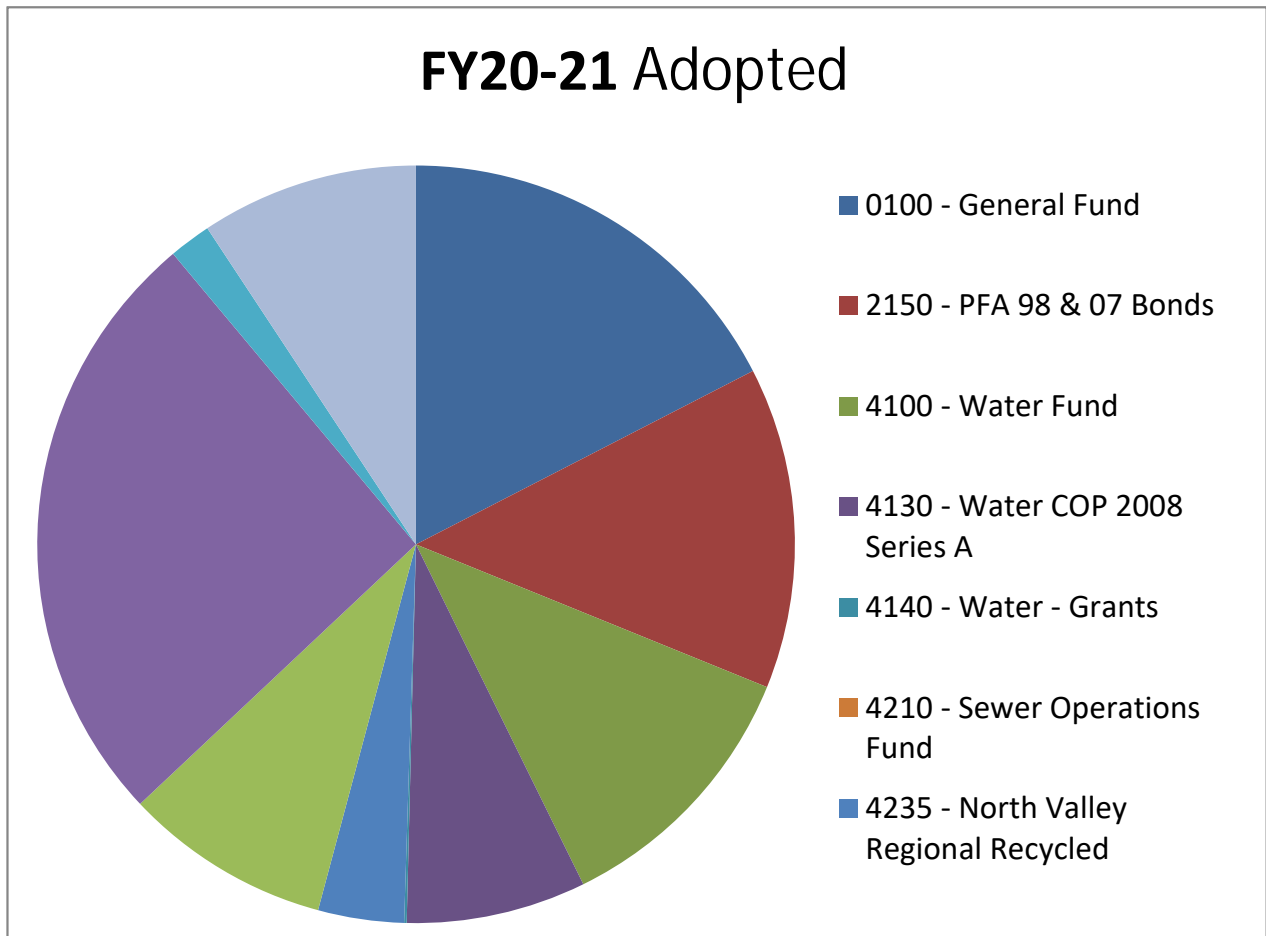
# Finance Department

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	-	
Debt Service Expenses	19,427,760	19,598,498
Internal Service Fund Charges	843,733	871,346
Salaries and Benefits	5,879,171	5,273,022
Services	764,661	767,049
Services and Other Charges	1,509,374	1,244,277
Supplies	3,063,246	1,599,245
<b>Grand Total</b>	<b>31,487,945</b>	<b>29,353,437</b>



# Finance Department

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	5,488,470	4,952,582
2150 - PFA 98 & 07 Bonds	4,321,487	4,432,908
4100 - Water Fund	3,641,280	3,528,709
4130 - Water COP 2008 Series A	2,415,613	2,468,530
4140 - Water - Grants	36,677	36,600
4210 - Sewer Operations Fund	-	
4235 - North Valley Regional Recycled	1,154,276	1,153,663
4240 - 2006 Wastewater Revenue Bonds	-	
4241 - 2015 Wastewater Placement	2,776,631	2,782,658
4245 - SRF Teritary Treatment Funding	8,163,241	8,165,789
4271 - Wastewater Revenue 2018A	563,513	561,530
5100 - Central Services Fund	-	
5110 - Inventory Purchases Fund	2,926,757	1,270,468
<b>Grand Total</b>	<b>31,487,945</b>	<b>29,353,437</b>



## Human Resources

### **Mission Statement:**

The mission of the Human Resources Department is to recruit, develop, and retain a diverse, well-qualified, healthy, professional and productive workforce that reflects the high standards of the community we serve, and to lead City Departments in positive employee relations, talent management, succession planning, and employee engagement.

### **Department Programs:**

#### Human Resources Administration:

- Recruitment and selection, accepting and screening applications, testing candidates and placing eligible lists, referring eligible lists to departments for all classifications resulting in job offers.
- Maintain personnel records, employee files, processes related to reviews and pay increases, and processing retirements, new hires, promotions, and other actions.
- Compensation Program Management includes negotiating labor contracts for 6 bargaining units.
- Manage organizational development and safety training, New Employee Orientation and various Liebert Cassidy Whitmore Consortium Trainings.
- Maintain strong employee relations through grievance management, investigations, negotiating labor contracts, respond/resolve issues and questions from employee unions and Equal Employment Opportunity.

#### Employee Benefits:

- Employee Benefits Administration
- Annual Open Enrollment Process
- Employee Wellness Program
- Retirement Administration

#### Risk Management:

- General liability and property insurance services including claim administration, small claims court appearances, when necessary, property insurance management, and insurance placement.
- Workers' compensation and disability management oversight.
- Early Return to Work program coordination and oversight and administration of various leave usage
- Employee Health and Safety Program including the Illness Prevention Program, coordinate the City wide safety committee, provide employee ergonomic evaluations

### **Department Accomplishments for FY 2019-20:**

- Successfully negotiated a collective bargaining agreement for a four year term

which included negotiated payments with the Modesto Police Officers Association union toward CalPERS UAL payments

- Successfully negotiated a collective bargaining agreement for a four year term with Modesto City Employees Association, Modesto City Management Association, and Modesto Police and Fire Non-Sworn Association
- Completed Citywide Safety Training Assessment/Analysis
- Developed Citywide Professional Development and Succession Plan
- Launched Supervisor 101 Training Citywide for frontline supervisors
- Implemented an enhanced performance management system
- Completed Classification and Compensation Study Citywide
- Implemented efficient hiring solutions for expedited hiring and an enhanced onboarding process
- Implemented Pension/OPEB costing software to increase our ability to mitigate OPEB costs
- Completed and implemented an automated FMLA tracking system

### **Goals & Objectives – FY 2020-21:**

#### Goal 1 – Organizational Training and Development services

- Develop policy requirements for new employees and new supervisors
- Re-establish Training University
- Re-establish Leadership Academy
- Partner with other entities to enhance opportunities for employees
- Citywide Training against Harassment and Discrimination to meet 1/1/21 deadline

#### Goal 2 – Health and Wellness

- Partner with creative insurance brokerage firm to implement proactive measures to control future benefit and cost changes
- Create, implement and expand the health and wellness program
- Increase City partnerships that enhance employee wellness and reduce claims

#### Goal 3 – Implement technology solutions that improve efficiencies and service delivery

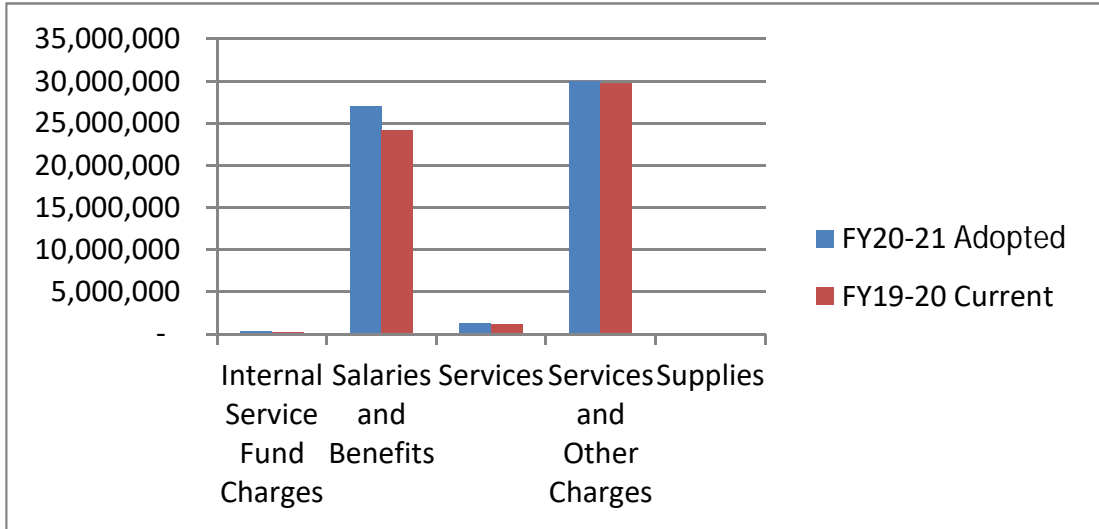
- Implement record management solution
- Implement employee self-service for personnel actions

#### Goal 4 – Risk Management

- Implement best practices to control costs in Worker's Compensation and General Liability
- Create and implement a comprehensive Return-to-Work Program
- Revise the subrogation/recovery process

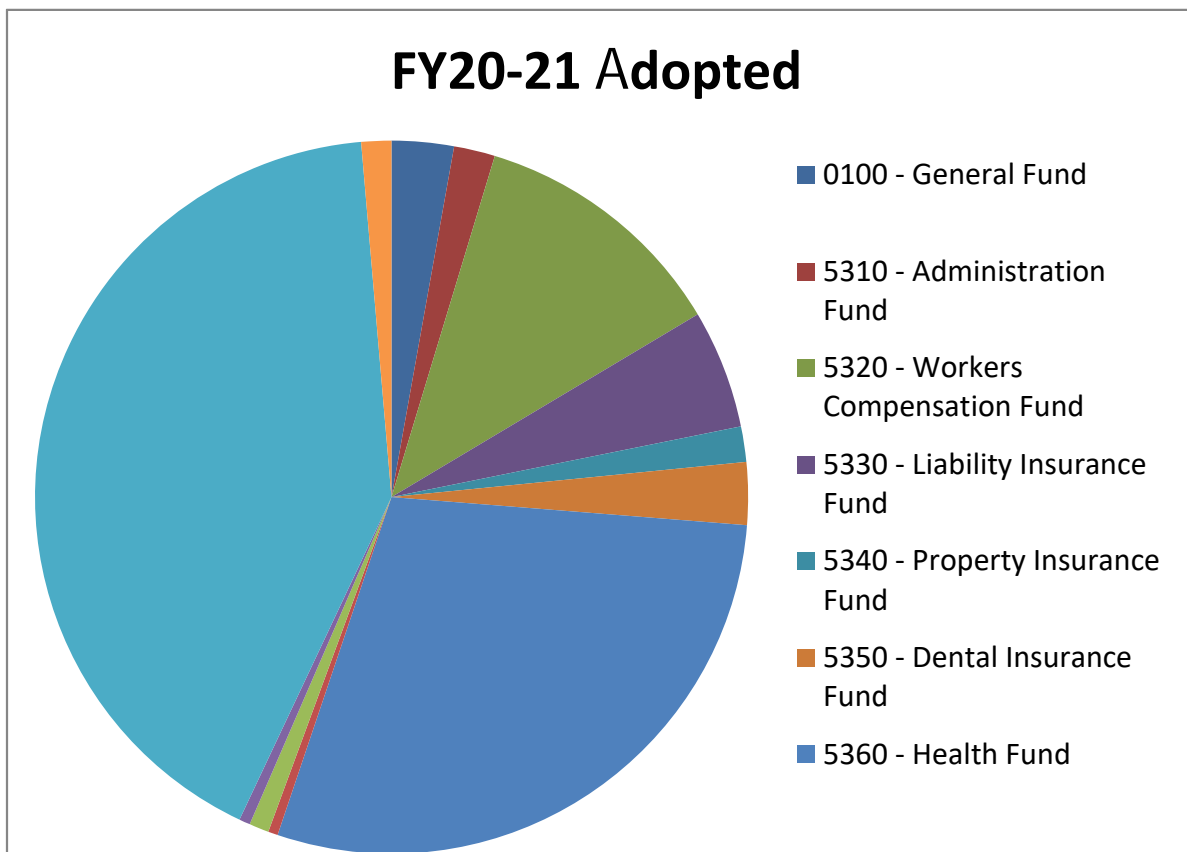
# Human Resources

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	227,811	218,365
Salaries and Benefits	26,986,343	24,159,109
Services	1,235,836	1,105,403
Services and Other Charges	29,994,499	29,697,138
Supplies	35,504	37,504
<b>Grand Total</b>	<b>58,479,993</b>	<b>55,217,519</b>



# Human Resources

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	1,641,217	1,707,175
5310 - Administration Fund	1,090,050	930,855
5320 - Workers Compensation Fund	6,878,341	6,402,259
5330 - Liability Insurance Fund	3,146,521	3,191,000
5340 - Property Insurance Fund	940,000	940,000
5350 - Dental Insurance Fund	1,657,220	1,764,860
5360 - Health Fund	16,920,097	16,847,535
5370 - Disability Fund	250,000	405,207
5380 - Other Employee Fund	529,999	530,380
5390 - Vision Fund	288,894	204,775
5510 - Employee Benf Mnmt Fund	24,337,555	21,550,529
5520 - Employee Benf Admin Fund	800,099	742,944
<b>Grand Total</b>	<b>58,479,993</b>	<b>55,217,519</b>



## CITY COUNCIL OF MODESTO

### **Mission Statement:**

The City Council enacts City ordinances, establishes policy for administrative staff, and approves and oversees the budget of the City. The Councilmembers serve on the following Council-level committees and are appointed to each committee by the Mayor: Great Safe Neighborhoods, Effective Government, Healthy Economy, Audit and Appointments. In addition, the Council directly oversees the City's three Charter Officers: City Auditor, City Attorney, City Clerk and City Manager.

### **Department Programs:**

Governs the City and enacts City ordinances, establishes policy for administrative staff, and approves and oversees the budget of the City. The Council also appoints the City Auditor, City Attorney, City Clerk, and City Manager.

### **Department Accomplishments for FY 2019-20:**

- Approved the FY 2019-20 Operating and Capital Budgets
- Made important public policy decisions
- Oversaw the Mayor's 100 Day Committee and updated the 2015-2018 Strategic Plan to incorporate strategies recommended by the Committee
- Provided leadership and direction on the County-wide Transportation Sales Tax Measure L

### **Goals & Objectives – FY 2020-21:**

Goal 1 – Adopt the 2020-2021 Operating and Capital Budgets

Goal 2 – Improve community safety and quality of life through a combination of prevention, intervention, and suppression efforts that address crime and its underlying issues.

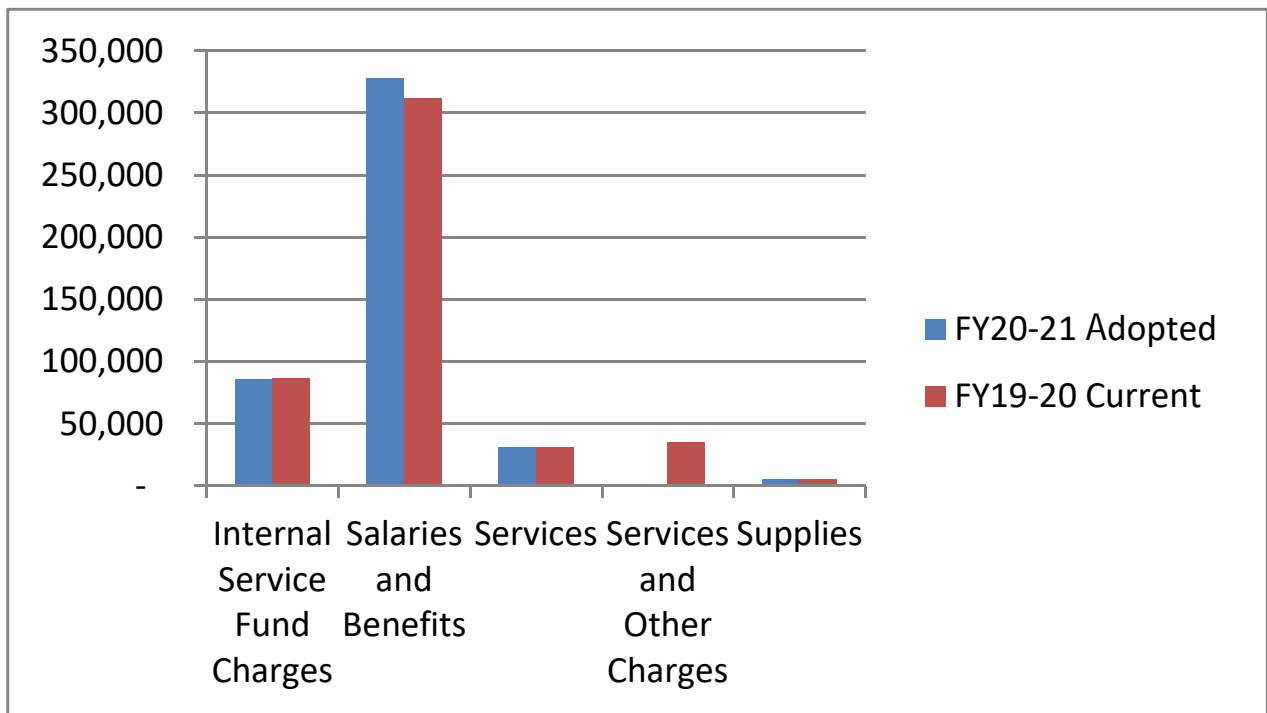
Goal 3 – Strengthen neighborhood development, and connect City, community and culture.

Goal 4 – Increase transparency with Council, community and staff related to the City's budget and financial management processes.

Goal 5 – Create vibrant and economically sustainable commercial, industrial and retail industries throughout the City

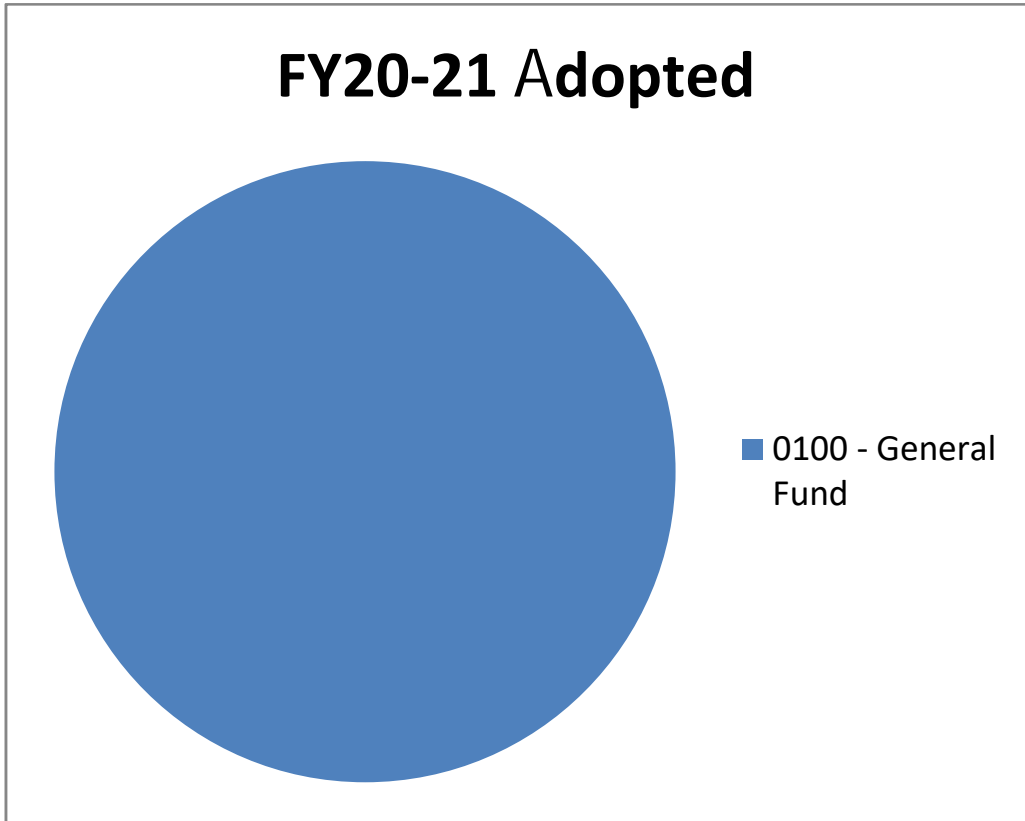
# City Council

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	85,920	86,439
Salaries and Benefits	327,771	311,887
Services	31,300	31,000
Services and Other Charges		35,000
Supplies	4,800	4,800
<b>Grand Total</b>	<b>449,791</b>	<b>469,126</b>



# City Council

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	449,791	469,126
<b>Grand Total</b>	<b>449,791</b>	<b>469,126</b>



## CITY MANAGER'S OFFICE

### Mission Statement:

The City Manager's Office is established under the City Charter. Specifically, the City Manager's Office executes Council direction; provides strategic leadership and implements policy; provides oversight to all City departments; develops and recommends alternatives to address current and future community needs; ensures the City's financial integrity; provides information on City government to residents; ensures that City services are provided equitably and cost-effectively; and provides oversight for the development of the City budget. The City Manager's Office also ensures that information is effectively communicated to the public, City staff, elected officials, the media and residents.

### Department Programs:

In addition to the City Manager's Office responsibilities listed above, the following is performed by this office:

- Public Information Officer oversees City-wide communications, including Community and Media Relations, the City's website, social media platforms, mobile application interfaces, and collaboration with departmental leadership and public information officers.
- The Budget Division manages the preparation of the annual operating and capital improvement budgets and monitors the various funds and their funding sources throughout the fiscal year to ensure they continue to remain fiscally solvent in respect to their budgeted and actual expenditures. The Budget Division relies on many tools to carry out this responsibility which includes city-wide coordination and collaboration of budget priorities, funding strategies and various other duties.
- Develop, implement and manage the City's Strategic Plan.
- Act as a liaison with other state and local governmental agencies, which includes representing the City at a variety of meetings and other functions. This also includes activities that carry out Council direction with respect to critical areas of concern, including water resources, transportation needs, and preservation of local control.

### Department Accomplishments for FY 2019-20:

- In partnership with the County of Stanislaus, implemented several programs to support the transition of homelessness population to shelter and social services. Collaborative projects include: Low-barrier Beberian Shelter (181 bed capacity) at Salvation Army and Access Center at Salvation Army.
- Following continued operation of the Modesto Outdoor Emergency Shelter (MOES) during this period, partnered with the County to transition campers to the new Low Barrier Shelter referenced above, as well as other shelter locations, decommissioned MOES and restored the Tuolumne River Regional Park site to its original condition.
- Partnered with the Stanislaus Regional Housing Authority and County of Stanislaus in the purchase and conversion of the American Budget Inn to what is now known as the Kansas

House. This project provides 103 permanent supportive housing units to individuals from local homeless shelters who are ready for the next step along the housing continuum.

- The Blight Abatement Strategy was created, adopted and implemented as a major step toward achieving the strategic initiatives to improve community safety, and invest in beautification efforts to improve the overall quality of life in the city – one the three pillars of the Strategic Plan. This strategy provides a roadmap to improving beautification across the entire city by reducing illegal dumping, tagging, litter, illegal encampments, abandoned shopping carts and much more. This next year, a Blight Abatement Advisory Committee will be formed to promote public-private partnerships with the community to ensure a long-lasting program.
- Adopted a new Legislative Platform aimed at bringing awareness to the policy issues that affect the city of Modesto and retained Legislative Advocacy firms to advance the City's interests with State and Federal legislation.
- Evolved City View, a performance management framework aimed at improving organizational efficiency by using data and key performance indicators to conduct departmental and inter-departmental case-studies that inform and promote data-driven decision making to further efficiencies and innovation across the City.
- A comprehensive 5-year Strategic Plan was adopted to drive resources and align activities to achieve priorities identified by residents through a comprehensive community survey and a series of town hall meetings held across the city. This input, along with that of Council and staff was adopted for the period 2020-2025 to guide the path forward. Implementation of Year 1 initiatives is underway in each of the three areas of focus: quality of life, economic vitality and organizational excellence.
- To assist in the efforts of future financial planning, a 10-Year Financial Forecast was created. This forecast tool allows for various components to be adjusted to allow for estimations on possible impacts from choices that are made by the City Council. This tool will be particularly useful as the City moves forward in implementing components of the 5-year Strategic Plan.
- Added several new outreach tools aimed at communicating with the public and employees about the city. The City Manager Blog and City Manager Monthly Report have critical updates to the budget and Capital Improvement Program; the City Beat is a monthly eNewsletter sent to the public and includes announcements, job openings, and events; and the CUE eNewsletter is sent weekly to all employees with council meeting recaps, promotional opportunities, news, and celebrations and accomplishments.
- The citywide Communications Plan was completed and includes six communication priorities, a communications tools matrix, and a public engagement spectrum. The citywide Brand Standards guidebook was created in order to provide a source for employees when creating marketing and outreach collateral. A new Citizen's Budget Guide was created with the Budget division and provided to the public online and in print. Finally, the official City website was refreshed with a new look and feel for the homepage and an easier to navigate organization.
- Assisted many cannabis businesses in opening their doors to provide service to City's community. Reviewed the city's cannabis ordinance for relevance and effectiveness. An

amendment to the ordinance is going to be reviewed by Council in early Fiscal Year 2020-21 and will include deliveries and other adjustments.

#### Goals & Objectives – FY 2020-21:

The FY 2020-21 Goals and Objectives for the City Manager's Office are:

##### Goal 1 - Implement Council's Strategic Priorities

The City Manager's Office will continue to provide leadership that supports the City Council; will focus on implementing the City Council's strategic priorities, goals and objectives; and seek to leverage the new legislative platform to ensure the city's voice is heard at the State and Federal level, lobbying for support and funding for our community.

Complete planning and implementation of the Smart Cities roadmap to ensure the city is prepared for future technology and innovation to make city services more efficient and effective, and to facilitate economic vitality to the extent possible

##### Goal 2 - Focus on Resident's Needs

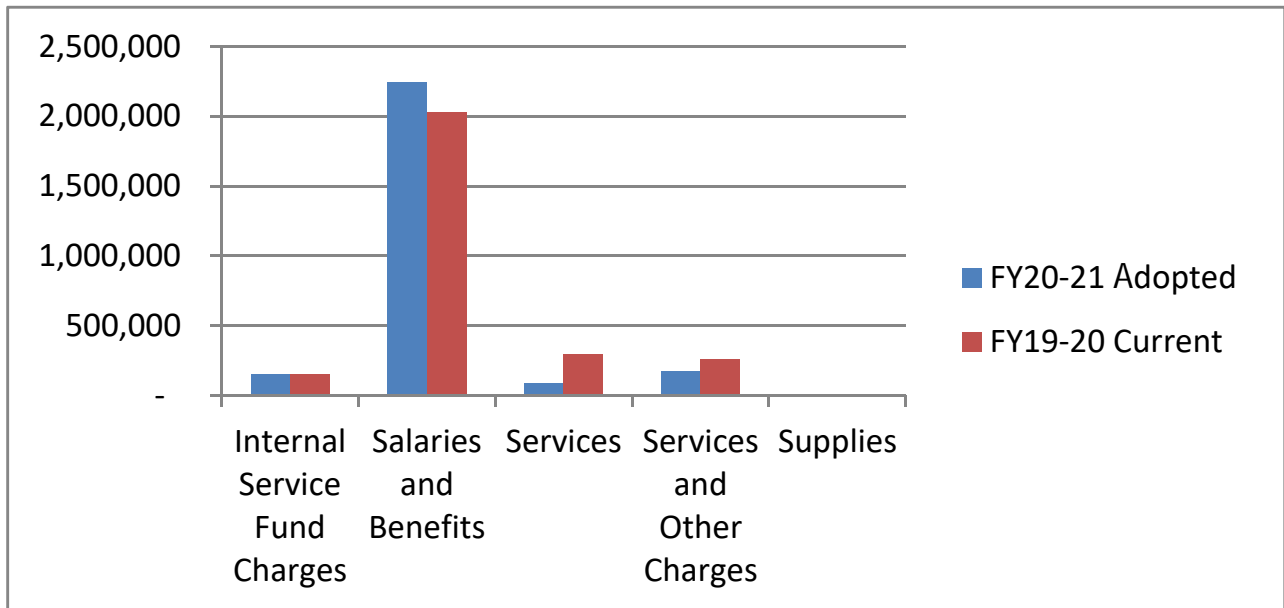
The City Manager's Office will continue to ensure organizational delivery of high-quality services to the residents of the city with a strategic focus on public safety and overall quality of life. Keep the community informed through open, transparent communication, and encourage civic engagement through increased opportunities for providing feedback.

##### Goal 3 – Organizational Excellence

The City Manager's Office will continue to cultivate a culture aimed at reimagining government by who we are, how we operate, and how we communicate. We will work toward being solution-oriented, collaborative, and caring; we will succeed by being customer-focused, innovative, and responsible and accountable; and we will excel by communicating regularly through efficient and effective channels to all levels of the organization. Continue to work on data-driven initiatives that result in case-studies that will further enhance our cross-departmental collaboration in order to bring awareness to operational effectiveness and efficiency.

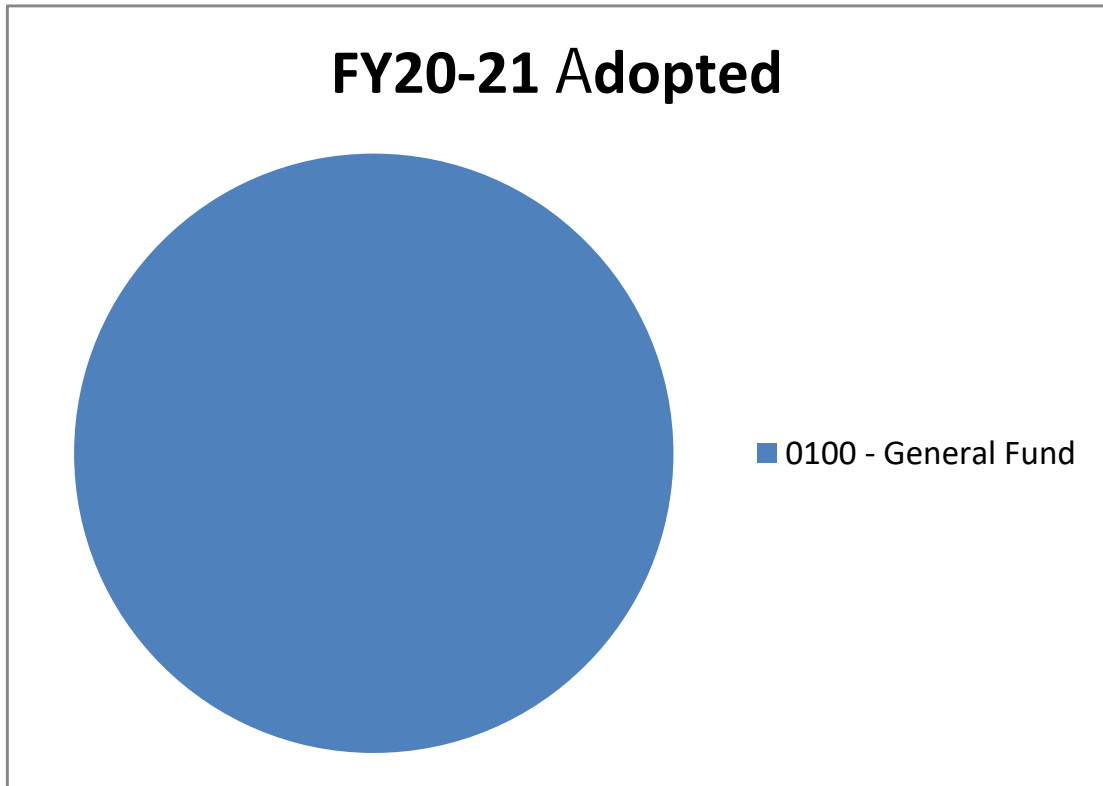
# City Manager's Office

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	157,885	156,338
Salaries and Benefits	2,241,830	2,026,151
Services	87,755	295,915
Services and Other Charges	177,495	260,905
Supplies	12,350	12,450
<b>Grand Total</b>	<b>2,677,315</b>	<b>2,751,759</b>



# City Manager's Office

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	2,677,315	2,751,759
<b>Grand Total</b>	<b>2,677,315</b>	<b>2,751,759</b>



## CITY ATTORNEY'S OFFICE

### **Mission Statement:**

The City Attorney's Office's goal is to provide outstanding legal services to the City of Modesto. The City Attorney's Office implements the City Council's and Mayor's direction and supports the efforts of Staff by providing advice on transactional matters, litigation, and prosecutorial legal services.

### **Department Programs:**

- General Legal Services
- Personnel
- Specialty Advice including land use, environmental, and First Amendment
- Litigation

### **Department Accomplishments for FY 2019-20:**

- Efficiently defended the City in major litigation cases
- Prosecuted high volumes of municipal code violations with limited Legal Staff
- Assisted City Clerk and City Departments in responding to a high volume of public records requests
- Assisted the Human Resources Department with personnel matters, including complaints, investigations, and transitions.
- Provided critical advice on emerging legal issues such as cannabis law and taxation
- Reviewed and prepared agreements/amendments from all City Departments

### **Department Goals & Objectives – FY 2020-21:**

#### Goal 1 – Effectively manage limited resources

- One of the City Attorney's Office's critical objectives is to efficiently manage resources to meet the daily operational needs of the City in a cost-effective and timely manner while maintaining the capacity to respond to the City's changing legal needs.

#### Goal 2 – Enhance communication and collaboration

- The City Attorney's Office is committed to serving the City and communicating with the public in a manner that is transparent and straight-forward. The Office strives to explain the law in a way that the public understands both the applicable rules and also the legal reasons for the City's decisions. The City Attorney's Office collaborates with other agencies, local businesses, and citizens to fully explore innovative legal alternatives that could benefit all involved.

Goal 3 – To ensure the City is in compliance with laws and uses legally acceptable means to accomplish the City's overall goals, policies, and objectives

- Collaborate with the City Manager's Office and Department Directors to coordinate an assessment of City purchasing policies in order to continue to improve the legal processes of the City in areas such as contracts and procurement.
- Review and approval of agendas for the City's Brown Act legislative bodies.

Goal 4 - To enhance support to City Departments

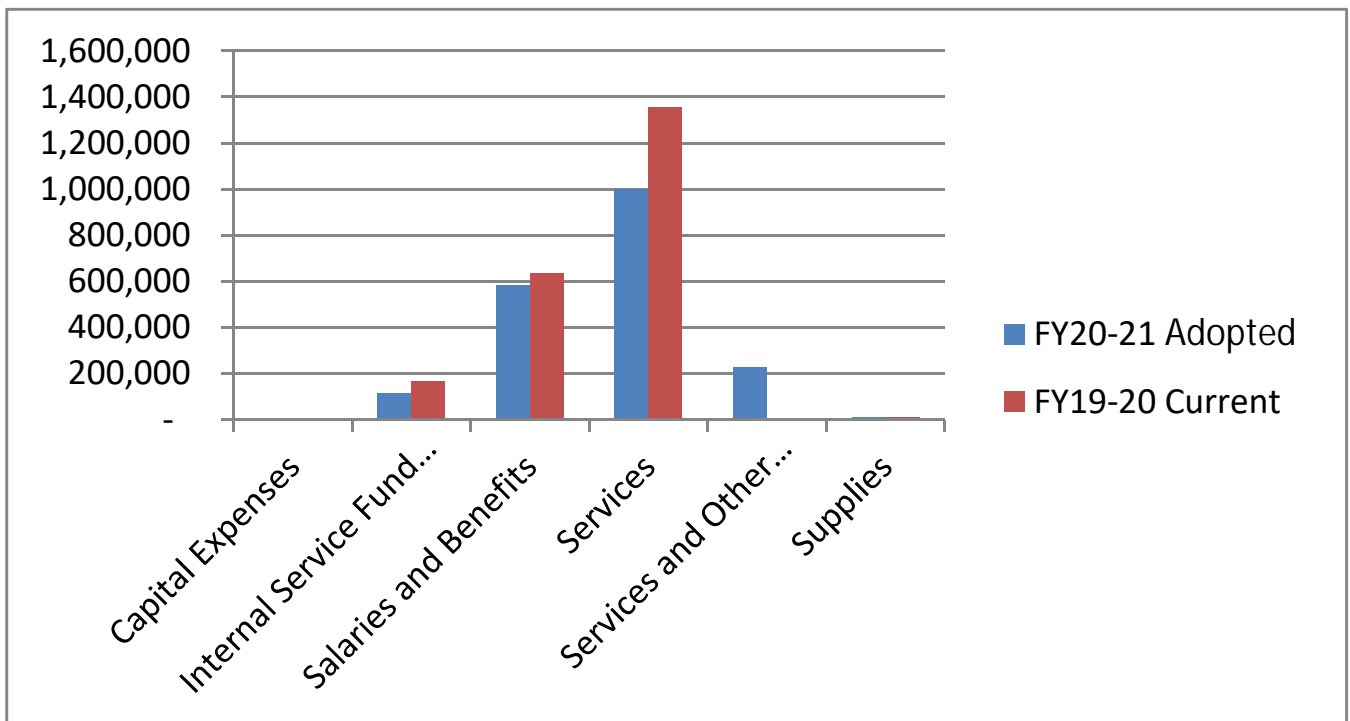
- Provide Brown Act and ethics training bi-annually for Staff, City Officers, and City Council, especially as required by AB 1234.
- Assist the designated staff development of agendas, ordinances, contracts, and other legal documents.
- Continue to assist Staff in updating contract templates.

Goal 5 - To increase efficiency and external accessibility

- Keep City Staff informed about changing laws and obligations in the performance of their duties.
- Enhance clear and concise communication of litigation matters, costs, and resolution options to City Council.

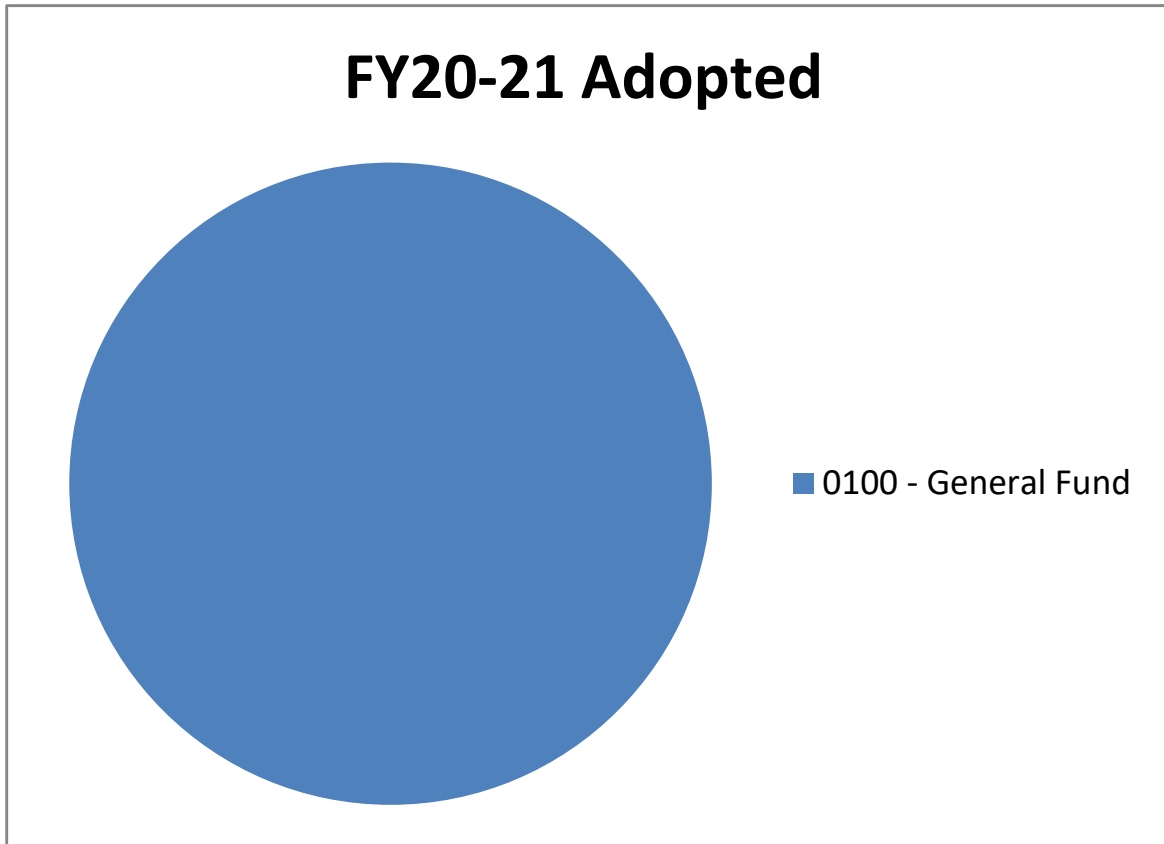
# City Attorney's Office

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	5,500	5,500
Internal Service Fund Charges	118,030	167,920
Salaries and Benefits	584,691	637,958
Services	1,000,535	1,357,089
Services and Other Charges	228,462	761
Supplies	10,600	10,600
<b>Grand Total</b>	<b>1,947,818</b>	<b>2,179,828</b>



# City Attorney's Office

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	1,947,818	2,179,828
<b>Grand Total</b>	<b>1,947,818</b>	<b>2,179,828</b>



## **STATEMENT OF POLICY CITY CLERK**

This Statement of Policy is respectfully submitted to the City Council by Stephanie Lopez, City Clerk, City of Modesto (Appointed by the City Council to the position of City Clerk on April 8, 2008; Acting City Clerk appointed December 2007).

The City Clerk's Office supports the Mayor and Council and serves the public by providing records maintenance and management services, including the preparation, posting and maintenance of agendas, minutes, ordinances, resolutions and contracts of the City Council; coordinating advertisement of legal notices to the Modesto Bee in the required time; maintaining the Modesto Municipal Code, responding in a timely manner to requests for public information, ensuring compliance with the Public Records Act; performing duties of Election Official and overseeing all local elections for the City of Modesto and Modesto City Schools Board; administering provisions of the City's Conflict of Interest Code in compliance with the Fair Political Practices Committee; maintaining custody of the City Seal and affix to legal documents; receive and publicly open bids for City Contracts; administering the oath of office to newly elected/appointed officials. The City Clerk's Office is also responsible for auditing of employee expense claims and reimbursements, Accounts Payable Check Register, ACH payments and E-Payables, as well as responding to employee wage attachments. The City Clerk also oversees Mail Services for the City of Modesto: Sorted, metered and delivered mail throughout City Departments and provides mail services at the following locations: Modesto Centre Plaza, Corp Yard, Neighborhood Center at Marshall Park, Treatment Plant, Dryden, Muni, Cop Shop, Modesto Police Department, Museum, Airport, Creekside, Senior Center and Utilities (Litt Road).

### **Goals/Objectives:**

- 2020 Election (City of Modesto and Modesto City Schools Board)
- February 2021 Mayoral Run-Off Election
- 2020 Charter Review Committee (additional 2-3 meetings per week)
- Agenda Management System - assist with training
- Agenda Reports – assist with training
- Document Management Program – update annually

### **Measures:**

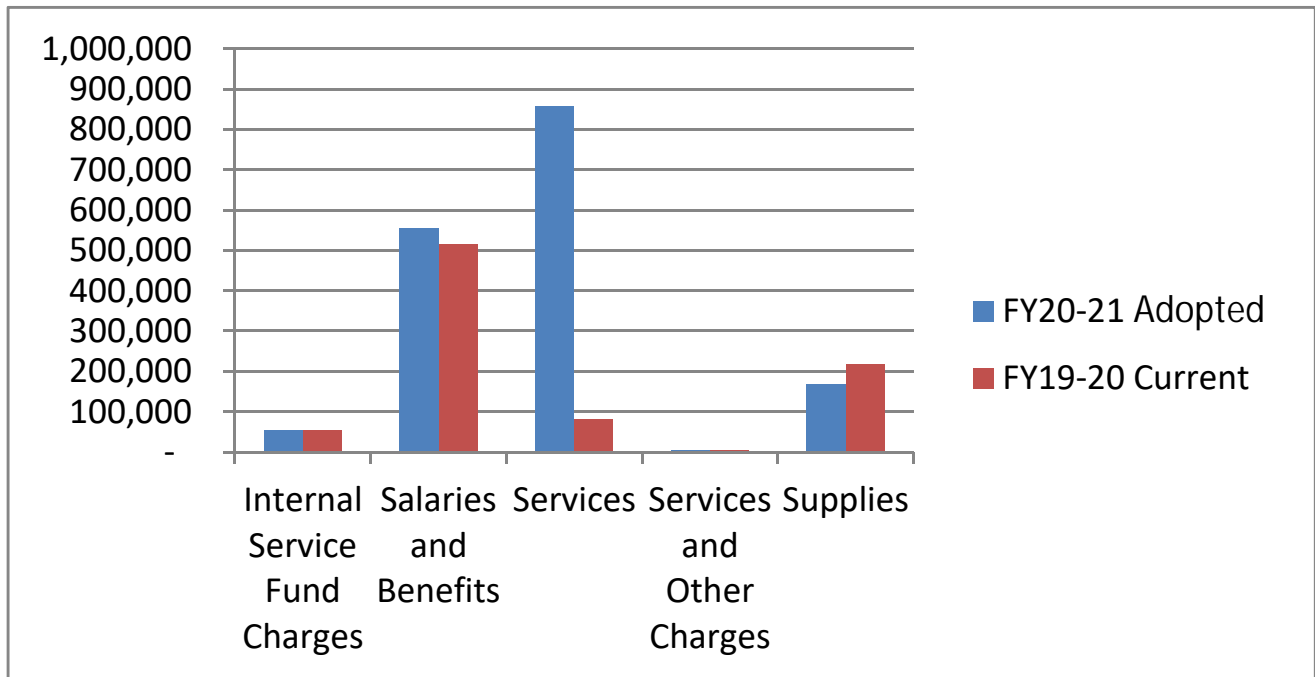
- The 2020 Election process begins a year in advance with budget, election research, timelines, calendars. The process includes coordinating with the Stanislaus County Elections Office, as well as the City Attorney, in compliance with the Elections Code, Government Code, and City Charter.
- The current Agenda Management System (formerly referred to as SIRE) has been in place since 2008. It is a “custom” product built specifically for the City of Modesto. However, it is no longer supported by OnBase (the company that purchased SIRE) and

is in the process of being replaced. Assistance with staff training for the new system and writing of Agenda reports.

- The current Records Retention Schedule was finalized in 2019. To date, nearly 100 records/boxes have been destroyed; more records will be destroyed once pulled from Pacific Storage and reviewed. This is the first update to the Records Retention Schedule since 1995.
- A Document Management system can be implemented so that records are available online for transparency and reduce staff time research time.
- A digital signature feature (DocuSign) will be installed to assist with making sure that Contracts and Agreements are signed and transmitted expeditiously.

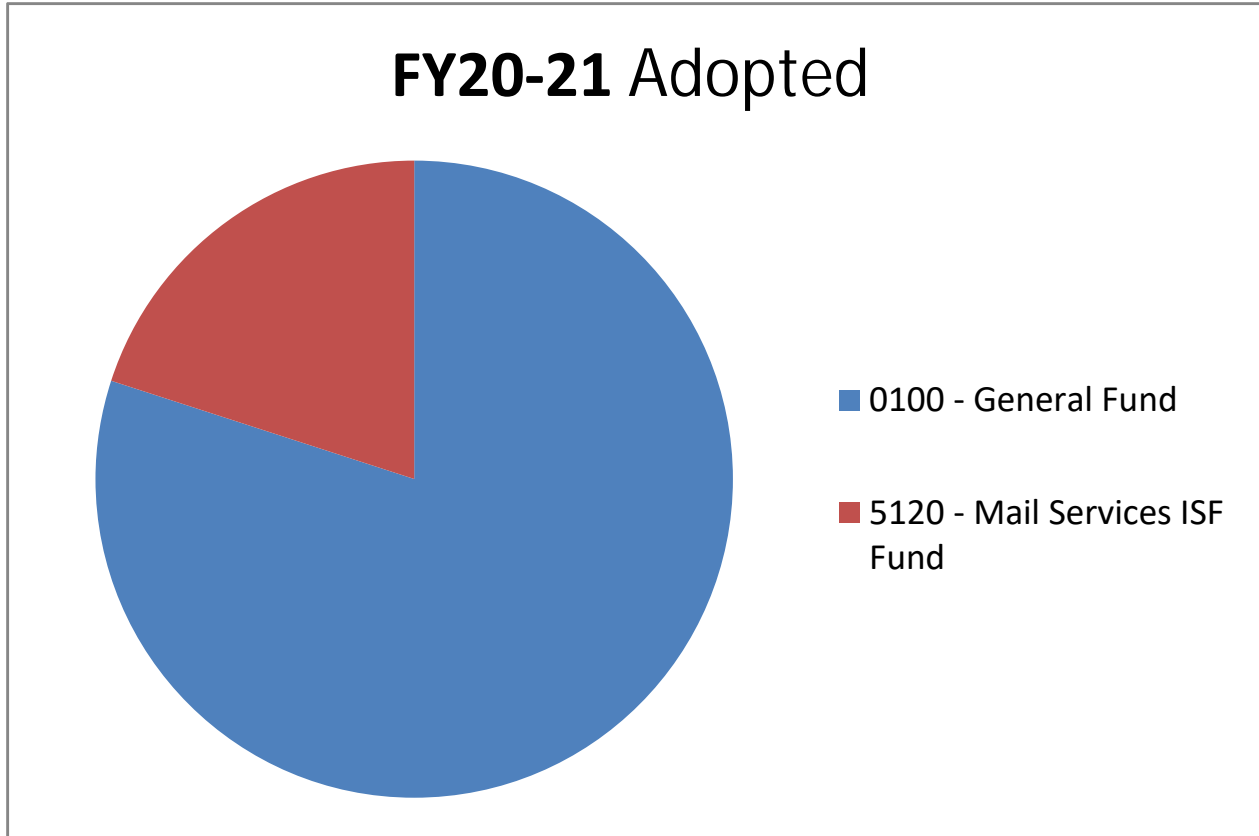
# City Clerk's Office

Row Labels	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	53,960	52,794
Salaries and Benefits	556,164	515,050
Services	858,200	81,750
Services and Other Charges	3,396	3,904
Supplies	168,100	218,735
<b>Grand Total</b>	<b>1,639,820</b>	<b>872,233</b>



# City Clerk's Office

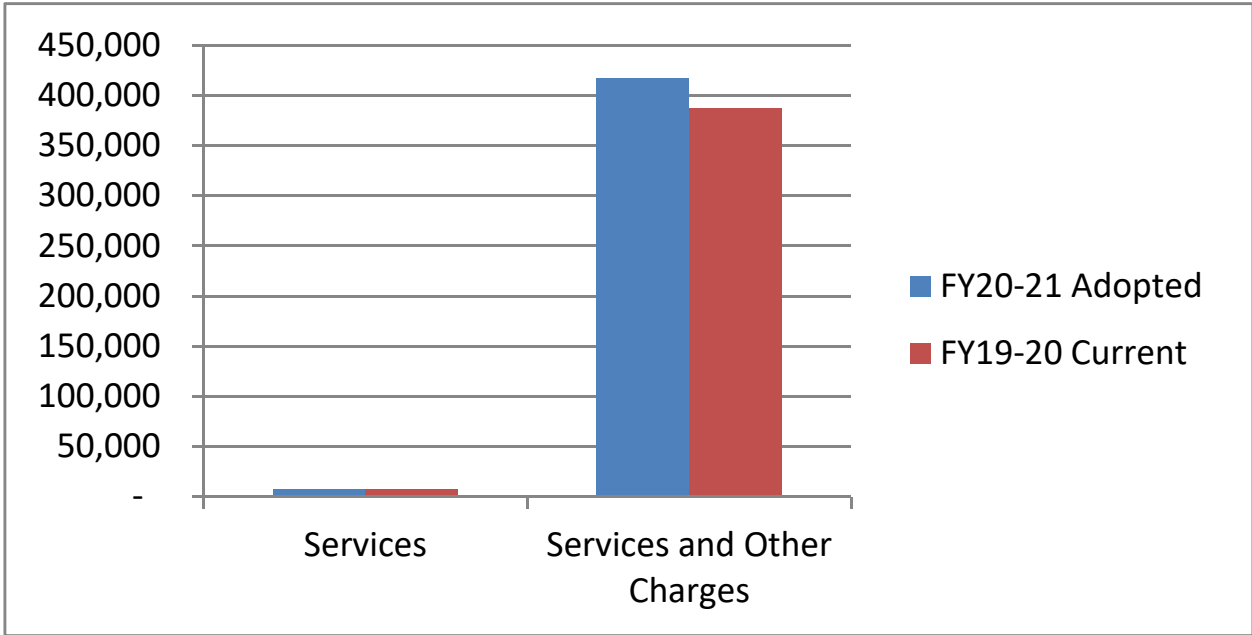
Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	1,311,757	507,509
5120 - Mail Services ISF Fund	328,064	364,724
<b>Grand Total</b>	<b>1,639,820</b>	<b>872,233</b>



# General Revenue/Non-Departmental

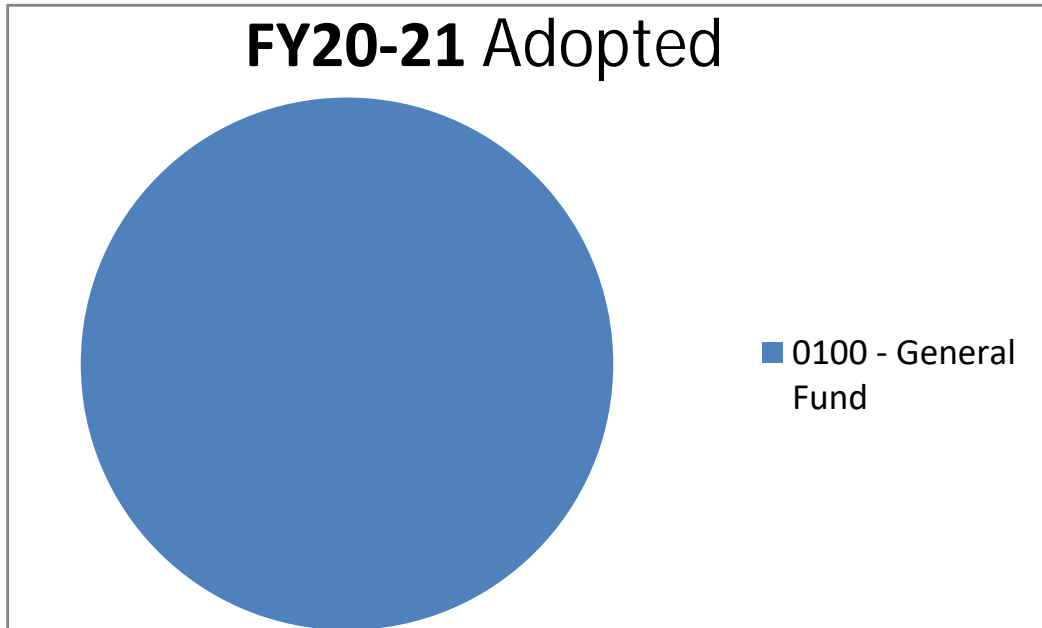
# General Revenue Department

Expense By Category	FY20-21 Adopted	FY19-20 Current
Services	8,000	8,000
Services and Other Charges	417,000	387,000
<b>Grand Total</b>	<b>425,000</b>	<b>395,000</b>



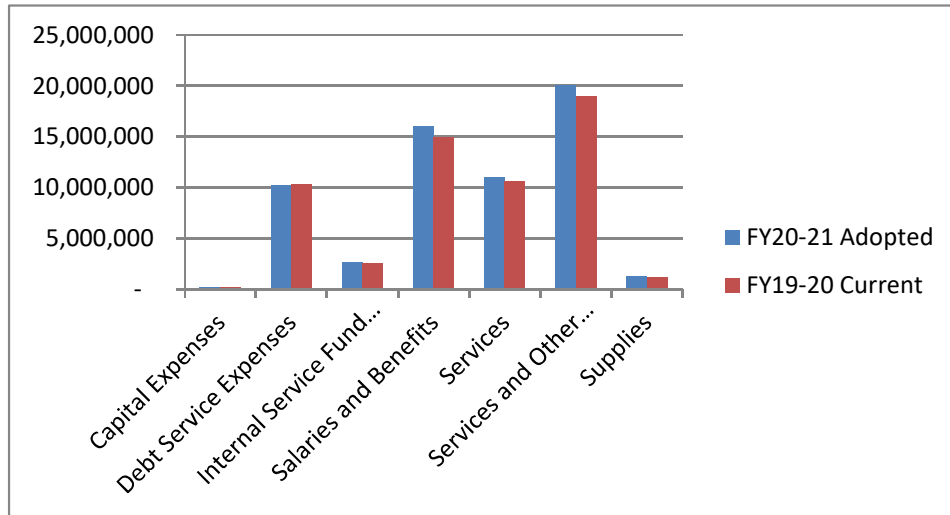
# General Revenue Department

Expense By Fund	FY20-21 Adopted	FY19-20 Current
0100 - General Fund	425,000	395,000
<b>Grand Total</b>	<b>425,000</b>	<b>395,000</b>



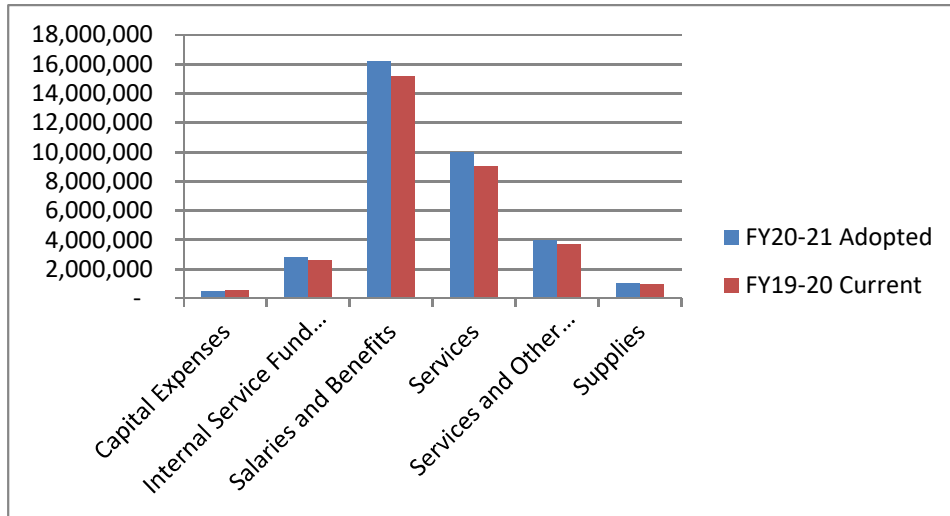
## Expense By Category Water Operating Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	135,000	133,200
Debt Service Expenses	10,245,601	10,278,562
Internal Service Fund Charges	2,605,766	2,502,559
Salaries and Benefits	16,011,914	14,971,239
Services	10,977,240	10,565,087
Services and Other Charges	20,084,927	18,926,977
Supplies	1,188,514	1,147,520
<b>Grand Total</b>	<b>61,248,962</b>	<b>58,525,144</b>



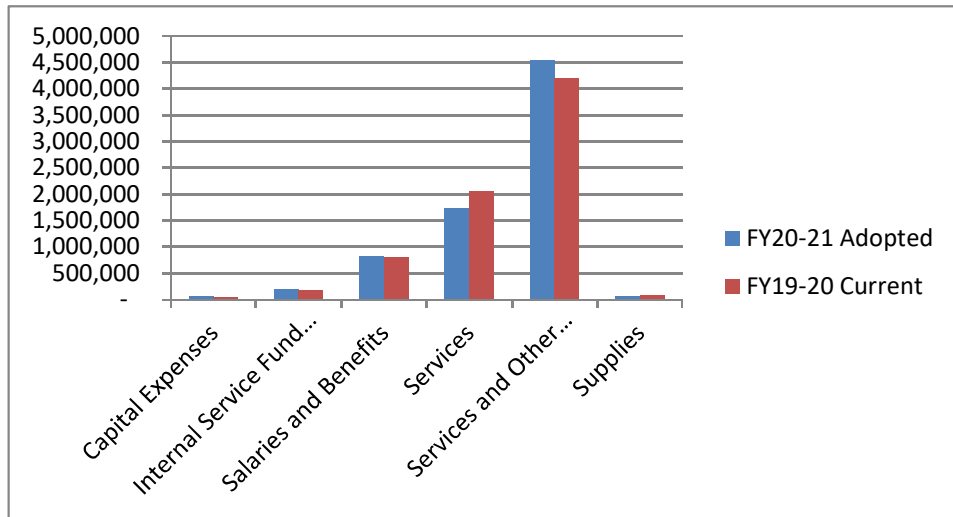
## Expense By Category Wastewater Operating Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	462,078	562,200
Internal Service Fund Charges	2,805,608	2,637,764
Salaries and Benefits	16,220,929	15,163,600
Services	9,938,373	9,007,798
Services and Other Charges	3,985,445	3,705,805
Supplies	1,011,246	952,172
<b>Grand Total</b>	<b>34,423,679</b>	<b>32,029,339</b>



## Expense By Category Storm Drain Operating Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	61,000	40,000
Internal Service Fund Charges	199,459	169,656
Salaries and Benefits	824,174	799,884
Services	1,727,711	2,048,281
Services and Other Charges	4,543,705	4,204,229
Supplies	57,200	78,580
<b>Grand Total</b>	<b>7,413,249</b>	<b>7,340,630</b>



## Fiscal Year 2020-21 Non-Capital Projects

Fund / Project	Expense Budget	Expense Commitment	Expense Actual	Expense Budget Available	Expense Budget FY20-21 Change	Revenue Budget	Revenue Actual	Revenue Budget Available	Revenue Budget FY20-21 Change
<b>0180 - Fire Department Unrestricted Non-Capital Projects</b>									
100889 - MFD - Facilities & Fleet	\$ 499,000	\$ -	\$ 494,814	\$ 4,186	\$ -	\$ 650,038	\$ 603,706	\$ 46,332	\$ -
100960 - AMR / General EMS	\$ 476,217	\$ 19,506	\$ 407,692	\$ 49,019	\$ -	\$ 476,217	\$ 609,173	\$ (132,956)	\$ -
100975 - 2015 AFG - Paramedic School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100976 - 2015 SAFER - E11 Staffing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101234 - Fire Station 5 Remodel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>0180 - Fire Department Unrestricted Non-Capital Projects Total</b>	<b>\$ 975,217</b>	<b>\$ 19,506</b>	<b>\$ 902,506</b>	<b>\$ 53,205</b>	<b>\$ -</b>	<b>\$ 1,126,255</b>	<b>\$ 1,212,879</b>	<b>\$ (86,624)</b>	<b>\$ -</b>
<b>1101 - Grants - ARRA CDBG NSP2 Program</b>									
100243 - CDBG NSP2	\$ 28,362,929	\$ -	\$ 27,645,385	\$ 717,544	\$ -	\$ 31,468,842	\$ 37,190,860	\$ (5,722,018)	\$ -
100598 - NSP3	\$ 2,967,949	\$ -	\$ 2,955,103	\$ 12,846	\$ -	\$ 2,967,949	\$ 2,997,326	\$ (29,377)	\$ -
<b>1101 - Grants - ARRA CDBG NSP2 Program Total</b>	<b>\$ 31,330,878</b>	<b>\$ -</b>	<b>\$ 30,600,488</b>	<b>\$ 730,390</b>	<b>\$ -</b>	<b>\$ 34,436,791</b>	<b>\$ 40,188,186</b>	<b>\$ (5,751,395)</b>	<b>\$ -</b>
<b>1130 - Grants - CDBG Direct Program</b>									
100618 - CDBG Administration (11-12)	\$ 1,806,486	\$ -	\$ 655,210	\$ 1,151,276	\$ -	\$ -	\$ 587,206	\$ (587,206)	\$ -
101143 - Affordable Housing Acquisition	\$ 946,096	\$ 150	\$ 494,736	\$ 451,210	\$ -	\$ 2,838,288	\$ 1,478,038	\$ 1,360,250	\$ -
101146 - 201 E Coolidge Activity 1315	\$ 495,000	\$ -	\$ 488,300	\$ 6,700	\$ -	\$ 990,000	\$ 976,530	\$ 13,470	\$ -
101193 - Prgm Yr 19 Microenterprise	\$ 110,000	\$ 83,193	\$ 19,423	\$ 7,384	\$ -	\$ 110,000	\$ -	\$ 110,000	\$ -
101215 - KHouse Project Acquisition	\$ 2,600,000	\$ -	\$ 2,514,009	\$ 85,991	\$ -	\$ -	\$ -	\$ -	\$ -
101219 - CDBG - Youth Access Center	\$ 1,050,000	\$ -	\$ 26,555	\$ 1,023,445	\$ -	\$ 1,050,000	\$ 24,084	\$ 1,025,916	\$ -
<b>1130 - Grants - CDBG Direct Program Total</b>	<b>\$ 7,007,582</b>	<b>\$ 83,343</b>	<b>\$ 4,198,233</b>	<b>\$ 2,726,006</b>	<b>\$ -</b>	<b>\$ 4,988,288</b>	<b>\$ 3,065,858</b>	<b>\$ 1,922,430</b>	<b>\$ -</b>
<b>1150 - Grants - RLF Housing Loan Program</b>									
100956 - RLF - FY16/17 Act 1250	\$ 720,722	\$ 857	\$ 532,329	\$ 187,536	\$ -	\$ 400,000	\$ -	\$ 400,000	\$ -
101024 - RLF - FY 17/18 Actvty	\$ 758,384	\$ 12,808	\$ 223,259	\$ 522,318	\$ -	\$ 758,384	\$ -	\$ 758,384	\$ -
101107 - RLF - FY 18/19 Activity	\$ 561,272	\$ 2,775	\$ 286,716	\$ 271,781	\$ -	\$ 1,010,628	\$ -	\$ 1,010,628	\$ -
101144 - Afford Housing - Rental Rehab	\$ 511,342	\$ -	\$ -	\$ 511,342	\$ -	\$ -	\$ -	\$ -	\$ -
101145 - Water/Sewer Connections 1264	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
101163 - Acquisition Project RLF	\$ 743,629	\$ -	\$ -	\$ 743,629	\$ -	\$ -	\$ -	\$ -	\$ -
101183 - RLF FY19-20 - Rehab Loans	\$ 400,000	\$ 89,219	\$ 78,514	\$ 232,267	\$ -	\$ -	\$ -	\$ -	\$ -
101236 - RLF FY19-20 - Rehab Loans	\$ -	\$ -	\$ -	\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ -
<b>1150 - Grants - RLF Housing Loan Program Total</b>	<b>\$ 3,895,349</b>	<b>\$ 105,658</b>	<b>\$ 1,120,818</b>	<b>\$ 2,668,873</b>	<b>\$ 400,000</b>	<b>\$ 2,169,012</b>	<b>\$ -</b>	<b>\$ 2,169,012</b>	<b>\$ -</b>
<b>1160 - Housing Economic Development Fund</b>									
100829 - Eco Dev CDBG RL SBL	\$ 195,957	\$ -	\$ 141,845	\$ 54,112	\$ -	\$ 257,908	\$ 195,854	\$ 62,054	\$ -
100992 - CDFI SBL	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ 250,000	\$ 50,000	\$ 200,000	\$ -
<b>1160 - Housing Economic Development Fund Total</b>	<b>\$ 245,957</b>	<b>\$ -</b>	<b>\$ 191,845</b>	<b>\$ 54,112</b>	<b>\$ -</b>	<b>\$ 507,908</b>	<b>\$ 245,854</b>	<b>\$ 262,054</b>	<b>\$ -</b>
<b>1170 - Grants - HOME Program</b>									
100753 - Tower Park Development	\$ 4,160,640	\$ -	\$ 4,156,939	\$ 3,701	\$ -	\$ 7,719,280	\$ 7,417,607	\$ 301,673	\$ -
100887 - CHDO Operating	\$ 194,753	\$ -	\$ 155,000	\$ 39,753	\$ -	\$ 165,000	\$ 465,000	\$ (300,000)	\$ -
100917 - Veterans Housing (GVHDC)	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 300,000	\$ -	\$ -
100918 - 522 Granger Housing (STANCO)	\$ 671,996	\$ -	\$ 612,885	\$ 59,111	\$ -	\$ 671,996	\$ 608,690	\$ 63,306	\$ -
100921 - HOME Program Income	\$ 1,664	\$ -	\$ 996	\$ 668	\$ -	\$ 30,918	\$ 322,466	\$ (291,548)	\$ -
100935 - HOME Direct Svcs	\$ 2,164,885	\$ 97,906	\$ 398,783	\$ 1,668,196	\$ -	\$ 7,224,476	\$ 567,555	\$ 6,656,921	\$ -
101150 - 416 E Coolidge Ave 1322	\$ 880,000	\$ 48,400	\$ 768,482	\$ 63,118	\$ -	\$ -	\$ 765,735	\$ (765,735)	\$ -
101184 - Archway Commons Phase II	\$ -	\$ -	\$ 2,524	\$ (2,524)	\$ 25,000	\$ -	\$ -	\$ -	\$ -
101185 - Vine Street	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
<b>1170 - Grants - HOME Program Total</b>	<b>\$ 8,373,938</b>	<b>\$ 146,306</b>	<b>\$ 6,395,610</b>	<b>\$ 1,832,022</b>	<b>\$ 50,000</b>	<b>\$ 16,111,670</b>	<b>\$ 10,447,053</b>	<b>\$ 5,664,617</b>	<b>\$ -</b>
<b>1340 - Grants - Operation Block Grants</b>									
100150 - 2002 COPS More Grant	\$ 153,388	\$ -	\$ 146,842	\$ 6,546	\$ -	\$ 153,388	\$ 89,826	\$ 63,562	\$ -
100760 - MPD Multi-year Donations	\$ 50,541	\$ -	\$ 49,285	\$ 1,256	\$ -	\$ 50,541	\$ 50,541	\$ -	\$ -
100831 - 2014-15 SLESF	\$ 380,789	\$ 2,989	\$ 377,801	\$ (0)	\$ -	\$ 380,790	\$ 380,790	\$ -	\$ -
100901 - 2015-16 SLESF	\$ 469,259	\$ -	\$ 249,490	\$ 219,769	\$ -	\$ 469,259	\$ 469,259	\$ -	\$ -
<b>1340 - Grants - Operation Block Grants Total</b>	<b>\$ 1,053,977</b>	<b>\$ 2,989</b>	<b>\$ 823,417</b>	<b>\$ 227,572</b>	<b>\$ -</b>	<b>\$ 1,053,978</b>	<b>\$ 990,416</b>	<b>\$ 63,562</b>	<b>\$ -</b>
<b>1341 - Grants - Operation Grants Reimbursed</b>									
100168 - PSN Gang Reduction Grant	\$ 56,650	\$ -	\$ 56,398	\$ 252	\$ -	\$ 123,000	\$ 54,522	\$ 68,478	\$ -
100173 - Cal-Grip	\$ 763,813	\$ -	\$ 376,714	\$ 387,099	\$ -	\$ 766,846	\$ 341,910	\$ 424,936	\$ -
100177 - Buckle Up Stanislaus Grants	\$ 139,761	\$ -	\$ 98,737	\$ 41,024	\$ -	\$ 139,761	\$ 114,178	\$ 25,583	\$ -
100864 - FEMA PPE ASSISTANCE GRANT	\$ 93,503	\$ -	\$ 93,037	\$ 466	\$ -	\$ 93,503	\$ 94,464	\$ (961)	\$ -
100879 - Modesto Fire Mini-grants	\$ 37,844	\$ -	\$ 25,297	\$ 12,547	\$ -	\$ 37,844	\$ 38,022	\$ (178)	\$ -
100903 - HW HD25-15-001	\$ 48,200	\$ -	\$ 39,306	\$ 8,894	\$ -	\$ 48,200	\$ 39,306	\$ 8,894	\$ -
100952 - UOPP6	\$ 57,638	\$ -	\$ 57,053	\$ 585	\$ -	\$ 57,613	\$ 57,931	\$ (318)	\$ -
100955 - Cal Fire Grant for Trees	\$ 433,977	\$ -	\$ 269,300	\$ 164,677	\$ -	\$ 526,742	\$ 269,300	\$ 257,442	\$ -
100963 - FEMA AFG SitStat Grant	\$ 58,655	\$ -	\$ 58,655	\$ -	\$ -	\$ 58,655	\$ 58,655	\$ -	\$ -
100965 - Tire Enforcement Grant TEA23	\$ 38,615	\$ -	\$ 23,502	\$ 15,113	\$ -	\$ 38,615	\$ 23,502	\$ 15,113	\$ -
100981 - HD-27	\$ 50,000	\$ -	\$ 25,087	\$ 24,913	\$ -	\$ 50,000	\$ 25,087	\$ 24,913	\$ -
100991 - UOPP7	\$ 57,809	\$ 3,214	\$ 57,180	\$ (2,585)	\$ -	\$ 57,809	\$ 57,757	\$ 52	\$ -
100993 - Removal of Remnant Dennett Dam	\$ 2,028,204	\$ -	\$ 1,820,249	\$ 207,955	\$ -	\$ 2,028,204	\$ 1,616,624	\$ 411,580	\$ -

## Fiscal Year 2020-21 Non-Capital Projects

Fund / Project	Expense Budget	Expense Commitment	Expense Actual	Expense Budget Available	Expense Budget FY20-21 Change	Revenue Budget	Revenue Actual	Revenue Budget Available	Revenue Budget FY20-21 Change
101009 - 2017 Emergency Flood Aid	\$ 2,791,970	\$ -	\$ 2,476,640	\$ 315,330	\$ -	\$ 2,791,970	\$ 672,252	\$ 2,119,718	\$ -
101044 - TEA 24	\$ 33,616	\$ -	\$ 17,145	\$ 16,471	\$ -	\$ 33,616	\$ 16,872	\$ 16,744	\$ -
101050 - Tire Amnesty TA4	\$ 25,950	\$ -	\$ 23,828	\$ 2,122	\$ -	\$ 25,950	\$ 23,828	\$ 2,122	\$ -
101053 - Beverage Container Grant	\$ 92,125	\$ -	\$ 86,109	\$ 6,016	\$ -	\$ 92,125	\$ 82,751	\$ 9,374	\$ -
101104 - UOPP8	\$ 57,913	\$ -	\$ 59,348	\$ (1,435)	\$ -	\$ 57,913	\$ 58,992	\$ (1,079)	\$ -
101117 - TEA25	\$ 30,711	\$ -	\$ 14,211	\$ 16,500	\$ -	\$ 30,711	\$ 6,746	\$ 23,965	\$ -
101130 - CCPP FY 17-18	\$ 54,084	\$ -	\$ 53,490	\$ 594	\$ -	\$ 54,084	\$ 54,083	\$ 1	\$ -
101140 - Waste Tire Clean-Up Grant	\$ 27,979	\$ 365	\$ 19,714	\$ 7,901	\$ -	\$ 27,979	\$ 16,404	\$ 11,575	\$ -
101165 - UOPP9	\$ 58,930	\$ -	\$ 10,768	\$ 48,162	\$ -	\$ 58,930	\$ 59,909	\$ (979)	\$ -
101190 - CCPP FY 18-19	\$ 53,328	\$ 3,826	\$ 32,486	\$ 17,016	\$ -	\$ 53,328	\$ 53,868	\$ (540)	\$ -
101199 - TEA26	\$ 32,864	\$ -	\$ 1,702	\$ 31,162	\$ -	\$ 32,864	\$ -	\$ 32,864	\$ -
101216 - TA5 FY19/20	\$ 24,975	\$ -	\$ 3,892	\$ 21,083	\$ -	\$ 24,975	\$ -	\$ 24,975	\$ -
<b>1341 - Grants - Operation Grants Reimbursed Total</b>	<b>\$ 7,149,114</b>	<b>\$ 7,404</b>	<b>\$ 5,799,848</b>	<b>\$ 1,341,861</b>	<b>\$ -</b>	<b>\$ 7,311,237</b>	<b>\$ 3,836,963</b>	<b>\$ 3,474,274</b>	<b>\$ -</b>
<b>1342 - Grants - Police</b>									
100191 - Party Patrol 2008-09 Stan Cnty	\$ 41,500	\$ -	\$ 26,598	\$ 14,902	\$ -	\$ 41,500	\$ 13,377	\$ 28,123	\$ -
100192 - Party Patrol 2009-10 Stan Cnty	\$ 27,000	\$ -	\$ 11,027	\$ 15,973	\$ -	\$ 27,000	\$ -	\$ 27,000	\$ -
100830 - 2014 AB109 BSCC PS Realignment	\$ 420,656	\$ -	\$ 415,927	\$ 4,729	\$ -	\$ 420,656	\$ 420,656	\$ -	\$ -
100902 - 2016 AB109 BSCC PS REALIGNMENT	\$ 209,814	\$ -	\$ 196,088	\$ 13,726	\$ -	\$ 209,814	\$ 209,814	\$ -	\$ -
100969 - 2016-17 SLESF	\$ 467,409	\$ -	\$ 462,450	\$ 4,959	\$ -	\$ 467,409	\$ 472,801	\$ (5,392)	\$ -
101010 - MPD Multi-Year Donation II	\$ 23,132	\$ -	\$ 16,101	\$ 7,031	\$ -	\$ 23,132	\$ 23,131	\$ 1	\$ -
101027 - 2017 BSCC City LE Grant	\$ 90,254	\$ -	\$ 73,327	\$ 16,927	\$ -	\$ 90,254	\$ 90,254	\$ -	\$ -
101048 - 2018 OTS STEP GRANT PT18095	\$ 430,000	\$ -	\$ 417,818	\$ 12,182	\$ -	\$ 430,000	\$ 417,818	\$ 12,182	\$ -
101056 - 2018 OTS PED/BIKE Safe PS18018	\$ 30,000	\$ -	\$ 27,159	\$ 2,841	\$ -	\$ 30,000	\$ 27,159	\$ 2,841	\$ -
101059 - 2017-18 SLESF	\$ 776,997	\$ 187,950	\$ 101,447	\$ 487,600	\$ -	\$ 771,997	\$ 955,402	\$ (183,405)	\$ -
101064 - 2017 Brenden Mann Foundation	\$ 25,000	\$ -	\$ 24,905	\$ 95	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -
101121 - 2019 BHRS Party Partol Grant	\$ 10,000	\$ -	\$ 6,299	\$ 3,701	\$ -	\$ 10,000	\$ 6,299	\$ 3,701	\$ -
101127 - 19 ABC Grant	\$ 57,000	\$ -	\$ 31,943	\$ 25,057	\$ -	\$ 57,000	\$ 31,943	\$ 25,057	\$ -
101133 - OCDETF Operations I	\$ 7,407	\$ -	\$ 83,867	\$ (76,460)	\$ -	\$ 7,407	\$ 77,894	\$ (70,487)	\$ -
101136 - 2019 OTS Step Grant	\$ 430,000	\$ -	\$ 415,103	\$ 14,897	\$ -	\$ 430,000	\$ 416,336	\$ 13,664	\$ -
101138 - 2019 PED & BICYCLE SAFETY	\$ 40,000	\$ -	\$ 36,427	\$ 3,573	\$ -	\$ 40,000	\$ 37,092	\$ 2,908	\$ -
101139 - 2018-19 SLESF	\$ 100,000	\$ -	\$ 45,563	\$ 54,437	\$ -	\$ 100,000	\$ 58,594	\$ 41,406	\$ -
101203 - 2020 OTS PED/BIKE SAFETY	\$ 60,000	\$ -	\$ 14,282	\$ 45,718	\$ -	\$ 60,000	\$ 10,309	\$ 49,691	\$ -
101204 - 2020 OTS STEP GRANT	\$ 600,000	\$ 44,463	\$ 75,252	\$ 480,286	\$ -	\$ 600,000	\$ 65,877	\$ 534,123	\$ -
101208 - 2020 BHRS Party Patrol Grant	\$ 10,000	\$ -	\$ 1,821	\$ 8,179	\$ -	\$ 10,000	\$ 1,821	\$ 8,179	\$ -
101217 - 2019-2020 SLESF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 59,705	\$ (59,705)	\$ -
<b>1342 - Grants - Police Total</b>	<b>\$ 3,856,169</b>	<b>\$ 232,412</b>	<b>\$ 2,483,404</b>	<b>\$ 1,140,352</b>	<b>\$ -</b>	<b>\$ 3,851,169</b>	<b>\$ 3,421,282</b>	<b>\$ 429,887</b>	<b>\$ -</b>
<b>1380 - Non-Capital Parks Fund (Non-Grant)</b>									
100880 - Fund Dev/Special Projects	\$ 256,291	\$ 839	\$ 256,409	\$ (957)	\$ 341,731	\$ 4,081,873	\$ 9,142,476	\$ (5,060,603)	\$ 342,037
100906 - Earth Day	\$ 109,750	\$ 7,745	\$ 77,979	\$ 24,026	\$ -	\$ 109,750	\$ 86,220	\$ 23,530	\$ -
100948 - Modesto Neighborhoods Inc.	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
100983 - Parade of Lights	\$ 24,500	\$ 163	\$ 22,741	\$ 1,596	\$ -	\$ 24,500	\$ 48,110	\$ (23,610)	\$ -
101229 - 19th and H Street Fountain	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>1380 - Non-Capital Parks Fund (Non-Grant) Total</b>	<b>\$ 390,541</b>	<b>\$ 8,747</b>	<b>\$ 357,128</b>	<b>\$ 24,666</b>	<b>\$ 341,731</b>	<b>\$ 4,216,123</b>	<b>\$ 9,276,806</b>	<b>\$ (5,060,683)</b>	<b>\$ 342,037</b>
<b>1410 - Measure L - Road Tax Fund</b>									
101039 - Task Force for School Safety	\$ 45,000	\$ -	\$ 23,917	\$ 21,083	\$ -	\$ -	\$ -	\$ -	\$ -
101041 - Active Transportation Plan	\$ 300,000	\$ 96,006	\$ 140,665	\$ 63,329	\$ -	\$ -	\$ -	\$ -	\$ -
101125 - Traffic Signal Analysis Study	\$ 250,000	\$ 78,486	\$ 149,355	\$ 22,159	\$ -	\$ -	\$ -	\$ -	\$ -
101141 - Downtown Master Plan	\$ 210,000	\$ -	\$ 166,655	\$ 43,345	\$ -	\$ -	\$ -	\$ -	\$ -
101172 - School Safety Program Study	\$ 250,000	\$ -	\$ (261)	\$ 250,261	\$ -	\$ -	\$ -	\$ -	\$ -
101173 - School Area All Stop Beacons	\$ 48,000	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ -
101177 - Upgrade RRFB - Elliot School	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
101178 - Neighborhood Traffic Calming	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
101240 - Claus Rd Signal Coordination	\$ -	\$ -	\$ -	\$ -	\$ 375,000	\$ -	\$ -	\$ -	\$ -
101241 - Scenic Dr Signal Coordination	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -
101242 - Install Video Detection	\$ -	\$ -	\$ -	\$ -	\$ 410,000	\$ -	\$ -	\$ -	\$ -
101245 - 2020 Pymnt Condition Survey	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -
<b>1410 - Measure L - Road Tax Fund Total</b>	<b>\$ 1,173,000</b>	<b>\$ 174,493</b>	<b>\$ 480,330</b>	<b>\$ 518,177</b>	<b>\$ 1,585,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1520 - LTF - Non-Motorized Fund</b>									
100692 - Bike Lane Striping	\$ 125,000	\$ -	\$ 63,168	\$ 61,832	\$ -	\$ -	\$ -	\$ -	\$ -
<b>1520 - LTF - Non-Motorized Fund Total</b>	<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ 63,168</b>	<b>\$ 61,832</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1700 - Surface Transportation Fund</b>									
100322 - Galas Brothers Unit 1 and 2	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 62,745	\$ 62,745	\$ -	\$ -
<b>1700 - Surface Transportation Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 62,745</b>	<b>\$ 62,745</b>	<b>\$ -</b>	<b>\$ -</b>
<b>1800 - Economic Development/Strategic Plan Fund</b>									

## Fiscal Year 2020-21 Non-Capital Projects

Fund / Project	Expense Budget	Expense Commitment	Expense Actual	Expense Budget Available	Expense Budget FY20-21 Change	Revenue Budget	Revenue Actual	Revenue Budget Available	Revenue Budget FY20-21 Change
100838 - Modesto General Plan Update	\$ 500,000	\$ -	\$ 116,637	\$ 383,363	\$ -	\$ 500,000	\$ 500,000	\$ -	\$ -
100859 - Courthouse Project	\$ 751,466	\$ 7,108	\$ 659,900	\$ 84,459	\$ -	\$ 793,816	\$ 1,160,591	\$ (366,775)	\$ -
100914 - Downtown ED Incentives	\$ 50,000	\$ -	\$ 10,319	\$ 39,681	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
101026 - Mesa Ridge Billboard	\$ 10,000	\$ -	\$ 308	\$ 9,692	\$ -	\$ 10,000	\$ 15,231	\$ (5,231)	\$ -
101058 - Wells Avenue Storage GPA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,231	\$ -	\$ 5,231	\$ -
101098 - W. Orangeburg Billboard	\$ 10,000	\$ -	\$ 4,359	\$ 5,641	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -
101108 - 4000 Salida Blvd Billboard	\$ 10,000	\$ -	\$ 5,527	\$ 4,473	\$ -	\$ 10,000	\$ -	\$ 10,000	\$ -
101113 - Stan Foods Dev. Agreement	\$ 65,000	\$ -	\$ 74,056	\$ (9,056)	\$ -	\$ 65,000	\$ 40,000	\$ 25,000	\$ -
101114 - Phase 2 Non-Disp. Applications	\$ 100,000	\$ 300	\$ 29,574	\$ 70,126	\$ -	\$ 100,000	\$ 2,371	\$ 97,629	\$ -
101115 - Phase 2 Disp. Applications	\$ 400,000	\$ -	\$ 137,099	\$ 262,901	\$ -	\$ 400,000	\$ 131,274	\$ 268,726	\$ -
<b>1800 - Economic Development/Strategic Plan Fund Total</b>	<b>\$ 1,896,466</b>	<b>\$ 7,408</b>	<b>\$ 1,037,779</b>	<b>\$ 851,279</b>	<b>\$ -</b>	<b>\$ 1,944,047</b>	<b>\$ 1,909,467</b>	<b>\$ 34,580</b>	<b>\$ -</b>
<b>1906 - RDA Low and Mod Income Housing Fund</b>									
100121 - North 9th Street EAH Project	\$ 73,150	\$ -	\$ 69,827	\$ 3,323	\$ -	\$ 73,150	\$ 73,150	\$ -	\$ -
<b>1906 - RDA Low and Mod Income Housing Fund Total</b>	<b>\$ 73,150</b>	<b>\$ -</b>	<b>\$ 69,827</b>	<b>\$ 3,323</b>	<b>\$ -</b>	<b>\$ 73,150</b>	<b>\$ 73,150</b>	<b>\$ -</b>	<b>\$ -</b>
<b>3120 - Special Fund for Capital Outlay</b>									
101207 - Stan Foods Prod Traffic Study	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	\$ 150,000	\$ 150,000	\$ -	\$ -
<b>3120 - Special Fund for Capital Outlay Total</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>3125 - John Thurman Capital Improvement Fund</b>									
101019 - CED - JTF Capital Improvements	\$ 1,019,891	\$ 4,959	\$ 935,669	\$ 79,263	\$ 120,000	\$ 1,019,891	\$ 1,029,891	\$ (10,000)	\$ 120,000
<b>3125 - John Thurman Capital Improvement Fund Total</b>	<b>\$ 1,019,891</b>	<b>\$ 4,959</b>	<b>\$ 935,669</b>	<b>\$ 79,263</b>	<b>\$ 120,000</b>	<b>\$ 1,019,891</b>	<b>\$ 1,029,891</b>	<b>\$ (10,000)</b>	<b>\$ 120,000</b>
<b>3130 - Parks Fund</b>									
101225 - Downey Park Fire Renovation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>3130 - Parks Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>3160 - Capital Grants - Streets CIP Projects</b>									
100990 - System Safety Analysis Program	\$ 250,000	\$ 93,135	\$ 153,019	\$ 3,846	\$ -	\$ 250,000	\$ 149,449	\$ 100,551	\$ -
101128 - Synchronize Outside Downtown	\$ 500,000	\$ -	\$ 4,743	\$ 495,257	\$ -	\$ 500,000	\$ 4,724	\$ 495,276	\$ -
<b>3160 - Capital Grants - Streets CIP Projects Total</b>	<b>\$ 750,000</b>	<b>\$ 93,135</b>	<b>\$ 157,761</b>	<b>\$ 499,103</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ 154,173</b>	<b>\$ 595,827</b>	<b>\$ -</b>
<b>3220 - Infrastructure Financing Program Administration</b>									
100771 - Tivoli VLDP	\$ 8,705	\$ -	\$ 1,486	\$ 7,219	\$ -	\$ 8,705	\$ 256	\$ 8,449	\$ -
101195 - Tivoli SP 2019	\$ 25,000	\$ -	\$ 63	\$ 24,937	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
101197 - Tivoli VLDP 2019	\$ 25,000	\$ -	\$ 7,040	\$ 17,960	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
101226 - Tivoli CFD 2019	\$ 25,000	\$ 2,465	\$ -	\$ 22,535	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
<b>3220 - Infrastructure Financing Program Administration Total</b>	<b>\$ 83,705</b>	<b>\$ 2,465</b>	<b>\$ 8,589</b>	<b>\$ 72,651</b>	<b>\$ -</b>	<b>\$ 83,705</b>	<b>\$ 256</b>	<b>\$ 83,449</b>	<b>\$ -</b>
<b>3410 - Streets Capital Facility Fee Fund</b>									
100048 - Claratina/McHenry Plan Lane	\$ 341,500	\$ -	\$ 39,005	\$ 302,495	\$ -	\$ -	\$ -	\$ -	\$ -
101181 - Claus Road Plan Line	\$ 250,000	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>3410 - Streets Capital Facility Fee Fund Total</b>	<b>\$ 591,500</b>	<b>\$ -</b>	<b>\$ 39,005</b>	<b>\$ 552,495</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>3510 - Securities for Future Improvements</b>									
100782 - Florence Avenue Improvements	\$ 2,663	\$ -	\$ -	\$ 2,663	\$ -	\$ 2,663	\$ 2,663	\$ -	\$ -
100783 - Shadow Creek Apartments	\$ 35,272	\$ -	\$ -	\$ 35,272	\$ -	\$ 35,272	\$ 35,272	\$ -	\$ -
100784 - Floyd Ave Walgreens	\$ 28,462	\$ -	\$ -	\$ 28,462	\$ -	\$ 28,462	\$ 28,462	\$ -	\$ -
<b>3510 - Securities for Future Improvements Total</b>	<b>\$ 66,397</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 66,397</b>	<b>\$ -</b>	<b>\$ 66,397</b>	<b>\$ 66,397</b>	<b>\$ -</b>	<b>\$ -</b>
<b>4100 - Water Fund</b>									
100610 - UPP - Well Field Phase II B	\$ 121,980	\$ 2,297	\$ 111,523	\$ 8,160	\$ -	\$ -	\$ -	\$ -	\$ -
100747 - Well Field Phase III A	\$ 75,000	\$ -	\$ 281	\$ 74,719	\$ -	\$ -	\$ -	\$ -	\$ -
100748 - Well Field Phase III B	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
100817 - Well Field Management Project	\$ 421,337	\$ -	\$ 35,289	\$ 386,048	\$ -	\$ -	\$ -	\$ -	\$ -
100875 - ASR Program	\$ 374,075	\$ -	\$ -	\$ 374,075	\$ -	\$ -	\$ -	\$ -	\$ -
101011 - Groundwater Uranium Study	\$ 500,000	\$ -	\$ 6,935	\$ 493,065	\$ -	\$ -	\$ -	\$ -	\$ -
101012 - Groundwater Arsenic Study	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>4100 - Water Fund Total</b>	<b>\$ 2,017,392</b>	<b>\$ 2,297</b>	<b>\$ 154,028</b>	<b>\$ 1,861,067</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>4112 - Water PCE Mitigation Fund</b>									
100462 - Water PCE Mitigation Site 1	\$ 2,475,000	\$ -	\$ 2,441,220	\$ 33,780	\$ -	\$ -	\$ 36,623	\$ (36,623)	\$ -
100463 - Water PCE Mitigation Site 2	\$ 1,500,000	\$ -	\$ 1,334,325	\$ 165,675	\$ -	\$ -	\$ -	\$ -	\$ -
100809 - Destroy PCE Wells	\$ 144,000	\$ -	\$ 1,629	\$ 142,371	\$ -	\$ -	\$ -	\$ -	\$ -
<b>4112 - Water PCE Mitigation Fund Total</b>	<b>\$ 4,119,000</b>	<b>\$ -</b>	<b>\$ 3,777,175</b>	<b>\$ 341,825</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 36,623</b>	<b>\$ (36,623)</b>	<b>\$ -</b>
<b>4140 - Water - Grants</b>									
101112 - Prop 1 Nitrate/Arsenic/Uranium	\$ 2,221,480	\$ 1,394,922	\$ 780,658	\$ 45,900	\$ -	\$ 2,221,480	\$ 425,995	\$ 1,795,485	\$ -
101131 - GSP Modesto Sub-Basin	\$ 1,776,225	\$ 1,100,989	\$ 389,983	\$ 285,253	\$ 1,000,000	\$ 1,776,225	\$ 832,483	\$ 943,742	\$ 1,000,000
<b>4140 - Water - Grants Total</b>	<b>\$ 3,997,705</b>	<b>\$ 2,495,911</b>	<b>\$ 1,170,641</b>	<b>\$ 331,153</b>	<b>\$ 1,000,000</b>	<b>\$ 3,997,705</b>	<b>\$ 1,258,478</b>	<b>\$ 2,739,227</b>	<b>\$ 1,000,000</b>
<b>4210 - Sewer Operations Fund</b>									
100369 - On Call Engineering WQC	\$ 601,414	\$ -	\$ 485,758	\$ 115,656	\$ -	\$ -	\$ 7,323	\$ (7,323)	\$ -
101052 - Jennings Dam Breach Analysis	\$ 114,988	\$ -	\$ 94,129	\$ 20,859	\$ -	\$ -	\$ -	\$ -	\$ -
<b>4210 - Sewer Operations Fund Total</b>	<b>\$ 716,402</b>	<b>\$ -</b>	<b>\$ 579,887</b>	<b>\$ 136,515</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,323</b>	<b>\$ (7,323)</b>	<b>\$ -</b>

## Fiscal Year 2020-21 Non-Capital Projects

Fund / Project	Expense Budget	Expense Commitment	Expense Actual	Expense Budget Available	Expense Budget FY20-21 Change	Revenue Budget	Revenue Actual	Revenue Budget Available	Revenue Budget FY20-21 Change
<b>4211 - Wastewater Developmental Fees Fund</b>									
100898 - Parklawn Sewer Improvements	\$ 1,596,000	\$ -	\$ 964,701	\$ 631,299	\$ -	\$ -	\$ 965,107	\$ (965,107)	\$ -
101070 - Airport Neighborhood Sewer	\$ -	\$ -	\$ 252,181	\$ (252,181)	\$ -	\$ -	\$ 259,907	\$ (259,907)	\$ -
<b>4211 - Wastewater Developmental Fees Fund Total</b>	<b>\$ 1,596,000</b>	<b>\$ -</b>	<b>\$ 1,216,883</b>	<b>\$ 379,117</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,225,014</b>	<b>\$ (1,225,014)</b>	<b>\$ -</b>
<b>4212 - Wastewater PCE Mitigation Fund</b>									
100668 - WW PCE Mitigation Site 1	\$ 1,563,732	\$ -	\$ 1,427,004	\$ 136,728	\$ -	\$ -	\$ -	\$ -	\$ -
100669 - WW PCE Mitigation Site 2	\$ 1,000,000	\$ -	\$ 931,958	\$ 68,042	\$ -	\$ -	\$ -	\$ -	\$ -
100765 - WW PCE Mitigation Site 3	\$ 400,000	\$ -	\$ 333,136	\$ 66,864	\$ -	\$ -	\$ -	\$ -	\$ -
<b>4212 - Wastewater PCE Mitigation Fund Total</b>	<b>\$ 2,963,732</b>	<b>\$ -</b>	<b>\$ 2,692,098</b>	<b>\$ 271,634</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>4320 - Special Aviation Fund</b>									
100936 - PFC Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,796	\$ 6,120	\$ (2,324)	\$ -
100961 - Wildlife Plan WHMP (AIP-040)	\$ 60,556	\$ -	\$ 57,673	\$ 2,883	\$ -	\$ 60,556	\$ 57,673	\$ 2,883	\$ -
100962 - Pavement Maint Plan (AIP-040)	\$ 91,995	\$ -	\$ 88,746	\$ 3,249	\$ -	\$ 91,995	\$ 87,614	\$ 4,381	\$ -
101055 - Airport Layout Update AIP 41	\$ 351,314	\$ 42,836	\$ 301,477	\$ 7,001	\$ -	\$ 351,314	\$ 297,174	\$ 54,140	\$ -
101129 - Automated Gate for GA	\$ 25,000	\$ 92	\$ 21,189	\$ 3,720	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -
<b>4320 - Special Aviation Fund Total</b>	<b>\$ 528,865</b>	<b>\$ 42,928</b>	<b>\$ 469,085</b>	<b>\$ 16,853</b>	<b>\$ -</b>	<b>\$ 532,661</b>	<b>\$ 448,581</b>	<b>\$ 84,080</b>	<b>\$ -</b>
<b>4510 - Bus Fixed Route Fund</b>									
101021 - BMF-Equipment requirements	\$ 500,200	\$ -	\$ 206,250	\$ 293,950	\$ -	\$ 500,200	\$ 206,250	\$ 293,950	\$ -
101023 - Bus Stop Improv/Repairs 2017	\$ 814,096	\$ 53,907	\$ 346,612	\$ 413,577	\$ 1,165,007	\$ 814,096	\$ 204,475	\$ 609,621	\$ 1,165,007
101132 - Electric Bus Purchase-CARB	\$ 7,408,758	\$ 57,780	\$ 6,117,252	\$ 1,233,725	\$ -	\$ 7,408,758	\$ 9,465,106	\$ (2,056,348)	\$ -
101134 - BMF-Improvements-LTF-19	\$ 254,000	\$ -	\$ -	\$ 254,000	\$ -	\$ 254,000	\$ -	\$ 254,000	\$ -
101151 - Video Surveillance System	\$ 352,720	\$ -	\$ 1,702	\$ 351,018	\$ -	\$ 352,720	\$ -	\$ 352,720	\$ -
101159 - Transit Route Study	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101160 - Commuter Bus Repaint	\$ 40,000	\$ 12,965	\$ 24,505	\$ 2,529	\$ -	\$ 40,000	\$ -	\$ 40,000	\$ -
101162 - MAX Traffic Signal Priority	\$ 40,000	\$ 15,328	\$ 19,881	\$ 4,791	\$ 850,000	\$ 40,000	\$ -	\$ 40,000	\$ 850,000
101191 - Install USB ports -Commut Bus	\$ 13,118	\$ -	\$ 1,869	\$ 11,249	\$ -	\$ 13,118	\$ -	\$ 13,118	\$ -
101194 - Video Surveillance System- TC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101198 - MADAR - CAD/AVL system	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101218 - Transit 2 Way Radio System	\$ -	\$ -	\$ -	\$ -	\$ 171,032	\$ -	\$ -	\$ -	\$ 85,516
101227 - Comp Study S/L Range Plan	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101235 - MAX - TOKEN Validators	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
101239 - MAX Fleet interior Screens	\$ -	\$ -	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>4510 - Bus Fixed Route Fund Total</b>	<b>\$ 9,422,892</b>	<b>\$ 139,981</b>	<b>\$ 6,718,070</b>	<b>\$ 2,564,841</b>	<b>\$ 2,686,039</b>	<b>\$ 9,422,892</b>	<b>\$ 9,875,831</b>	<b>\$ (452,939)</b>	<b>\$ 2,600,523</b>
<b>4600 - Golf Fund</b>									
100863 - Golf Improvements-\$1 per Round	\$ 81,883	\$ -	\$ 1,182	\$ 80,701	\$ -	\$ 10,753	\$ -	\$ 10,753	\$ -
<b>4600 - Golf Fund Total</b>	<b>\$ 81,883</b>	<b>\$ -</b>	<b>\$ 1,182</b>	<b>\$ 80,701</b>	<b>\$ -</b>	<b>\$ 10,753</b>	<b>\$ -</b>	<b>\$ 10,753</b>	<b>\$ -</b>
<b>4700 - Community Center Operations Fund</b>									
101251 - MCP Deferred Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ 75,000
<b>4700 - Community Center Operations Fund Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 75,000</b>
<b>4893 - Carpenter Road Landfill (Enterprise)</b>									
101046 - Carpenter Road LF Mitigation	\$ 5,047,466	\$ 4,076,520	\$ 522,518	\$ 448,429	\$ -	\$ -	\$ -	\$ -	\$ -
<b>4893 - Carpenter Road Landfill (Enterprise) Total</b>	<b>\$ 5,047,466</b>	<b>\$ 4,076,520</b>	<b>\$ 522,518</b>	<b>\$ 448,429</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>4895 - Waste to Energy Distribution Fund</b>									
100971 - Geer Road Landfill Litigation	\$ 2,163,936	\$ 871	\$ 1,703,993	\$ 459,072	\$ -	\$ 2,163,936	\$ 1,503,496	\$ 660,440	\$ -
<b>4895 - Waste to Energy Distribution Fund Total</b>	<b>\$ 2,163,936</b>	<b>\$ 871</b>	<b>\$ 1,703,993</b>	<b>\$ 459,072</b>	<b>\$ -</b>	<b>\$ 2,163,936</b>	<b>\$ 1,503,496</b>	<b>\$ 660,440</b>	<b>\$ -</b>
<b>4910 - Abatement and Public Nuisance Fund</b>									
100673 - Abatement of Public Nuisance	\$ 1,333,020	\$ 18,256	\$ 862,510	\$ 452,253	\$ -	\$ 1,383,017	\$ 1,440,930	\$ (57,913)	\$ -
101223 - Technology Fee	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,011	\$ (4,011)	\$ -
<b>4910 - Abatement and Public Nuisance Fund Total</b>	<b>\$ 1,333,020</b>	<b>\$ 18,256</b>	<b>\$ 862,510</b>	<b>\$ 452,253</b>	<b>\$ -</b>	<b>\$ 1,383,017</b>	<b>\$ 1,444,941</b>	<b>\$ (61,924)</b>	<b>\$ -</b>
<b>5230 - Information Technology Fund</b>									
101220 - Hyland & Docusign	\$ 197,197	\$ -	\$ 89,064	\$ 108,133	\$ -	\$ 197,197	\$ -	\$ 197,197	\$ -
<b>5230 - Information Technology Fund Total</b>	<b>\$ 197,197</b>	<b>\$ -</b>	<b>\$ 89,064</b>	<b>\$ 108,133</b>	<b>\$ -</b>	<b>\$ 197,197</b>	<b>\$ -</b>	<b>\$ 197,197</b>	<b>\$ -</b>
<b>6600 - JPA - Stanislaus Drug Enforcement Agency</b>									
100883 - 2015 DCESP Grant	\$ 37,500	\$ -	\$ 37,500	\$ (0)	\$ -	\$ 37,500	\$ 37,500	\$ -	\$ -
100954 - 2016 SDEA DCESP Grant	\$ 37,500	\$ -	\$ 37,500	\$ (0)	\$ -	\$ 37,500	\$ 37,500	\$ -	\$ -
<b>6600 - JPA - Stanislaus Drug Enforcement Agency Total</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ -</b>	<b>\$ -</b>
<b>6710 - JPA - TRRP Special Revenue Fund - CIP</b>									
101222 - Little Legion Hall Fire Demo	\$ 25,000	\$ 17,512	\$ -	\$ 7,488	\$ -	\$ 25,000	\$ 238,215	\$ (213,215)	\$ -
101230 - TRRP Masterplan Update 2020	\$ -	\$ -	\$ -	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -
<b>6710 - JPA - TRRP Special Revenue Fund - CIP Total</b>	<b>\$ 25,000</b>	<b>\$ 17,512</b>	<b>\$ -</b>	<b>\$ 7,488</b>	<b>\$ 125,000</b>	<b>\$ 25,000</b>	<b>\$ 238,215</b>	<b>\$ (213,215)</b>	<b>\$ -</b>
<b>Grand Total</b>	<b>\$ 104,493,321</b>	<b>\$ 7,683,101</b>	<b>\$ 75,697,560</b>	<b>\$ 21,112,660</b>	<b>\$ 6,427,770</b>	<b>\$ 97,730,527</b>	<b>\$ 92,244,878</b>	<b>\$ 5,485,649</b>	<b>\$ 4,137,560</b>

# INTERNAL SERVICES FLEET

## PROGRAM DESCRIPTION

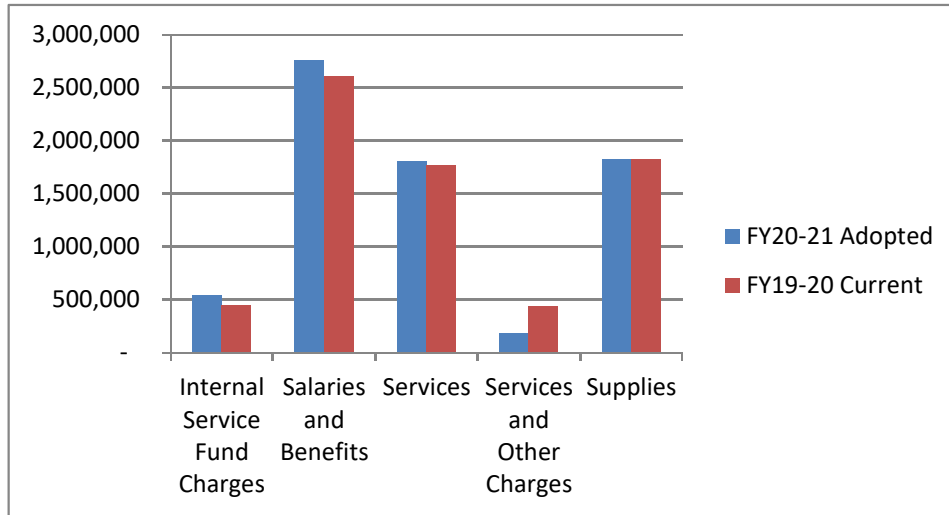
The Public Works Department, Fleet Services Division manages the Fleet Internal Service Fund and is responsible for maintaining and replacing the City's fleet of approximately 1,122 vehicles and pieces of equipment. Individual departments are charged monthly rates to finance the operations and vehicle replacements. Maintenance activities are performed primarily by City staff; however, outside vendors are utilized in specific situations. These services include preventative maintenance inspections, comprehensive mechanical repairs and specialized auto body work. Replacement reserves are maintained that are specially allocated for replacing vehicles and equipment.

## KEY CONSIDERATIONS

- FY 2020-2021 budget includes 4.7 million for vehicle and equipment replacements, including funding to repair and replace emergency vehicles and equipment for first responders.
- Replacement and setup of approximately 61 vehicles is scheduled for the 20-21 FY that have met or exceeded replacement lifecycles.
- Perform remarketing operations for all vehicles replaced or otherwise removed from the fleet.
- Manage 41 employees that repair and maintain all facets of municipal equipment to high standards.
- Maintain compliance with a variety of statutory regulations including DOT and CARB.
- Maintain fuel sites and the fueling card program for most all of the City run Fleet.
- Maintain a highly complex Fleet information system to validate every dollar spent in Fleet Services.

## Expense By Category Fleet Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	538,940	444,724
Salaries and Benefits	2,756,844	2,608,774
Services	1,798,792	1,766,576
Services and Other Charges	180,546	438,227
Supplies	1,827,472	1,827,472
<b>Grand Total</b>	<b>7,102,594</b>	<b>7,085,773</b>



# INTERNAL SERVICES BUILDING SERVICES

## PROGRAM DESCRIPTION

Building Services is a maintenance and operations division of the Public Works Department, under the supervision of the Director of Public Works. Building Services is responsible for preventive maintenance, general repairs, troubleshooting, and coordination of vendor repairs for most City facilities. Administrative staff manage contracts and invoicing for a wide variety of Citywide services, including custodial services, pest control, elevator maintenance, burglar alarm monitoring, fire suppression system monitoring and maintenance, HVAC and plumbing services, fire extinguisher servicing, and more.

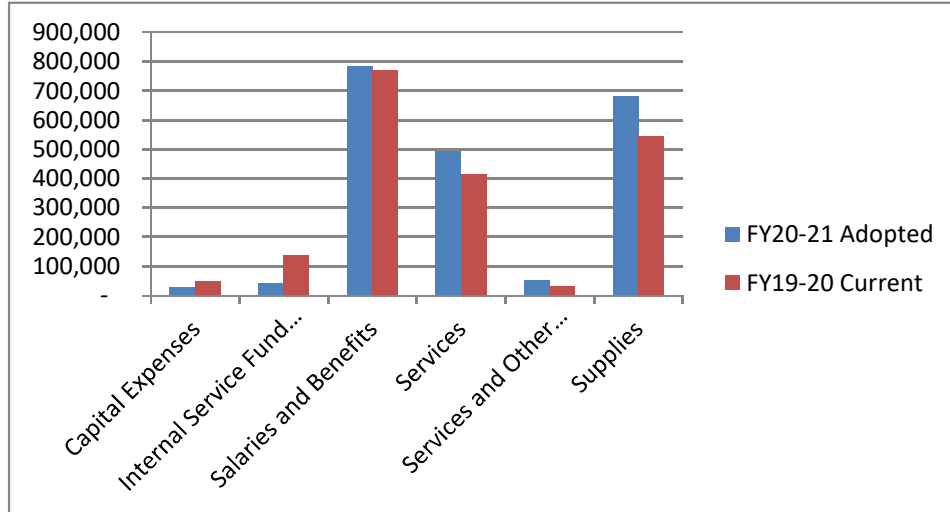
The Building Services Division oversees the shared costs for the Corporation Yard and coordinates stocking and delivery of custodial supplies to most City buildings outside of Tenth Street Place. Maintenance technicians also assist Modesto Police with boarding up damaged commercial and residential structures, and the City Locksmith manages the key and proximity card access system. In addition to Building Services oversight, the Facilities Manager also provides management support to the Parking Services Supervisor. The Parking Division operates three parking garages and multiple flat lots, in addition to providing parking enforcement support to the downtown business district and surrounding areas.

## KEY CONSIDERATIONS

- Facilities Manager oversees Building Services and Parking Services Divisions
- 4 Maintenance Staff, 1 Administrative Analyst, 1 Manager
- 50+ City Facilities on Regular Preventive Maintenance and Repair Schedule
- Manage over \$1.3 million annually in City-wide maintenance contracts and services

## Expense By Category Building Services Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	30,000	50,000
Internal Service Fund Charges	41,345	138,337
Salaries and Benefits	784,182	771,047
Services	493,180	415,010
Services and Other Charges	51,725	32,585
Supplies	681,000	543,150
<b>Grand Total</b>	<b>2,081,432</b>	<b>1,950,129</b>



# INTERNAL SERVICES INFORMATION TECHNOLOGY

## PROGRAM DESCRIPTION

The Information Technology (IT) Department manages the computer based infrastructure used by all city offices and the broadcasting services for City Council and County Board meetings. The computer based infrastructure used by all city offices is paid for through the internal services funds (ISF) that encompasses computer devices, application systems, network connectivity, network security, and IT staffing. The broadcasting service, for City Council and County Board meetings is paid by equally splitting the costs between the City and County.

The City continues to replace critical data center infrastructure equipment and end user computer devices, such as network storage equipment, router and switching equipment, servers, and desktop computers and laptops.

## KEY CONSIDERATIONS

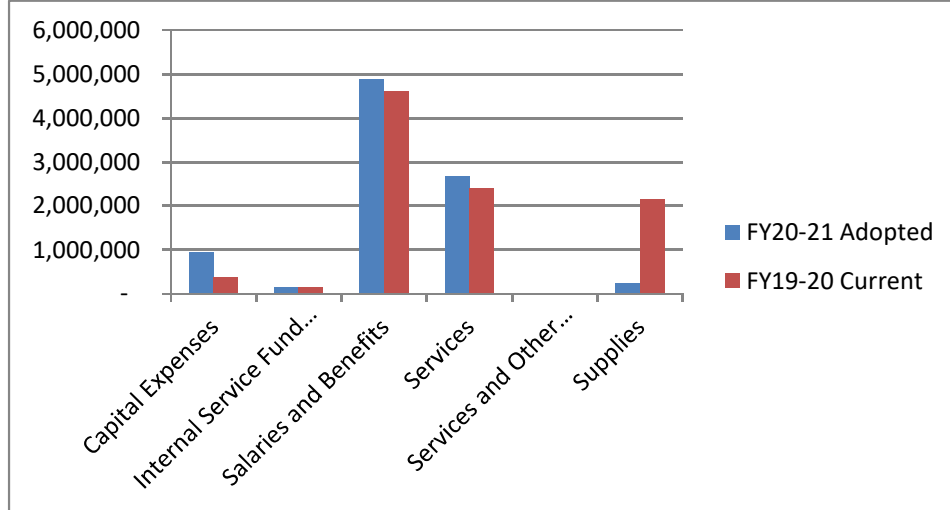
It projects support the City Council's strategic targets of Public Safety and Fiscal sustainability, with a focus on providing technological solutions and support to improve the public safety services while implementing solutions that provide fiscal transparency to the community. The major FY 2019-20 projects funded by the computer based infrastructure used by the city offices are as follows:

- Enterprise Resource Planning (ERP) – the City continues to put resources towards the ERP system to allow for changing needs in functionality that is mandated by the State and Federal governments to allow for transparent reporting.
- Data Center Hardware Infrastructure – Maintain and improve on the functionality of the data center to reduce the overall cost of the infrastructure while improving functionality.
- Network and Infrastructure Improvements – Install new routing and switching equipment to replace aging devices and to allow better communication with all of the City's sites. Replacing approximately 1300 aging computers for all City sites for improved security and to maintain a cohesive environment.
- Geographical Information Systems – Implement CentralSquare, formerly Lucity, for better management of City assets used daily by our Utility departments.
- Broadcasting Services – Installation of new equipment for better communication to the public

of City Council meetings and County Board meetings communicated over the public broadcast channel.

## Expense By Category Information Technology Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Capital Expenses	953,000	369,000
Internal Service Fund Charges	137,465	129,501
Salaries and Benefits	4,871,145	4,608,514
Services	2,671,611	2,391,175
Services and Other Charges	7,503	16,367
Supplies	229,000	2,148,200
<b>Grand Total</b>	<b>8,869,724</b>	<b>9,662,757</b>



# INTERNAL SERVICES MAIL SERVICES

## **PROGRAM DESCRIPTION**

The City Clerk manages the Mail Services ISF program.

Mail Services for the City of Modesto: Sorted, metered and delivered mail throughout City Departments and provides mail services at the following locations: Modesto Centre Plaza, Corp Yard, Neighborhood Center at Marshall Park, Treatment Plant, Dryden, Muni, Cop Shop, Modesto Police Department, Museum, Airport, Creekside, Senior Center and Utilities (Litt Road). Mail Services staff also pick up and deliver to the Post Office on Kearney Avenue twice daily.

There are two Administrative Office Assistant 1 staff members in Mail Services.

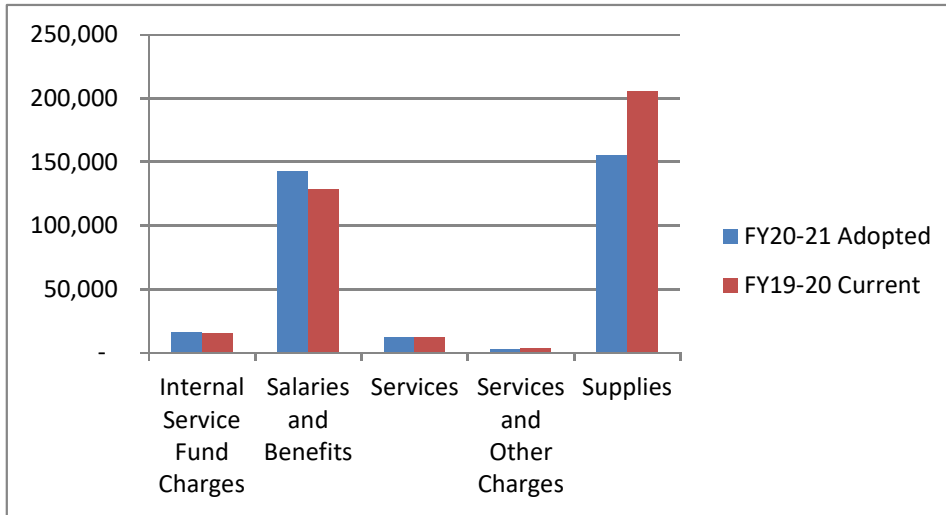
## **KEY CONSIDERATIONS**

Mail Services has reduced its annual budget by 7% for Fiscal Year 2020-2021, while increasing services and deliveries. The United States Post Office has not increased postage for the past fiscal year.

Mail Services also leases a postage machine for metering mail and a vehicle to use for their pickups and deliveries.

## Expense By Category Mail Services Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	15,637	15,236
Salaries and Benefits	142,721	128,639
Services	12,000	12,000
Services and Other Charges	2,706	3,214
Supplies	155,000	205,635
<b>Grand Total</b>	<b>328,064</b>	<b>364,724</b>



# INTERNAL SERVICES RISK MANAGEMENT

## PROGRAM DESCRIPTION

Risk Management encompasses General Liability, Worker's Compensation, and Property Insurance to protect the City against the various types of risks faced in the day-to-day delivery of government services.

General Liability provides coverage for bodily injury, property damage and employment liability claims, as outlined in Government code 815 – 818.9. The City is self-insured up to \$1 million dollars, and procures alternative insurance through a risk pooling authority for claims amounts above the self-insured limit. The General Liability Internal Service Fund (ISF) supports this program.

Worker's Compensation provides coverage for workplace health and injury claims, including the administration of return to work policies and procedures. The program is governed by the California Worker's Compensation Board and complies with OSHA and CalOSHA best practices for workplace injury mitigation. The City is self-insured up to \$750K, and procures additional coverage for claims that exceed the self-insured limit. The Worker's Compensation ISF supports this program.

Property Insurance provides coverage of loss for the various properties and facilities owned by the City. It protects against damages and loss of revenue due to closure of facilities due to damages, or closures necessitated by emergency declarations. The City procures full insurance protection through various insurance companies. The Property Insurance ISF supports this program.

## KEY CONSIDERATIONS

The General Liability program handles approximately 465 claims per year at an average annual cost of \$630,894 and is currently administered fully in-house. This program is reviewed by an Actuary each year to assess costs and project future liability. The actuarial report is used to determine revenue collection needed to cover costs of outstanding claims, as well as for the upcoming fiscal year. Revenues are collected based on two calculations: one percent from all departments based on payroll, and the remaining 99 percent based on department usage based on a five-year historical average. Larger liabilities are typically paid out over time and, therefore, a sound funding level is approximately 70 percent to 80 percent of overall outstanding claims. This fund has an overall liability of \$4,812,000 and a funding level of \$2,011,556 or 42 percent. The cost of General Liability is increasing due to changes in laws and statutes of limitations for some types of claims.

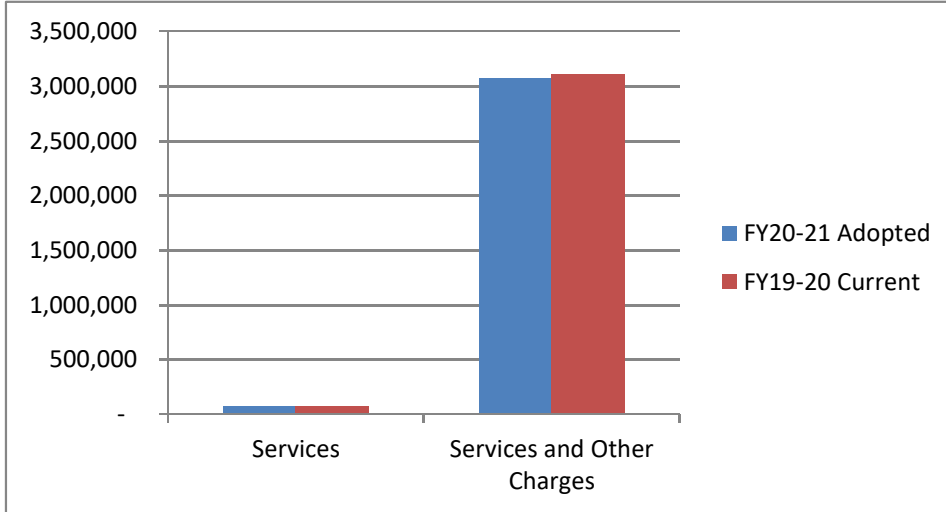
The Worker's Compensation program handles approximately 180 claims per year and is administered by a third party administrator. This program is reviewed by an Actuary each year to determine total

liability of open claims and exposure forecasting for revenue needs in the following fiscal year. Revenues are collected based on two calculations: one percent from all departments based on payroll, and the remaining 99 percent based on department usage based on a five-year historical average. Larger liabilities are typically paid out over time and, therefore, a sound funding level is approximately 70 percent to 80 percent of overall outstanding claims. This fund has an overall liability of \$20,977,000 and a funding level of \$6,829,556 or 32.5 percent. The cost of Worker's Compensation is stable.

The Property Insurance program is fully insured by procuring various policies through a Joint Powers Authority. Insurance rates for the properties are determined by the market trend as well as claims history. Revenues for Property Insurance is collected by using a formula that allocates by department and division based on property usage. Total insurance coverage cost for the new fiscal year is estimated at \$850K.

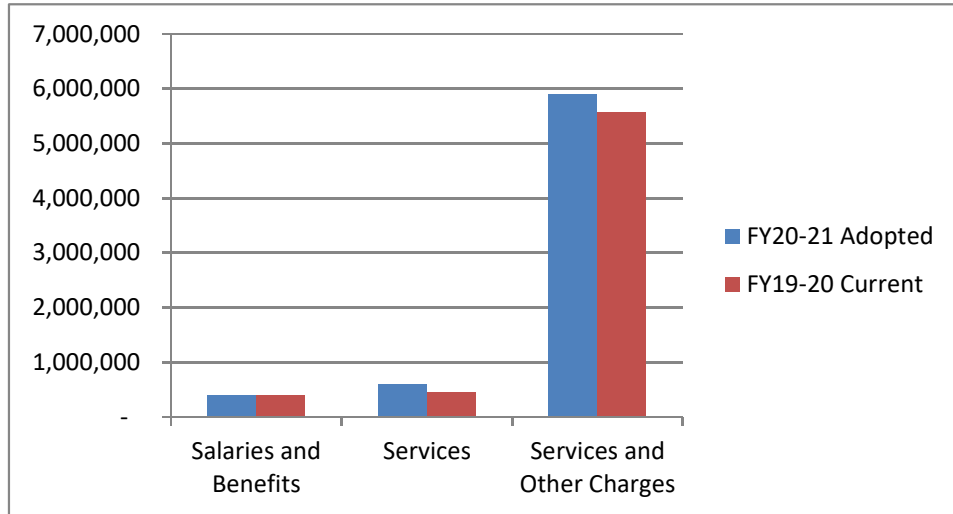
## Expense By Category Liability Insurance Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Services	76,789	76,789
Services and Other Charges	3,069,732	3,114,211
<b>Grand Total</b>	<b>3,146,521</b>	<b>3,191,000</b>



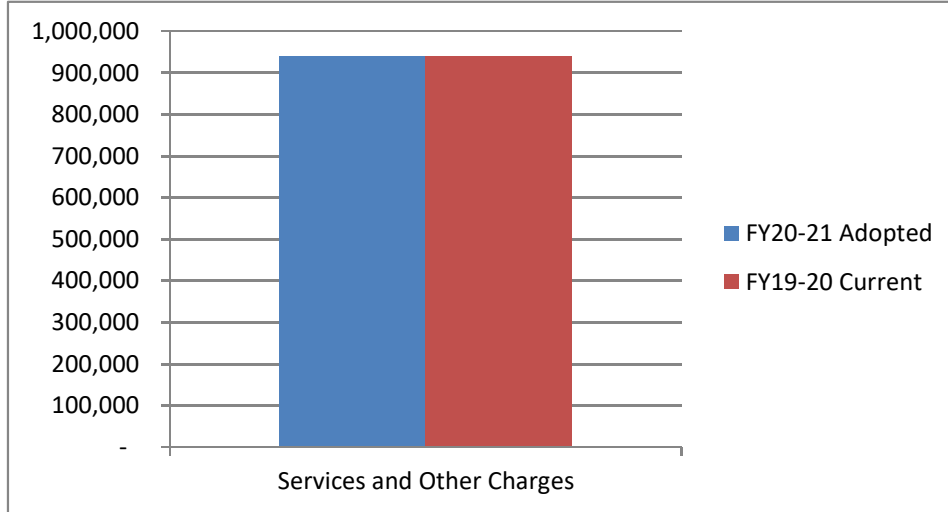
## Expense By Category Workers Compensation Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Salaries and Benefits	390,000	390,000
Services	600,674	455,836
Services and Other Charges	5,887,667	5,556,423
<b>Grand Total</b>	<b>6,878,341</b>	<b>6,402,259</b>



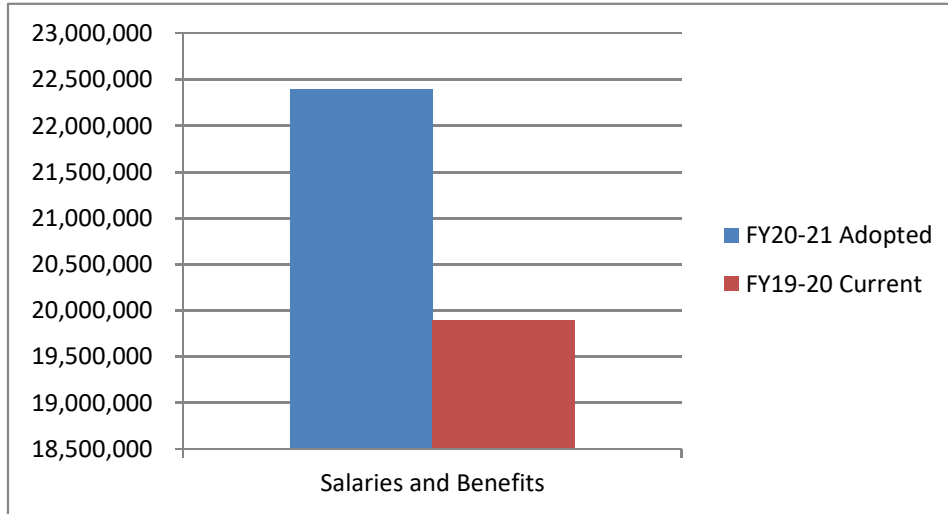
## Expense By Category Property Insurance Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Services and Other Charges	940,000	940,000
<b>Grand Total</b>	<b>940,000</b>	<b>940,000</b>



## Expense By Category CalPERS Unfunded Accrued Liability

Expense By Category	FY20-21 Adopted	FY19-20 Current
Salaries and Benefits	22,391,553	19,887,185
<b>Grand Total</b>	<b>22,391,553</b>	<b>19,887,185</b>



# INTERNAL SERVICES EMPLOYEE BENEFITS

## **PROGRAM DESCRIPTION**

The Employee Benefits program administers of all employee benefits City-wide to include, health, dental, vision, life and disability insurance, deferred compensation, CalPERS retirement, and cash out of leave balances upon separation. Additionally, the program supports retiree benefits, referred to as "other post-employment benefits" (OPEB), such as retiree medical for eligible employees, .

The Employee Benefits Fund and Employee Benefits Administration ISFs manage these programs.

## **KEY CONSIDERATIONS**

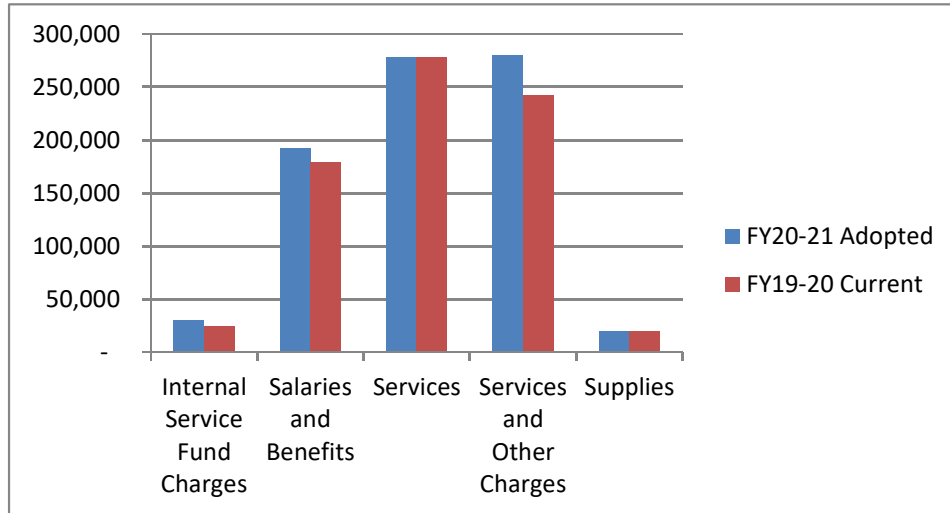
Benefits Administration includes two full-time employees dedicated to serving employees City-wide with enrollment, election changes, and separation from service. Management of premium payments and employee deductions, retiree billing, and employee educational events are additional responsibilities of the administration staff. The EBF is funded through allocation to the departments using a formula that looks both budgeted expenses and FTE by department. Current cost of administration is approximately \$803K and includes salaries, and other administrative expenses.

The Employee Benefits fund is assessed by an Actuary annually to determine overall liability and appropriate funding for the each upcoming fiscal year. Revenues are collected based on a formula that considers the payroll of each bargaining group and is charged to the departments. Total annual cost fluctuates between \$2.5 million and \$3.5 million based on retirements and separations for a given year. A reserved in maintained in the fund to allow for fluctuation.

## Expense By Category

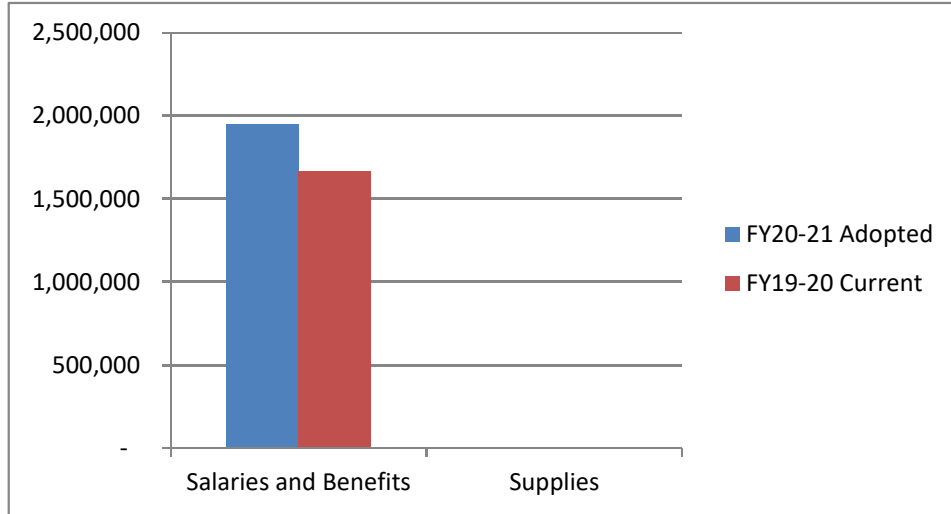
### Employee Benefits Administration Fund

Expense By Category	FY20-21 Adopted	FY19-20 Current
Internal Service Fund Charges	29,509	24,677
Salaries and Benefits	192,558	178,658
Services	277,700	277,700
Services and Other Charges	280,277	241,854
Supplies	20,055	20,055
<b>Grand Total</b>	<b>800,099</b>	<b>742,944</b>



## Expense By Category Employee Benefits Retiree Fund (Excluding CALPERS UAL)

Expense By Category	FY20-21 Adopted	FY19-20 Current
Salaries and Benefits	1,944,053	1,661,395
Supplies	1,949	1,949
<b>Grand Total</b>	<b>1,946,002</b>	<b>1,663,344</b>



# DEBT SERVICE

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## Overview

The City of Modesto uses debt financing to pay for certain expenditures over time. Debt financing is a tool for managing cashflow when large, one-time cash outlays are required such as in the cases of construction and infrastructure upgrades. In this section is a summary of the City's debt service for its bond issues and other long term debt (not including debt of the Redevelopment Successor Agency). It also includes the Computation of Legal Debt Margin which calculates the City's legal debt limit, as well as a summary debt service schedule that contains principal and interest payments for all debt (not including swap payments or fees).

## Debt Policies

Section 43605 of the California Government Code places the aggregate debt limit of the City at 15% of gross assessed value of all real and personal property of the City. City Council has limited the use of debt even further with the adoption of City Council Policy No. 1.036: Debt Management Policy (the "Policy"). The primary objectives of the Policy are to maintain cost-effect access to the capital markets and other financing venues through prudent yet flexible policies: 1) moderate principal and debt service payments through effective planning and project cash management, 2) achieve the lowest cost of borrowing, and 3) achieve the highest practical credit ratings. Specific key provisions of the Policy include:

1. Water and Wastewater Funds are to maintain a working capital reserve equal to 25% of their operating expenses plus one annual debt service payment on any State Revolving Fund ("SRF") loans.
2. The City will seek to maintain debt service coverage on its senior lien Water and Wastewater revenue bonds at a level not less than one and a half times (1.5x) the maximum annual debt service for the aggregate outstanding senior lien bonds of the respective system.
3. Obligations of long-term debt will be structured such that the obligations generally do not exceed the average useful life of that which is being financed or the sunset date of any current, pledged revenues. At no time will the financing exceed 120% of the expected average useful life of the asset being financed.
4. Concerning revenue bonds, the maximum annual debt service for any given year must not exceed a level at which the projected net revenues are less than one and a quarter times (1.25x) the total debt service within any year unless allowed by existing bond covenants.

## **Issuer Credit Rating**

Each entity that is allowed to issue bonds is rated on its ability to repay the debt. This rating is known as the Issuer Credit Rating (ICR), which is an independent gauge of the credit risk of the issuer. Credit risk is based on the issuer's solvency or ability to pay the interest and principal. The greater the credit risk, the more interest the issuer has to pay to sell its bonds. Not only does the credit rating of the issuer determine the initial yield of the bond, but it can also affect bond prices in the secondary market if the issuer's credit rating changes.

There are five major services that rate bonds: Standard & Poor's (S&P), Moody's Investors Service, Fitch, A.M. Best, and Dominion Bond Rating Service. Ratings range from AAA for the highest quality bonds to D, which are bonds in default. The City currently carries an Issuer Credit Rating from Moody's of A1, given in June 2018.

## **Summary of FY 2019/20 Debt Service**

The original FY 2019/20 debt service budget for the debts below totaled \$32,709,138 in debt service payments, including swap payments and fees. None of the City's debt is applicable to the legal debt margin.

### **Loans Payable**

- **Kiernan Business Park East Project Bank Loan** (*Governmental Activities*). No-interest loan payable to the Stanislaus County Economic Development Bank loan program, to pay costs incurred by the City for the Kiernan Business Park East Project; loan intended to be repaid when the financing mechanism is established. As of June 30, 2019, no payments have been made to the Stanislaus County Economic Development Bank. According to the agreement, the Project will be completed as of the date the City first issues building permits within the Kiernan Business Park East area. To date, no building permits have been issued. Kiernan Business Park East project revenues, mainly CFD special taxes, have been pledged as collateral.
  
- **ARRA Water Grant Loan** (*Business-Type Activities; Water Enterprise Fund*). Loan payable to State of California Department of Public Health, also known as ARRA Water Grant. This Agreement constitutes funding in the form of a loan with forgiveness of principal made by the State under the provisions of California Safe Drinking Water State Revolving Fund Law of 1997, and the American Recovery and Reinvestment Act of 2009 (ARRA) Public Law 11 1-5. The purpose of the funding is to assist in financing construction of a project, which will enable the City to meet safe drinking water standards or to address other health concerns, herein referred to as the "Project". The total amount for the project was \$1,136,656, of which 50% was to be repaid as a loan. This original loan amount of \$568,328 has a payment term of 20 years at 2.5017% interest rate. Water Enterprise fund revenues have been pledged as collateral.

- **Tertiary Treatment Phase 1B Project** (*Business-Type Activities; Sewer Enterprise Fund*). Loan payable to California State Water Resources Control Board, State Revolving Fund. The Project, commonly known as Tertiary Treatment Phase 1B Project generally consists of constructing a 12.6 million gallon per day tertiary treatment plant. Completion of construction date was established as June 1, 2016, and project completion date was established as December 1, 2016. The City has agreed to repay all project funds at an interest rate of one and six-tenths percent (1.6%) per annum and an administrative service charge of one percent (1%) per annum. The total loan approved by the State Water Resources Control Board is \$121,829,278, plus \$5,328,665 in Accrued Construction Period Interest. The loan repayment term is 20 years (final payment due on December 1, 2035) and after an initial annual payment of \$7,891,411 in the fiscal year ending June 30, 2017, the annual debt service payment including principal, interest, and administrative service charge is \$8,245,564 beginning in the fiscal year ending June 30, 2018. Sewer Enterprise fund net revenues have been pledged as collateral.
  
- **North Valley Regional Recycled Water Program** (*Business-Type Activities; Sewer Enterprise Fund*). Loan payable to California State Water Resources Control Board, State Revolving Fund. The Project, commonly known as North Valley Regional Recycled Water Program generally consists of constructing improvements to the City's existing pump station. The City will then distribute the recycled water to the Del Puerto Water District for agricultural use increasing recycled water supplies by 5.4 billion gallons per year within the first 5 years of operation and 9.9 billion gallons per year at build out. Completion of construction date was established as June 30, 2018. Project completion date was established as December 31, 2018. The City agrees to repay all project funds at an interest rate of one percent (1%) per annum and an administrative service charge of zero percent (0%) per annum. The total final loan amount was \$29,747,008, including \$68,857 of approved Construction Period Interest. The loan repayment term is 30 years (final payment due on June 30, 2048) and after an initial payment of \$1,104,284, in the fiscal year ending June 30, 2019, the annual principal and interest payment is \$1,152,162 beginning in the fiscal year ending June 30, 2020. Sewer Enterprise fund net revenues have been pledged as collateral.

**Certificates of Participation**

- **1993 Golf Refunding Certificates of Participation** (*Business-Type Activities; Golf Enterprise Fund*). Issued to refund earlier certificates for the Creekside Golf Course capital project; issued with an aggregate principal of \$8,130,000, with final maturity in 2023. Annual principal payments are due November 1st and beginning in 2010 range from \$250,000 to \$480,000, ending in 2023. The certificates are repayable from any source of available funds of the City. However, the City has elected to repay the certificates with revenues of the Golf Enterprise Fund.

- **2008 Water Refunding Revenue Certificates of Participation** (*Business-Type Activities; Water Enterprise Fund*). Issued to refund the 2006 issue, to provide funding for construction of new downstream water facilities and various water distribution system improvements in connection with Modesto Irrigation District's expansion of the regional water treatment plant. Variable rate securities maturing October 1, 2036, with interest initially calculated weekly, fluctuating according to market conditions. The Certificates may be converted to a daily, term, flexible, or fixed rate. While the 2008 COPs are in the Weekly Mode, they are subject to optional tender and mandatory tender for purchase. Funds for the payment of the purchase price of 2008 COPs that are tendered for purchase and that are not remarketed by the Remarketing Agent will be available (subject to certain conditions) under a Standby Certificate Purchase Agreement, dated May 1, 2008 (the "Liquidity Facility"). The Liquidity Facility does not support, secure or guaranty the payments of the principal or interest with respect to the 2008 COPs. Subject to the terms and conditions of the Liquidity Facility, the Liquidity Facility Provider is to provide funds for the payment of the purchase price on each purchase of 2008 COPS up to \$47,625,000 in principal amount (the "Available Principal Commitment") and \$548,014 an amount equal to 35 days' interest on the Available Principal Commitment at an assumed rate of 12% and accrued interest on 2008 COPs subject to the Weekly Rate tendered or deemed tendered for purchase in the event that remarketing proceeds are not sufficient to pay the purchase price of such 2008 COPs.

The Liquidity Facility will not provide for the payment of principal and interest on any 2008 COPs other than with respect to the purchase price of the 2008 COPs tendered or deemed tendered and not remarketed. Barring an event of default, any such draws on the Letter of Credit will be repaid under the terms of the Reimbursement Agreement. Under the terms of the Reimbursement Agreement, the City will repay the amount drawn in ten equal semi-annual installments of principal, plus monthly interest at the Bank Rate, over a 5 year period. However, the entire balance of the amount drawn shall become due immediately if the 2008 COPs are cancelled or prepaid, are remarketed, or converted to bear interest at a rate other than a daily rate or weekly rate; an alternate credit facility is secured; or an event of default occurs. The Credit Facility and Reimbursement Agreement initially expired May 29, 2011, and were subsequently extended to July 14, 2017 at a commitment fee of 0.875%, then again to June 15, 2020 at a commitment fee of 0.7%.

The City entered into a 30-year interest rate swap agreement. The combination of the variable rate 2008 COPs and the floating rate swap creates a synthetic fixed-rate debt for the City. The City has pledged all Gross Revenues of the Water Utility System to repay the 2008 Certificates of Participation.

#### **Lease Revenue Bonds**

- **2008 Lease Revenue Bonds** (*Governmental Activities*). Issued in the amount of \$65,170,000 to refund the balance of the 1998 Lease Revenue Bonds and the 2007 Lease Revenue Refunding and Capital Improvement Bonds; variable rate securities maturing September 1,

2033, with interest initially calculated weekly, fluctuating according to market conditions. The bonds may be converted to a daily, term, flexible, or fixed rate. The combination of the variable rate bonds and a floating swap rate creates a synthetic fixed-rate debt for the City.

Regularly scheduled payments of principal and interest are supported by an irrevocable, direct pay Letter of Credit (the “Credit Facility”) issued by Bank of the West on June 13, 2019, which replaced a Letter of Credit previously issued by Bank of America, N.A. The Trustee can draw funds under the Credit Facility to pay the purchase price of tendered bonds that are not remarketed. Barring an event of default, any such draws on the Letter of Credit will be paid under the terms of the Reimbursement Agreement. Under the terms of the Reimbursement Agreement, the City will repay the amount drawn in equal quarterly installments of principal plus monthly interest, at the Bank Rate, over a 3 year amortization period. However, the entire balance of the amount drawn shall become due immediately if the tendered bonds are remarketed or defeased, or an alternate credit facility is secured, or an event of default occurs. The Credit Facility and Reimbursement Agreement are scheduled to expire June 13, 2023 and contain a commitment fee of 0.375%. The debt service is paid from Modesto Public Financing Authority revenues including: (i) Base Rental Payments payable by the City, as lessee, to the Authority, as lessor, pursuant to the Lease Agreement; (ii) all interest or other income from any investment of any money in any fund or account (other than the Rebate Fund) established pursuant to the Indenture or the Lease Agreement; (iii) the Swap Revenues; (iv) any additional security provided for a Series of Bonds in a Supplemental Indenture.

### **Revenue Bonds**

- **Wastewater Revenue Refunding Bonds, Series 2018A** (*Business-Type Activities; Sewer Enterprise Fund*). Interest payable on November 1 and May 1; principal is payable in annual installments on each November 1, commencing November 1, 2025 and ending November 1, 2036, with interest rates from 4% to 5%. Payment of principal and interest on the Series 2018A Bond is secured by a pledge of Net Revenues of the Sewer Enterprise Fund. The Series 2018A Bond constitutes “Parity Debt” under the Indenture.

On April 19, 2018, the City issued the Series 2018A Bond as a Parity Debt to fully refund the 2006A Wastewater Revenue Bonds. The proceeds were used to refund the 2006A Wastewater Revenue Bonds and pay cost of issuance in connection with the financing. The Series 2006A has been fully redeemed, and the City will realize significant savings from the refunding of the 2006A bonds.

- **Wastewater Revenue Refunding Bond Series 2015 - Direct Placement** (*Business-Type Activities; Sewer Enterprise Fund*). Interest payable on November 1 and May 1, commencing May 1, 2016. Principal is payable in annual installments on each November 1, commencing November 1, 2016 and ending November 1, 2024. The Series 2015 Bond shall bear interest at a rate equal to 2.42% per annum; The Series 2015 Bond constitutes “Parity Debt” under the Indenture; Payment of principal and interest on the Series 2015 Bond is secured by a pledge

of Net Revenues of the Sewer Enterprise Fund (i.e., 1) all fees and charges received by the City for the services of the Enterprise; 2) all other income and revenue howsoever derived by the City from the ownership; 3) all sums deposited, or required under the Indenture to be deposited, in the Sewer Enterprise Fund; less the amount of Operating Expenses becoming payable during such period).

On October 30, 2015, the City issued the Series 2015 Bond, as a Parity Debt to fully refund the 2005A and partially refund the 2006A Wastewater Revenue Bonds. The proceeds were used to: 1) Refund the Wastewater Revenue Refunding Bonds, Series 2005A, which refinanced the acquisition and construction of improvements to the City's wastewater enterprise, 2) refund a portion of the Wastewater Revenue Bonds, Series 2006A, and 3) pay cost of issuance in connection with the financing. The Series 2005A Bonds have been fully redeemed and the 2023 and 2024 maturities of Series 2006A Bonds were redeemed. The City will realize significant savings from the refunding of the 2005A and 2006A Bonds.

### **Notes Payable**

- **HUD Section 108 Loan** (*Governmental Activities*). On March 26, 2015, the City received notice of a public offering to refinance the existing HUD Section 108 Loan note, with an outstanding balance of \$2,789,000. The City agreed to refinance the note, as it reduced the interest on the HUD Section 108 Loan, a net savings of approximately \$502,908. The public offering date was May 28, 2015. The terms of the new promissory note include semi-annual payments in August and February through the maturity date of August 1, 2024. The interest rates range from 0.28% through 2.85%. No new security provisions were required, as the Contract for Fixed Rate Note incorporates the previous additional security provisions. Housing revenues are pledged as collateral. The proceeds from the original note were used for the purpose of constructing the Neighborhood Center at Marshall Park and the expansion of the Maddux Youth Center.

### **Reimbursement Agreement**

- **Modesto Irrigation District (MID) 2013G & 2007F Bonds** (*Business-Type Activities; Water Enterprise Fund*). In 1992, the City entered into a treatment and delivery agreement with the Modesto Irrigation District (MID) and the Del Este Water Company (Del Este). The City assumed Del Este's interest and obligations under the agreement when it acquired Del Este in July 1995. Under the agreement, MID built and operates a surface water treatment plant on the Tuolumne River for the purpose of providing a long-term source of domestic treated water for the City. MID is the sole owner of the project, and has all management and operations responsibility. In exchange for the treated water, the City has agreed to pay: all debt service on bonds issued by MID for the construction of the project; a raw water charge as set forth in the agreement; project operation, administration, and maintenance costs; and insurance on the project. Gross revenues of the City's Water Fund are irrevocably pledged for the punctual payment of the MID debt service and all obligations of the City under any parity debt.

Current parity debt of the City consists of the 2008 Water Revenue Certificates of Participation and the California Safe Drinking Water Act loan (as described previously). The treatment plant completed all tests and began commercial operations on May 15, 1995, at which time the City began paying for raw water and operations.

The City and MID have agreed upon an expansion of the initial Domestic Water Project facilities beyond the existing design capacity of 36 million gallons per day (“mgd”) to a design capacity of 72 mgd. In June 2007, the MID issued \$93,190,000 Domestic Water Project revenue bonds pursuant to the terms of the existing treatment and delivery agreement. On August 14, 2013, Modesto Irrigation District Financing Authority refunded the 1998 D Bonds, with 2013 G Bonds. As of June 30, 2019, the total outstanding on the MID bonds is: \$21,575,000 for the 2013 G Bonds and \$93,190,000 for the 2007 F Bonds, for a total of \$114,765,000. For the 2013 G Bonds, the annual principal payments began on September 1, 2014 and mature on September 1, 2022, in amounts from \$3,970,000 to \$5,795,000, with interest rates from 2% to 5%. For the 2007 F Bonds, the annual principal payments begin on September 1, 2023 and mature on September 1, 2037 in amounts from \$4,275,000 to \$11,870,000, with variable interest rates fluctuating according to market conditions.

The City has entered into interest-rate swap agreements for the 2007F bonds to synthetically fix the rates that the City pays at 4.38% and 4.44%.

### **Special Tax Bonds**

- **Village One #2 CFD 2014 Special Tax Refunding Bonds** (*Governmental Activities*). On July 30, 2014, the Village One #2 Community Facilities District issued Refunding Special Tax Bonds (refunding bonds) with a par amount of \$29,320,000 to refund the District’s \$29,925,000 outstanding Special Tax Bonds (refunded bonds) issued on March 8, 2006, which were issued primarily to finance various public improvements needed to develop property located within the District. Interest on the refunding bonds is payable semiannually on each March 1 and September 1 through September 1, 2036. The refunding bonds were issued with interest rates varying from 2% to 5% and are payable solely from revenues derived from the assessment of annual special taxes to be levied on the taxable property within the District and from certain other funds pledged under the Trust Indenture. The principal of these bonds is not subject to acceleration. The City is not legally obligated to pay this debt or be the purchaser of last resort of foreclosed properties in the special assessment districts, nor is it obligated to advance City funds to repay this debt in the event of default by any property owners. The City functions as an agent for the property owners by collecting assessments and forwarding collections to trustees for payment to bond holders.
  
- **Fairview Village CFD 2014 Special Tax Refunding Bonds** (*Governmental Activities*). On December 16, 2014, the Fairview Village Community Facilities District issued Refunding Special Tax Bonds (refunding bonds) with a par amount of \$4,420,000 to refund the District’s \$4,660,000

outstanding Special Tax Bonds (refunded bonds) issued on September 1, 2005, which were issued primarily to finance various public improvements needed to develop property located within the District. Interest on the refunding bonds is payable semiannually on each March 1 and September 1 through September 1, 2035. The refunding bonds were issued with an interest rate of 4.1% and are payable solely from revenues derived from the assessment of annual special taxes to be levied on the taxable property within the District and from certain other funds pledged under the Trust Indenture. The principal of these bonds are not subject to acceleration. The City is not legally obligated to pay this debt or be the purchaser of last resort of foreclosed properties in the special assessment districts, nor is it obligated to advance City funds to repay this debt in the event of default by any property owners. The City functions as an agent for the property owners by collecting assessments and forwarding collections to trustees for payment to bond holders.

#### **Developer Advances**

- **Del Este Water Company** (*Business-Type Activities; Water Enterprise Fund*). The Del Este Water Company (Del Este) entered into various agreements with developers under which infrastructure components were either constructed on behalf of Del Este or cash was advanced to the company to construct the infrastructure. Agreements in existence at the time of the City's acquisition of Del Este were assumed by the City. The terms of repayment call for no interest, with principal paid over a 40-year period. The total annual payments fluctuate depending on the ending date of each agreement.

**CITY OF MODESTO**  
**COMPUTATION OF LEGAL DEBT MARGIN**  
**JUNE 30, 2019**

Net assessed value <sup>(1)(3)</sup>		\$	16,308,358,058
Plus homeowners' exemption <sup>(1)(3)</sup>			<u>201,430,177</u>
Gross assessed value <sup>(1)(3)</sup>		\$	<u>16,509,788,235</u>
Debt limit - 15% of gross assessed value (2)		\$	2,476,468,235
Amount of debt applicable to debt limit:			
Total general bonded debt, including special assessment debt	\$	<u>          -</u>	
Less: Assets in debt service funds available for payment of principal	\$	<u>          -</u>	
Other deductions: Special assessment debt		<u>          -</u>	
Total deductions		<u>          -</u>	
Total amount of debt applicable to debt limit			<u>          -</u>
Legal debt margin		\$	<u>2,476,468,235</u>

Note:           (1) Source: Stanislaus County Auditor  
                  (2) Section 43605 California Government Code  
                  (3) Figures are based on Stanislaus County

**CITY OF MODESTO  
DEBT SERVICE  
PRINCIPAL & INTEREST PAYMENTS**

DEBT ISSUE	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024	2024/2025- 2028/2029	2029/2030- 2033/2034	2034/2035- 2038/2039	2039/2040- 2043/2044	2044/2045- 2048/2049	TOTAL
<b>LOANS PAYABLE</b>											
Kiernan Business Park East Project Bank Loan											
Principal	0	500,000	0	0	0	0	0	0	0	0	500,000
Interest	0	0	0	0	0	0	0	0	0	0	0
Subtotal: Kiernan Business Park East Project Bank Loan	0	500,000	0	0	0	0	0	0	0	0	500,000
ARRA Water Grant Loan											
Principal	26,432	27,097	27,779	28,478	29,195	157,377	104,256	0	0	0	400,614
Interest	9,858	9,193	8,511	7,811	7,094	24,070	4,612	0	0	0	71,149
Subtotal: ARRA Water Grant Loan	36,290	36,290	36,290	36,289	36,289	181,447	108,868	0	0	0	471,763
Tertiary Treatment Phase 1B Project											
Principal	5,329,853	5,468,430	5,610,609	5,756,485	5,906,153	31,915,589	36,286,048	15,869,568	0	0	112,142,735
Interest	1,794,284	1,709,006	1,621,511	1,531,741	1,439,638	5,730,605	3,041,091	382,499	0	0	17,250,375
Subtotal: Tertiary Treatment Phase 1B Project	7,124,137	7,177,436	7,232,120	7,288,226	7,345,791	37,646,194	39,327,139	16,252,067	0	0	129,393,110
North Valley Regional Recycled Water Program											
Principal	862,885	871,513	880,228	889,031	897,921	4,626,103	4,862,081	5,110,095	5,370,762	4,557,094	28,927,713
Interest	289,277	280,648	271,933	263,131	254,240	1,134,705	898,728	650,712	390,046	115,445	4,548,865
Subtotal: North Valley Regional Recycled Water Program	1,152,162	1,152,161	1,152,161	1,152,162	1,152,161	5,760,808	5,760,809	5,760,807	5,760,808	4,672,539	33,476,578
<b>TOTAL LOANS PAYABLE</b>	<b>8,312,589</b>	<b>8,865,887</b>	<b>8,420,571</b>	<b>8,476,677</b>	<b>8,534,241</b>	<b>43,588,449</b>	<b>45,196,816</b>	<b>22,012,874</b>	<b>5,760,808</b>	<b>4,672,539</b>	<b>163,841,451</b>
<b>CERTIFICATES OF PARTICIPATION</b>											
1993 Golf Refunding COP											
Principal	400,000	410,000	435,000	460,000	480,000	0	0	0	0	0	2,185,000
Interest	99,250	79,000	57,875	35,500	12,000	0	0	0	0	0	283,625
Subtotal: 1993 Golf Refunding COP	499,250	489,000	492,875	495,500	492,000	0	0	0	0	0	2,468,625
2008 Water Refunding Revenue COP											
Principal	395,000	395,000	425,000	450,000	2,300,000	13,035,000	15,910,000	11,145,000	0	0	44,055,000
Interest <sup>1,2</sup>	504,611	498,692	493,892	488,789	468,965	1,905,577	1,067,363	164,045	0	0	5,591,934
Subtotal: 2008 Water Refunding Revenue COP	899,611	893,692	918,892	938,789	2,768,965	14,940,577	16,977,363	11,309,045	0	0	49,646,934
<b>TOTAL CERTIFICATES OF PARTICIPATION</b>	<b>1,398,861</b>	<b>1,382,692</b>	<b>1,411,767</b>	<b>1,434,289</b>	<b>3,260,965</b>	<b>14,940,577</b>	<b>16,977,363</b>	<b>11,309,045</b>	<b>0</b>	<b>0</b>	<b>52,115,559</b>
<b>LEASE REVENUE BONDS</b>											
2008 Lease Revenue Bonds											
Principal	2,000,000	2,170,000	2,390,000	2,585,000	2,785,000	17,245,000	21,740,000	0	0	0	50,915,000
Interest <sup>1,2</sup>	595,483	565,363	537,132	506,509	474,778	1,779,952	589,479	0	0	0	5,048,696
Subtotal: 2008 Lease Revenue Bonds	2,595,483	2,735,363	2,927,132	3,091,509	3,259,778	19,024,952	22,329,479	0	0	0	55,963,696
<b>TOTAL LEASE REVENUE BONDS</b>	<b>2,595,483</b>	<b>2,735,363</b>	<b>2,927,132</b>	<b>3,091,509</b>	<b>3,259,778</b>	<b>19,024,952</b>	<b>22,329,479</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>55,963,696</b>
<b>REVENUE BONDS</b>											
Wastewater Revenue Refunding Bonds 2018A											
Principal	0	0	0	0	0	3,065,000	4,790,000	3,485,000	0	0	11,340,000
Interest	555,400	555,400	555,400	555,400	555,400	2,479,875	1,435,750	249,225	0	0	6,941,850
Subtotal: Wastewater Revenue Refunding Bonds 2018A	555,400	555,400	555,400	555,400	555,400	5,544,875	6,225,750	3,734,225	0	0	18,281,850

Continued on next page...

Wastewater Revenue Refunding Bonds 2015 - Direct Placement											
Principal	2,521,327	2,577,644	2,644,114	2,708,639	876,795	897,767	0	0	0	0	12,226,286
Interest	265,367	203,671	140,488	75,719	32,335	10,862	0	0	0	0	728,442
Subtotal: Wastewater Revenue Refunding Bonds 2015 - Direct Placement	2,786,694	2,781,315	2,784,602	2,784,358	909,130	908,629	0	0	0	0	12,954,728
<b>TOTAL REVENUE BONDS</b>	<b>3,342,094</b>	<b>3,336,715</b>	<b>3,340,002</b>	<b>3,339,758</b>	<b>1,464,530</b>	<b>6,453,504</b>	<b>6,225,750</b>	<b>3,734,225</b>	<b>0</b>	<b>0</b>	<b>31,236,578</b>
<b>NOTES PAYABLE</b>											
HUD Section 108 Loan											
Principal	269,000	283,000	297,000	312,000	328,000	345,000	0	0	0	0	1,834,000
Interest	41,773	36,442	30,150	22,838	14,424	4,916	0	0	0	0	150,543
Subtotal: HUD Section 108 Loan	310,773	319,442	327,150	334,838	342,424	349,916	0	0	0	0	1,984,543
<b>TOTAL NOTES PAYABLE</b>	<b>310,773</b>	<b>319,442</b>	<b>327,150</b>	<b>334,838</b>	<b>342,424</b>	<b>349,916</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,984,543</b>
<b>REIMBURSEMENT AGREEMENT</b>											
MID 2013 G Bonds											
Principal	5,005,000	5,260,000	5,515,000	5,795,000	0	0	0	0	0	0	21,575,000
Interest	953,625	697,000	427,625	144,875	0	0	0	0	0	0	2,223,125
Subtotal: MID 2013 G Bonds	5,958,625	5,957,000	5,942,625	5,939,875	0	0	0	0	0	0	23,798,125
MID 2007 F Bonds											
Principal	0	0	0	0	4,275,000	24,435,000	30,605,000	33,875,000	0	0	93,190,000
Interest <sup>1,2</sup>	1,900,046	1,894,848	1,897,447	1,897,447	1,836,023	7,758,139	4,939,559	1,368,875	0	0	23,492,384
Subtotal: MID 2007 F Bonds	1,900,046	1,894,848	1,897,447	1,897,447	6,111,023	32,193,139	35,544,559	35,243,875	0	0	116,682,384
<b>TOTAL REIMBURSEMENT AGREEMENT</b>	<b>7,858,671</b>	<b>7,851,848</b>	<b>7,840,072</b>	<b>7,837,322</b>	<b>6,111,023</b>	<b>32,193,139</b>	<b>35,544,559</b>	<b>35,243,875</b>	<b>0</b>	<b>0</b>	<b>140,480,509</b>
<b>SPECIAL TAX BONDS</b>											
Village One #2 CFD 2014 Special Tax Refunding Bonds											
Principal	630,000	700,000	775,000	860,000	945,000	6,185,000	5,105,000	11,250,000	0	0	26,450,000
Interest	1,192,675	1,161,000	1,124,125	1,083,250	1,038,125	4,351,625	2,646,125	1,125,000	0	0	13,721,925
Subtotal: Village One #2 CFD 2014 Spec Tax Ref Bonds	1,822,675	1,861,000	1,899,125	1,943,250	1,983,125	10,536,625	7,751,125	12,375,000	0	0	40,171,925
Fairview Village CFD 2014 Special Tax Refunding Bonds											
Principal	120,000	130,000	140,000	155,000	165,000	1,045,000	1,460,000	725,000	0	0	3,940,000
Interest	159,080	153,955	148,420	142,373	135,813	561,188	305,860	30,238	0	0	1,636,927
Subtotal: Fairview Village CFD 2014 Spec Tax Ref Bonds	279,080	283,955	288,420	297,373	300,813	1,606,188	1,765,860	755,238	0	0	5,576,927
<b>TOTAL SPECIAL TAX BONDS</b>	<b>2,101,755</b>	<b>2,144,955</b>	<b>2,187,545</b>	<b>2,240,623</b>	<b>2,283,938</b>	<b>12,142,813</b>	<b>9,516,985</b>	<b>13,130,238</b>	<b>0</b>	<b>0</b>	<b>45,748,852</b>
<b>DEVELOPER ADVANCES</b>											
Del Este Water Company											
Principal <sup>3</sup>	92,294	98,465	98,063	97,882	94,502	387,846	73,737	8,352	0	0	951,141
Subtotal: Del Este Water Company	92,294	98,465	98,063	97,882	94,502	387,846	73,737	8,352	0	0	951,141
<b>TOTAL DEVELOPER ADVANCES</b>	<b>92,294</b>	<b>98,465</b>	<b>98,063</b>	<b>97,882</b>	<b>94,502</b>	<b>387,846</b>	<b>73,737</b>	<b>8,352</b>	<b>0</b>	<b>0</b>	<b>951,141</b>
<b>GRAND TOTAL</b>	<b>26,012,520</b>	<b>26,735,367</b>	<b>26,552,302</b>	<b>26,852,898</b>	<b>25,351,401</b>	<b>129,081,196</b>	<b>135,864,689</b>	<b>85,438,609</b>	<b>5,760,808</b>	<b>4,672,539</b>	<b>492,322,329</b>

NOTES:

- (1) Interest expense is estimated for variable rate debt
- (2) Swap interest payments and swap related fees are not included
- (3) Payments may fluctuate from this schedule based on individual agreement terms and negotiations

**SCHEDULE OF DEBT SERVICE REQUIREMENTS  
FISCAL YEAR 2020-2021**

Resident Fund (1)	Debt Issue	Amount (2)	Funding Source (3)	Years Remaining (4)
<b>CITY OF MODESTO</b>				
1130	HUD Section 108 Note Payable	\$319,442	CDBG	5
4130	Water Fund Ref. Certificates of Participation - 2008	\$2,415,000	Water	17
4100	2007 & 2013G MID Water Refunding Revenue Bonds	\$10,080,146	Water	18
4140	ARRA Safe Drinking Water State Rev Fund	\$36,290	Water	12
4271	Wastewater Refunding Revenue Bonds - 2018A	\$562,900	Sewer	17
4241	Wastewater Refunding Revenue Bonds - 2015	\$2,786,415	Sewer	5
4242	Wastewater State Revolving Loan - Tertiary Treatment Phase 1 B	\$8,245,566	Sewer	16
4210	Wastewater State Revolving Loan - NVRWP	\$1,153,663	Sewer	28
4600	Creekside Golf Course Construction	\$493,300	Golf	4
4605	PNC capital Lease - Cushman Hauler 800	\$2,423	Golf	4
0100	Turf Tank Capital Lease - Intelligent One Robot	\$7,000	General	5
0100	PNC Capital Lease - Velocity Pumpers & Tillers	\$598,545	General	8
		<u><u>\$26,700,690</u></u>		
<b>REDEVELOPMENT AGENCY OF THE CITY OF MODESTO</b>				
2903	Modesto Centre Plaza Construction	\$1,654,675	RDA	4
		<u><u>\$1,654,675</u></u>		
<b>MODESTO PUBLIC FINANCING AUTHORITY</b>				
2150	2008 Refunding Lease Revenue Bonds	\$4,321,487	General/RDA	14
		<u><u>\$4,321,487</u></u>		
<b>COMMUNITY FACILITIES DISTRICTS</b>				
3245	CFD No. 2003-1_Refunding 2014 of Fairview Village	\$286,955	Fairview	16
3294	CFD No. 2004-1_Refunding 2014 of Village One #2	\$1,864,500	Village One #2	17
		<u><u>\$2,151,455</u></u>		

Note: Debt service requirements are based on debt service schedules provided in bond and lease documents.

(1) "Resident fund" is the fund in which the debt service expenses to be paid to trustees or lessors are budgeted.

(2) "Amount" consists of total cash required to pay debt service related costs during the fiscal year, including trustee administration fees. Actual principal and interest expenses may be higher or lower, due to accruals in enterprise and internal service funds, and capitalized interest held by trustees.

(3) "Funding source" is the fund or funds which provide cash to the "resident fund" for debt service payments. If the funding source is different from the resident fund, an interfund transfer is normally budgeted to move the cash.

(4) "Years remaining" are as of June 30, 2020.

# Glossary of Budget Terms

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**ABATEMENT** - A complete or partial cancellation of a levy imposed by a government and usually applied to tax levies, special assessments and service charges.

**ACCOUNTING SYSTEM** - The total structure of records and procedures which discover, record, classify, summarize, and report information on the financial position and the results of operations of a government or any of its funds, fund types, balanced account groups, or organizational components.

**ALLOCATION** - To divide or share out for a specific purpose or to particular persons or departments.

**APPROPRIATION** - An authorization granted by a legislative body to make expenditures and incur obligations for a specific purpose. An appropriation is usually limited in amount and as to time when it may be expended. Operational appropriations usually expire at fiscal year end.

**ASSESSED VALUATION** - A value of real estate or other property by a government as a basis for levying taxes.

**ASSETS** - A probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

**BOND** - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specified date or dates in the future, together with periodic interest at a special rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

**BUDGET** - A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term usually indicates a financial plan for a single fiscal year.

**BUDGET HEARING** - A public meeting at which any citizen may appear and be heard regarding the increase, decrease or omission of any item in the proposed budget as presented in writing by the City Manager to the City Council.

**BUDGET MESSAGE** - A general discussion of the proposed budget as presented in writing by the City Manager to the City Council. The message contains an explanation of primary budget issues and policy changes found in the proposed budget.

**CAPITAL IMPROVEMENT** - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations.

**CAPITAL IMPROVEMENT PROGRAM BUDGET** - A financial plan of proposed capital improvement projects with single and multiple-year capital expenditures. These include the construction of new streets, sewer lines, fire stations, development of a new park, or a significant study with long-term benefits to the Community. The Capital Program plan is a ten-year plan, which is updated annually. This program is often referred to as the "CIP".

**CAPITAL OUTLAY** - A budget category which includes all equipment having a unit cost of more than \$5,000 and an estimated useful life of over one year. Non-CIP capital outlay is budgeted in the City's operating budget.

## Glossary of Budget Terms

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**CONTINGENCIES** - A budgetary provision representing that portion of the appropriations set aside to meet unforeseen expenditure requirements.

**CPI** - Consumer price index is a statistical measure of a weighted average of prices of a specified set of goods and services purchased by wage earners in urban areas.

**DEBT SERVICE** - Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or other long-term debt.

**DEPARTMENT** - A major organizational unit of the City that has been assigned overall management responsibility for a group of related operations.

**DEPRECIATION** - Expiration in the service life of fixed assets, attributable to normal wear and tear. The portion of the cost of a fixed asset which is charged as an expense during a particular accounting period. In accounting for depreciation, the cost of a fixed asset, less any salvage value is prorated over the estimated service life of such an asset. Each period is charged a portion of this total cost. Through this process, the entire cost of the asset is ultimately charged off an expense.

**ENCUMBRANCE** - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved.

**ENTERPRISE FUND** - A governmental accounting fund in which the services provided are financed and operated similarly to those of a private business. The rate schedules for these services are established to insure that revenues are adequate to meet all necessary expenditures. Enterprise funds are established for services such as water and sewer, parking facilities, transit systems, airport, and golf courses.

**EXPENDITURE** - Actual cash disbursements for the cost of goods delivered or services rendered.

**FISCAL YEAR** - The time period designated by the City signifying the beginning and ending dates for recording financial transactions. The City of Modesto has specified July 1 to June 30 as its fiscal year.

**FIXED ASSETS** - Assets of a long-term character such as land, building, machinery, furniture, and other equipment with a value greater than \$1,000 and a useful life longer than one year.

**FORFEITURES** - The automatic loss of cash or other property as a penalty for not complying with legal provisions and as compensation for any resulting damages or losses.

**FRANCHISE** - A special privilege granted by a government, permitting the continued use of public property, such as city streets and usually involving the elements of a monopoly or regulation.

**FUNCTION** - A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., general government; streets and highways; parks and recreation; public works and public safety).

**FUND BALANCE** - Also known as financial position, fund balance is the excess of assets over liabilities, and represents the cumulative effect of revenues and other financing sources over expenditure and other financing uses.

## Glossary of Budget Terms

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**FUND** - An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

**GENERAL FUND** - The primary operating fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. Examples of departments financed by the General Fund include the City Council, Police and Fire Departments, and others general services.

**GENERAL FUND DISCRETIONARY REVENUE** - The General Fund is the primary operating fund of the City. It accounts for normal, recurring activities traditionally associated with government. General Fund discretionary money is revenue not restricted to special purposes such as collected fees, interfund labor charges, service credits, and indirect cost recoveries and can be used to support general government activities.

**GENERAL OBLIGATION BOND** - Bonds used for various purposes and repaid by the regular revenue raising powers of the City. The City of Modesto has no outstanding general obligation bonds.

**GNP** - Gross National Product is the total market value of all final goods and services produced by the entire economy in a one-year period.

**GRANT** - Contributions or gifts of cash or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility. An example is the Community Development Block Grant given by the Federal Government.

**INDIRECT COSTS** - Those elements of cost necessary in the production of a good or service that are not directly traceable to the product or service.

**INTERFUND TRANSFERS** - Amounts transferred from one fund to another.

**INTERNAL SERVICE FUND** - Funds used to account for the financing of goods or services provided by one department to another department on a cost reimbursement basis, for example; the Fleet Management Fund, which maintains the City's equipment pool; or the Central Services Fund, which provides office supplies and various materials for maintenance and construction.

**NET DISCRETIONARY SUPPORT** - Total operational costs after taking into account related fees and charges and other revenue. This represents the true general tax support for an operation.

**OPERATING BUDGET** - The portion of the budget pertaining to the daily operations that provide basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, utilities, materials, travel and fuel.

**ORDINANCE** - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than a resolution.

## Glossary of Budget Terms

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**PERFORMANCE MEASURES** - A performance measure is a public oriented measure which, whether stated in terms of effectiveness or efficiency, quantitatively describes how well a service is being performed. The foundation of performance measures is understanding the relationship between program inputs, outputs, efficiency, effectiveness, and ultimately program outcomes.

**RECESSION** - A noticeable drop in the level of business activity.

**REIMBURSEMENT** - Repayments of amounts remitted on behalf of another party, or interfund transactions that constitute reimbursements to a fund for expenditures or expenses initially made from it but properly applied to another fund.

**RESERVE** - An account used to earmark a portion of fund balance to indicate that it is not available for expenditure.

**RESOLUTION** - A special order of the City Council which has a lower legal standing than an ordinance.

**RETAINED EARNINGS** - An equity account reflecting the accumulated earning of an enterprise or internal service fund.

**REVENUE** - Funds that the government receives as income. It includes such items as taxes, fees, permits, licenses, grants and interest.

**SPECIAL ASSESSMENT** - A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

**SPECIAL REVENUE FUND** - A fund in which revenue is collected and is restricted by the City, State or Federal Government as to how the city might spend its resources.

**SUBSIDY** - A grant by government to another government entity to assist in an enterprise deemed advantageous to the public.

**TAXES** - Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. The term does not include specific charges made against particular persons or property for permanent benefits such as special assessments. Neither does the term include charges for services rendered only to those paying such charges as, for example, water service charges.

**TRUST AND AGENCY FUNDS** - Also known as Fiduciary Fund Types, these funds are used to account for assets held by the City in a trustee capacity or as an agent for private individuals, organizations, or other governmental agencies. The fiduciary funds used by the City are investment trust, non-expendable trust and agency funds.

**USER CHARGES** - The payment of a fee for direct receipt of a public service by the party benefiting from the service.

**WORKING CAPITAL** – Also known as “financial position” in the private sector, working capital is the excess of current assets over current liabilities. For enterprise funds, this term is used interchangeably with “fund balance”, a comparable financial position concept in the governmental fund types.

## Recommended Budget Principles

### 1. Annually Adopt a Structurally Balanced Budget

A structurally balanced budget means on-going revenues and on-going expenditures are in balance with on-going revenues meeting or exceeding expenditures during the same time period. If a structural imbalance occurs, a plan must be developed and implemented to bring the budget back into balance.

### 2. Use of One-Time Resources

Once brought into balance, one-time revenues (excess reserves about reasonable risk calculations, revenue spikes, prior year budget savings, sale of property, etc) shall not be used for current or new on-going operating costs. Examples of appropriate uses of one-time revenues include early retirement of debt, capital expenditures without significant operating or maintenance costs, and other non-reoccurring expenditures.

### 3. Budget Revisions

New programs, services, or staffing requests are considered in light of the Council's priorities and shall include a spending offset at the time of the request so that the request has a net-zero impact on the budget.

### 4. Reserves

All City funds must maintain an adequate reserve level and/or ending fund balance as determined annually as appropriate for each fund. For the General Fund, the contingency reserve amount, which is a flat \$7 million, shall be maintained. Any use of the General Fund contingency reserve will require a majority vote of the Council.

### 5. Debt Issuance

Long-term General Fund debt will not be incurred to support on-going operating costs (other than debt service) unless such issuance achieves net operating cost savings and such savings can be independently verified. All General Fund debt issuances shall identify a method of repayment or have a dedicated revenue source.

### 6. Employee Compensation

Recognizing that employees are the City's major resource, negotiations for employee compensation shall focus on the total compensation costs (e.g. increases in salary, steps, and benefit costs) while considering the City's fiscal condition, revenue growth, and changes in the cost of living.

### 7. Capital Improvement Projects

Capital Improvement Projects shall not proceed for projects with annual operating and maintenance costs in the General Fund without City Council certification that funding will be available in the applicable year of the cost impact. Certification shall demonstrate that the entire cost of the project, including operating and maintenance costs, will not require a decrease in the City's core services.

### 8. Fees and Charges

The development of fees and fee increases shall be utilized where appropriate to assure fee program costs are fully recovered by fee revenue.

**9. Grants**

Staff will seek out, apply for, and effectively administer grants that address the City's priorities, policy objectives, and provide an overall positive benefit to the City. Before a grant is pursued, staff shall provide a detailed fiscal analysis addressing both the immediate and long-term costs and benefits of the grant. With the exception of pilot projects, one-time grant revenues shall not be used to begin or support the costs of on-going programs.

**10. General Plan**

The General Plan is the primary long-term fiscal planning tool. Recommendations to create new development capacity beyond the existing General Plan shall be analyzed to ensure that capital improvements and operating/maintenance costs are within the City's financial capabilities.

**11. Performance Measurement**

All requests for funding shall include performance measure data so funding requests can be reviewed and approved in light of anticipated service level outcomes.



## **CITY OF MODESTO OPERATING BUDGET POLICY**

### **INTRODUCTION**

The purpose of this policy is to identify roles, responsibilities, and actions related to the preparation and monitoring of the City of Modesto's annual operating budget. The operating budget is adopted annually at the fund level by the City Council. The budget provides a detailed estimate of how much the City needs to spend in its fiscal year to meet its ongoing financial obligations and provide programs and services.

### **RESPONSIBILITIES**

Per the City Charter (Section 1302.1 through 1304), each year:

The City Manager shall, on or before December 15 of each year, submit to the Mayor and to the Council a five (5) year economic forecast of expenditures and revenues for each City Department.

The Mayor shall, on or before January 15 of each year, prepare and deliver to the Council the Mayor's Proposed Budget Priorities and Direction for both the City's Capital Budget and for the City's Operating Budget.

The City Manager shall, on or before February 1 of each year, prepare and deliver to the Mayor and to the Council a Capital and Operating Mid-Year Budget Report for each City Department.

The Mayor shall, on or before February 15 of each year prepare and deliver to the Council the Mayor's Budget Message which shall include:

- a) A statement of the fiscal priorities which the City should adopt for the ensuing fiscal year; and
- b) Which City services, departments, offices or agencies the Mayor proposes to be expanded or reduced.

The Council shall hold a public hearing to consider the Final Mayor's Budget Message and to make any additions or revisions the Council deems advisable. Upon closing of the public hearing, the Council shall approve the Mayor's Budget Message as presented, or as revised.

By April 30 of each year, the City Manager shall send to Council a draft budget consisting of a careful estimate of the amounts of expenditures required for the business and proper conduct of the various departments, offices, boards, and commissions of the City, over which the City Manager has control during the next ensuing year. The City Manager shall also include in the draft budget an estimate of the amount of income/revenues that are to be included as part of the

draft budget. The draft budget shall accurately reflect the recommendations and priorities specified in the Final Mayor’s Budget Message as adopted by the Council.

At least thirty (30) days prior to the new fiscal year, the Mayor shall prepare and deliver to the Council the Mayor’s Final Budget Modifications of the draft budget. Following the receipt of the Mayor’s Final Budget Modifications, the Council shall consider and review the draft budget as submitted by the City Manager together with the Mayor’s Final Budget Modifications and make such revisions as the Council may deem advisable. The resulting document shall be deemed the “Proposed Budget.”

After the creation of the “Proposed Budget” document, the Council shall determine the time for the holding of a public hearing upon the “Proposed Budget” and a notice shall be posted not less than ten (10) days prior to said hearing. This public hearing will be used by the Council to allow for interested persons desiring to be heard an opportunity to speak upon the “Proposed Budget.”

At the conclusion of the public hearing, the Council shall further consider the “Proposed Budget” and make any revisions that it may deem advisable; and thereafter it shall adopt the budget with revisions, if any. Any revisions may add or increase programs or amounts or may delete or decrease programs or amounts except expenditures required by law or for debt service provided that no budget revision to the budget shall increase proposed expenditures to an amount greater than the total estimated income plus unencumbered available reserves and estimated unencumbered balances of funds carried over from the preceding fiscal year.

The Mayor is responsible for preparing and delivering to the City Council the Mayor’s Proposed Budget Priorities and Direction for capital and operating budgets, the Mayor’s budget message, and final budget modifications.

The City Manager is responsible for preparing and delivering to the Mayor and Council a five-year forecast of expenditures and revenues, mid-year budget reports, and a draft budget.

The City Council is responsible for reviewing the proposed budget, holding a public hearing, revising the draft budget as needed, and approving the budget.

Under the Modesto Municipal Code (MMC) 2-3.401, the Finance Department is responsible for annually preparing and submitting to the City Manager a proposed preliminary budget prior to the beginning of the next succeeding fiscal year, and maintaining a system of budget control to ensure that monies are available and appropriated.

## **POLICY**

### **Budget Development**

1. It is the policy of the City of Modesto to prepare an annual budget using the accounting basis that is in conformance with generally accepted accounting principles (GAAP). To prepare the organization’s budget, the Budget Manager shall gather proposed budget information from all Department directors (and others with budgetary responsibilities).
2. Budgets proposed and submitted by each department should be accompanied by a narrative explanation of the sources and uses of funds and explaining all material fluctuations in budgeted amounts from prior years. All requests for additional personnel shall include a narrative explaining the need for an increase in staff potential duties for the new

- employee and expected salary. All requests for capital shall include a narrative explaining the reason for the need of the respective item.
3. After appropriate revisions and a compilation of all department budgets a draft of the organization-wide budget is prepared by the Budget Manager. The appropriated budget is prepared by:
    - Fund (e.g. General Fund)
    - Department (e.g. Police).
    - Division ( e.g. Field Operations)
    - Revenue/Expense Account (e.g. Sales and Use Tax/Office Supplies)
  4. The draft of the organization-wide budget, individual departments' budgets as well as the narratives, and multi-year project budgets are presented to the City Manager for discussion, revision, and initial approval. Each individual capital request is evaluated to determine whether the capital item is needed to clear a safety issue a legal requirement or to improve customer service. This process is separate from the creation and adoption of the City's Capital Improvement Program (CIP). The policy for the CIP adoption follows a different set of guidelines. All request for additional staff are reviewed for viability based on the economic condition of the City.
  5. At a public hearing the Mayor submits to the City Council a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them. The proposed budget is presented to City Council for discussion, revision and adoption.
  6. Public hearings are conducted at City Hall to obtain citizen input. Prior to July 1, the budget is adopted by motion of the City Council.
  7. It is the policy of the City of Modesto to adopt a final budget prior to July 1 of the new fiscal year. The purpose of adopting a final budget at this time is to allow adequate time for the Budget Division to input the budget into the accounting system and establish appropriate budget and reporting procedures to ensure proper classification of activities and comparison of budget versus actual once the year begins.
  8. The City will prepare and annually refine written goals and policies to guide the preparation of financing, spending, and performance plans for the City budget. Proposed budgets will comply with the adopted budget polices and Council priorities.
  9. Department and program managers will not exceed the Council-approved appropriations in any fund. The City Council may approve modifications to these appropriations throughout the year as warranted by revenue collections and activity demands.
  10. Enterprise funds and other non-general fund operations should be self-supporting and should maintain reserve levels that are adequate to protect against fluctuations in revenue and expenditure levels. Activities that deviate from this requirement shall be identified for the City Council annually at the time of budget adoption. Exempt from this requirement are those funds that account solely for grant funds.
  11. Interest shall be allocated quarterly to all funds based on their average monthly balances during each quarter.
  12. Costs charged between funds such as force-account labor and other direct costs shall be charged on the basis of actual cost and not on the budgeted amount, unless a separate contract exists between the managers of the two programs allowing the use of the budgeted amount as the basis for the charge.
  13. Appropriations for certain grants and on-going Capital Improvement Program projects that were authorized in previous years and that are not fully expended shall be deemed valid until revoked. Appropriations related to certain developer-funded expenditures may also be treated as multi-year appropriations.

### Inter-fund Transfers and Loans

1. Ongoing operating program costs will not exceed the amount of ongoing revenue to finance those costs. Inter-fund loans will not be used as a funding mechanism to address ongoing gaps between revenues and costs. If a new program is added on an ongoing basis, an ongoing revenue source will be identified to fund the program costs. Any available carryover balance will only be used to offset one-time costs.
2. Unless direction is given at the time an inter-fund transfer is approved that the amount to be transferred between funds is not subject to adjustment based on a share of cost formula, all inter-fund transfers shall be based upon the sending fund's pro rata share of any project costs or other obligation that is the basis for the transfer. Therefore, a reconciliation of the share of costs allocable to the fund(s) from which resources are to be transferred shall be performed prior to the year-end closing of the city's financial records and shall become the basis for determining the actual amount of any resources to be transferred. It is the intent of this policy that any transfers designed to provide a subsidy to the operations of another fund shall not exceed the amount needed to provide sufficient resources to make revenues equal expenditures unless other direction is provided by the City Council.
3. All inter-fund transfers and their purpose shall be identified to the Council annually, at the time of the budget adoption.
4. All inter-fund transfers between a fund and Capital or Non-Capital project shall not lapse at the end of the fiscal year but instead shall remain active until the project is completed and the funding is no longer needed. Inter-fund transfers will be evaluated at each year-end and then the remaining funds will be re-appropriated in the new fiscal year as the inter-fund transfer continues on for the continuing project.
5. Loans between funds and loans to other component units of the city should be considered in light of a multi-year business plan that demonstrates a reasonable ability to repay the loan. All inter-fund loans and loans to component units, either existing or proposed, shall be identified for the City Council at the time of budget adoption. Generally, inter-fund loans and loans to component units shall be established with a repayment deadline that reflects the earliest feasible opportunity for repayment of the loan. Interest rates charged on the loan shall be based on the actual rate of return earned by the City's investment portfolio during the 12-month period immediately preceding a payment date.
  - a. Note that the terms and conditions for existing loans between the City and the former Redevelopment Agency are governed by one or more separate resolutions adopted at the time the loans were approved and are subject to the laws put into place by recent redevelopment dissolution legislation passed by the State of California.

## Reserves

1. *General Fund Reserve:* The Council has adopted a policy that uses the Fund Balance Guidelines for the General Fund that has been established by the Government Finance Officers Association (GFOA). The Council has established the following policies pertaining to General Fund reserves:
  - The General Fund's minimum reserve requirement should be maintained at a level of no less than the average of two months of regular General Fund operating expenditures. The amount of General Fund reserves are to be calculated as the total of the Emergency Reserves category.
  - Any unassigned reserves/carryover in the General Fund at the end of a fiscal year will be distributed out based upon the following guidelines:
    - 1/3 of the unassigned reserves/carryover will be distributed to the Emergency Reserves category.

- 1/3 of the unassigned reserves/carryover will be used to fund pension obligations (i.e. pension trust funding, etc.)
  - 1/3 of the unassigned reserves/carryover will be used to fund deferred maintenance.
2. *Fund Replacement Reserves:* In order to provide future resources for the replacement or repair of depreciable assets, each fund shall establish a list of depreciable assets, including useful lives and replacement costs that will determine the amount to be set-aside annually to allow the timely replacement or repair of these assets. Each program manager shall also establish a plan for funding the reserve and shall disclose the adequacy of the reserve level annually to the City Council as part of the annual budget adoption process.

### Fund Balance Information Requirements

1. The requirements of GASB Statement No. 54 are intended to enhance the usefulness, including the understandability, of fund balance information, in the financial statements. The City will spend the most restricted dollars before less restricted, given equal eligibility, in the following order:
- Non-Spendable - if funds become spendable (inventories, prepaid amounts)
  - Restricted (grants, bond proceeds)
  - Committed (capital acquisitions, pending projects)
  - Emergency Reserves (set aside funds in the General Fund that can only be appropriated through Council action)
  - Assigned (purchase orders, encumbrances)
  - Unassigned (residual fund balance after deducting the other fund balance categories)

### Budget Adjustment Authority

1. Any adjustment that would appropriate any amount from the General Fund Emergency Reserves must receive Council approval to be appropriated. The authority to approve any other type of budget adjustment in the amount of \$25,000 or less is delegated to the Budget Manager. The authority to approve any other type budget adjustment between \$25,001 and \$50,000 is delegated to the City Manager.
2. Authority for any budget adjustment over \$50,000 is delegated to the parties shown below with the exception of appropriations from the General Fund Emergency Reserves:
- City Council
    - Appropriation of undesignated reserves
    - Appropriation of new revenues
      - Does not include Developer Payments
    - Budgeting inter-fund transfers
      - Does not include adjustments to budgeted transfers where the intent is to subsidize an enterprise operation as shown in item (v) under the City Manager's budget adjustment authority
    - Creation of inter-fund loans
    - Creation of, or increase in, any multi-year appropriation except for the allocation of interest
    - Addition of permanent staff positions
    - Appropriation of payments for new indebtedness including operating leases
    - All other budgetary actions not delegated to another official

- City Manager
  - Adjust appropriations between departments within a fund
  - Change any capital equipment appropriation
  - Appropriate reserves, excluding General Fund Emergency Reserves, for litigation on a case-by-case basis
  - Adjustments to Inter-fund transfers intended to balance enterprise fund operations where the cumulative total of any adjustment does not increase the original City Council approved appropriation by more than \$50,000
  - Appropriate Developer Payments not previously budgeted
  - Annexation Deposits
  - Special District Formation Deposits
  - Developer Deposits to be recognized as revenue
  
- Budget Manager
  - Appropriate unbudgeted grant interest
  - Revise the allocation of Internal Service Fund charges between departments, provided that the total allocated amount does not increase (any such changes to the allocation shall not result in an increase or decrease to the total amount of discretionary appropriations provided to the affected departments)
  - Changing any CIP line item appropriation
  - Revoke multi-year appropriations
  - Close Capital Improvement Program or Non-Capital projects
  - Make technical budget corrections to implement the intent of Council-approved actions and resolutions
  - Transfer fiscal appropriations between sub-funds of a single fund (except where this changes appropriation amounts for temporary agency labor and/or capital equipment purchases over \$25,000)
  
- Department Director
  - Transfer appropriations within a department, within a single fund (excludes appropriations related to capital equipment, capital improvement program)
  - Acting as a designee of the City Manager, the Parks, Recreation, & Neighborhoods Director shall be authorized to appropriate private donations or grants made to the Fund Development Program of the Parks, Recreation, & Neighborhoods Department for specified purposes up to \$25,000

### Monitoring Performance

1. It is the policy of the City of Modesto to monitor its financial performance by comparing and analyzing actual results with budgeted results. This function shall be performed periodically by the Budget Manager.
2. Budgetary review
  - Budget-to-actual comparisons are made on a monthly basis by the Budget Division.
  - Budget-to-actual comparisons are presented for City Council review at mid-year and on an as needed basis.
  - Budget-to-actual comparisons are provided in the comprehensive annual financial report (CAFR) for each individual governmental fund, for which an appropriated annual budget has been adopted.

3. The City maintains an encumbrance accounting system of purchase orders and contracts as a means of accomplishing budgetary control. Purchase orders are reviewed to ensure that funds are available and that requests are properly authorized prior to being released to vendors.

## BUDGETARY ACCOUNTING

Budgetary accounting is a management tool to assist in controlling expenditures. Budgetary accounting is an important control tool because the annual budget is a legal compliance standard against which the operations of all funds are evaluated.

Budgetary accounts include appropriation, encumbrances, and estimated revenues. Appropriations are the authorizations granted by the City Council to make expenditures or incur obligations for specific programs. Appropriations are made by specific program and fund type. Encumbrances reserve a portion of an appropriation representing a current fiscal year obligation that has not been paid, or commitments related to unperformed contracts for goods and services. Estimated revenues are the anticipated resources the City expects to receive from various funding sources throughout the fiscal year.

The City Council has the responsibility for adoption of the City's budget which is legally adopted through adoption of a resolution. The budget is prepared by City staff and coordinated by the Budget Division in the City Manager's office. The adopted budget includes expenditures and the means to financing them for operating, non-capital multi-year and capital projects in all General, Special Revenue, Enterprise and Internal Service Funds. From the effective date of the budget, July 1, the amounts stated as proposed expenditures are reflected as appropriations or authorization for the various City departments to expend City resources.

The City Council may amend the budget by resolution any time during the fiscal year. The City Manager may transfer funds between departments within a fund; changing any capital equipment appropriation; appropriation of reserves for litigation on a case-by-case basis; appropriation of developer payments not previously budgeted. Budget Manager may authorize the appropriation of grant interest; revise the allocation of Internal Service Fund charges between departments provided that the total allocated amount does not increase; changing any capital improvement budget line item appropriation; make technical budget corrections to implement the intent of Council approved actions and resolutions. The City's Operating Budget Policy further outlines the budgetary authority of the City Manager, Budget Manager, and Department Director.

For the General Fund, the City Council establishes an appropriation limit pursuant to Article XIII B of the State Constitution. This appropriation limit is a spending limit for proceeds of taxes to be spent. This limit is based on the prior year's limit, adjusted by the change in California Per Capita Income and by the change in the City population.

All appropriations lapse at the end of the fiscal year. Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of applicable appropriations, are employed as an extension of formal budgetary integration. Lease contracts entered into by the City may cross multiple fiscal years and are subject to City Council review.

Generally, expenditures are recorded when a liability is incurred, as under accrual accounting. However, principal and interest payments, as well as expenditures related to compensated absences and claims and judgments are recorded as fund liabilities when due or when amounts have been accumulated in the debt service funds for payment to be made early in the following year.

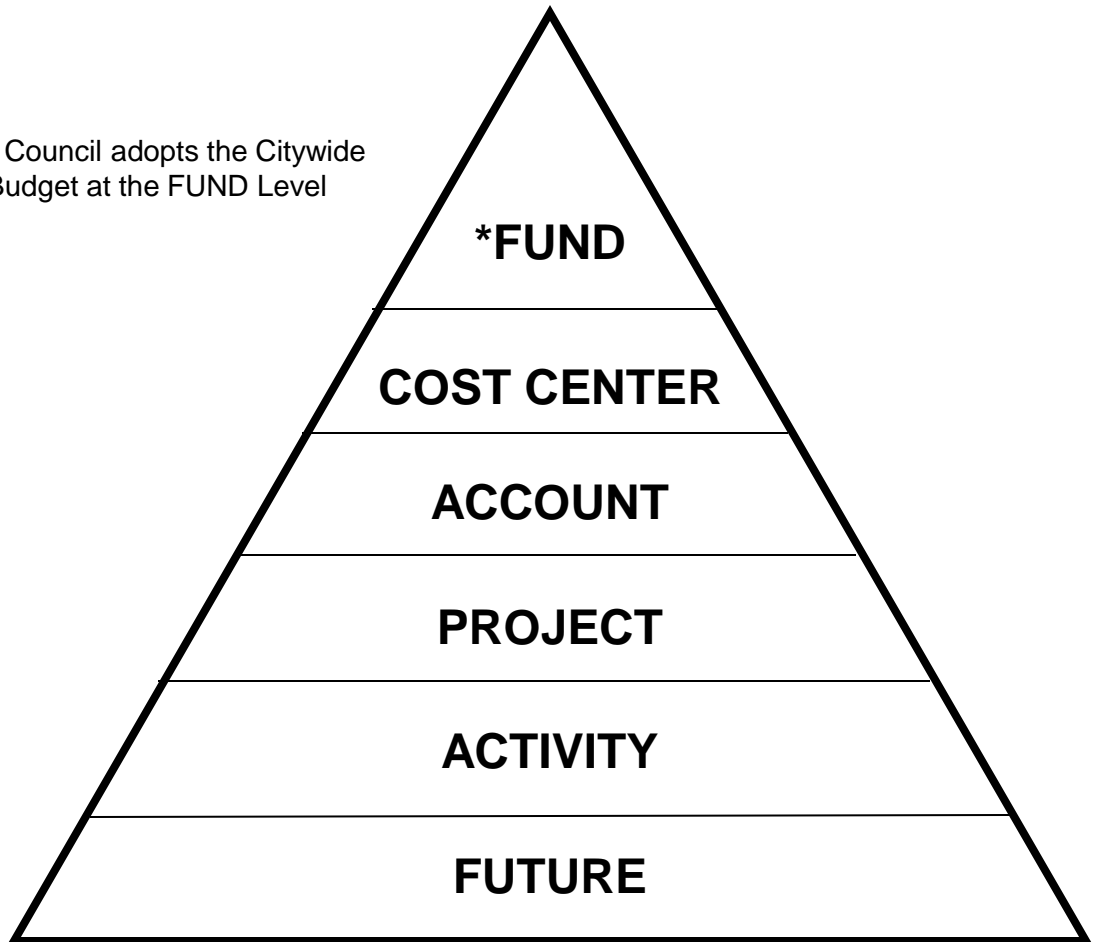
Governmental funds are used to account for the government's general governmental activities. Governmental fund types use the flow of current financial resources and the modified accrual basis of accounting. Under the modified accrual basis of accounting revenues are recognized when susceptible to accrual (i.e., when revenues are "measurable and available"). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to pay liabilities of the current period.

Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. For grant revenues, the City considers this type of revenue to be available if collected within 180 days. Property taxes, taxpayer-assessed taxes (such as sales and use, utility users, business license, transient occupancy, franchise fees, and gas taxes), interest, special assessments levied, state and federal grants, and charges for current services are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Revenues from licenses, permits, and fines and forfeits are considered to be measurable and available only when cash is received by the City.

Budget amounts, reported for governmental funds of the City are adopted on a basis consistent with United States of America Generally Accepted accounting principles (GAAP). Effective fiscal control for debt service funds is achieved through bond indenture provisions and other management controls.

# City of Modesto Financial Structure

\* Council adopts the Citywide Budget at the FUND Level



The City's financial system is organized around a structure that is commonly found in most public agencies.

**Fund** – Each fund represents a self-balancing group of accounts and a balance sheet that allows for the segregation of resources from all others maintained by the City.

For example, the General Fund accounting structure accumulates and tracks monies collected for the purpose of providing the services that fulfill the general government role of the City. These costs include those for central administration including the City Council, Personnel Services and the Finance Department. Other general government costs included are Police, Fire Protection and Parks, Recreation and Neighborhoods.

**Cost Center** – The cost center identifier is used within the City's accounting system to identify a specific cost center assigned to a department division. Thus, a single department can have one or more cost centers assigned to it in order to capture revenues and expenses for each separate function.

For example, the Finance Department has 10 "Cost Centers" assigned to it. A separate "Cost Center" is assigned to purchasing, accounting and business license costs. These ten organizational divisions allow the revenues and expenses for each function to be captured separately.

**Account** – The basic unit of the City's accounting structure is the account code. The purpose of the account code is to provide a means for separating each type of revenue and expense from another.

For example, full-time salaries are charged to Account Code 51001 while advertising costs are accounted for in Account Code 53175.

**Project** – A project tracks both Capital and Non-Capital (Multi-Year) revenue and expense.

For example, Capital Improvement Projects have multiple levels of costs; i.e. Engineering-Design, Construction and Administration, each level contains a budget. Within each project, there could be specific revenue funding the project such as grant revenue or city contribution.

**Activity** – An activity tracks expenditures for different types of tasks within a cost center. This field is typically used by cost centers within the Community and Economic Development department for HUD, CDBG, and HOME activities.

For example, CDBG has a cost center for CDBG Administration. Within this cost center there is a need to track expenses not only for direct administration costs but for indirect administration costs as well. To keep these expenses separate within the cost center an activity field is used (01047 for Direct Administration and 01048 for Indirect Administration costs).

**Future** – Capability within the Oracle software system to accommodate the need for future account strings.

## 2020/21 Budget Preparation Process

### October 2019

1<sup>st</sup> External Auditors begin performing financial audits for the CAFR (Comprehensive Annual Financial Report)

### December 2019

15<sup>th</sup> Submission of the 5 Year Forecast of Expenditures and Revenues to the Mayor and Council (per Charter)

### January 2020

15<sup>th</sup> Mayor's Proposed Budget Priorities and Direction presented to Council (per Charter)

31<sup>st</sup> City Manager prepares and delivers Capital and Operating Mid-Year Budget Report for each City Department and Office to the Mayor/Council (per Charter)

### February 2020

14<sup>th</sup> Mayor's Budget Message: Fiscal Priorities & Program Expansions/Reductions presented to Council (per Charter)

### March 2020

1<sup>st</sup> Begin work on Budget Message/Council Policies for Proposed Budget Book

12<sup>th</sup> Mayor/City Manager review budget

23<sup>rd</sup> Mayor/City Manager review budgets and recommend ranking of Enhancement Requests for Approval

### April 2020

Delay due to COVID-19

### May 2020

18<sup>th</sup> - 19<sup>th</sup> Finance Committee Budget Workshops (FY 2020-21 Proposed Budget)

### June 2020

30<sup>th</sup> Adoption of Proposed Budget via Resolution

## **Summary of Key Revenue Assumption:**

### **Gas Tax Fund**

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes. The portions of these allocation flow through the Highway Users Tax Account (HUTA). For Fiscal Year 2020-21, the HUTA revenue was estimated to grow by 15% due to the substantial increase of Sec 2103 tax rate from 11.7 cent to 17.3 cents tax per gallon. However, due to the COVID-19 pandemic and the reduction in travel by consumers, the revenue is now anticipated to grow by 7.4% instead of the previous estimated growth rate of 15%. The estimated revenue to the City is just over \$5 Million in FY 2021.

### **Measure L Fund**

The Measure L fund accounts for the one-half of one-percent sales tax passed by the County voters in November 2016 for a 25-year period. The tax provides to improve local and regional transportation facilities and services. The funding is allocated by specific transportation categories: Local Streets and Road, Traffic Management, Bike and Pedestrian, Transit Providers, and Regional Projects per the County expenditure plan. The Measure L ordinance requires that the City allocate the funds by each specific category to projects within the City. The ordinance also requires that the City maintains a Maintenance of Effort from the General Fund based on the prior three-year average of annual general fund expenditures, which the city spent at their discretion on local streets and roads. While the revenue has been coming in higher than budgeted in prior years, the budget was left flat at a total of \$9.2 Million for FY 2021 due to the uncertainty of COVID-19 and consumer spending in the County.

### **Water Fund**

Based on the Prop 218 authorized by Citizen of Modesto and approved by the Council, a 9% rate increase is included in the FY2020-21 revenue budget.

### **Wastewater Fund**

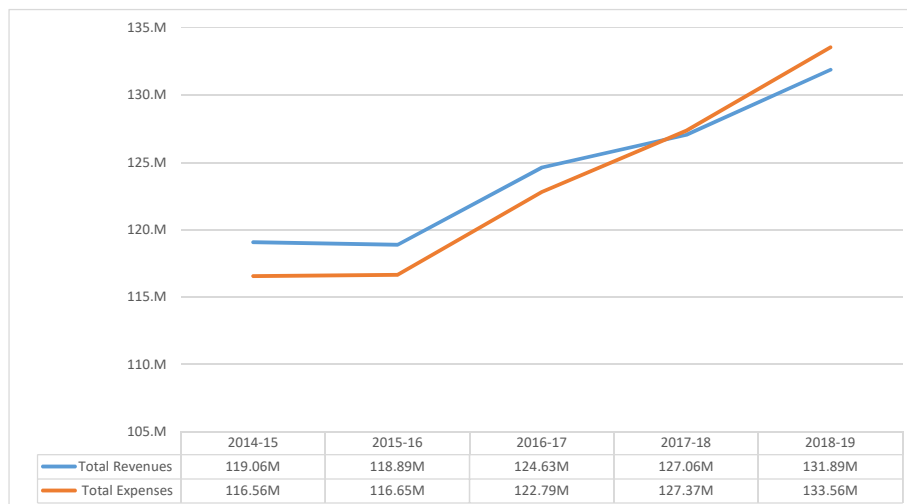
Based on the Prop 218 authorized by Citizen of Modesto and approved by the Council, a 6% rate increase is included in the FY2020-21 revenue budget.

**Financial and Statistical Table**

**Revenue and Expenditure Trends - Last Five Completed Years**

**General Fund**

	Actual 2014-15	Actual 2015-16	Actual 2016-17	Actual 2017-18	Actual 2018-19
<b>Revenues:</b>					
<u>Tax</u>					
Property Tax - Property	\$13,380,249	\$14,390,833	\$15,225,836	\$16,193,739	\$17,156,955
Property Tax - VLF Swap	\$13,619,431	\$14,310,867	\$15,070,966	\$15,896,805	\$16,721,233
Sales Tax	\$28,437,594	\$29,878,815	\$30,204,125	\$31,302,950	\$31,665,700
Utility User Tax	\$19,591,170	\$19,564,921	\$20,113,023	\$20,609,874	\$19,803,859
Transient Occupancy Tax	\$2,097,952	\$2,523,087	\$2,669,484	\$2,826,160	\$2,961,406
Business License / Mill Tax	\$11,421,759	\$11,944,291	\$12,255,062	\$13,053,199	\$13,715,997
<u>Fees</u>					
Franchise Fees	\$4,642,212	\$5,058,542	\$4,837,344	\$4,818,202	\$5,000,174
Motor Vehicle Fees	\$251,817	\$237,560	\$314,103	\$309,955	\$335,770
Construction Revenues	\$1,617,291	\$1,835,072	\$2,128,628	\$2,324,266	\$2,048,880
<u>Other</u>					
Department Revenues	\$18,248,186	\$18,595,573	\$15,703,709	\$19,048,701	\$19,034,639
Increases in Obligation for Capital Leases (Fire)	\$1,070,472	\$0	\$5,883,757	\$0	\$0
MRFA Dissolution Funds	\$2,500,721	\$0	\$0	\$0	\$0
One Time Revenues	\$1,168,357	\$0	\$0	\$0	\$0
<u>Cannabis</u>					
Cannabis Tax	\$0	\$0	\$0	\$0	\$352,208
Cannabis Admin Fee	\$0	\$0	\$0	\$0	\$173,940
<b>Total Operating Revenues</b>	<b>\$118,047,211</b>	<b>\$118,339,561</b>	<b>\$124,406,037</b>	<b>\$126,383,851</b>	<b>\$128,970,761</b>
Transfers In	\$1,009,392	\$551,992	\$225,670	\$678,459	\$2,921,937
<b>Total Revenues</b>	<b>\$119,056,603</b>	<b>\$118,891,553</b>	<b>\$124,631,707</b>	<b>\$127,062,310</b>	<b>\$131,892,698</b>
<b>Expenses:</b>					
Police Department	\$54,167,616	\$54,490,233	\$54,470,399	\$58,314,851	\$62,228,401
Fire Department	\$27,506,559	\$28,333,929	\$28,981,495	\$32,258,111	\$32,441,534
Fire Apparatus Lease Expense (Offset by Revenue)	\$0	\$0	\$5,883,756	\$0	\$0
Parks, Recreation, and Neighborhoods	\$3,444,777	\$3,119,259	\$3,203,509	\$3,432,286	\$11,351,780
Community and Economic Development	\$5,871,071	\$6,041,650	\$6,372,159	\$6,961,709	\$5,982,895
Public Works	\$6,093,529	\$6,274,095	\$6,544,862	\$6,296,627	\$492,415
City Council	\$410,446	\$407,593	\$392,237	\$421,827	\$418,353
City Manager's Office	\$1,648,642	\$1,849,863	\$2,315,922	\$1,922,529	\$2,232,202
Human Resources	\$1,321,797	\$1,394,082	\$1,282,001	\$1,367,762	\$1,473,750
City Attorney's Office	\$2,383,592	\$2,110,218	\$2,026,612	\$1,993,713	\$1,836,315
City Clerk's Office	\$535,315	\$940,516	\$398,923	\$716,329	\$645,168
Office of the City Auditor	\$222,301	\$234,846	\$252,296	\$183,307	\$234,266
Finance Department	\$4,966,007	\$4,707,880	\$4,218,014	\$4,522,654	\$4,622,460
Non-Departmental	\$718,996	\$518,868	\$355,060	\$353,382	\$361,986
Debt Service	\$73,336	\$0	\$0	\$0	\$0
<b>Total Department Expenses</b>	<b>\$109,363,984</b>	<b>\$110,423,032</b>	<b>\$116,697,245</b>	<b>\$118,745,087</b>	<b>\$124,321,525</b>
Transfers Out	\$7,198,945	\$6,222,300	\$6,096,718	\$8,622,436	\$9,239,588
<b>Total Expenses</b>	<b>\$116,562,929</b>	<b>\$116,645,332</b>	<b>\$122,793,963</b>	<b>\$127,367,523</b>	<b>\$133,561,113</b>



**SCHEDULE A**

**FISCAL YEAR 2020-2021  
PROPOSITION 4  
APPROPRIATION LIMIT CALCULATION**

FY 2019-20 Appropriation Limit \$469,267,726

Adjustment Factors

Per Capita Personal Income Change	3.73%
Population Change (Modesto)	1.00%
Per Capita converted to a ratio	1.0373
Population converted to a ratio	1.0100

Calculation of factor for FY 2020-2021 1.0477

Adjustment \$22,384,071

FY 2020-2021 Appropriation Limit \$491,651,797

**City of Modesto**  
**CALCULATION OF PROCEEDS OF TAXES**  
**Fiscal Year 2020-21**

**Based on Adopted Budget : NO\***

REVENUE	Proceeds of Taxes
<b>TAXES:</b>	
Property Tax	\$18,711,408
Sales & Use Tax	33,439,925
Business License Tax - Revenue	15,427,138
Utility Users Tax	20,744,217
Transient Occupancy Tax	2,082,145
Special Police or Fire (prop 172)	975,000
Admissions Tax	
Parking Tax (not fines)	
Special benefit assessments	68,974
CFD Annual Maintenance Fee	2,477,842
Other taxes	
 <b>FROM STATE</b>	
Motor Vehicle in Lieu	18,351,466
Measure L - Road Tax	1,154,389
Trailer Coach in Lieu	
Off-Highway Vehicles	
Gasoline Tax	
Cigarette Tax	
Homeowners Relief	163,350
Williamson Open Space	
Tidelands Trust	
SB90 Reimbursements	
Calworks reimbursement	
AB939 reimbursement	
Various Operating Grants Block Grants	
State Grant Revenue	
St Hiway Maintenance Agmt	
Prop 40 RZH P&R	
Misc State Grants	
Repealed Subventions:	
Liquor License fee	
Highway carriers	
Financial Aid to Locals	
Business Inventory	
78-79 Bailout funds	
 <b>OTHER GOVERNMENTS</b>	
General Revenue Sharing	
Community Development (CDBG)	
HOME	
Housing (HUD)	
Disaster Reimbursement	
Abandoned Vehicle Allocation	
McHenry Tax Sharing Agreement	
County Participation	
County Vehicle Theft Allocation	
County Housing Auth Officer Reimburs.	
Federal Grant OCJP	
Crime Free Multi-Housing Grant	

TRRP Administration Fee  
 School Police Reimbursement  
 Reimbursement, School Services Other  
 DARE Reimbursement  
 Federal Gov't Airport Sec Reimburs.  
 Various Operating Grants Reimbursed  
 Fed Juv Account Block Grant  
 Federal Police Grant  
 FEMA  
 Local Transportation Funds  
 Misc Gas Tax Maintenance Revenue  
 Emergency Shelter Grant  
 Schools  
 AQ CFF Fed Non Motorized  
 Federal Grant TEA-21  
 Other

**LOCALLY RAISED**

Special benefit assessments  
 Licenses and permits  
 Business Licenses - Regulatory  
 Franchise Fees  
 Development Fees  
 Rents, royalties, concessions (\*\*)  
 Fines, forfeitures, penalties

**CHARGES FOR SERVICES:**

Recreation & Neighborhood fees	298,416
Park & Rec User Fee CIP	
Police & Fire Department Charges	2,458,385
Other fees & Charges	1,058,784
Construction Related Fees	1,437,945
Recycling Fees	1,315,000

**USER FEES (from Worksheet 2) (\*\*\*)**

0

**OTHER MISCELLANEOUS**

Sale of property (**)	
Interfund transfers	
Misc Solid Waste Revenue	
Access Modesto Agency Contrib	
Developer share of project	
Miscellaneous Revenue	648,700

SUB - TOTAL (for Worksheet 3)	120,813,084
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**INTEREST EARNINGS (from Worksheet 3)**

1,000,000

**TOTAL REVENUE**

121,813,084

(use for Worksheet 4)

**RESERVE WITHDRAWALS**

(Including appropriated fund balance)

**TOTAL OF THESE FUNDS**

121,813,084

**OTHER FUNDS NOT INCLUDED**

Indirect Cost Recovery  
 Interfund Labor Charges  
 Improvement District #23  
 Improvement District #24

Improvement District #25  
 Improvement District #27  
 Improvement District #28  
 Improvement District #29  
 Public Facilities #6  
 Parking Fund  
 Water Zone Fund  
 Water Development Fund  
 Water Zone 2  
 Del Este-MID Svc Area DF  
 Water Zone 3  
 Del Este-non-MID Svc Area DF  
 Wastewater Fund  
 Wastewater Development Fees  
 Storm Drainage Fund  
 Airport Operating Fund  
 Special Aviation Fund  
 Bus Service-Fixed Route  
 Bus Service-DAR  
 Transportation Center  
 Bus Fixed Route MAX Operations  
 Bus Fixed Route-Alt Transport  
 Golf Fund  
 Centre Plaza Fund  
 Central Services  
 Inventory Purchases  
 Central Services-Mail  
 Information Technology  
 Fleet Management Fund  
 Fleet Equipment Replacement  
 Insurance-Administration  
 Insurance-Workers Comp  
 Insurance-Liability Insurance  
 Insurance-Property Insurance  
 Insurance-Dental Insurance  
 Insurance-Health  
 Insurance-Disability  
 Other Employee Insurance  
 Insurance-Vision  
 Employee Benefits Mgmt  
 Building Services  
 JPA Building Services  
 Tuolumne River Regional Park  
 RDA Tax Increment  
 RDA HOPTR  
 RDA Tax Increment  
 RDA Tax Increment  
 RDA trustee interest and lease of land

**TOTAL OTHER FUNDS NOT INCLUDED**

0

**GRAND TOTAL Proposed Budget**

**\$121,813,084**

\* Appropriations based on Proposed Budget presented to Finance Committee on May 18 - 19, 2020

# MINUTES

**City of Modesto  
Special Finance Committee Meetings /  
Special City Council Workshop Meetings  
Chambers, Basement Level  
1010 10th Street  
Modesto, California**

**BUDGET WORKSHOPS  
Monday, May 18, 2020 at 10:00 a.m.**

Roll Call: Present: Councilmembers Grewal, Bill Zoslocki, and Doug Ridenour Sr.  
Absent: None  
Also Present: Councilmembers Ah You, Madrigal, Kenoyer, Mayor Brandvold

## PUBLIC COMMENT

None.

## NEW BUSINESS

### **FY 2020-21 Finance Committee Budget Workshops Agenda**

#### **Monday May 18, 2020: 10 AM to 3 PM**

##### **City of Modesto Budget Overview**

- Budget Overview Presentation
- *10 Year Forecast Presentation*

City Manager Joe Lopez gave City of Modesto Fiscal Year 2020-2021 Presentation and Budget Overview; he spoke about the COVID-19 virus and the impacts on the City's budget; he also discussed the Survey Results: Impacts to Services.

Budget Manager Steve Christensen gave Presentation: FY 2020-2021 General Fund Draft Proposed Revenues; FY 2020-2021 Estimated Shortfall and Reduction Strategy; General Fund Proforma: Revenues; General Fund Proforma: Expenditures; General Fund Proforma: Reserve Levels.

City Manager Joe Lopez gave Presentation: CARES Act: Coronavirus Aid, Relief and Economic Security (CARES) Act; HEROES Act: Health and Economic Recovery Omnibus Emergency Solutions (HEROES) Act; Agenda for Budget Workshop for the week.

##### **Fund Presentations**

- **General Fund**
  - City Manager's Office

City Manager Joe Lopez gave Presentation: Overview of City Manager’s Office; Organizational Chart; Department Expenditure by Fund.

- City Attorney’s Office

Acting City Attorney Jose Sanchez gave Presentation: Department Overview; Review of Service Areas; Revenue Outlook; Department Expenditure Budget by Fund; Review of Reductions; Impacts to Department Services in FY 20-21.

- City Clerk’s Office

City Clerk Stephanie Lopez gave Presentation: City Clerk’s Office Org Chart; Department Overview; Revenue Outlook; Department Expenditure Budget by Fund; Review of Reductions; Impacts to Department Services in FY 20-21.

- Human Resources Department

Human Resources Director Christina Alger gave Presentation: Review of Service Areas; Current Department Org Chart; Proposed Department Org Chart; Department Expenditure Budget by Fund; Review of Reductions; Impacts to Department Services in FY 20-21.

- Finance Department

Finance Director DeAnna Christensen gave Presentation: Review of Service Areas; Department Revenue Budget by Fund – General Fund; Department Revenue Budget by Fund – Non-General Fund; Department Expenditure Budget by Fund – General Fund; Department Expenditure Budget by Fund – Non-General Fund; Review of Reduction Strategies; Impacts to Department Services in FY 20-21.

- Community & Economic Development Department

Community & Economic Development Director Jaylen French gave Presentation: Review of Service Areas; FTE/Division; Revenue History by Division; Revenue History-Building Safety; Overview of Department Revenue-General Fund Divisions; Overview of Department Revenue-Non-General Fund Divisions; General Fund Expense History; Department Expenditure Budget by Fund-General Fund Divisions; Expense Outlook-Non-General Fund; Review of Reductions.

- Parks, Recreation and Neighborhoods Department

Parks, Recreation and Neighborhoods Director Laurie Smith gave Presentation: Department Overview; Org Chart; Department Expenditure Budget by Division – All Funds; Department Expenditure Budget by Fund; Department Revenue Budget by Division – All Funds; Department Revenue Budget by Fund; Review of Reductions – General Fund; Review of Reductions – Administration & Facilities - \$234,185; Review of Reductions – Impacts Administration & Facilities; Review of Reductions – Recreation - \$179,329; Review of Reductions – Impacts Recreation: Programming Impacts, Service & Improvement Impacts; Review of Reductions – Park Operations - \$520,000; Review of Reductions – Impacts Park Operations; Review of Reductions – Parks Planning & TRRP - \$33,274; Impacts to Department Services in FY 20-21.

*Recess at 12:04 p.m.  
Reconvened at 1:00 p.m.*

- Fire Department

Fire Chief Alan Ernst gave Presentation: Department Overview; Department Org Chart; Expense Outlook; Review of Reductions; Review of Revenue Increases; Impacts to Department Services in FY 20-21.

- Police Department

Police Chief Galen Carroll gave Presentation: Overview of Department; Org Chart; Department Expenditure Budget by Fund; Department Revenue Budget by Fund; Review of Reductions.

### **Non-General Fund Presentations**

- **Surface Transportation Fund**
  - Public Works Department
- **Building Services/Parking/Transit**
  - Public Works Department

### **Fund Presentations**

- **Solid Waste Fund**
  - Public Works Department
- **Airport Fund**
  - Public Works Department

### **Internal Service Fund**

- Fleet

Public Works Director Bill Sandhu gave Presentation: Public Works Department Overview; Public Works Department Org Chart; Department Budget; Overview of Department Revenues; Review of Reductions – Surface Transportation Fund; Review of Reductions – Fleet, Airport, and Transit Funds; Review of Reductions – Solid Waste; Review of Reductions – Green Waste and Storm Drain Fund; Review of Reductions – Parking and Building Services Funds; Impacts to Department Services in FY 20-21 - Surface Transportation Fund; Impacts to Department Services in FY 20-21 – Fleet, Airport and Transit Funds; Impacts to Department Services in FY 20-21 – Solid Waste Funds; Impacts to Department Services in FY 20-21 – Green Waste and Storm Drain Funds; Impacts to Department Services in FY 20-21 – Parking Fund.

### **Non-General Fund Presentations**

- **Utilities Funds (Water, Wastewater, Storm Drain)**
  - Utilities Department

Utilities Director Will Wong gave Presentation: Review of Service Areas; Department Expenditure Budget by Fund; Expense Outlook; Review of Reductions; Impacts to Department Services in FY 20-21 (if potential reductions are accepted); Storm Drain Rates; Proposed FY 20-21 Adjustments - (Water Fund 4100), and Wastewater Fund – 4210, Capital Improvement Support Fund – 1300; new proposed Org Chart.

### Internal Service Fund

- Information Technology

Information Technology Director Charlie Haase gave Presentation: IT Department Overview; IT Department Organization Chart; Department Revenue Budget by Fund; Department Expenditure Budget by Fund; Review of Reductions; Impacts to Department Services in FY 20-21.

### Special Presentation:

- Hardware/Software Maintenance Presentation

Finance Director DeAnna Christensen gave Presentation: Background; Types of Equipment; Equipment Agreements – Less Than \$50,000; Equipment Agreements – Over \$50,000.

**ACTION: Motion (Ridenour/Zoslocki; 3/0)** approving payment of various equipment maintenance agreements for Fiscal Year 2020-21 with multiple equipment manufacturers for all City Departments, for an annual cost not to exceed \$499,091 and forwarding to Council for approval.

Information Technology Director Charlie Haase gave Presentation: Software Maintenance Support Agreements; Summary of Total Estimated Costs by Fund; Fiscal Impact.

**ACTION: Motion (Ridenour/Zoslocki; 3/0)** approving payment of various software/hardware maintenance agreements for Fiscal Year 2020-21 with multiple vendors for all City Departments, for an annual cost not to exceed \$4,408,137 and forwarding to Council for approval.

## MATTERS TOO LATE FOR THE AGENDA

None.

## ADJOURNMENT

This meeting adjourned at 2:40 p.m.

Attest: \_\_\_\_\_  
Stephanie Lopez, City Clerk

# MINUTES

**City of Modesto  
Special Finance Committee Meetings /  
Special City Council Workshop Meetings  
Chambers, Basement Level  
1010 10th Street  
Modesto, California**

**BUDGET WORKSHOPS  
Tuesday, May 19, 2020 at 10:00 a.m.**

Roll Call: Present: Councilmembers Grewal, Bill Zoslocki, and Doug Ridenour Sr.  
Absent: None  
Also Present: Councilmembers Ah You, Madrigal, Kenoyer (arrived at 1:00 p.m.)

## **PUBLIC COMMENT**

- Naramsen Goriel sent a statement regarding COVID-19 and the use of City reserves.

## **NEW BUSINESS**

### **FY 2020-21 Finance Committee Budget Workshops Agenda**

#### **Tuesday, May 19, 2020: 10 AM to 3 PM**

##### **City of Modesto Budget Overview**

- 10 Year Forecast Presentation
- Long-Range Forecast with COVID-19 Pandemic/Recession

City Manager Joe Lopez and Bob Leland, Management Partners, gave Presentation: General Fund Headed for Deficit Within a Year; Modesto Had a Pre-Existing Structural Deficit; Enter the COVID-19 Pandemic; Large Range of Potential Revenue Loss; Other Major Forecast Assumptions; Structural Shortfall High Under Both Revenue Loss Scenarios; Even Under Optimistic Revenue Loss Scenario, City Reserves Are Rapidly Being Depleted; Current Staffing Level is Unsustainable; Vacancies and Other Personnel Cost Savings Options; HEROES Act: \$3 Trillion Coronavirus Relief Bill.

##### **Special Presentation:**

- Grant Status Presentation

Community & Economic Development Director Jaylen French gave Presentation: (i) Grant Application/Award Name; HUD Entitlement Community Grants; HUD Cares Act COVID-19 Grants; State of California HCD Affordable Housing and Sustainable Communities (AHSC); Grant Applications Status; Highway Safety Improvement Program (HSIP) Local Roadway Safety Plan (LRSP); Active Transportation Program (ATP) Cycle 3 Paradise Road; Congestion Mitigation and

Air Quality (CMAQ) Pelandale Ave and Sisk Rd; (ii) Proposed Grant Applications: Background of Proposed Grants; State of California HCD Permanent Local Housing Allocation (PLHA); Other Proposed Grants; Local Highway Safety Improvement Program Cycle 10; ATP Cycle 5 – Encina Avenue and Lincoln Avenue Pedestrian/Bicycle Trail Corridor.

Fire Department Chief Alan Ernst gave Presentation: Assistance to Firefighters Grant (AFG); Staffing for Adequate Fire and Emergency Response (SAFER).

Police Chief Galen Carroll gave Presentation: Grant Application/Award Name: 2020 Selective Traffic Enforcement (STEP) Grant; 2020 Pedestrian and Bicycle Safety Program; 20o17 Edward Byrne Memorial Justice Assistance Grant; 2018 Edward Byrne Memorial Justice Assistance Grant; 2020 BHRS Grant; Walmart – Hydrate the Blue; Target – Heroes and Helpers; 2019 Edward Byrne Memorial Justice Assistance Grant; 2020 Coronavirus Emergency Supplemental Funding Program.

Parks, Recreation and Neighborhoods Director Laurie Smith gave Presentation: PRN Grant Summary; Cesar E. Chavez Park Renovation; Ralston Tower Park Renovation; Mancini Park Renovation; Mellis Park Renovation; TRRP Riverwalk: Gateway to Neece Dr.; Proposed Grants. Public Works Director Bill Sandhu gave Presentation: Solid Waste Grants; Solid Waste/Forestry Grants; Traffic Operations Grants; Transit Grants; Background of Proposed Grants – Solid Waste, Traffic Operations and Transit.

Utilities Director Will Wong gave Presentation: 2015 Proposition 84 Integrated Regional Water Management Implementation Grant; Community Development Block Grant (CDBG) for Martin Luther King Water Main Project; Prop 68 Sustainable Groundwater Management Grant Program Planning Round 3 Grant; California State Water Resources Control Board – Proposition 1 Groundwater Planning Grant Program; California State Water Resources Control Board – Proposition 1 Groundwater Implementation Grant Program; Proposed Grant Applications: Stimulus Funding Grant Program; Existing Grant Programs; Proposed Projects Considered for Grant Opportunities.

*Recess at 11:55 a.m.*

*Reconvened at 1:00 p.m.*

**Special Presentation:**

- Capital Improvement Program
  - Highlight of Projects

Budget Manager Steve Christensen gave Presentation: Capital Improvement Program; CIP Overview; FY 2020-21 Percentage of CIP by Category

Community & Economic Development Director Jaylen French gave Presentation: (i) Construction Complete - Claus Road Pavement Rehabilitation – Phase II; Wylie Road, Floyd Avenue, and Carver Road Street Improvements; Village One Slurry Seal; SR-132 Project. (ii) Under Construction – Improve Traffic Flow; Tully road Pavement Rehabilitation; Pelandale Avenue Pavement Rehabilitation; Coffee Road Pavement Rehabilitation Phase 1.

Parks, Recreation & Neighborhoods Director Laurie Smith gave Presentation: (i) Complete – Mellis Park Picnic Area; Enslen Park Plaza/Playground. (ii) Under Construction – East La Loma Park Playground; Virginia Corridor – Phase 7; Ralston Tower Park Renovation (Senior Playground); TRRP Neece Drive Boat Launch; TRRP Gateway River Overlook; Carpenter Road Area (Bellenita) Soccer Fields; Mary Grogan Park – Phase 2.

Public Works Director Bill Sandhu gave Presentation: (i) Airport - Painting Hangars; Demolition of River Road Property; Runway Striping; AIP 41; (ii) Fleet Services – Shade Canopy with Solar; Bus Maintenance Facility (BMF) Parts Room Expansion Project; Fleet Maintenance Facility, Phase 1 (Design); (iii) Solid Waste – Carpenter Road Landfill Mitigation Project; (iii) Traffic

Engineering - Replace Traffic Controllers; Emergency Vehicle Preemption Devices; Upgrade Traffic Signals 2015; Replace 35 Obsolete Traffic Controllers; Upgrade Traffic Signals – 2013; Upgrade ATMS Software and Traffic Signal Controllers 2019; (iv) Transit Operations – MAX Video Surveillance System; Commuter Bus Repair; Bus Stop Turnout Maze Blvd; Amtrak North Parking Lot Expansion; Transit Center Improvements; Amtrak Station Roof Replacement and Restroom Repair.

Utilities Director Will Wong gave Presentation: (i) Water – Bermuda Way Strengthen & Replace Water Mains; S. Martin Luther King Jr. Blvd. Strengthen and Replace Water Mains; Well 71 Sub-Surface Improvements; Grogan Well 67 (Tivoli); Water Corporation Yard; Del Rio Well 70 Surface Improvements; Del Rio Tank 14, Well 68 and Pump Station; 8 Projects Scheduled for Construction for Fiscal Year; (ii) Wastewater/Storm Drain Design – Ceres Trunk Rehabilitation; Crows Landing Truck; Area 2 Cross Connection Removal – Phase 2 Roosevelt Park; Empire Sewer Trunk; Headworks and Dryden Box; Bowen, Johansen, Naraghi, Orchard Storm Drain Lift Station Electrical; 8 Projects Scheduled for Construction for Fiscal Year.

### **Special Presentation:**

- Revenue Manual/Fee Increases Presentation

Finance Director DeAnna Christensen gave Presentation: Revenue Manual: Background; How the Revenue Manual Fits Into Budget Process; Example from the Revenue Manual; FY 2018-19 Significant Variances – (Non General Fund Revenues); FY 2018-19 Significant Variances (General Fund Revenues); Other Fee Changes or Updates: PRN Programs and Facilities Fees, Airport, Solid Waste, Utility Rates Update.

Parks, Recreation & Neighborhoods Director Laurie Smith gave Presentation: Background; Cost Recovery; Program Fee Examples; Rental & Administrative Fees Director Authority; Revenue Projections.

Public Works Director Bill Sandhu gave Presentation: (i) Airport – Proposed Fee Increases FY20/21; (ii) Solid Waste – Proposed Fee Increases FY20/21.

Utilities Director Will Wong gave Presentation: Utility Rates; Adopted Sewer Rate Increases; Sewer Rates; Adopted Water Rate Increases; Water Rates; Utility Rates Under Review; Storm Drain Rates.

### **Internal Service Funds**

- Worker's Compensation, General Liability & Employee Benefits

Human Resources Director Christina Alger gave Presentation: Review of Service Areas; Current Department Org Chart; Proposed Department Org Chart; FTE Count History; Worker's Compensation General Liability – Risk Administration Expenses; Workers' Comp & Liability Fund Cost Allocation Methods; Workers' Comp Financials; Workers' Comp Fund History and Projection (5320); General Liability Fund Financials; General Liability Fund History and Projects; Employee Benefits – EBF Administration Expenses; Employee Benefits Fund Cost Allocation Method; Employee Benefit Fund; Employee Benefit Administration; Employee Benefits Financials; Employee Benefits Fund History and Projection; Employee Benefits Financials.

### **Report Backs**

Parks, Recreation & Neighborhoods Director Laurie Smith gave Presentation re Parks Water Estimate Fiscal Year 2020-2021: Park Water Estimates – 1x/week (Drought Rates); Parks Water Estimate – 1x/week (Non-Drought Rates); 2x/week (Non-Drought Rates); 2x/week (Drought Rates); 3x/week (Non-Drought Rates); 3x/week (Drought Rates).

Deputy City Manager Scotty Douglas gave Presentation: Fire and Police SR911 Contributions. City Manager Joe Lopez and Chair Mani Grewal gave closing statements for the Finance Committee Meetings/Special City Council Workshop Meetings.

**ACTION: Motion (Ridenour/Zoslocki; 3/0)** accepting staff reports on current Fiscal Year 2020-2021 budget and forwarding to Council for budget approval when appropriate.

**MATTERS TOO LATE FOR THE AGENDA**

None.

**ADJOURNMENT**

This meeting adjourned at 2:25 p.m.

Attest: \_\_\_\_\_  
Stephanie Lopez, City Clerk

### List of Funds by Category

Expense By Fund	FY20-21 Adopted	FY19-20 Current
<b>Debt Service Funds</b>	<b>4,321,487</b>	<b>4,432,908</b>
2150 - Public Financing Authority 98 & 07 Bonds	4,321,487	4,432,908
<b>General Fund</b>	<b>143,082,897</b>	<b>143,044,146</b>
0100 - General Fund	143,082,897	143,044,146
<b>Internal Service Funds</b>	<b>84,106,429</b>	<b>78,466,540</b>
5100 - Central Services Fund	-	
5110 - Inventory Purchases Fund	2,926,757	1,270,468
5120 - Mail Services ISF Fund	328,064	364,724
5230 - Information Technology Fund	8,869,724	9,662,757
5310 - Insurance - Administration Fund	1,090,050	930,855
5320 - Insurance - Workers Compensation Fund	6,878,341	6,402,259
5330 - Insurance - Liability Insurance Fund	3,146,521	3,191,000
5340 - Insurance - Property Insurance Fund	940,000	940,000
5350 - Insurance - Dental Insurance Fund	1,657,220	1,764,860
5360 - Insurance - Health Fund	16,920,097	16,847,535
5370 - Insurance - Disability Fund	250,000	405,207
5380 - Insurance - Other Employee Fund	529,999	530,380
5390 - Insurance - Vision Fund	288,894	204,775
5400 - Fleet Management Fund	7,102,594	7,085,773
5409 - Fleet Management Fleet Replace Fund	4,762,493	3,430,023
5410 - General Fund Fleet Equipment Replacement	-	
5510 - Employee Benefits Management Fund	24,337,555	21,550,529
5520 - Employee Benefits Administration Fund	800,099	742,944
5800 - P/R Building Services Fund	2,081,432	1,950,129
5810 - 10th Street Place Building Services	1,196,589	1,192,322
<b>Non-Operating Funds</b>	<b>4,368,510</b>	<b>4,036,880</b>
1850 - Disability Access and Education Fund	2,350	18,190
3200 - Village One CFD Fund	690,715	611,593
3210 - Kiernan Business Park West CFD Fund	44,319	38,327
3212 - Kiernan Business Park East CFD Fund	34,015	30,921
3215 - The Vintage CFD Fund	28,094	15,251
3216 - Woodglen 2018-1 CFD Fund	29,614	25,000
3235 - North Beyer #2 CFD Fund	82,330	71,691
3240 - Fairview Village CFD Fund	184,017	161,353
3245 - Fairview Village CFD - 2014 Debt Service Refunding	319,145	304,167
3250 - North Beyer Park CFD	11,817	8,559
3260 - Enterprise Park 1998 CFD Fund	17,767	14,970
3265 - NorthPointe CFD Fund	33,887	31,202
3270 - Carver/Bangs Pelandale/Snyder CFD Fund	103,246	76,356
3275 - Coffee/Claratina CFD Fund	155,968	125,487
3290 - Village One #2 CFD Fund	743,260	658,969
3294 - Village One #2 CFD 2014 Debt Fund	1,887,966	1,844,844
<b>Other Agencies</b>	<b>1,158,956</b>	<b>2,829,288</b>
1910 - RDA Successor Agency Administration Fund	18,390	172,376
2903 - RDA Successor Agency Debt Service Fund	2,177	1,658,882
6100 - JPA - Industrial Fire	666,039	577,234
6600 - JPA - Stanislaus Drug Enforcement Agency	-	
6700 - JPA - Tuolumne River Regional Park (TRRP)	472,350	420,796
<b>Other Funds</b>	<b>28,876,682</b>	<b>29,575,956</b>
1130 - Grants - CDBG Direct Program	1,608,970	1,790,018
1133 - HUD Administration	1,197,791	1,139,154
1155 - Grants - RLF Program Income	-	
1170 - Grants - HOME Program	179,574	323,797
1180 - Grants - Emergency Shelter Program	170,023	170,023
1185 - Community System of Care (CSoc)	224,612	296,100
1200 - Downtown Improvement District Fund	153,715	184,885
1210 - Downtown Modesto Community Benefit District	-	793,696
1300 - Capital Improvement Support	5,497,803	4,736,032

### List of Funds by Category

Expense By Fund	FY20-21 Adopted	FY19-20 Current
1320 - Education and Government Cable	272,860	285,038
1321 - Public Educational Governmental (PEG) Fund	-	
1341 - Grants - Operation Grants Reimbursed	-	
1342 - Grants - Police	-	1,671,704
1345 - Grants - ARRA Public Safety	-	
1360 - Carpenter Road Landfill	-	
1600 - Traffic Safety Fund	383,989	267,325
1610 - Traffic Offender Fund	237,708	215,640
3220 - Infrastructure Financing Program Administration	1,056,643	982,624
3480 - Capital Facility Fees Administration Fund	75,167	88,144
4000 - Parking Fund	1,702,728	1,567,948
4600 - Golf Fund	2,509,016	2,316,005
4605 - Golf Kemper Fund	1,148,019	1,114,750
4700 - Community Center Operations Fund	1,643,790	1,520,711
4890 - Compost Fund	1,897,158	1,680,810
4891 - Solid Waste Fund	1,584,647	1,335,121
4892 - Green Waste Fund	6,939,372	6,700,969
4893 - Carpenter Road Landfill (Enterprise)	117,001	111,851
4894 - Geer Road Landfill Mitigation Costs	206,452	204,050
4895 - Waste to Energy Distribution Fund	5,274	5,026
6470 - Landscape and Lighting District Shackelford	30,953	34,348
6480 - Landscape Assessment District #1	17,678	21,261
6490 - Landscape Assessment District #2	15,739	18,926
<b>Transportation Funds</b>	<b>36,820,714</b>	<b>35,914,602</b>
1700 - Surface Transportation Fund	11,084,390	10,917,977
4310 - Airport Operating Fund	1,056,320	996,231
4330 - County Aircraft Tax Fund	40,000	40,000
4520 - Bus Service Fund - DAR	3,600,945	3,208,737
4530 - Transportation CTR Fund	1,154,037	939,445
4540 - Bus Fixed Route Max Operations Fund	18,888,178	17,348,527
4550 - Bus Fixed Route - Altern Transport Fund	168,734	164,071
4560 - Bus Fixed Route - Bus Purchases	828,110	2,299,614
<b>Utilities</b>	<b>118,326,091</b>	<b>113,194,133</b>
4100 - Water Fund	61,248,962	58,525,144
4112 - Water PCE Mitigation Fund	130,000	130,000
4130 - Water 2008 Water Refunding Revenue COP 2008 Series A	2,415,613	2,468,530
4140 - Water - Grants	36,677	36,600
4210 - Sewer Operations Fund	34,423,679	32,029,339
4211 - Wastewater Developmental Fees Fund	250	250
4235 - Sewer NVRWP (North Valley Regional Recycled Wtr Prgrm) SRL	1,154,276	1,153,663
4240 - 2006 Wastewater Revenue Bonds	-	
4241 - 2015 Wastewater Refunding Private Placement	2,776,631	2,782,658
4245 - State Revolving Loan (Teritary Treatment Funding)	8,163,241	8,165,789
4271 - Wastewater Revenue Refunding Bonds Series 2018A	563,513	561,530
4480 - Storm Drainage Fund	7,413,249	7,340,630
<b>Grand Total</b>	<b>421,061,766</b>	<b>411,494,453</b>

## OVERVIEW OF CITY FUNDS

The following provides brief descriptions of the City's principal funds, grouped by functional area.

### General Fund

The General Fund (0100) is the primary operating fund of the City. Its principal revenue sources include property tax, sales tax, utility user taxes, business licenses & franchise taxes, and certain general purpose revenues allocated by the State. Police and Fire services account for the bulk of expenditures in the General Fund, with the balance going to a variety of programs including parks, recreation, planning & economic development, and general government.

### Transportation Funds

Surface Transportation Fund (Special Revenue – 1700 thru 1750): This fund accounts for the City's street maintenance & traffic operations, electrical and engineering costs. Its revenue sources include the City's share of the State gas tax, Senate Bill 1 (Road Maintenance and Rehabilitation Account) funding, and a share of the local garbage collection service agreement fee.

Measure L Funds (Special Revenue – 1410 & 1420): This fund accounts for the City's local control portion of the Stanislaus County Measure L sales tax proceeds. The local control funds make up 65% of the total County Measure L funds and are categorized as follows: Local Streets and Roads (50%), Traffic Management (10%) and Bike and Pedestrian (5%). A small portion of the revenue is also for Transit Services. The funds are transferred to approved Measure L local control projects and transit as expenses are incurred. The fund also receives a transfer from the General Fund for the Maintenance of Effort requirements for Measure L and Senate Bill 1.

Local Transportation Fund (Special Revenue - 1510): This fund accounts for the City's share of a ¼% sales tax imposed by the State and distributed to cities and counties for transportation purposes. (By law, transit services have priority over street maintenance in claiming this revenue; the LTF revenue received by the City for transit purposes is accounted for in the Bus Fund, below.) Most of the revenue received in this fund is transferred to the Gas Tax fund for expenditure on street maintenance.

LTF Non-Motorized (Special Revenue - 1520): This fund accounts for a portion of the Local Transportation Fund revenue that is earmarked by law for expenditure on pedestrian, bicycle, and other non-motorized transportation purposes.

Bus Funds (Enterprise – 4510 thru 4560): These funds account for the operation of the City's transit system, including fixed-route buses, dial-a-ride, and the Modesto Amtrak station. Principal revenue sources in this fund include a portion of the State's ¼% sales tax for transportation (see Local Transportation Fund, above), transit-related grants, and rider fares.

Airport Fund (Enterprise – 4310 thru 4330): This fund accounts for the operation of the Modesto Airport. Primary revenue sources for this fund include hangar rental fees and taxes levied on the owners of aircraft housed in Modesto. The Airport fund also receives FAA grants for capital improvements.

## **Utilities**

Water Fund (Enterprise – 4100 thru 4181): This fund accounts for the City's water utility. All expenses relating to the provision of water services are charged to this fund, which is financed with customer utility rate payments and connection fees. This fund also accounts for debt issued on behalf of the water utility and for the repayment of such debt.

Sewer Fund (Enterprise – 4210 thru 4271): This fund accounts for the City's sewer utility. All expenses relating to the provision of sewer services are charged to this fund, which is financed with customer utility rate payments and connection fees. This fund also accounts for debt issued on behalf of the sewer utility and for the repayment of such debt.

Storm Drain Fund (Enterprise – 4480 thru 4489): This fund accounts for the City's storm water drainage utility and is financed primarily with storm water drainage fees.

## **Internal Service Funds**

Fleet Fund (Internal Service – 5400 thru 5410): This fund accounts for the acquisition, maintenance and operation of most of the City's vehicles and heavy equipment. (Exceptions include buses, which are accounted for in the Bus Fund; and fire equipment, which is accounted for in the General Fund.) The Fleet Fund is financed by monthly "rental" charges applied to the operating budgets of departments, which use vehicles and equipment. These charges pay for the maintenance and operations of equipment as well as its eventual replacement. The portion of the rent charged for future replacement is accumulated in a distinct sub-fund (7210) of the Fleet Fund.

Information Technology (Internal Service – 5230 thru 5239): This fund accounts for the City's acquisition, maintenance and replacement of information systems and telecommunications. Fund 7130 is financed by monthly charges to the operating budgets of City departments based on a formula encompassing various factors (such as the number of PC's in a department and special applications supported for the department). Fund 7131 was created to assist in future replacements of complex software infrastructure, such as the City's financial system.

Building Services (Internal Service – 5800 & 5809): This fund accounts for the maintenance and operation of the City's buildings and facilities, with the exception of Tenth Street Plaza and facilities accounted for in Enterprise or Internal Service funds. The fund is financed by monthly charges applied to the operating budgets of City departments.

Tenth Street Building Services (Internal Service – 5810): This fund accounts for the maintenance and operation of Tenth Street Plaza. The fund is financed by monthly charges applied to the operating budgets of City departments.

Mail Services (Internal Service – 5120 & 5129): This fund accounts for the mail postage and operating expense of the City. The fund is financed by monthly charges applied to the operating budgets of City departments.

Central Services (Internal Service – 5100 thru 5129): This fund accounts for a number of internal central services, including mailroom, copying & printing, and internal inventory stores. This fund is financed by monthly charges applied to operating budgets of City departments.

Insurance Funds (Internal Service – 5310 thru 5390): These funds account for the City's self-insurance reserves (workers compensation and general liability) and for the purchase of third-party insurance (property insurance, excess liability coverage for workers compensation and general liability, employee health, vision, dental and disability coverage), as well as insurance administration costs. Employee benefit insurance is financed as a pass-through from operating budgets. Other insurance types are financed by monthly charges applied to operating budgets of City departments.

Employee Benefit Fund (Internal Service – 5510 & 5520): This fund accounts for accrued vacation liability City-wide, as well as the cost of post-retirement employee health benefits. It is financed by monthly charges applied to operating budgets of City departments.

## **Debt Service Funds**

Debt service funds (2100, 2140, 2150 & 2902) account for principal and interest payments on certificates of participation (COP's) and bonds issued by the City other than those accounted for in Enterprise and Internal Service funds. The primary revenue sources for these funds are transfers from the General Fund and the Modesto Redevelopment Agency (RDA).

## **Other Funds**

Capital Improvement Support (Special Revenue – 1300 & 1309): This fund was established to account for all operations governed by a Federal Indirect Cost Allocation Plan agreement. It is financed almost exclusively by labor charges to capital improvement program (CIP) projects.

Education & Government Communication (Special Revenue – 1320 & 1321): This fund accounts for the costs of providing educational and government – related cable television programming. It is financed with transfers from the General Fund and payments from other Access Modesto agencies.

Operating Grants – Block (Special Revenue – 1340): This fund was established to account for non-capital grants received by the City (other than grants received by Enterprise and Internal Service funds). This fund receives revenues from block grant-style programs, in which the City receives a fixed amount of funding “up front.” The types of expenditures incurred in this fund depend on the specific grants being received in any given year. Currently, the largest grant received in this fund is from the State's Special Law Enforcement Service Fund program.

Operating Grants – Reimbursed (Special Revenue – 1341 thru 1343): These funds were established to account for non-capital grants received by the City on a reimbursement basis. In these programs, the City incurs the “up front” cost of delivering services, then requests reimbursement for those costs from the granting agency. The types of expenditures incurred in this fund depend on the specific grants being received in any given year. Currently, the largest grant received in this fund is from the Federal COPS grant program.

American Recovery and Reinvestment Act (ARRA) Grants (Special Revenue – 4140, 3100, 1345, 1353, 1100, 1101): These funds were established to account for the various functional grants received by the City from the ARRA of 2009. For these programs, the City incurs the “up front” cost of services, then request reimbursement for these costs from the granting agency. These grants were intended to provide stimulus to the U.S. economy in response to the national economic downturn.

Traffic Safety Fund (Special Revenue – 1600): This fund accounts for revenues received from traffic safety fines and forfeits. Money from this fund is transferred to the General Fund to pay for traffic related maintenance and expense.

Traffic Offender Fund (Special Revenue – 1610): This fund accounts for revenues received from a portion of vehicle release fees. Expenditures include general police operations.

Downtown Improvement District (Special Revenue – 1200 & 1210): This fund accounts for the activities of the business improvement district which covers the core downtown area of Modesto. Revenues are derived from an additional mill tax (a gross receipts tax) imposed on businesses within the area. Expenditures include various promotional programs intended to boost business activity in the area served.

CDBG – Direct (Special Revenue – 1130 & 1140): These funds account for Federal Community Development Block Grant (CDBG) revenues received by the City. Expenditures include a variety of housing-related programs primarily targeted at low-income areas.

CDBG – NSP Entitlement (Special Revenue – 1131): This fund accounts for Federal Community Development Block Grant (CDBG) revenues received by the City for neighborhood stabilization programs. Expenditures include a variety of housing-related programs primarily targeted at low-income areas.

Housing Loan Program (Special Revenue – 1150 thru 1155): These are revolving funds, which provide housing loans to low-income individuals. Original funding to establish the funds was received from the Federal Department of Housing and Urban Development (HUD). Current revenues in the funds reflect loan repayments, which are accumulated to make new loans.

Housing Economic Development Fund (Special Revenue – 1160): This fund accounts for monies used to increase employment, economic activity and economic diversity in low to moderate income groups as defined by HUD.

HOME Program (Special Revenue – 1170): This fund accounts for revenues received from HUD under the Home Investment Partnerships program.

Emergency Shelter Program (Special Revenue – 1180 thru 1190): This fund accounts for emergency shelter grant revenue received from HUD.

CFF Administration (Capital Projects – 3480): This fund accounts for administrative costs associated with the Capital Facilities Fee (CFF) program. The fund is financed with CFF revenues.

CFD Administration (Capital Projects – 3220): This fund accounts for administrative costs associated with the Community Facilities Districts (CFD) program. The fund is financed with CFD revenues and inter-fund service credits.

Landscape Maintenance District (Capital Projects – 6470, 6480 & 6490): These funds account for costs associated with the landscape maintenance within special district areas. The funds are financed with landscape maintenance district revenues.

Parking Fund (Enterprise – 4000 & 4009): This fund accounts for the City's off-street parking facilities, including the downtown parking garages. Parking fees for validated lots and other off-street parking are the primary revenues in this fund. Operation, maintenance, and development of the parking facilities constitute the primary expenditures.

Solid Waste Fund (Compost) (Enterprise Fund – 1310 thru 1319, 1370 thru 1379, 4890 thru 4892, & 4895 thru 4899): This fund accounts for the operational activity from the sale and operations for compost. The primary revenues from this fund come from tip fees and the sale of compost. Beginning in FY 11, this fund will account for the cost of administering the City's service agreements with private solid waste hauling firms as well as the costs of recycling programs and green waste diversion. The primary revenue sources for this fund include income from the waste energy JPA, State funding for recycling, recycling program fees. The fund also receives inter-fund service credit revenue based on staff time charged to other City programs.

Carpenter Road Landfill (Enterprise Fund – 1360 & 4893 thru 4894): This fund accounts for the activity for the City to maintain, mitigate and monitor the Carpenter Road Landfill, a closed disposal facility.

Golf Fund (Enterprise – 4600 & 4605): This fund accounts for the maintenance, operation, and improvement of the three City-owned golf courses. Revenues in this fund are derived primarily from green fees. Expenditures include golf course maintenance and debt service on COP's issued to finance the development of the Creekside golf course.

Centre Plaza Fund (Enterprise – 4700 thru 4710): This fund accounts for the operation of the Modesto Centre Plaza convention and community center. The primary revenue sources for this fund include room rental fees, commissions, transfers from the General Fund.

Abatement and Public Nuisance Fund (Special Revenue 4910): This fund is used by the Neighborhood Preservation Unit (NPU) and Building Safety Division to battle against blight in the City and enforce accountability to improve the City's image.

## **Non-Operating Funds**

These funds account for non-operating activities, such as CIP projects and long-term planning projects.

Strategic Planning Fund (Special Revenue – 1800 & 1805): This fund was established to accumulate resources for major long-term planning projects, such as updates to the General Plan. In past years, the fund's principal revenue sources have been transfers from the General Fund and from the Village I CFF Fund. Both of these revenues have been eliminated in the current year's budget, so expenditures from this fund are financed with accumulated fund balance only. The remaining budgets in this fund are for "multi-year projects," which are adopted separately from the City's annual operating budget.

CFF Funds (Capital Projects – 3410 thru 3470): These funds account for the accumulation and expenditure of Capital Facilities Fees, which are charged to new development in the City to offset the impact of growth on community infrastructure. Each fund accounts for fees collected for a specific type of capital facility. Expenditures from these funds are governed by the City's Capital Facilities Fee plan. Expenditure budgets for these funds are adopted as part of the City's CIP.

Special Fund for Capital Outlay (Capital Projects – 0180, 0190, 3120, & 3510): This fund accounts for general City capital improvement projects and is funded from other funds including the General Fund as appropriate for the specific project.

Park Funds (Capital Projects – 1380, 3100, 3125, & 3130): This fund was established to accumulate funds for capital improvements in the City's parks. Its principal revenue sources include transfers from the General Fund and development fees. The fund also receives transfers from the Parks CFF fund (see Non-Operating Funds, above) and grant revenue.

Capital Grant Funds (Capital Projects – 3140 thru 3170): These funds were established to accumulate funds for capital improvements for various City functions such as roads and streets and traffic related projects. Its principal revenue sources include grants from various state agencies such as Caltrans with City match funds from the Surface Transportation Fund, General Fund or Capital Facility Fees.

CFD Funds (Capital Projects – 3200 thru 3295): These funds account for the accumulation and expenditure of Community Facilities District capital and maintenance levies. Expenditures from these funds include CIP project costs and debt service on bonds issued to finance earlier capital projects. CFD funds are organized by district. Budgets for the CFD funds are adopted as part of the City's CIP.

Measure L Funds (Capital Projects – 3300): These funds account for the accumulation and expenditure of Measure L funded capital projects.

## **Other Agencies Funds**

Other Agencies funds represent the finances of outside agencies for which the City of Modesto acts as fiscal agent. The City performs day-to-day accounting and treasury functions for these entities, but they are governed by independent boards and are not City departments. Budgets for agency funds are adopted by their respective governing boards and are outside the City's operating budget process. Notable agency funds include the following:

- Industrial Fire Joint Powers Agency (6100)
- Modesto Regional Fire Authority (6200 thru 6299)
- Stanislaus Regional Water Authority (6301)
- Tenth Street JPA (6500 thru 6599)
- Stanislaus Drug Enforcement Agency (6600)
- Tuolumne River Regional Park (6700 thru 6799)
- Modesto Redevelopment Successor Agency (1906, 1910 & 2903)

City of Modesto Planning Commission

**Minutes**

May 18, 2020

Being the hour of 6:00 pm, the meeting was called to order by Council member Ridenour.

**I. ROLL CALL**

Council Members Kenoyer and Zoslocki present via conference call. Council Member Ridenour present in chambers.

Commissioners Morad, Pollard, Shanks, Smith and Vohra present via conference call. Commissioner Birring present in Chambers.

Commissioner Escutia-Braaton absent.

**II. CONFLICT OF INTEREST DECLARATION**

None.

**III. CAPITAL IMPROVEMENT PROGRAM 2020/21**

**Motion/Action** (Approved)

It was moved by Commissioner Morad, seconded by Commissioner Shanks, and carried by majority (Morad, Pollard, Shanks, Smith, Vohra, Birring, ayes; None, noes; Escutia-Braaton, absent; None, recused) that the Planning Commission adopt **Resolution No. 2020-02** A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MODESTO FINDING THE FISCAL YEAR 2020-2021 CAPITAL IMPROVEMENT PROGRAM IN CONFORMANCE WITH THE MODESTO URBAN AREA GENERAL PLAN PURSUANT TO SECTION 65401 OF THE GOVERNMENT CODE (CITY OF MODESTO)

**Motion/Action** (Approved)

It was moved by Council Member Kenoyer, seconded by Council Member Zoslocki, and carried unanimously (Kenoyer, Zoslocki, Ridenour, ayes; None, noes; None, absent; None, recused) THAT THE FINANCE COMMITTEE ACCEPT THE FISCAL YEAR 2020-21 CAPITAL IMPROVEMENT PROGRAM AND FORWARD TO THE CITY COUNCIL FOR APPROVAL.

**IV. ORAL COMMUNICATIONS**

None.

**V. MATTERS TOO LATE FOR THE AGENDA**

None.

**VI. ADJOURNMENT**

The meeting was adjourned at 7:01 pm.

Original, signed copy on file in CEDD

Steve Mitchell, Secretary

PLANNING COMMISSION  
RESOLUTION NO. 2020-02

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF MODESTO FINDING THE FISCAL YEAR 2020-2021 CAPITAL IMPROVEMENT PROGRAM IN CONFORMANCE WITH THE MODESTO URBAN AREA GENERAL PLAN PURSUANT TO SECTION 65401 OF THE GOVERNMENT CODE (CITY OF MODESTO)

WHEREAS, each year the Planning Commission must review all capital projects that will be planned, initiated or constructed during the ensuing fiscal year for conformity with the General Plan as required by State Planning and Zoning Law (Government Code Section 65401); and

WHEREAS, the Planning Commission has been furnished a copy of and reviewed the Draft 2020-2021 Capital Improvement Program (CIP), which includes all capital projects to be planned, initiated or constructed during the 2020-2021 fiscal year for conformity with the General Plan; and

WHEREAS, the Planning Commission held a duly noticed public hearing on May 18, 2020 at which it considered the proposed CIP, the General Plan, staff reports, oral and written, and the testimony and evidence of all those wishing to be heard; and

WHEREAS, the Planning Commission finds that the determination of whether the Draft 2020-2021 CIP is consistent with the Modesto Urban Area General Plan is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3) since it can be seen with certainty that there is no possibility that the activity in question - a determination as to General Plan consistency - may have a significant effect on the environment; and

NOW, THEREFORE, BE IT RESOLVED that the Planning Commission of the City of Modesto hereby determines that those projects in the Draft 2020-2021 CIP conform to and are consistent with the Modesto Urban Area General Plan.

The foregoing resolution was introduced at the special joint meeting of the Planning Commission and the Finance Committee held on May 18, 2020, by Commissioner Morad, who moved its adoption, which motion was seconded by Commissioner Shanks, and carried by the following vote:

Ayes:	Morad, Pollard, Shanks, Smith, Vohra, Birring
Noes:	None
Absent:	Escutia-Braaton
Recused:	None

BY ORDER OF THE PLANNING COMMISSION OF THE CITY OF MODESTO

Original, signed copy on file in CEDD  
Steve Mitchell, Secretary

Attachment: Exhibit "A"

**EXHIBIT A**

2020-2021 Capital Improvement Program

**On file with the City Clerk and the  
Community & Economic Development Department, Planning Division**

Or Available online:

<https://www.modestogov.com/253/Capital-Improvement-Budgets>

## **List of Expenditure Categories**

### **Capital Expenses**

- 57002 - Furnishing and Office Equipment > \$5,000
- 57003 - Vehicles > \$5,000
- 57004 - Tools and Equipment >\$5,000
- 57005 - Information Technology Equipment >\$5,000
- 57020 - Non-CIP Capital
- 57025 - Major City-owned Facility Repairs > \$5,000
- 57030 - Fire Equipment > \$5,000
- 57031 - Police Equipment > \$5,000

### **Debt Service Expenses**

- 59001 - Principal Retirement
- 59002 - Interest Expense
- 59006 - Trustee Fees
- 59008 - Interest - Local Fees
- 59009 - Remarketing Agent Fees
- 59010 - Professional Services Debt
- 59015 - Debt Service - Amorization of Bond Premium

### **Depreciation Expenses**

- 55002 - Loss of Sale of Asset

### **Internal Service Fund Charges**

- 58010 - ISF - Mail Services - Inside
- 58020 - ISF - Building Services
- 58025 - ISF - JPA City Allocation
- 58030 - ISF - Cost Allocation
- 58040 - ISF - Infrastructure Technology and Information Charges
- 58041 - ISF - Replacement Technology and Information Charges
- 58042 - ISF - Operations Technology and Information Charges
- 58043 - ISF - Phones Technology and Information Charges
- 58060 - ISF - Property Insurance
- 58070 - ISF - Liability Insurance
- 58991 - Cost Distribution Appr Unit B - Intrafund

### **Salaries and Benefits**

- 51001 - Salaries and Wages - Regular
- 51004 - Salaries and Wages - Time Bank
- 51005 - Salaries and Wages - Out of Class Pay
- 51006 - Salaries and Wages - Acting Pay
- 51008 - Salaries and Wages - Misc Pay Adjustment
- 51040 - Salaries and Wages - Part-time
- 51042 - Salaries and Wages - Part-time Straight
- 51050 - Vacation - Regular
- 51051 - Vacation - Fire Payoff
- 51060 - Special Leave Pay
- 51065 - Wellness Program Leave
- 51100 - Sick Pay - Regular

## List of Expenditure Categories

51110 - Sick Pay - Part-time Hourly  
51120 - SDI Pay Adjustment  
51150 - Compensation Time Off  
51151 - Holiday Regular  
51152 - Holiday - Compensation Time Off  
51153 - M&C Leave  
51154 - Jury Duty  
51155 - Military Leave  
51156 - Bereavement Leave  
51157 - Workers Compensation - Safety  
51158 - Workers Comp - Misc. Non-Taxable  
51159 - Interview Leave Pay  
51160 - Cashout - Compensation Time Off  
51161 - Cashout - Management Leave  
51162 - Cashout - Holiday  
51164 - Cashout - Vacation (Term/Retirees)  
51165 - Cashout - Sick Leave (Term/Retirees)  
51166 - Cashout - Holiday CTO (Term/Retirees)  
51167 - Cashout - CTO (Term/Retirees)  
51168 - Cashout - Holiday GF (Term/Retirees)  
51169 - Cashout - Management Leave (Term/Retirees)  
51175 - Cashout - Special Leave  
51200 - Overtime  
51210 - Police Outside Services  
51211 - Overtime - Salaries and Wages FLSA  
51212 - Overtime - Misc Pay Adjustment  
51213 - Overtime - Strike Team Pay  
51219 - Fatigue Pay  
51220 - Shift Differential  
51221 - Meal Allowance  
51222 - Severance Pay  
51223 - Incentive Pay  
51224 - Certification Pay  
51225 - Stand-by Pay  
51226 - EMT Payback & Retro Pays  
51228 - Retention Bonus Pay  
51229 - Recruitment Incentive Pay  
51230 - Misc Special Pay Adjustment  
51300 - Car & Mileage Allowances  
51301 - Tool Allowances  
51302 - Fire Chief Officer Stipend Pay  
51305 - MCEA Time Agreement  
51306 - Bilingual Pay  
51307 - Boot Allowance

## **List of Expenditure Categories**

51308 - MPOA Time Agreement  
51309 - MPMA Time Agreement  
51310 - MCFFA Time Agreement  
51315 - Cell Phone Allowance  
51316 - Notary Pay  
51400 - Budget Only - Salary Adjustment - Increase  
51401 - Budget Only - Salary Adjustment - New Position  
51403 - Budget Only - Salary Adjustment - Decrease  
51501 - Life Insurance  
51502 - Health Insurance  
51503 - Dental Insurance  
51504 - Vision Insurance  
51505 - Disability Insurance  
51506 - Medicare  
51507 - Cafeteria Plan - Fire  
51508 - HSA Plan City Paid All Groups  
51509 - RHS Plan City Paid  
51510 - Public Agency Retirement System  
51511 - PERS - Employer Actuarial Portion  
51513 - PERS - Employer Misc Contribution and Misc EPMC  
51514 - PERS - Employer Safety Contribution and Safety EPMC  
51515 - PERS - Unfunded Accrued Liability Lump Sum  
51517 - Pension Expense - GASB 68  
51519 - Retiree Medical Trust ER  
51520 - Long-term Disability Surcharge Component  
51530 - Deferred Compensation  
51531 - Deferred Compensation - City Paid  
51532 - Deferred Compensation - Health Differential  
51533 - Deferred Compensation - 401a City Paid  
51550 - Workers Compensation  
51551 - Workers Compensation - Reimbursement  
51555 - Unemployment Insurance  
51560 - Employee Assistance  
51565 - Employee Benefits Admin  
51570 - Employee Leave Reimbursement  
51579 - Police Fitness  
51580 - Annual Physical Examination  
51581 - Uniform Allowance  
51600 - Employee Benefits - OPEB Expense  
51601 - Sick Leave Conversion  
51900 - Budget Only - Benefit Adjustment - Increase  
51901 - Budget Only - Benefit Adjustment - New Position  
51902 - Budget Only - Benefit Adjustment Part-time  
51903 - Budget Only - Benefit Adjustment - Decrease

## List of Expenditure Categories

51991 - Service Credits - Intrafund

### Services

53001 - Marketing Services  
53002 - Drip Irrigation Rebate Program  
53003 - High Efficiency Sprinkler Nozzles Rebate Program  
53004 - Rain Barrels Rebate Program  
53005 - Toilet Rebate Program Expenses  
53006 - Washing Machine Rebate Program  
53007 - Res Turf Rebate Program  
53008 - Smart Irrigation Controllers Rebate Program  
53011 - Com Turf Rebate Program  
53015 - Public Safety Specialized Training  
53020 - Conference Expenses  
53025 - Training Expenses  
53026 - Mileage Expenses  
53030 - Business Expenses  
53040 - Electricity Utility Expenses  
53041 - Gas Utility Expenses  
53042 - Sewer Utility Expenses  
53043 - Water Utility Expenses  
53044 - Storm Drain Utility Expenses  
53045 - Garbage Utility Expenses  
53047 - Phone Expenses  
53048 - Cell Phone Utility Expenses  
53049 - Cable/Internet Utility Services  
53051 - Project Utility Expenses  
53052 - General Utility Expenses  
53060 - Weed Abatement  
53070 - Rental of Real Property  
53072 - Rental of Equipment  
53073 - Rental of Photocopy Service Supply  
53080 - Pest Control Services  
53086 - Records Services - Outside  
53100 - Repair and Maintenance Services  
53101 - Repair - House Sewer Lines  
53102 - Repair and Maintenance Services - Vehicles  
53105 - Repair and Maintenance Services - Equipment  
53110 - Repair and Maintenance Services - Vandalism  
53150 - Repair and Maintenance Services - Real Property  
53165 - Repair and Maintenance Services - Landscape  
53166 - Repair and Maintenance Services - Copier  
53167 - Repair Services - Bus Accidents  
53170 - Laundry and Cleaning  
53175 - Advertising

## List of Expenditure Categories

53176 - Promotion Expense  
53177 - Newsletter Expense  
53300 - Professional Services  
53305 - CRF Fees  
53306 - Long-term Contract  
53310 - Criminal Justice Mandatory Fees  
53320 - Election Expenses  
53325 - Emergency Dispatch Expenses  
53330 - Delivery Expenses  
53335 - Testing and Sampling Services  
53336 - Testing and Sampling Services - DBCP  
53337 - Testing and Sampling Services - PCE  
53350 - Transportation Operating Contract Expenses  
53431 - Outside Legal Services - City Manager  
53432 - Outside Legal Services - Public Works  
53433 - Outside Legal Services - Finance  
53434 - Outside Legal Service - PRN  
53435 - Outside Legal Services - CEDD  
53437 - Outside Legal Services - Human Resources  
53438 - Outside Legal Services - MPD  
53439 - Outside Legal Services - MFD  
53450 - Legal Services  
53455 - Contractor Reimbursed Services  
53501 - Intergovernmental Services - State  
53502 - Intergovernmental Services - County  
53503 - Intergovernmental Services - Local  
53504 - Intergovernmental Services - JPA  
53505 - Intergovernmental Services - Other  
53506 - Intergovernmental Services - Ceres  
53507 - Intergovernmental Services - Stanislaus Probation  
53508 - Intergovernmental Services - Sheriff's Office  
53516 - Intergovernmental Purchases  
53521 - Intergovernmental Services - Stanislaus County - In-kind  
53522 - Intergovernmental Services - City of Turlock - In-kind  
53523 - Intergovernmental Services - City of Ceres - In-kind  
53600 - Temporary Employee Services

### **Services and Other Charges**

54001 - Budget Only - Discretionary Adjustment  
54101 - Water Treatment and Delivery - O&M  
54103 - Water Treatment and Delivery - Debt Service 1998  
54104 - Water Treatment and Delivery - Debt Service 2007  
54105 - Water Treatment and Delivery - Debt Service 2013  
54106 - Water Treatment and Delivery - MID Escrow Agmt Phase II  
54107 - MID - Terminal Reservoir Bypass Agreement

## List of Expenditure Categories

54160 - Membership and Dues  
54200 - Insurance Premiums  
54201 - Insurance Premiums - Outside Services  
54203 - Other Insurance  
54205 - Retiree Medical Contribution Program  
54210 - Claims Payments  
54215 - Replacement Benefit Contribution Expense  
54250 - Settlements  
54300 - Taxes and Assessments  
54400 - Utility Tax Collections  
54401 - Property Tax Collections  
54410 - Cashier Shortages  
54425 - Senior/Disabled Discount Charges  
54427 - Water Rate Assistance WRAP  
54428 - Utility Billing Assistance Program  
54450 - Golf Management Payroll  
54500 - Services City Forces - Interfund  
54501 - Services City Forces - Intrafund  
54502 - Services City Forces Non-Labor  
54550 - ISF - Fleet Operating and Maintenance  
54551 - ISF - Fleet Replacement Expenses  
54552 - ISF - Fleet Motor Pool Replacement Expense  
54555 - Survey GPS Replacement Fee  
54560 - ISF - Copier Charges - Inside  
54601 - Dump Fees  
54602 - Dump Fees - Pruned Refuse  
54603 - Dump Fees - Forestry Brush  
54606 - Title Report Fees  
54702 - Project Area Revitalization  
54703 - Temporary Relocations  
54704 - Housing Demolition  
54706 - Direct Grants  
54720 - Direct Loans  
54731 - Lead Based Paint - Testing  
54900 - General and Administrative Services  
54920 - Donations and Contributions  
54991 - Cost Distribution Appr Unit C - Intrafund

### **Supplies**

52001 - Miscellaneous Supplies  
52010 - Office Supplies  
52015 - Printing and Binding  
52025 - Postage Expenses  
52030 - Books and Periodicals  
52035 - Fire Fighter Fitness

## List of Expenditure Categories

- 52036 - Fire Fighting Supplies
- 52037 - Public Education Expenses
- 52038 - Public Safety Equipment < \$5,000
- 52039 - Emergency Medical Services Equipment
- 52102 - Stores Services - Inside
- 52111 - Oracle Inventory - Cost of Goods Sold
- 52112 - Oracle Inventory - Deferred COGS
- 52117 - Cost of Goods Sold - Golf Merchandise
- 52118 - Cost of Goods Sold - Golf Food and Beverage
- 52150 - Custodial and Cleaning Supplies
- 52151 - Janitorial Services
- 52160 - Personal Protection Equipment
- 52170 - PC Software and Supplies
- 52180 - Gardening Supplies
- 52190 - Chemical and Lab Supplies
- 52200 - Vocation and Recreation Supplies
- 52210 - Microfilm Supplies
- 52220 - Oil Lubricants Expense
- 52225 - Fuel Expense
- 52230 - Employee Service Awards and Appreciation
- 52240 - Food and Beverages
- 52300 - Tools and Field Supplies <\$5,000
- 52301 - Computer Equipment <\$5,000
- 52303 - Video Equipment < \$5,000
- 52304 - Communication Equipment <\$5,000
- 52305 - Office Equipment <\$5,000
- 52306 - Office Furniture <\$5,000
- 52307 - Appliances <\$5,000

FINANCIAL STATUS COMPARISON

ANALYSIS OF BUDGETS FROM OTHER CENTRAL VALLEY CITIES  
2020-21

	Modesto	Turlock	Visalia	Stockton
General Fund				
Revenues	\$ 140,345,773	\$ 42,868,837	\$ 71,545,900	\$ 223,450,326
Expenditures	\$ 140,345,773	\$ 41,805,860	\$ 73,027,400	\$ 242,001,593
All Operating Funds (includes General Fund)				
Revenues	\$ 491,452,343	\$ 152,709,197	\$ 211,929,600	\$ 752,228,032
Expenditures	\$ 456,093,724	\$ 172,316,049	\$ 224,637,700	\$ 783,065,693
Revenue per Capita				
Major Revenue Comparisons				
Property Tax <sup>1</sup>	\$ 36,977,520	\$ 14,292,684	\$ 25,990,300	\$ 62,649,000
Sales Tax <sup>2</sup>	\$ 30,684,925	\$ 13,161,800	\$ 30,030,500	\$ 73,303,000
Transient Occupancy Tax	\$ 2,132,145	\$ 1,000,000	\$ 2,244,000	\$ 2,609,000
Utility Users Tax	\$ 20,794,217	\$ -	\$ -	\$ 32,780,000
Business License/Mill Tax <sup>3</sup>	\$ 12,746,581	\$ 630,000	\$ 2,482,000	\$ 9,500,000
Cannabis Tax	\$ 3,572,448	\$ -	\$ -	\$ -
TOTAL	\$ 106,907,836	\$ 29,084,484	\$ 60,746,800	\$ 180,841,000
Population	215,196	73,631	134,605	312,697
Personnel				
Full-time Positions	1,206	320	659	1,725
Full-time Positions per 1,000 Ratio	5.60	4.35	4.90	5.52
Sworn Fire Positions	153	38	76	182
Sworn Fire Positions per 1,000	0.71	0.52	0.56	0.58
Sworn Police Positions	209	71	164	485
Sworn Police Positions per 1,000	0.97	0.96	1.22	1.55

<sup>1</sup>Property Tax figures include both Property Tax and the Vehicle License Fee Swap amounts.

<sup>2</sup>Sales Tax figures include Sales Tax revenues and any additional general use add-ons for cities listed.

<sup>3</sup>The City of Stockton collects business taxes from Cannabis business that are included in its amount for Business License/Mill Tax

Population Sources

Modesto	<a href="https://www.census.gov/quickfacts/modestocitycalifornia">https://www.census.gov/quickfacts/modestocitycalifornia</a>
Turlock	<a href="https://www.census.gov/quickfacts/fact/table/turlockcitycalifornia/PST045219">https://www.census.gov/quickfacts/fact/table/turlockcitycalifornia/PST045219</a>
Stockton	<a href="https://www.census.gov/quickfacts/fact/table/stocktoncitycalifornia/PST045219">https://www.census.gov/quickfacts/fact/table/stocktoncitycalifornia/PST045219</a>
Visalia	<a href="https://www.census.gov/quickfacts/fact/table/visaliacitycalifornia/PST045219">https://www.census.gov/quickfacts/fact/table/visaliacitycalifornia/PST045219</a>

# STRATEGIC PLAN – YEAR 1 PROGRESS

## Quality of Life


<b>Goal Description</b>	<b>Progress Update</b>
Develop and implement a public safety strategic plan	The Modesto Police Department has convened an interdepartmental committee comprised of staff in various departments including Parks and Recreation, Public Works, Information Technology, and Community and Economic Development aimed at reducing crime and the fear of crime. A formal update will be provided to the City Council in November 2020.
Establish a quality of life task force to tackle chronic problem areas	In December 2019, by Resolution 2019-555, the City Council approved a Blight Abatement Strategy which includes the formation of an internal and external task force to tackle chronic problem areas. Staff will be bringing the formation of the external taskforce (Blight Abatement Advisory Committee) to Safety and Communities Committee on September 14, 2020.
Create and implement a comprehensive tree health, maintenance and replacement program and education campaign	Staff has prepared a Forestry and Green Waste Action Plan that includes 4 steps: (1) Maintain a safe work environment, (2) Reduce staff absenteeism, (3) Collaborate and communicate, (4) Provide great customer service. This strategy is being enhance and will be forwarded to Council for consideration in Q4 of 2020.
Create an inventory of City owned vacant or underutilized properties and develop a real estate disposition plan	Staff has convened an internal working group to create an inventory of all city-owned property and is working with the various departments to begin thoroughly reviewing vacant and underutilized properties. Upon review and analysis, staff will be preparing a plan to bring this forward for Council consideration with a series of options for consideration.
Develop and implement homelessness action plan that reduces encampments in public spaces, and ensures the provision of supportive services	Staff has convened an internal working group with County staff to prepare a comprehensive homelessness action plan. Staff has also engaged private property owners such as Union Pacific and Modesto Irrigation District for improved collaboration to address homelessness.
Develop and implement a strategy to resolve illegal dumping and related nuisance abatement services	In December 2019, by Resolution 2019-555, the City Council approved a Blight Abatement Strategy that includes strategies to improve the frequency of illegal dumping abatement and nuisance mitigation measures.
Establish a plan to increase frequency of forestry and solid waste services in high-traffic areas	Staff has prepared a Forestry and Green Waste Action Plan that includes 4 steps: (1) Maintain a safe work environment, (2) Reduce staff absenteeism, (3) Collaborate and communicate, (4) Provide great customer service. This strategy is being enhance and will be forwarded to Council for consideration in Q4 of 2020
Establish and implement an annexation policy that aligns with the City's long-term financial sustainability principles	The City Council explored considering an Urban Limit Line ballot initiative for the 2020 Presidential Election. Ultimately, it was decided that this would not move forward. On August 11, 2020, the City Council authorized City staff to release a Request for Proposals (RFP) for a Comprehensive General Plan Update and return to Council with results of the RFP and an approach to fund the effort. Presently, City staff is preparing the RFP and plan to release in September. The selected consultant is expected to be onboard in early-2021. Staff expects the General Plan Update to take 3 years.

# Economic Vitality

<b>Goal Description</b>	<b>Progress Update</b>
Update the General Plan consistent with the City's vision	The City Council adopted the latest General Plan Amendment in March 2019, an effort 8 years in the making. Directly after, the City Council explored considering an Urban Limit Line ballot initiative for the 2020 Presidential Election. Ultimately, it was decided that this would not move forward. On August 11, 2020, the City Council authorized City staff to release a Request for Proposals (RFP) for a Comprehensive General Plan Update and return to Council with results of the RFP and an approach to fund the effort. Presently, City staff is preparing the RFP and plan to release in September. The selected consultant is expected to be onboard in early-2021. Staff expects the General Plan Update to take 3 years.
Develop and implement a City of Modesto communication plan and branding campaign	Staff has completed the development of the communication plan and branding campaign and is working collaboratively with internal and external stakeholders to implement the plan.
Create a downtown economic development strategy	The City has recently hired a new Economic Development Manager, shifting this position from a Business Manager. Currently, the ED Manager and staff are developing the Economic Development Strategy and plan to take before the City Council for consideration in late 2020. From this document, we will develop a Downtown specific Economic Development Strategy, an incentive program, an Economic Development website, and marketing platform.

# Governance and Service Delivery

<b>Goal Description</b>	<b>Progress Update</b>
Pursue new and alternative revenue sources	Efforts are being made by all City departments to continue to explore opportunities for grant funding sources. City departments are reviewing current user fees to address full cost recovery for these City programs.
Review and update the capital improvement plan and deferred maintenance needs	Staff is in the process of reviewing and updating the Capital Improvement Plan and is meeting weekly to analyze the deferred maintenance needs for all facilities in the organization. A formal update to the City Council will be provided in November 2020.
Develop and implement a broad community engagement plan to enhance public dialogue and trust	Staff is working diligently on the completion of the community engagement plan and it is expected to be completed by December 2020 with implementation to occur thereafter.
Formalize the City's performance management system	The City implemented a new evaluation system that lines up the staff competencies to the organizational strategic plan. Training was provided in July to all managers and supervisors. The performance evaluation system was launched August 1, 2020. Other components will be added in the coming months such as performance improvement plans and professional development tracking.
Implement the organizational workforce development and talent management plan.	This plan is a nine-component plan that includes professional development and succession planning. Professional development includes a Supervisory Academy and a Leadership Academy. These programs are ready to launch once in-person courses can commence. Succession planning includes identifying critical roles within the City, identifying talent needs and updating standard operating procedures. These items are in progress.
Explore "Smart Cities" initiatives and develop related policies to leverage technology to address key community needs and interests	Staff has convened an interdepartmental working group to evaluate best practices in other communities and prepare a Smart Cities Strategy focused on achieving efficiency, improving data culture, and improving the community well-being. Staff anticipates the completion of the strategy and initial presentations to the City Council on or before December 2020.

 <p style="text-align: center;"><b>CITY OF MODESTO</b> <b>COUNCIL AGENDA REPORT</b></p>	<p style="text-align: center;"><b>DATE OF MEETING:</b> June 30, 2020</p>
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Date: June 14, 2020

TO: Mayor and City Council

THROUGH: Joseph P. Lopez, City Manager

FROM: Stephan Christensen, Budget Manager

SUBJECT: Public Hearing to Consider and Approve the Final Proposed Fiscal Year 2020-21 Operating and Multi-Year Budget and Capital Improvement Program for the City of Modesto.

CONTACT: Stephan Christensen, Budget Manager, [schristensen@modestogov.com](mailto:schristensen@modestogov.com), 209-577-5390

**DESCRIPTION:**

Hearing to consider and approve the Final Proposed Fiscal Year 2020-21 Operating and Multi-Year Budget and Capital Improvement Program for the City and related Resolutions. (Funding Source: All City Funds)

**STRATEGIC PLAN ELEMENT:**

This action supports the 2020-2025 City of Modesto Strategic Plan: Goal H. Achieve Financial Sustainability.

**BACKGROUND:**

The budget development process begins annually for the City, and its many departments, in October of each fiscal year. This budget cycle continues through February as departments develop their budgets and present them to the City Manager and the Mayor for initial review. After the budgets are presented, the City Manager, along with staff, develops a preliminary draft budget that is presented to the Finance Committee. The preliminary Draft Budget presented to Finance Committee included a General Fund budget that was not yet fully balanced and only included \$11 million of the now \$19.5 million needed to close the shortfall.

Due to the COVID-19 pandemic, City revenues have fallen severely in FY 2019-20 from what was originally budgeted. Businesses were closed down in late March due to the global crisis. This resulted in a steep decline of revenues related to Sales Tax, Transient Occupancy Tax, Business License Mill Tax and Construction revenues. This has impacted the total revenues projected for fiscal year-end 2019-20 which are now estimated to be \$9 million less than the current budget. This loss of revenue is unprecedented and significant.

While the loss of revenue is substantial, there is some relief that has recently been allocated to Stanislaus County in the form of Coronavirus Aid, Relief, and Economic Security (CARES) Act<sup>1</sup> funding. The County was allocated \$96 million from this relief funding and has since moved to allocate a portion of these funds to the local municipalities within the county. The City of Modesto's portion of these funds is approximately \$7.5 million. City staff is continuing to work on identifying eligible expenditures for use of the CARES Act funds. These funds will impact the General Fund in a way that could free up some funds to remain in the reserves at fiscal year-end.

In January 2020, the Council approved a contract with Management Partners to provide short-term support for the budget division due to vacancies as well as to conduct a long range forecast for the City. As part of the assessment, they identified ongoing structural issues within the City's budget. The primary reason identified for the structural imbalance is due to more full time equivalent (FTE) than the City's revenue sources can sustain. The COVID-19 crisis has allowed the City to re-examine its position allocation and find the best path to reduce the number of FTE without impacting current employees.

The City Manager's preliminary Draft Budget for FY 2020-21 was presented to the Finance Committee during the budget workshops that were held the week of May 18<sup>th</sup>, 2020. On May 18<sup>th</sup> and May 19<sup>th</sup>, the Finance Committee held public workshops on the preliminary Draft Budget totaling approximately \$149.6 million (inclusive of Transfers Out). The public received notice of these workshops through the City's website and other print media. The agendas for these meetings are attached to this report (Attachments 3 and 4).

### **DISCUSSION:**

The final proposed budget for FY 2020-21 contains General Fund revenues of \$140.3M and a total expenditure budget of \$159.8M (inclusive of a 5% Variance rate of \$5.8M) prior to any reductions or concessions from the represented employee groups. As a result of the shortfall, the City had to reduce budgets by \$19.5M.

One of the reasons for the large amount of reductions required to balance the FY 2020-21 General Fund operating budget was because of the large revenue losses that are anticipated due to the impacts of the slowly opening economy. With expenditures continuing to rise, the City was faced with strategically creating a list of reductions that will have lasting savings impacts.

Below is an overview of the position eliminations/creations, revenue increases, ongoing/one-time reductions, and labor concessions that are included as part of this preliminary draft budget for the General Fund:

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<sup>1</sup> U.S. Department of Treasury – “Through the Coronavirus Relief Fund, the CARES Act provides for payments to State, Local, and Tribal Governments navigating the impact of the COVID-19 outbreak”  
<https://home.treasury.gov/policy-issues/cares/state-and-local-governments>

Category	Amount
Position Count	(66.0)
<i>Filled</i>	(15.0)
<i>Vacant</i>	(61.0)
<i>New</i>	10.0
Revenue Increases	\$0.51M
Ongoing Reductions	\$11.7M
One-time Reductions	\$4.5M
Labor Concessions	\$2.8M
<b>Total Revenue Adjustment/Reductions/Concessions</b>	<b>\$19.5M</b>

The reductions that were required for FY 2020-21 are impactful and also require concessions from a number of the City’s labor groups in order to balance the General Fund operating budget. Letter of Agreements have been made with Modesto Confidential & Management Association (MCMA), Modesto Police Officers Association (MPOA), and Modesto Police Non-Sworn Association (MPNSA) and are included in this item as Exhibits 5 through 7 for Council consideration and approval. A Letter of Agreement with Modesto City Fire Fighters Association (MCFFA) is being finalized and will come back to Council for approval.

Workforce reduction is a major component of the proposed operating budget for FY 2020-21. One method of workforce reduction included an Early Retirement Incentive Program. The program was implemented as a way to reduce lay-offs and offered a \$10,000 incentive to be paid out in either a cash lump sum or deposit into a Retirement Health Savings Account, should the employee retire by July 21. This program was designed to meet the budget reduction objectives by realizing annual ongoing savings through elimination of the positions held by the potential retiree. The below table summarizes the outcome of these savings.

Fund	Cost	Positions	Savings	Net Savings
General Fund	\$ 120,000	12	\$ 655,304	\$ 535,304
Non General Fund	\$ 30,000	3	\$ 118,385	\$ 88,385
<b>Total</b>	<b>\$ 150,000</b>	<b>15</b>	<b>\$ 773,689</b>	<b>\$ 623,689</b>

Early Retirement Incentive Participants are detailed in Attachment 10 Resolution Early Retirement Incentive Program) and Exhibit 4 (City of Modesto Retirement Incentive Program).

**Proposed Budget Goals and Budget Principles**

Attachment 5 provides the City’s Recommended Budget Principles. The Council’s consideration and adoption of the Final Proposed Budget inclusive of the Budget Principles is requested.

**The Proposed Operating Budget**

The Final Proposed Operating Budget for FY 2020-21 has been significantly impacted by the COVID-19 pandemic. Prior to the pandemic, the City was showing signs of continued revenue growth through an improving economy. Since the onset of the pandemic and the shelter-in-place orders, the City has seen sudden and powerful impacts to those once strengthening revenues. The revenues most impacted in the General Fund include Sales Tax, Business License/Mill Tax, Transient Occupancy Tax, and Construction Revenues. These revenues

account for approximately 34% of the total General Fund revenues. Revenues are expected to continue to decline beyond FY 2020-21 and are anticipated to grow slowly thereafter.

During FY 2017-18, the City Council approved adding \$2.6 million of FY 2016-17 carryover funds to the General Fund Emergency Reserves. This action increased the Emergency Reserve amount from \$15.8 million to approximately \$18.4 million and brought the reserve level to within \$600 thousand of the Government Finance Officers Association (GFOA) recommended general fund reserve level of two months of regular General Fund operating expenditures. With the onset of the pandemic, the City's General Fund Emergency Reserves will be needed to cover the costs of expenditures due to the substantial revenue losses that have been experienced during the last quarter of FY 2019-20. These revenue losses will trigger the use of General Fund reserves up to the estimated amount of \$9.3M. One item that could help curtail a large portion of this loss is through the CARES Act funds that the City is anticipating receiving from Stanislaus County. Once final year-end numbers are available, staff will return to Council to address the shortfall and strategy to utilize the CARES Act funding to minimize the impact.

**Capital Improvement Program (CIP) Budget**

The CIP includes 254 projects for FY 2020-21 of which 25 are classified as new projects increasing the overall CIP by \$18.9 million. Below is a table that shows the breakdown of the proposed amounts for the new 25 projects:

<b>New or Future Projects Breakdown</b>		
<b>Fund Name</b>	<b># of New Projects</b>	<b>FY 20-21 Budget</b>
<b>Special Fund for Capital Outlay-3120</b>	2	\$ 2,596,616
<b>Parks Fund-3130</b>	1	\$ 40,000
<b>Capital Grants - CIP Projects-3140</b>	2	\$ 850,000
<b>Capital Grants - Streets CIP Projects-3160</b>	2	\$ 172,500
<b>Capital Grants - HUD CIP Projects-3170</b>	1	\$ 1,019,000
<b>Measure L - Capital Projects-3300</b>	7	\$ 5,502,750
<b>Parking Fund-4000</b>	1	\$ 92,371
<b>Water Fund - CIP Projects-4180</b>	5	\$ 7,280,600
<b>Sewer Operations Fund-4210</b>	3	\$ 1,270,000
<b>JPA - TRRP Special Revenue Fund - CIP-6710</b>	1	\$ 175,000
<b>Grand Total</b>	25	\$ 18,998,837

A joint meeting was held with the Finance Committee and Planning Commission on May 18<sup>th</sup>, 2020 to review the proposed CIP budget. The Planning Commission made a finding that all projects complied with the City's General Plan. The Finance Committee recommended that the proposed CIP budget be brought forward to Council for consideration and adoption with a 3-0 vote.

Included in this report is a copy of the minutes and resolution acknowledging confirmation that the CIP budget conforms to the Modesto Urban Area General Plan pursuant to Section 65401 of the Government Code (Attachments 1 and 2).

**Policy**

In addition to the operating budget and the CIP budget, one policy recommendation must be considered by Council as part of the preliminary draft budget. The policy recommendation included as part of the budget adoption is noted below:

- Approve the General Fund Emergency Reserve Level to be a minimum of \$10 million for the 2020-21 Fiscal Year.

This policy was updated with the anticipated decrease of General Fund Emergency Reserves should they be used to cover revenue shortfalls in FY 2019-20. The estimated use of reserves will drop the fund balance down to approximately \$10.6M which is why the recommendation for this policy would keep the minimum level to \$10M with the hopes that additional federal stimulus funds or potential expenditure savings will allow for the increase of the reserves at the end of Fiscal Year 2020-21.

**Addressing Structural Imbalance**

The City currently has 1,260 FTE in the FY 19/20 budget. Per the analysis of Management Partners, a main source of imbalance within the City’s budget is the number of FTE, and that on the current trajectory, the City would be unable to sustain the level of service without ongoing structural changes. Accordingly, staff conducted an analysis of essential positions and long-term vacancies that could be utilized to reduce the number of FTE. As part of the final proposed budget, there are multiple resolutions that are prepared by the Human Resources Department to implement the various Position Allocation actions that are reflected in the FY 2020-21 Final Proposed Operating Budget and the proposed addendums for each department.

Overall, there are 73 net position allocation changes. This includes the addition of 13 positions, the elimination of 67 positions, freezing 13 positions for Fiscal Year 2020-21, maintaining 11 vacancies, reallocation of 2 positions and the reclassification of 5 positions. The breakdown by fund of these position allocation changes can be seen below:

Fund	Add	Eliminate	Freeze	Maintain			Total
				Vacant	Reallocate	Reclass	
0100 - General Fund	10.00	(60.00)	(3.00)	(11.00)	(2.00)		(66.00)
1300 - Capital Improvement Support	2.00	(1.00)			1.00		2.00
1700 - Surface Transportation			(5.00)				(5.00)
4100 - Water Fund		(1.00)				1.00	-
4210 - Wastewater		(2.00)				3.00	1.00
4310 - Airport Fund			(1.00)				(1.00)
4892 - Greenwaste Fund			(2.00)				(2.00)
5110 - Central Stores					1.00		1.00
5230 - Information Technology	1.00	(3.00)					(2.00)
5310 - Insurance Admin Fund						1.00	1.00
5400 - Fleet Management			(1.00)				(1.00)
5800 - Building Services			(1.00)				(1.00)
<b>Total</b>	<b>13.00</b>	<b>(67.00)</b>	<b>(13.00)</b>	<b>(11.00)</b>	<b>-</b>	<b>5.00</b>	<b>(73.00)</b>

Of the 15 filled positions that will be eliminated, 3 have applied for the Early Retirement Incentive described in the following paragraph, 8 will be transferred to alternative allocations, and 4 are layoffs. Layoffs will be placed on a reinstatement list for future employment. The changes to position allocations are detailed in the Position Allocation and Classification Plan resolutions and the Class Range Tables and Job Classification Attachments (8 and 9; and 11 through 23).

Through the workforce reduction process and evaluation of current departmental needs, the Police Department budget for FY 2020-21 includes an elimination of 34 total positions (30 sworn) and the allocation of 10 new positions. The Police Department restructuring will allow for

efficiencies to be gained through using non-sworn positions, such as Community Service Officers (CSO), to handle police reports or cold calls through the implementation of a Telephone Reporting Unit. This will allow the Police Officer positions to spend more time on patrol as CSOs and Police Cadets will be redirected to handle calls not requiring officers to respond.

Management Partners recommended reducing between 115 to 130 FTE to have a sustainable budget. This budget proposal reduces that amount by more than half the recommended. Staff will continue to develop strategies to reduce the number of positions and have created a vacant position policy. This strategy will be utilized over the next several years to ensure a high level of service delivery in a cost-effective and sustainable manner.

The Proposed Budget for FY 2020-21 continues to hold vacant positions unfilled. Staff is also working on the creation of evaluation policy for newly vacant positions and whether or not they will be eliminated or filled, depending upon department needs.

Another area that will see impact is the Senate Bill 1 (SB 1) Maintenance of Effort (MOE) contribution from the General Fund. SB 1, also known as the Road Maintenance and Rehabilitation Act, provides local municipalities with street repair and maintenance funds. The MOE contribution equates to \$1.3M from the General Fund and was included as part of the reductions to the FY 2020-21 Proposed Budget. By eliminating the funding for the MOE, the City is potentially losing approximately \$3.6 million in SB 1 funds. This funding is not yet forfeited as the City continues to work with the California Transportation Commission and state officials in hopes that the MOE payments can be deferred and still have the City receive the funds. The City also plans to prioritize reinstating this MOE should additional federal or state pandemic relief funds be appropriated. A final decision on the City's inclusion for SB 1 funding does not need to be made until September 2020.

One non-General Fund area has seen impacts from the COVID-19 pandemic. This fund is the Surface Transportation Fund, in particular the Gas Tax Fund. Due to the economic shutdown and the shelter-in-place orders, travel around the country and in the state of California was heavily impacted. This led to less travelers on the road using their vehicles for work or personal travel. Less vehicle travel led to less fuel consumption. This has had a moderate effect on Gas Tax funds in California and subsequently, the City of Modesto. Gas Tax estimates have fallen 10% and will result in less revenue for programs funded by this revenue source. The Surface Transportation Funds have made expenditure adjustments to counter this lost revenue.

Two additional areas that will be closely monitored are the Centre Plaza Fund and the Golf Fund. These revenue sources in these two areas have been impacted since the economic shutdown in mid-March. Since the reopening of business, the Golf Fund has shown some improvements in their revenues as rounds of golf increased dramatically after the reopening of the golf courses. The Center Plaza rental revenue continues to be sparse as business travel and conventions will be slow to recover as gatherings continue to have size restrictions and many companies and organizations are limiting business travel. These two areas will continue to be monitored throughout Fiscal Year 2020-21 as the General Fund provides subsidies to each.

All other non-General Fund budgets, which include the Water, Wastewater, Transit and various Internal Service Funds continue to be solvent. These funds have been reviewed

by City staff to ensure that any adjustments to the programs funded by these non-General Funds continue at appropriate levels for the citizens of Modesto.

In the proposed budget there are also a small number of adjustments that have been approved for Non-General Fund departments. For a complete listing of these proposed adjustments, refer to Exhibit 1.

**FISCAL IMPACT:**

The FY 2020-21 General Fund operating expenditure budget is approximately \$140.3 million (including Transfers Out of \$5.87 million). Public safety remains the largest portion of the General Fund at \$110 million, which is 78% of the total General Fund operating expenditure budget. The Proposed Budget for FY 2020-21 includes General Fund reductions of \$19.5 million in proposed revenue and expenditure changes.

All other active funds of the City are shown to be solvent and include adjustments to expenditures to maintain reasonable reserve levels. Below is a chart that represents the final proposed budget for those various funds and their operating budgets:

<b>Fund Name</b>	<b>Amount</b>
General Fund	\$ 140,345,773
Wastewater	\$ 50,582,989
State Revolving Loan (Wastewater)	\$ 8,163,241
Water	\$ 64,596,252
Internal Service	\$ 64,413,598
Insurance	\$ 20,736,260
Surface Transportation	\$ 24,027,685
Transit	\$ 24,640,005
Storm Drain	\$ 7,413,249
Golf	\$ 3,657,035
Centre Plaza	\$ 1,643,790
Airport	\$ 1,096,320
Other Funds	\$ 36,175,074
<b>TOTAL FUNDS</b>	<b>\$ 447,491,271</b>

**COMMITTEE RECOMMENDATION:**

The Finance Committee, by a 3-0 vote on May 19<sup>th</sup>, 2020, recommended forwarding the FY 2020-21 preliminary Draft Budget to the City Council for consideration. The Proposed Budget being presented for deliberation includes adjustments to the General Fund and Non-General Fund as detailed in Exhibit 1.

One finishing piece of the Final Proposed Budget is the cleanup of items related to the Final Proposed Budget for Fiscal Year 2020-21. These items are technical in nature and are required as part of ensuring that departments have the appropriate spending authority based upon actions that were presented during the budget process at various phases. These addendum items can all be examined in Exhibit 3.

**RECOMMENDED COUNCIL ACTION:**

**Staff Recommendations:**

Resolution approving the adoption of the Fiscal Year 2020-21 Annual and Multi-Year Operating Budgets and the 2020-21 Capital Improvement Program for the City of Modesto and the related Inter-Fund Transfers.

Resolution approving the Budget Principles, Policy on General Fund Reserves for FY 2020-21, and the Operating Budget Policy as outlined in the Fiscal Year 2020-21 Final Proposed Budget. Resolution amending the Position Allocation for Fiscal Year 2020-21 as adopted in the Operating Budget.

Resolution amending the Classification Plan for the City of Modesto to create the classifications of Parking Enforcement Officer, Wastewater Division Manager and Water Quality Control Plant Superintendent – Chief Plant Operator; and to amend the classifications of Risk and Loss Control Coordinator to Risk Analyst I/II, and Water Systems Manager to Water Division Manager.

Resolution authorizing the City to approve an Early Retirement Incentive package to eligible employees; and authorizing the City Manager, or his designee, to sign implementation documents.

Resolution approving a Letter of Agreement amending the Memorandum of Understanding (MOU) between the City of Modesto and the Modesto Confidential and Management Association (MCMA) for the term of July 1, 2019 to June 30, 2023 to add furlough language; and authorizing the City Manager or designee to take the necessary administrative action to implement the agreement.

Resolution approving a Letter of Agreement amending the Memorandum of Understanding (MOU) between the City of Modesto and the Modesto Police and Fire Non Sworn Association (MPNSA) for the term of July 1, 2019 to June 30, 2023 to add furlough language; and authorizing the City Manager or designee to take the necessary administrative action to implement the agreement.

Resolution approving a Letter of Agreement amending the Memorandum of Understanding (MOU) between the City of Modesto and the Modesto Police Officers Association (MPOA) for the term of July 1, 2019 to June 30, 2023 to add furlough language; and authorizing the City Manager or designee to take the necessary administrative action to implement the agreement.

Resolution approving changes to benefit offerings for Unpresented Management and Confidential Employees, including Charter Officers and Executives, by implementing unpaid furloughs in Fiscal Year 2020-21 consistent with those in represented units and rescinding Resolution No. 2019-532 and authorizing the City Manager or designee to take the necessary administrative action to implement the changes.

Approved by:

\_\_\_\_\_  
Stephan Christensen, Budget Manager

\_\_\_\_\_  
Joseph P. Lopez, City Manager

Attachments:

1. CIP Finance Committee/Planning Commission Meeting Minutes
2. CIP Finance Committee/Planning Commission Resolution
3. FY 2020-21 Budget Workshop Hearing Minutes (May 18<sup>th</sup>, 2020)

4. FY 2020-21 Budget Workshop Hearing Minutes (May 19<sup>th</sup>, 2020)
5. FY 2020-21 Budget Principles
6. Resolution Approving FY 2020-21 Operating Budget, MY Budget, and CIP Budget
7. Resolution Approving Final Budget Modifications, Principles, Financial Policies
8. Resolution Amending Position Allocation
9. Resolution Amending Classification Plan
10. Resolution Early Retirement Incentive Program
11. Resolution Letter of Agreement MCMA
12. Resolution Letter of Agreement MPNSA
13. Resolution Letter of Agreement MPOA
14. 100 Series – General Class Range Table
15. 400 Series – Represented M&C Nonsworn Class Range Table
16. Job Classification – Maintenance Worker I-II
17. Job Classification – Parking Enforcement Officer
18. Job Classification – Parking Services Crewleader
19. Job Classification – Parking Services Supervisor
20. Job Classification – Risk Analyst I-II
21. Job Classification – Utilities Dispatch Supervisor
22. Job Classification – Wastewater Division Manager
23. Job Classification – Water Division Manager
24. Job Classification – Water Quality Control Superintendent – Chief Plant Operator
25. Resolution Letter of Agreement Unrepresented Employees

Exhibits:

1. FY 2020-21 Proposed Adjustments
2. City of Modesto Operating Budget Policy
3. FY 2020-21 Final Proposed Operating and Multi-Year Budget Addendum
4. Early Retirement Incentive Plan
5. Modesto Confidential & Management Association (MCMA) Letter of Agreement
6. Modesto Police Non-Sworn Association (MPNSA) Letter of Agreement
7. Modesto Police Officers Association (MPOA) Letter of Agreement

**MODESTO CITY COUNCIL  
RESOLUTION NO. 2020-280**

**RESOLUTION APPROVING THE ADOPTION OF THE FISCAL YEAR 2020-21  
ANNUAL AND MULTI-YEAR OPERATING BUDGETS AND THE 2020-21  
CAPITAL IMPROVEMENT PROGRAM FOR THE CITY OF MODESTO AND  
THE RELATED INTER-FUND TRANSFERS**

WHEREAS, pursuant to the Charter of the City of Modesto, the City Manager presented the preliminary Draft Operating Budget and Capital Improvement Program for the 2020-2021 Fiscal Year to the Finance Committee at workshops held on May 18 and May 19, 2020, and

WHEREAS, the Finance Committee reviewed the preliminary Draft Operating and Multi-Year Operating Budgets and the Capital Improvement Program in a series of televised public workshops on May 18 and May 19, 2020, and at a joint Planning Commission/Finance Committee meeting held on May 18, 2020, and

WHEREAS, the Finance Committee recommended the City Manager's preliminary Draft Operating and Multi-Year Budgets to the full City Council for consideration, and

WHEREAS, the Finance Committee recommended the proposed Capital Improvement Program budget to the full City Council for consideration, and

WHEREAS, in accordance with the City Charter, a duly noticed public hearing was scheduled on June 30, 2020 during which the City Council considered the recommendations of the Finance Committee relating to the preliminary Draft Operating and Multi-year budgets and the Capital Improvement Program, and

WHEREAS, prior to any discussion of the CIP budgets and prior to the final adoption, the City Council by separate motion considered each CIP project that could be

the source of a potential conflict of interest to one or more members of the City Council without the participation of those members, and

WHEREAS, the adoption of the Final Proposed Budget for FY 2020-21 includes the proposed Operating Budget, Multi-Year operating budget, Capital Improvement Program budget, approved adjustments, approved addendums, transfers in and out, adoption of budget controls and financial policies, and

WHEREAS, the effective date of the adopted budget for FY 2020-21 shall be July 1, 2020, and

WHEREAS, copies of the Final Proposed Operating and Multi-year budgets and the Capital Improvement Program have been and are available for inspection by the public at the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Modesto that it hereby approves the adoption of the Final Proposed Operating Budget, Multi-Year Budget, and Capital Improvement Program Budget for Fiscal Year 2020-21 inclusive of the Mayor's Final Budget Modifications, adjustments, and addendums to be in effect July 1, 2020.

The foregoing resolution was introduced at a special meeting of the Council of the City of Modesto held on the 30<sup>th</sup> day of June, 2020, by Councilmember Ridenour, who moved its adoption, which motion being duly seconded by Councilmember Zoslocki, was upon roll call carried and the resolution adopted by the following vote:

AYES: Councilmembers: Ah You, Grewal, Kenoyer, Ridenour, Zoslocki,  
Mayor Brandvold

NOES: Councilmembers: Madrigal

ABSENT: Councilmembers: None

ATTEST:   
STEPHANIE LOPEZ, City Clerk

(SEAL)

APPROVED AS TO FORM:

BY:   
JOSE M. SANCHEZ, City Attorney